



a world class African city



Power Johannesburg

40 Heronmere Road  
Reuven  
Johannesburg

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Booyens  
2016

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[www.citypower.co.za](http://www.citypower.co.za)

## CITY POWER JOHANNESBURG

Bidders are hereby invited for the following RFQ,  
further details are available from CITY POWER,  
Tender Advice Centre, 40 Heronmere Rd, Reuven, Booyens  
Telephone 011 490-7000, Fax 011 490-7765/011 870-3688  
CITY POWER JOHANNESBURG (PTY) LTD.

### ADVERTISEMENT

#### REQUEST FOR QUOTATION FOR THE SUPPLY & DELIVERY OF UNIFORM

REQUEST FOR QUOTATION:	Facilities Management
SITE MEETING VENUE:	N/A
SITE MEETING TIME:	N/A
DATE OF SITE VISIT:	N/A
RFQ CLOSING DATE:	12 October 2015
RFQ CLOSING TIME:	11h00
CONTACT PERSONS:	Zanele Lesikara

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**RFQ DOCUMENTS WILL BE AVAILABLE ON SITE AND ON THE WEBSITE  
AS FROM 5 OCTOBER 2015**

**40 HERONMERE ROAD REUVEN, BOOYSENS**

**SUBMISSIONS: QUOTATION BOX, TENDER ADVICE CENTRE**

**Please note:-**

**That we also advertise on our Website:Website  
Address: [www.citypower.co.za](http://www.citypower.co.za) Available Bid's and RFQ'S**

# Request for Quotations

## Supply Chain Management

Finance Group  
CP Reference Number: 10654099  
Date: 05/10/2015  
Contact Person: Zanele Lesikara  
Tel: +27 11 490 7073  
Fax: +27 11 870 3339  
Email: zlesikara@citypower.co.za

## Delivery Address

40 Heronmere Road  
Rueven  
Johannesburg

**Company:** .....

**Attention:** .....

**Tel:** .....

**Fax:** .....

You are hereby invited to submit a quotation for the items listed below. Please provide a written quotation to the above named contact person on or before the closing date indicated below. Only quotations which contain the information listed below will be accepted. Prices should be shown both exclusive and inclusive of VAT and fixed and firm. Delivery will be direct to the relevant City Power store.

Item No.	Description	Qty	Unit Price	Total
1.	Uniform option 1	63		
2.	Uniform option 2	63		
3.	Uniform option 3	63		
	<b>Refer to specification and pictures attached on page 8</b>			
	<b>SUB TOTAL</b>			
	<b>VAT</b>			
	<b>TOTAL</b>			

## SPECIFICATION

- Type of material required for the uniform is minimart.
- **Branding will be required on the uniform, (Embroidery) on front the department name and on both arm with our City Power logos.**
- A supplier is required to quote on all 4 types of uniforms with different trimming. Our corporate colours will be used (Navy uniform with yellow, red and white trimming)
- Before award a sample of the material and uniform will be required to be submitted to ensure that the correct material will be used.
- Sizes will vary from Small to 5XL. The awarded supplier will be required to come to our offices and take measurements of all the staff members for accuracy.
- **The total quantity for all the uniform will be 252.**

**Closing date 12/10/2015 and time 11:00 AM for submission of quotation:**

Vendors must supply written quotations that reflect the following information on the quotation:

- Quotation Validity Period: \_\_\_\_\_
- Delivery period: \_\_\_\_\_
- Company Name: \_\_\_\_\_
- Company Registration Number: \_\_\_\_\_
- VAT Registration Number: \_\_\_\_\_
- Physical Address: \_\_\_\_\_
- Contact Person: \_\_\_\_\_
- Telephone Number: \_\_\_\_\_
- Fax Number/Email Address: \_\_\_\_\_
- BBB-EE certificate \_\_\_\_\_
- Company Income Tax Number (i.e. SARS No): \_\_\_\_\_
- Tax Clearance Certificate Attached or consent for City Power to ascertain from SARS whether your status is in order:
- Signed disclaimer (Attached to this RFQ): \_\_\_\_\_

**2. Calculation of points for B-BBEE status level of contributor**

<b>B-BBEE Status Level of Contributor</b>	<b>Number of points (80/20 system)</b>
1	20
2	18
3	16
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

CP Reference Number:

**Disclaimer:** Supplier ( \_\_\_\_\_ ) hereby warrants that

he/she/it has:

(Name of supplier)

1. Read, fully understood and hereby accept City Power's standard quotation Terms & Conditions as published on the official City Power website;
2. Submitted a true and accurate declaration of interests reflecting that the supplier has no immediate family relations and that none of its shareholders, directors, managers or stakeholders are in the employ of City Power or the state currently and that no such relatives, shareholders, directors, managers or stakeholders have been so employed in the previous 12 months;
3. Undertakes to complete a fresh declaration of interests should these circumstances have changed as at date of this quotation. (This declaration is obtainable from the City Power's website/ Commodity Managers and the abovementioned contact person).

<b>Name, Date &amp; Signature of Supplier</b> (Person responsible for the Quote)	<b>Name:</b>  <b>Signature:</b>	<b>Date</b>
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**PLEASE SUPPLY THE FOLLOWING DOCUMENTS TO ENABLE US TO EVALUATE YOUR SUBMISSION:**

1. **VALID TAX CLEARANCE CERTIFICATE**
2. **VALID BBBEE CERTIFICATE**
3. **SIGNED DECLARATION OF INTEREST FORM (MBD4)**

**DECLARATION OF INTEREST**

1. No bid will be accepted from persons in the service of the state\*.
2. Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority and/or take an oath declaring his/her interest.

3 In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

3.1 Full Name: .....

3.2 Identity Number: .....

3.3 Company Registration Number: .....

3.4 Tax Reference Number: .....

3.5 VAT Registration Number: .....

3.6 Are you presently in the service of the state\* **YES / NO**

3.6.1 If so, furnish particulars.

.....  
.....

3.7 Have you been in the service of the state for the past twelve months? **YES / NO**

.....  
.....

\* MSCM Regulations: "in the service of the state" means to be –

- (a) a member of –
  - (i) any municipal council;
  - (ii) any provincial legislature; or
  - (iii) the national Assembly or the national Council of provinces;
- (b) a member of the board of directors of any municipal entity;
- (c) an official of any municipality or municipal entity;
- (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
- (e) a member of the accounting authority of any national or provincial public entity; or

\_\_\_\_\_

(f) an employee of Parliament or a provincial legislature.

3.8 Do you, have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and or adjudication of this bid? **YES / NO**

3.8.1 If so, furnish particulars.

.....  
.....  
.....

3.9 Are you, aware of any relationship (family, friend, other) between a bidder and any persons in the service of the state who may be involved with the evaluation and or adjudication of this bid? **YES/ NO**

3.9.1 If so, furnish particulars

.....

3.10 Are any of the company's directors, managers, principal shareholders or stakeholders in service of the state? **YES / NO**

3.10.1 If so, furnish particulars.

.....

3.11 Are any spouse, child or parent of the company's directors, managers, principal shareholders or stakeholders in service of the state? **YES / NO**

3.11.1 If so, furnish particulars.

.....  
.....

**CERTIFICATION**

**I, THE UNDERSIGNED (NAME) .....**

**CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM IS CORRECT.**

**I ACCEPT THAT THE STATE MAY ACT AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.**

.....  
Signature

.....  
Date

.....  
Position

.....  
Name of Bidder



Option 1



Option 2 & Option 3