Progress Report

Project ID:	

Progress report #:		Progress report date:	
Period covered by report:		To	

General Information

Project Title:	
Lay project description (100 words):	

Principal Investigator

Title:	
First name:		Last name:	
Current appointment:	
Organisation:	
Department:	
Organisation initials:	
Postal Address:	
Phone:	
Email:	

Signature of applicant:

Date:

Objectives and Timeline

Do you expect to complete the project as specified, either in the application or the most recent agreement with the HCF Foundation?	
Do you expect to complete the project on schedule, either as indicated in the application or the most recent agreement with the HCF Foundation?	

If the answer to either of the previous 2 questions is no, please provide reasons:

This is the timeline which was submitted for the project in the application. Please indicate how much of each objective has been met.

Phase	Objective/goal	Completion date	% of objective complete.

Are there any new objectives?

Phase	Objective/goal

If timelines for the project have changed since the last report please provide detailed explanations:

Recruitment

Is recruitment on track?	
Percentage of participants recruited:	
If recruitment is delayed, please provide reasons:	

General comments

Please comment on the progress so far:

Translation

Please comment on work towards translation that will ensure the greatest number of Australians are able to benefit from project outcomes:
Please comment on stakeholder engagement that has been undertaken to assist in achieving translation of the research results:

Work during next phase

Please comment on the work to be completed in the next 6 months of the project:

Publication

Please provide details of any publications, presentations or media attention related to this project:	
Reference details	Submitted or Accepted or Publication date

Expenditure

How much money has been expended in the course of conducting the research so far?	$