

Sample Form 5.2 (Poverty Affidavit)

JANE SMITH DOE
Pro Se
111 Any Street
Philadelphia, PA 1910X
(215) 123-4567

Attorney for Plaintiff

JANE SMITH DOE,
Plaintiff

: COURT OF COMMON PLEAS
: PHILADELPHIA COUNTY
: FAMILY DIVISION

vs.

JOHN DOE,
Defendant

:
: TERM,
: NO.

POVERTY AFFIDAVIT

1. I, **(e)** Jane Smith Doe, wish to file a Complaint in Divorce and because of my financial condition, I am unable to pay the fees and costs of prosecuting this action.
2. I am unable to obtain funds from anyone, including my family and friends, to pay this fee.
3. I represent that the information below relating to my ability to pay the fees and costs is true and correct:

(a) Name: **(e)** Jane Smith Doe
 Address: **(f)** 111 Any Street Philadelphia, PA 1910X
 Social Security Number: **(g)** 987-65-4321

Employment

- (b) If you are presently employed, state:
 Employer: _____
 Employer address: _____
 Salary or wages per month: _____
 Type of work: _____
- (c) If you are unemployed, state:
 Date of last employment: _____
 Salary or wages per month: _____
 Type of work: _____

Other income within the past twelve months:

Business or profession: _____	
Other self-employment: _____	Support payments: _____
Interest: _____	Disability payments: _____
Dividends: _____	Unemployment compensation and/or supplemental benefits: _____
Pension & annuities: _____	Public assistance/welfare: _____
Social Security benefits: _____	Other: _____
Worker's compensation: _____	

(d) Other contributions to household support:

Wife/Husband (circle one): Name: _____

If your wife/husband is employed, state:

Employer: _____

Salary or wages per month: _____

Type of work: _____

Contributions from children: _____ (per month)

Contributions from parents: _____ (per month)

Other contributions: _____ (per month)

(e) Property owned:

Cash: _____

Checking account: _____ Savings account: _____

Stocks, Bonds: _____ Certificates of deposit: _____

Real estate (including home): _____

Motor vehicle: Make _____ Year: _____

Cost: _____ Amount owed: _____

Other: _____

(f) Debts and obligations:

Mortgage: _____ Rent: _____

Loans: _____ Credit cards: _____

Utilities: _____ Tuition: _____

Other: _____

(g) Persons dependent upon you for support:

Child(ren) names:	Ages(s)
_____	_____
_____	_____
_____	_____
_____	_____
Others: Name(s)	Relationship
_____	_____
_____	_____
_____	_____

4. I understand that I have a continuing obligation to inform the Court of improvement in my financial circumstances that would permit me to pay the costs incurred herein.

5. I verify that the statements made in this affidavit are true and correct. I understand that false statements herein are subject to the penalties of 18 Pa. C.S. §4904, relating to unsworn falsification to authorities.

(h) 1/04/06
Date signed

(i) Jane Smith Doe
(j) JANE SMITH DOE

Filing the *In Forma Pauperis* Petition, Order, and Poverty Affidavit:

- Assemble the papers in the following order: Order, IFP Petition, and Poverty Affidavit (if appropriate).
- Make two copies of each page.
- Take the originals and copies, along with the original and two copies of the Divorce Complaint, to the Office of the Clerk of Family Court, 1501 Arch Street, Philadelphia, PA.
- A clerk will take all of these documents and stamp them with the Court Term and Number, and give you back two copies of each, one for you and one to be served on the Defendant.
- The clerk will then send your IFP Petition and Poverty Affidavit (if applicable) to a judge for review.
- You will be notified of the action taken by the judge. **If your petition is denied, you will have to pay the filing fee before proceeding** with the next step (service). If your petition is granted, go on to Step Two: Serving Your Spouse.

Attorney for Plaintiff

Plaintiff, : COURT OF COMMON PLEAS
 vs. : PHILADELPHIA COUNTY
 : FAMILY DIVISION
 :
 Defendant. : TERM,
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