



CARRIER FAX SHEET

for U.S. Bound PAPS & In-Bond Shipments

e-mail: paps@hocusa.us

TO: **HOC USA INC.** – Buffalo Service Center

FAX: _____

FROM: Shipper or Carrier Name: _____

NUMBER OF PAGES: _____ (Including fax cover sheet) *Please ensure that all faxed documentation is LEGIBLE and cover sheet is complete.*

PORT OF ARRIVAL: Buffalo-Peace Bridge Other (Specify) _____
 Lewiston-Queenston Bridge _____

NOTE: The shipment MUST arrive at the port indicated above.
Failure to do so will result in advance notification timing violations, carrier penalties, delay of release or refusal of entry into the United States. Additional costs may be incurred for waiting time and/or diversion of the load.

<input type="checkbox"/> PAPS Shipment	<input type="checkbox"/> In-Bond Shipment
PAPS NUMBER: _____ SCAC	CARRIER BOND NO. _____ SCAC
HOC USA PAPS FILER CODE: HOC	CARRIER IMPORTER ID NUMBER: _____
	US PORT OF EXPORT OR DESTINATION: _____

ETA: _____ AM PM DATE OF ARRIVAL: _____
Hour Minutes Month Day Year

DRIVER'S CONTACT NUMBER: () _____ DISPATCH NUMBER: () _____

Important Instructions

- HOC USA must receive this information a minimum of four (4) hours prior to arrival.
- Shipments subject to FDA Prior Notice must be received a minimum of five (5) hours prior to arrival.
- Consolidated and shipments in excess of five (5) invoice lines should be received by HOC USA a minimum of five (5) hours prior to arrival.
- A separate PAPS barcode must be assigned and attached to each individual invoice or delays may occur.
- Attached documents **MUST** include the completed customs invoice(s), carrier manifest and any additional documents required for Customs entry.
- Carrier must have completed In Bond documents in hand upon arrival at first U.S. Port of entry.
- To check status of shipments please log on to www.hocusa.us or call _____ one (1) hour prior to arrival at U.S. port of entry.
- Failure to provide documentation in the time frames noted above, incomplete paperwork or missing information may result in a delay of the shipment's release. CBP may assess penalties to the carrier if minimum timing requirements are not met.