

# The John Marshall Law School

## Fall Recruiting 2015

### Hire Practice-Ready Attorneys



Contact The John Marshall Law School to hire summer associates and new attorneys with the expertise you need.

John Marshall continues its tradition of graduating practice-ready attorneys. All students participate in our top-ranked, comprehensive Lawyering Skills Program and receive rigorous training in legal writing and oral advocacy. Our focus on practical skills training and our diverse externship opportunities instill students with the real-world knowledge, abilities, and experience that are the hallmarks of a John Marshall legal education. Our graduates are prepared to be productive members of your organization right from their very first day on the job.

#### On-Campus Interview Program

For our On-Campus Interview Program, interviews with JD and LLM candidates may be scheduled through the Career Services Office or online through Symplicity. Interviews will begin on August 17, 2015.

#### Joint Chicago-Area Law School Interview Program

Maximize your hiring efficiency by interviewing candidates from several local law schools all in a single day. Call John Marshall's Career Services Office at 312.987.1402 to coordinate candidates from as many as 11 local law schools for interviews at a single location.

#### Résumé Collection and Direct Contact Services

The John Marshall Law School offers you the flexibility to receive résumés directly from John Marshall students or to have our Career Services Office prescreen candidates' qualifications, using your criteria, before delivering qualified résumés to you by your requested deadline.

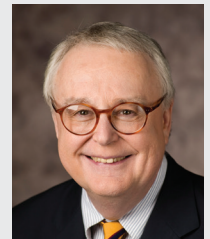
#### Symplicity Website Job Postings

John Marshall's Symplicity system maintains an up-to-date online jobs database for students and alumni. If you have immediate hiring needs, whether for law clerks or attorneys, download a job posting form at [www.jmls.edu/HireJohnMarshall](http://www.jmls.edu/HireJohnMarshall), or fax a job description with hiring requirements to 312.427.5465.

Additionally, Symplicity enables employers to create a personal company profile, request on-campus interviews, and collect candidate résumés. Login to Symplicity at <https://law-jmls-csm.symplicity.com/employers>.

#### Message from the Dean

I invite you to participate in John Marshall's Fall 2015 Recruiting Program. We offer several recruiting options to connect you with well-qualified candidates, and this brochure describes the different ways we can assist your hiring process. I look forward to working with you and encourage you to contact me to share feedback or request more information about The John Marshall Law School, our students, and our programs.



John E. Corkery, Dean  
[tcorkery@jmls.edu](mailto:tcorkery@jmls.edu)

To take advantage of any of these options:

- ▶ Visit Career Services at [www.jmls.edu/HireJohnMarshall](http://www.jmls.edu/HireJohnMarshall)
- ▶ Complete the attached form and fax it to **312.427.5465**.

For questions concerning recruiting, please call 312.987.1402.



THE JOHN MARSHALL LAW SCHOOL  
CAREER SERVICES OFFICE

315 S. Plymouth Court, Chicago, Illinois 60604

Phone: 312.987.1402 | Fax: 312.427.5465

Email: [slevy@jmls.edu](mailto:slevy@jmls.edu)



# THE JOHN MARSHALL LAW SCHOOL

## Career Services Office Recruiting Request Form

Fall Recruiting begins August 17, 2015, and Spring Recruiting begins January 19, 2016.

To reserve your preferred date, please fax this form to 312.427.5465, email to [slevy@jmls.edu](mailto:slevy@jmls.edu), or mail to The John Marshall Law School, Career Services Office, 315 S. Plymouth Court, Chicago, Illinois 60604.

### Recruiting Organization Information

Employer \_\_\_\_\_

Recruiting Administrator \_\_\_\_\_

Hiring Attorney \_\_\_\_\_

Interviewer(s) \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Telephone ( \_\_\_\_\_ ) \_\_\_\_\_ Fax ( \_\_\_\_\_ ) \_\_\_\_\_

Email \_\_\_\_\_ Website \_\_\_\_\_

Offices for which you are recruiting \_\_\_\_\_

### Application Materials

Please indicate additional application materials to submit and when:

	At Application	Interview
Cover Letter	<input type="checkbox"/>	<input type="checkbox"/>
Writing Sample ( #pages _____ )	<input type="checkbox"/>	<input type="checkbox"/>
Law School Transcript	<input type="checkbox"/>	<input type="checkbox"/>
Undergraduate Transcript*	<input type="checkbox"/>	<input type="checkbox"/>
References/Letters of	<input type="checkbox"/>	<input type="checkbox"/>
Recommendation ( _____ #)	<input type="checkbox"/>	<input type="checkbox"/>

Materials should be sent:  Electronically; or  In hard copy

### Request for On-Campus Interview

Interview date(s) requested: \_\_\_\_\_

First choice \_\_\_\_\_

Second choice \_\_\_\_\_

Third choice \_\_\_\_\_

Classes you will interview:  
 1L  2L ( \_\_\_\_\_ % )  3L ( \_\_\_\_\_ % )  LLM

Begin interviews at (time) \_\_\_\_\_

End by \_\_\_\_\_

Length of interviews:  20 minutes  30 minutes

We are an out-of-town employer interested in a Joint On-Campus Interview Program with other Chicago area law schools.

### Request for Résumé Collect/Direct Contact

Application materials should be sent:

As a group by the Career Services Office (Résumé Collect)

Individually by students (Direct Contact)

You will select materials from:  1L  2L  3L  LLM

Materials should be sent by the following date \_\_\_\_\_

### Hiring Information

Please indicate criteria considered in interviewing our students:

	Preferred	Required
Class Rank _____ %**	<input type="checkbox"/>	<input type="checkbox"/>
Law Review/Journal	<input type="checkbox"/>	<input type="checkbox"/>
Moot Court/Mock Trial	<input type="checkbox"/>	<input type="checkbox"/>
Technical Background _____		
Advanced Degree other than JD _____		
Foreign Language _____		
Other _____		

### Please Sign Before Returning this Form

#### Non-Discrimination Policy

The John Marshall Law School, finding any invidious discrimination inconsistent with the mission of free academic inquiry, does not discriminate in admission, services, or employment on the basis of sex, sexual orientation, race, color, religion, national origin, ancestry, age, or disability.

Use of The John Marshall Law School's facilities and services, including, but not limited to, for recruitment and placement activities, indicates the acceptance of and agreement to comply with the above mentioned principles of equal opportunity and non-discrimination.

In signing, employer hereby affirms its compliance with the above stated policy:

Signature \_\_\_\_\_

► For more information, go to

[www.jmls.edu/HireJohnMarshall](http://www.jmls.edu/HireJohnMarshall)

\*Unofficial transcripts will be provided unless official transcripts are requested.

\*\*Preferred class rank includes students within 15% of the requested percentage.