

STUDY ABROAD PROGRAM APPLICATION 2015-2016 FOR STUDENTS SEEKING US TRANSFERABLE CREDIT



This application is for students seeking admission to university accredited Semester, Academic Year, Summer, and/or January Intersession study abroad programs, including Summer Restoration Workshops, and the Archaeology Field School. Applicants seeking admission to the Certificate Program or Marist/LdM Bachelor's or Graduate Degree Programs must use corresponding application. *Applicants who are NOT seeking US transferable credit should consult www.ldminstitute.com for correct application and related information. As used throughout this application, the term "LdM" refers to Lorenzo de' Medici, S.r.l., Lorenzo de' Medici, Inc., and their respective programs, collectively.*

Please make sure to submit the following to LdM for application processing:

- Program Application (signed/completed)
- Official transcript from current college/university
- Letter of Recommendation

(Transcripts and letters of recommendation may accompany application or be submitted under separate cover.)

Students whose first language is not English must provide proof of English proficiency. (See details under Admissions.)

Lorenzo de' Medici
3600 Bee Caves Road, Suite 205B
Austin, TX 78746, USA
 Tel: (877) 765-4LDM (4536); Fax: (512) 328-4638
 info@lorenzodemedici.org

APPLICATION DEADLINES:

Spring: November 15 **Fall:** June 15 **January Intersession:** December 1
Summer I /June: April 15 **Summer II /July:** May 15

- | | | | |
|--|------------------------------------|---|---|
| Site: | Year: | Session: | Program: |
| <input type="checkbox"/> Florence | <input type="checkbox"/> 2015 | <input type="checkbox"/> Spring | <input type="checkbox"/> Study Abroad |
| <input type="checkbox"/> Rome | <input type="checkbox"/> 2015-2016 | <input type="checkbox"/> Fall | <input type="checkbox"/> Summer Workshop/Field School |
| <input type="checkbox"/> Tuscany | <input type="checkbox"/> 2016 | <input type="checkbox"/> Academic Year | <input type="checkbox"/> STEM Program |
| <input type="checkbox"/> Three Cities SPRING | | <input type="checkbox"/> January Intersession | |
| | | <input type="checkbox"/> Summer I /June | |
| | | <input type="checkbox"/> Summer II /July | |

If you are applying for multiple sessions/multiple sites, please indicate the sessions and corresponding sites you wish to attend (ie- Summer I/Florence, Summer II/Rome):

HOUSING: Will you be securing your housing through LdM? Yes No
LdM will provide additional housing information and forms upon acceptance to the Program.

APPLICANT INFORMATION

Legal Name: _____
Last name
First name
Middle name

Gender: _____ Social Security #: _____

Date of Birth: (mm/dd/yy) _____ City/State/Country of Birth: _____

Current Address: _____

City: _____ State: _____ Zip Code: _____ Country: _____

Preferred personal email address (must be active for use while at LdM): _____

Alternative email address: _____

Phone: () _____ Cell Phone: () _____

Fax: () _____ Information valid until*: _____

** All LdM mailings will be sent to the Current Address until the date listed above, after which mailings will be sent to the Permanent Address listed below.*

Permanent Address: _____

City: _____ State: _____ Zip Code: _____ Country: _____

Permanent Phone: () _____ Country of Citizenship: _____

Passport #: _____ Date Issued: _____

Current/Home College/University: _____

Classification while at LdM: Freshman Sophomore Junior Senior Graduate Anticipated Graduation Date: _____

Major: _____ Minor: _____ Cumulative GPA: _____

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How did you learn about Lorenzo de' Medici?

- campus visit by LdM representative
- study abroad officer/director
- web/internet resource (Please indicate which resource/s below.)
- LdM website
- StudyAbroad.com
- Other: _____
- study abroad fair
- magazine/newspaper
- GoAbroad.com
- IIEPassport.org
- professor
- family/friend
- DiversityAbroad.com
- Abroad101.com
- Google

Why did you choose LdM?

- Course Selection
- Location
- Reputation
- Cost
- Other: _____

ITALIAN LANGUAGE PROFICIENCY

Select Italian language level:

- Elementary 1
- Elementary 2
- Intermediate 1
- Intermediate 2
- Advanced 1

Note: Placement test upon arrival for all levels above Elementary 1.

How many college semesters/quarters of Italian will you have completed by the start of the program?

List the code, title and level of the highest Italian course you will have completed.

Describe any other relevant Italian language experience.

PARENT/GUARDIAN (EMERGENCY CONTACT) INFORMATION

Name: _____ Relationship: _____

Address: _____

City: _____ State: _____ Zip Code: _____ Country: _____

Email: _____

Phone: () Cell Phone: () Fax: ()

BILLING INFORMATION

Where and to whom should payment information and invoices be mailed?

Name: _____ Relationship: _____

Address: _____

City: _____ State: _____ Zip Code: _____ Country: _____

Phone: () Email: _____

Financial Assistance: Are you planning to use financial aid from your home institution or another form of education loan? Yes No

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REGISTRATION INFORMATION

Please make sure to read all of the Registration Information and consult the most current LdM Academic Catalog and Course Schedule (available online) before completing your course selections.

It is your responsibility to:

- select a program according to the number of Italian language credits desired.
- make sure you conform to the credit requirements of your home institution without exceeding the maximum number of credits allowed.
- **make sure your home institution will grant you credits for courses taken at LdM.** This includes alternative courses and any new courses resulting from placement test/level adjustments. **LdM assumes no responsibility for students who do not receive credits from their home institution for courses taken at LdM.**

Once you arrive at LdM, you will not be allowed to change program/location. Tuition costs vary according to program selection. (See pricing information.) Lab fees, course materials and field trips are not included in the tuition costs.

SELECTING AN ITALIAN CLASS:

Read the course descriptions carefully when selecting Italian language courses.

Beginning Italian Language Students (who have had no previous Italian) must select an Italian language section and alternative section that fit their schedule.

Non-beginning Students (who have had at least one semester or equivalent of Italian) should choose an Italian language course that is appropriate for their level, by carefully checking the LdM Academic Catalog and Course Schedule for prerequisites. Students are required to provide alternative sections (if applicable) that could fit their schedule in case their first choice is full. At LdM, these students will take a placement test to confirm their level. LdM reserves the right to move students into a different level based on the results of the placement test.

PART 1: JANUARY INTERSESSION COURSE SELECTION

(Semester applicants proceed to Part 2. Summer Session applicants proceed to Part 3.)

Select Location: Florence

Select Program:

3-Credit Elective (3 credits)

4-Hour Italian Language (4 credits)

Combination of Two 3-Credit Electives (total of 6 credits) OR Combination of 3-Credit Elective + 4-Hour Italian Language (total of 7 credits)

Please make sure to:

- fill in the chart below neatly and completely.
- provide an alternative course/section to each first choice.
- verify that there are no time conflicts among your selected courses and alternatives.
- check the course schedule to make sure you meet all the course prerequisites.

Italian language is optional during January Intersession in Florence. If you are taking an Italian language course, write your course selection in the Course 1 box and circle the appropriate number of credits.

	CODE	SECTION	CREDITS	COURSE TITLE	DAYS	TIME
1			PLEASE CIRCLE			
ALTERNATE			3 4			
2			3			
ALTERNATE						

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PART 2: SEMESTER COURSE SELECTION

(Summer Session applicants proceed to Part 3.)

Select Term: Fall 2015 Academic Year 2015-2016 Spring 2016

Select Location: Florence Rome Tuscania

Select Program: 3- or 4-Hour Italian Language + Four Electives (total of 15 or 16 credits)

6-Hour Italian + Three Courses (total of 15 or 16 credits)

16-Hour Italian Language (total of 16 credits)

Course Selection

- You are responsible for ensuring that your home institution will grant you credits for courses taken at LdM. This includes alternative courses and any new courses resulting from placement test/level adjustments.
- It is your responsibility to verify that there are no time conflicts among your selected courses and alternatives.
- Make sure that you sign up for the amount of credits required by your home institution, without exceeding the maximum number of credits allowed. LdM assumes no responsibility for students that do not receive credits from their home institution for courses taken at LdM.
- All students must select an Italian language section and alternative section that fit their schedule. Italian language (ITL code) and Italian language and culture (ITC code) courses are equivalent in terms of satisfying the LdM language requirement.
- Students registering for a non-beginning course, including Italian, must choose the appropriate level by carefully checking the LdM Academic Catalog and Course Schedule (available online) for prerequisites. At LdM, these students will take a placement test to confirm their level. LdM reserves the right to move students into a different level based on the results of the placement test.

YOU ARE REQUIRED TO PROVIDE AN ALTERNATIVE COURSE/SECTION TO EACH FIRST CHOICE.

	CODE	SECTION	CREDITS	COURSE TITLE	DAYS	TIME
1 (ITALIAN)			PLEASE CIRCLE	Italian (ITL / ITC)		
ALTERNATE			3 4 6 16	Italian (ITL / ITC)		
2			3			
ALTERNATE						
3			3			
ALTERNATE						
4			3			
ALTERNATE						
5			3			
ALTERNATE						
EXTRA COURSE (3 CREDITS) For any extra course you will be charged the applicable fee.						
1			3			
ALTERNATE						

SPECIAL SEMESTER PROGRAMS

THREE CITIES PROGRAM (Spring)

This semester-long study abroad experience connects students to three diverse Italian cities, each with a distinct identity and culture; Tuscania, Rome and either Florence (in Fall) or Venice (in Spring). Students spend one month in Tuscania followed by one month in Rome, and then they complete the experience in either Florence (Fall) or Venice (Spring). They follow a structured program of five 3-credit courses, including one in Italian language and culture. The program has no special prerequisites. Please note all courses are mandatory and cannot be changed, dropped or withdrawn from.

STEM PROGRAM - ROME (up to 19 credits)

The STEM Program combines a core course on Italy's contributions to modern sciences with a selection of science courses that is subject to change each semester. Furthermore, students can choose from among a variety of general education courses. The core course cannot be changed, dropped or withdrawn from. Italian language study is encouraged but no language courses are required. To enroll, select the STEM Program and list in the course selection chart above the core course, the science courses and the general education courses you want to take.

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PART 3: SUMMER SESSION COURSE SELECTION

Select Term:

- Summer I/June
 Summer II/July

Select Location:

- Florence Rome Tuscania

Select Program:

- 3-Credit Course OR 4-Credit Course
 Combination of two courses (total of 6-7 credits)
 Workshop (6 credits)
 Archaeology Field School (6 credits)

Please make sure to:

- fill in the chart below neatly and completely.
- provide an alternative course/section to each first choice.
- verify that there are no time conflicts among your selected courses and alternatives.
- check the course schedule to make sure you meet all the course prerequisites.
- ensure that your home institution will grant you credits for the courses.

Italian language is optional during the Summer sessions. If you are taking an Italian language course, write your course selection in the Course 1 box and circle the desired number of credits.

If you are applying to more than one summer session, please be sure to complete the second course selection chart.

ARCHAEOLOGY FIELD SCHOOLS

Courses are predetermined and cannot be changed. Applicants must refer to the Archaeology Field School brochure and complete the Archaeology Field School Application Supplement. (Contact LdM Academic Relations + Student Services.)

	CODE	SECTION	CREDITS	COURSE TITLE	DAYS	TIME
1			PLEASE CIRCLE 3 4 6			
ALTERNATE						
2			3			
ALTERNATE						
ADDITIONAL NON-CREDIT COURSES For any extra course you will be charged the applicable fee.						
1			NO CREDIT			
ALTERNATE						
2			NO CREDIT			
ALTERNATE						

IF YOU ARE ATTENDING TWO SUMMER SESSIONS, PLEASE COMPLETE THE CHART BELOW FOR YOUR SECOND SESSION.

Select Term:

- Summer I/June
 Summer II/July

Select Location:

- Florence Rome Tuscania

Select Program:

- 3-Credit Course OR 4-Credit Course
 Combination of two courses (total of 6-7 credits)
 Workshop (6 credits)
 Archaeology Field School (6 credits)

	CODE	SECTION	CREDITS	COURSE TITLE	DAYS	TIME
1			PLEASE CIRCLE 3 4 6			
ALTERNATE						
2			3			
ALTERNATE						
ADDITIONAL NON-CREDIT COURSES For any extra course you will be charged the applicable fee.						
1			NO CREDIT			
ALTERNATE						
2			NO CREDIT			
ALTERNATE						

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GENERAL POLICIES

Admissions

LdM requires students to have upheld good academic and disciplinary standing. Applicants must have completed one year of college/university credit and have a minimum 2.80 cumulative GPA. Students participating in the STEM program in Rome are required to have a minimum 3.0 cumulative GPA. In order to learn effectively, students are expected to be independent English users with proficiency in listening, speaking, reading, and writing. Students must be in a good medical/psychological condition to succeed in the program.

Proof of English Proficiency

In order to learn effectively, students are expected to be independent English users with proficiency in listening, speaking, reading, and writing. Non-native English speakers are required to demonstrate that they have reached the high intermediate level in English language skills, with certification or other evidence equivalent to the following minimum overall TOEFL scores: Paper Based Test 550+, Computer Based Test 213+, or Internet Based Test 80+.

Please contact LdM Academic Relations + Student Services for additional information and instructions.

Registration Policies

1. Students will automatically be enrolled in their alternative program/course/section, if any of their first choices is unavailable (whether cancelled due to insufficient enrollment or full). The Registrar reserves the right to move students to a different section in order to balance course enrollment, or deny course change requests.
2. All course change requests must be supported by a strong academic reason.
3. A level test will be administered at the beginning of Intermediate/Advanced level Studio Art and Design courses to confirm the students' level. Many of the Studio Art and Design courses list two time blocks. Students enrolled in these courses must attend both time blocks.
4. Students may attend only the courses listed on their Official Registration form. Auditing is not allowed.
5. Only one class can be changed upon arrival at LdM, depending on course availability. This is only allowed during the first week of classes, before Final Registration. Final Registration deadlines will be announced during Orientation. No exceptions will be made to these deadlines. **This is not available for the Three Cities Program, Semester Certificate and STEM Program core course(s), Summer Workshops and Field Schools.**
6. No refunds will be issued for classes dropped after arrival at LdM.
7. Students must retain full-time status, with a minimum of 12 credits per semester or 3 credits per summer term or Intersession. Students may not drop or withdraw (with a "W" or "W/F") from a course if it would bring them below the minimum number of credits. Non-credit offerings are available only in addition to credit-bearing courses.
8. Mid-terms and final exams will be given only on the scheduled days that appear on each course syllabus and will not be moved under any circumstances, including illness, religious holidays, travel plans, family matters, etc. Exams are scheduled during normal class times, so more than one exam may be administered on the same day.
9. Students are not allowed to make up any assessed in-class activities they have missed (including but not limited to quizzes, tests, etc.) under any circumstances, including illness, religious holidays, travel plans, family matters, etc.
10. LdM does not offer Pass/Fail grades or Incompletes, only letter grades. All classes registered for and grades received will appear on each student's LdM transcript regardless of their intent to transfer credits to their home institution. Students are responsible for understanding the LdM grading system and their home institution's minimum grade requirement for the transfer of credit. Detailed information about grading/evaluation can be found in the specific course syllabi.
11. Students with documented learning disabilities will be subject to local educational standards, and therefore may not be provided with the same accommodations offered by their home institution. However, based on current and official documentation of the disability, LdM will provide assistance to these students. It is each student's responsibility to provide this documentation within the deadline.
12. LdM reserves the right to withhold the transcript and/or housing deposit of students who violate contract agreements related to housing and/or academic issues (i.e. any balance or debt incurred) and/or whose behavior is considered detrimental towards LdM or other students. The LdM Rules of Conduct applied at this Institute may be different from the rules applied by the student's home college or university. The LdM Rules of Conduct must be carefully read by each student. A copy of the LdM Rules of Conduct is included in the Orientation Packet given to every student and is also distributed during Orientation at LdM and shown in every building of LdM.
13. All students are required to carry a cell phone at all times that can receive text messages and phone calls in Italy, and to provide the phone number to LdM at Orientation.
14. It is ABSOLUTELY REQUIRED that all students attend the ORIENTATION MEETING. Students must make sure they plan their travel itinerary accordingly.

Attendance Policies

1. Course attendance is a primary requirement for a responsible learning experience at LdM.
2. Punctuality is mandatory. Students must arrive in class on time: any lateness, leaving class during the lesson without notice, not showing up on time after the break, or leaving earlier, will impact the participation grade and the Final Grade.
3. Students are responsible for keeping track of their absences and for catching up on any missed work.
4. Make-up classes are always mandatory as part of the course program.
5. If a class occasionally creates conflict with another class, the student is required to inform both instructors in advance.
6. For no reason (i.e. religious holidays, travel plans, or family matters, etc.) will absences be excused.
7. Students will receive an "F" on each exam they miss.
8. Students who leave LdM before the end of the term must fill out an Official Withdrawal Request form and return it to their advisor. Students who submit the form by the "W" Withdrawal deadline will receive a "W" for each non-completed course. Students who submit the form by the "W/F" Withdrawal deadline will receive a "W/F" for each non-completed course. Students who leave LdM without submitting the form will receive an "F" in each non-completed course. In all cases, students will not be eligible for credits or receive a refund.
9. Students who absent themselves from courses will have their final grade penalized as indicated on the following table:

SEMESTER COURSES

ITALIAN LANGUAGE / ITALIAN LANGUAGE AND CULTURE COURSES (ITL/ITC)		
	Final grade lowered by one full letter:	Final grade = "F" (No credit awarded):
3/4 credit courses meeting once or twice/week	3 absences	4 or more absences
6 credit courses	4 absences	5 or more absences
16 credit courses	See course syllabus for absence policy	
DANCE AND MATH COURSES in Florence		
	Final grade lowered by one full letter:	Final grade = "F" (No credit awarded):
Dance and Math courses	3 absences	4 or more absences
SCIENCE COURSES with lab in Florence and Rome		
	Final grade lowered by ... :	Final grade = "F" (No credit awarded):
Lecture	2 absences = one full letter penalty	3 or more absences
Lab for courses with lab exam	1 absence = 7% penalty	2 or more absences
Lab for courses without lab exam	1 absence = 9% penalty	2 or more absences
STEM COURSES without lab in Rome		
	Final grade lowered by one full letter:	Final grade = "F" (No credit awarded):
STEM courses without lab meeting twice/week	2 absences	3 or more absences
STEM courses without lab meeting once/week	1 absences	2 or more absences
ALL OTHER COURSES		
	Final grade lowered by one full letter:	Final grade = "F" (No credit awarded):
Courses meeting once a week	3 absences	4 or more absences
Courses meeting twice a week	4 absences	5 or more absences
SUMMER SESSION COURSES		
	Final grade lowered by one full letter:	Final grade = "F" (No credit awarded):
All courses	3 absences	4 or more absences
WORKSHOPS AND ARCHAEOLOGY FIELD SCHOOL - See course syllabus for absence policy.		
JANUARY INTERSESSION COURSES		
	Final grade lowered by one full letter:	Final grade = "F" (No credit awarded):
Italian language courses	3 absences	4 or more absences
All other courses	2 absences	3 or more absences

LAST NAME, FIRST INITIAL

RIGHT TO MODIFY

It is the policy of LdM to adhere to the rules, policies, procedures and course offerings that are announced. In exceptional cases, LdM nevertheless reserves the right to expand, delete, update or revise its course offerings, course content, and academic and administrative rules and procedures; to adjust course schedules and contact hours, and to modify any other information included in the catalogue and the course schedule whenever such changes are deemed necessary. Every attempt has been made to ensure that the information provided is correct.

STUDENT CONDUCT

Students are expected to conduct themselves in a responsible, law-abiding manner, consistent with the rules and regulations of LdM, as well as with applicable United States, Italian and European Union governmental laws generally. Deviations from such rules, regulations and laws include, but are not limited to, unauthorized absences from class or other program activities, the making of threats or engaging in harassment, violence or other misconduct, damage to, or defacement of, school, residence, or student property, the use, possession or distribution of alcohol or other substances, and/or other reckless or dangerous behavior. LdM reserves the right to take disciplinary action against a student based on the student's deviation from such rules, regulations and laws, or who otherwise engages in behavior that jeopardizes the safety and well-being of the student, members of the LdM community or any other person. Disciplinary action may include, but is not limited to, suspension or dismissal from the program. There shall be no refund of tuition, fees, or rent in the event that a student is suspended or dismissed from the program. LdM reserves the right to release to the student's primary institution or other interested party information regarding any failure of the student to comply with such rules, regulations or laws, as well as the details of any disciplinary action taken as a result thereof.

PROGRAM WAIVER

This program involves studying at LdM and living in an apartment, hostel, hotel, residencia, or with a host family in the host city. Group excursions and social/cultural activities are routinely offered to participants. Some trips may be over-night and most will involve transportation on a bus and/or train. The undersigned fully understands that there are certain dangers, hazards, and/or risks inherent in international travel, the group excursions, and in the activities included in the LdM program and have signed this document in full recognition and appreciation of the dangers of these activities, which dangers include, but are not limited to, physical injuries (minimal, serious, catastrophic) and/or property loss or damage. The undersigned therefore agrees to assume and take on all responsibilities in any activities associated with the LdM program. In consideration of, and in return for, the service, facilities and other assistance provided to participants by LdM (and their governing boards, employees, and agents) I, the undersigned, along with any of my assignees, heirs, distributees, guardians, and legal representatives, to the extent permitted by law, release LdM and its affiliates and partner institutions from any and all liability, claims and actions that may arise from injury, harm or death to the undersigned and from loss or damage to the undersigned's property or person in connection with these activities. The undersigned understands that this release covers liability, claims and actions as a result of injury to property or persons caused entirely or in part by any acts or failure to act by LdM, including but not limited to negligence, mistake, or failure to supervise by LdM or any affiliates or partner institutions or any of their employees, agents, or contractors.

PRIVACY POLICY

LdM is fully committed to respecting the privacy of all applicants and all visitors to its website. The information that you provide to LdM will only be used for the purpose of carrying out your interest in the LdM program. Your personal information will not be shared with any third party, except for LdM's affiliates or partner institutions.

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STUDENT CERTIFICATIONS

1. Have you been found responsible for any behavioral or academic misconduct at your present or previous institution/s resulting in disciplinary action such as warning, probation, suspension, expulsion or other sanction?

YES NO

2. Have you been convicted of a misdemeanor, felony, or other crime?

YES NO

If your criminal record has been cleared of this conviction, you may answer NO.

If you answered yes to either or both of the above, the additional materials listed below are required to approve the admission:

- A formal essay explaining date/s and circumstances of all incident/s, the disposition of the incident/s, and what you learned from the incident/s.
- A document of disciplinary record from your home institution, confirming the type and number of infractions, date/s and that all sanctions have been completed; or a judicial record, that states all consequences have been resolved (depending on the incidents).
- A statement of approval from your home institution.

- I certify that I have read and understand the LdM policies stated in this application. I certify that I have carefully considered each question contained herein and that my statements are true and complete to the best of my knowledge. I understand that, in addition to my application, official transcript and academic recommendation, any record of misconduct or criminal activity will be considered as part of the admissions process, and could, alone or in combination with other factors, be grounds for the denial of my application. I accept as binding any and all conditions that apply to admission to LdM. Furthermore, I understand that I may be subject to a range of possible disciplinary actions, including admission revocation, expulsion, or revocation of course credit or grades, should the information I have certified be false or should it be deemed necessary or advisable in the judgment of LdM. I will provide LdM with prompt written notice of any facts that hereafter arise that would make the certifications contained herein untrue.
- Lorenzo de' Medici is committed to ensuring the success and safety of each student during his/her study abroad program in Italy. Services and infrastructure (building access, mobility assistance, academic accommodations, etc.) in Italy may be different from what students are accustomed to in their home country and physical and/or psychological disorders can become serious under the stresses of traveling abroad. LdM requires that all students with a medical/psychological condition that may affect their participation provide a medical waiver from their current physician/s confirming stability for at least one year prior to the start of the Program and stating approval for a study abroad experience. Students are responsible for disclosing all medical/psychological information to LdM that may affect their academic, emotional and psychological well-being at the Program. Failure to disclose medical/psychological conditions may warrant action on behalf of LdM, up to and including denial of admission, admission revocation or expulsion from the Program. In the event that the student's medical/psychological condition or well-being should change prior to the program start date, or during the program, the student will be required to notify LdM promptly. LdM reserves the right to deny admission, impose conditions based on the Program's ability to accommodate the student's particular needs or expel the student. Please note that the American Disability Action (ADA) is an American Law and is not applicable to a non American program/country.
- I have read and understand the Registration and Attendance Policies contained herein. I understand that I am responsible for my course selection and that I must consult with my home institution and obtain my advisor's signature below regarding the transfer of credits. I understand that if I submit my application without an advisor signature below, I have no guarantee of the transfer of credits for my coursework at LdM.
- I understand that I have the option to receive either the Lorenzo de' Medici transcript or the Marist College US transcript for my coursework/transfer of credit. If I am seeking transfer of credit, I must confirm the transcript requirement with my home institution according to the guidelines stated in the LdM Transcript Request Form. I may not change the transcript type once classes have begun. Furthermore, Marist College cannot issue a transcript retroactively for me if I originally requested the LdM transcript for my studies.
- I agree by signing this application form that I will abide by the rules and regulations of LdM, as well as applicable governmental laws generally, including LdM Rules of Conduct, Academic Regulations, LdM policies, and United States, Italian and European Union laws.
- I hereby waive and release any and all claims that I now have, or in the future may have, against LdM, its officers, directors, employees, subsidiaries or affiliates in respect of the admissions process, including, without limitation, the denial of my application for any reason.

Student signature _____

Date _____

ADVISOR CERTIFICATION

Please consult the LdM Academic Catalog for course descriptions and prerequisites.

Students enrolling through LdM Academic Relations + Student Services have the option to receive either the Lorenzo de' Medici transcript or the Marist College US transcript for their coursework/transfer of credit. Students seeking transfer of credit must confirm the transcript requirement with their home institution according to the guidelines stated in the LdM Transcript Request Form. Students may not change the transcript type once classes have begun. Furthermore, Marist College cannot issue a transcript retroactively for a student who originally requested the LdM transcript for his/her studies.

If selecting the Marist College transcript below, please be sure to refer to the Marist course codes/titles on the course schedules found at www.ldminstitute.com. For more information, contact LdM Academic Relations + Student Services. Note: Course level classification is left to the determination of the home institution.

- A Lorenzo de' Medici transcript is preferred for the transfer of academic credit. (This official document, in English, is signed and sealed by the Registrar.)
- A Marist College (US accredited) transcript will be necessary to facilitate the transfer of academic credit.

Advisor Name: _____ Advisor Signature: _____ Date: _____

Institute: _____ Department: _____

Telephone: () Email: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____ Country: _____

LAST NAME, FIRST INITIAL

STUDY ABROAD RECOMMENDATION FORM



To the applicant: Please complete Part 1 and forward this form to a professor or assistant professor with knowledge of the applicant's abilities, experience, and education. The person making the recommendation will complete Part 2.

Part 1: To be completed by the applicant.

Full Name of Applicant (please print): _____

Telephone Number: () _____

Academic Major: _____

LdM Program you are applying to:

Site: Florence Rome Tuscania Three Cities SPRING

Program: Study Abroad Summer Workshop/Field School STEM Program

Year: 2015 2015-2016 2016

Session: Fall Spring Academic Year
 January Intersession Summer Session (June or July)

By signing below, I waive my rights of access to all information contained herein.

Signature of Applicant: _____

Date: _____

Part 2: To be completed by the person providing the recommendation.

The above individual has applied to Lorenzo de' Medici Institute. Please consider this student's academic and personal qualities to the best of your knowledge in answering the following questions:

1. How long and in what capacity have you known the applicant?

2. Living and studying abroad requires adaptability, openness to cultural differences, discipline and self-confidence. Based on your knowledge of this student, please tell us how well you think he or she would adjust to and make use of the experience.

3. Please comment on the following topics in regard to this applicant:

- A. Understanding of/interest in other cultures
- B. Academic history and writing skills
- C. Ability to respond appropriately to challenge or difficulties
- D. Personal interests, experience, or activities which would aid the student in his or her study abroad experience

STUDY ABROAD RECOMMENDATION FORM



4. Please comment on any other applicable achievements or qualifications of this student or communicate any concerns you have regarding the study abroad experience for him or her.

Please evaluate the applicant's abilities and rate them accordingly by checking the most appropriate box.

	Unsure	Poor	Fair	Good	Excellent
1. Academic ability & dedication	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Social skills; ability to work with others	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Performance under stress or adversity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Maturity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Confidence	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Integrity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Signature: _____ Date: _____

Printed Name: _____ Title: _____

Institute: _____ Department: _____

Telephone: () Email: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____ Country: _____

Once completed, please mail this form to:
LdM Academic Relations + Student Services
3600 Bee Caves Road, Suite 205 B
Austin, TX 78746, USA

or fax to: 512.328.4638