



PINELLAS SUNCOAST TRANSIT AUTHORITY
 3201 SCHERER DRIVE, ST. PETERSBURG, FL 33716
WWW.PSTA.NET 727.540.1800 FAX 727.540.1913

FINANCE & PERFORMANCE MANAGEMENT
 COMMITTEE MEETING
 AGENDA – JULY 15, 2015; 9:00 AM
 PSTA AUDITORIUM

			<u>TIME</u>	<u>PAGE</u>
1.	CALL TO ORDER		9:00	
2.	PUBLIC COMMENT		9:05	
3.	ACTION ITEMS		9:10	
	A. June 17, 2015 Meeting Minutes			3
	B. MPO 5305 Funding Agreement	5 min	DEBBIE LEOUS	7
	C. Investigation and Audit of Property Tax Exemptions	5 min	DEBBIE LEOUS	8
	D. TD Coordination Agreements (Non-Profit Funding)/State Agreement	5 min	ROSS SILVERS	9
	E. FY 2016 Employee Health Benefits	5 min	LARRY LONGENECKER	12
	F. Goodyear Tire Program	5 min	HENRY LUKASIK	16
	G. Oil and Lubricants	5 min	HENRY LUKASIK	17
	H. Uniforms (Purchase/Rental & Supplies)	5 min	HENRY LUKASIK	19
	I. Diesel Fuel	5 min	HENRY LUKASIK	21
	J. Batteries-Transit Vehicles	5 min	HENRY LUKASIK	23
	K. FY 2016 Budget Trim Notice	10 min	DEBBIE LEOUS	25
4.	REPORTS		10:10	
	A. Monthly Financial Statement		DEBBIE LEOUS	33
	B. Ridership/Performance		BRAD MILLER	39
	C. PSTA Contracts		DEBBIE LEOUS	40
5.	FUTURE MEETING SUBJECTS		10:25	
	• Auditing Services-August			

- Wifi Upgrade-August
- Trolley Agreements-August
- FDOT Grant Approvals-August
- Bus Advertising Contract/Policy-August

- | | | |
|----|-----------------------|--------------|
| 6. | OTHER BUSINESS | 10:25 |
| 7. | ADJOURNMENT | 10:30 |

THE NEXT MEETING IS AUGUST 19, 2015 AT 9:00 AM



ACTION ITEM

3A: June 17, 2015 Meeting Minutes

Action: Approve Meeting Minutes

Staff Resource: Clarissa Keresztes, Administrative Assistant

**FINANCE & PERFORMANCE
MANAGEMENT**

-
- Staff recommends approval of the minutes of the June Finance & Performance Management Committee meeting.
-

Attachments:

1. Minutes



PINELLAS SUNCOAST TRANSIT AUTHORITY
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FINANCE & PERFORMANCE MANAGEMENT
COMMITTEE MEETING
MINUTES – JUNE 17, 2015

The Finance & Performance Management Committee of the Pinellas Suncoast Transit Authority (PSTA) Board of Directors held a meeting in the Auditorium at PSTA Headquarters at 9:00 AM on this date. The purpose of the meeting was to approve the May 20, 2015 meeting minutes and to recommend approval of the Federal Lobbyist. The following members were present:

Joe Barkley, Committee Chair
Brian Scott, Committee Vice-Chair
Mark Deighton
Dave Eggers
Bill Jonson

Absent

Curtis Holmes (Alternate)

Also Present:

Brad Miller, CEO
PSTA Staff Members
Members of the Public

CALL TO ORDER

Committee Chair Barkley opened the meeting at 9:06 AM.

PUBLIC COMMENT

There were no public comments.

ACTION ITEMS

Approval of Minutes – Mr. Jonson made a motion, seconded by Mr. Scott to approve the May 20, 2015 minutes. There were no public comments. Motion passed unanimously.

Federal Lobbyist – Mr. Miller indicated that PSTA has never had a federal lobbyist but does utilize a state lobbyist, Gray Robinson. He said staff is recommending approval of a three-year contract with two optional years with Van Scoyoc Associates, Inc. (VSA) for a total of a five-year cost not to exceed \$420,000. Louemma Cromity, Director of Procurement, said that a Request for Proposal (RFP) was released in the spring and 13 lobbying firms responded. She indicated that the Selection Committee evaluated each response and ranked the suppliers based upon set scoring criteria with VSA scoring the highest. Mr. Miller explained that VSA is also under contract with the County and the City of Clearwater. Their lead lobbyist, Harry Glenn, was the Chief of Staff for Congressman Young, and has a very strong connection to Pinellas County. Mr. Miller said VSA also represents the University of South Florida (USF) and the Tampa International Airport (TIA).

Mr. Eggers asked about a potential conflict of interest with the County and Mr. Miller explained that after speaking with the County, it was determined that there is no conflict. Mr. Deighton mentioned that at the joint PSTA-HART Executive Committee meeting, there was an agreement that PSTA and HART hire a federal lobbyist together. Mr. Miller stated that was a suggestion from a HART representative and he believes he was speaking about the state lobbyist. He explained that PSTA and HART will work together on Legislative priorities, with both lobbyists working in D.C. and in Tallahassee. Mr. Miller said that next year's PSTA and HART Legislative agendas will be prepared this summer by the two Legislative Committees. He stated that the two committees would meet in August and agree on a joint list before the Legislative Session begins.

Committee Chair Barkley commented that he would like to know if VSA has experience with transit agencies and about their transportation capabilities rather than their contacts. Mr. Miller indicated that Mr. Glenn and Steve Palmer will be PSTA's two main lobbyists. Mr. Scott asked if there was a cancellation clause in the contract, and Ms. Cromity responded that there is a 30-day cancellation clause. He then made a motion, seconded by Mr. Deighton to recommend approval of a three-year contract, plus two optional years to VSA to provide PSTA federal lobbyist consultant services for a total five-year cost not to exceed \$420,000. There were no public comments. Motion passed unanimously.

INFORMATION ITEMS

Potential Grant Opportunities – Ms. Leous passed out a sheet which showed the grants staff had been successful in obtaining and also listed grant opportunities. Mr. Eggers suggested working with HART on some regional grants. Cassandra Borchers, Chief Development Officer, stated that PSTA has been working with HART on grant applications for transportation services going from Hillsborough to Clearwater Beach and Clearwater Beach to TIA. Mr. Eggers requested more information on the Clearwater Beach to TIA route.

REPORTS

Monthly Financial Statement – Ms. Leous, Chief Financial Officer, presented the financial status report for the period ending April 30, 2015. She reported that for the month of April, there was a net deficit of -\$2.16 million, which was -\$0.27 million unfavorable to the budgeted deficit of -\$1.89 million. She reported that revenues of \$2.9 million were \$640,000 under budget due to the timing of the state grants. Ms. Leous indicated that expenses were under budget by \$369,909. She presented the year to date (YTD) actuals as of April 2015, and reported that the net surplus of \$16.41 million was \$1.21 million favorable to the budgeted surplus of \$15.2 million. She said that revenues were under budget \$1.3 million and noted that all of the expense categories were under budget. Ms. Leous said that it is anticipated by the end of the fiscal year, to have a surplus of \$482,000 that can be put into reserves. She reported on the budget on a year-to-year basis through April and said there is a net surplus of \$16.41 million for FY 2015 which was -\$1.04 million unfavorable to the FY 2014 surplus of \$17.45 million. She indicated that this is a \$700,000 difference from last year which is very good.

Ridership/Performance – The report was handed out at the meeting. Mr. Miller reported that May was another good month even though there was one fewer weekday from last May.

Capital Projects Update – The report was included in the agenda packet. Ms. Leous reported that there was a Triennial Audit performed in June and PSTA did extremely well. She said there was one minor finding where there was some missing information, which has since been corrected. Ms. Leous indicated that they are using PSTA's report as a best practice for other transit agencies.

FUTURE MEETING SUBJECTS

Mr. Miller indicated that the future meeting subjects list has been expanded which will help in planning the Board and Committee agenda packets.

OTHER BUSINESS

No other business.

ADJOURNMENT

The meeting was adjourned at 10:24 AM. The next meeting will be held July 15, 2015 at 9:00 AM.

ACTION ITEM



3B: MPO 5305 Funding Agreement



Action: Recommend Approval of the Annual Joint Participation Agreement (JPA) Between PSTA and the Pinellas County Metropolitan Planning Organization (MPO) for PSTA's Receipt of \$80,000 in Federal Transit Administration (FTA) Section 5305(d) Transit Planning Funds

Staff Resource: Deborah Leous, Chief Financial Officer
Pam Reitz, Grants Manager

FINANCE & PERFORMANCE
MANAGEMENT

Background:

5305(d) FTA Transit Planning Grant

- The Federal Department of Transportation (DOT) provides federal highway and federal transit funds to MPOs allocated primarily based on population.
- Under MAP21, Section 5305 funding is received by the Pinellas County MPO to use for eligible transit planning.
- Historically, the MPO has provided PSTA with \$80,000 per year from its annual allocation. This amount has not changed since at least 2005.

Fiscal Impact:

Pinellas MPO Allocation to PSTA

- The proposed FY2015 amount remains at \$80,000.

Recommendation

- Recommend approval of the FY 2015 Section 5305(d) JPA between PSTA and the Pinellas County MPO.

Attachments:

1. Agreement ([CLICK TO VIEW/PRINT](#))

ACTION ITEM



3C: Investigation and Audit of Property Tax Exemptions



Action: Approval of an Interlocal Agreement for Use of Property Tax Collections to Fund Exemption Audit Services

Staff Resource: Deborah Leous, Chief Financial Officer

**FINANCE & PERFORMANCE
MANAGEMENT**

Background:

- Pam Dubov, Pinellas's Property Appraiser desires to obtain services to audit the Pinellas County tax roll to identify undeserved personal exemptions from ad valorem property tax. Such exemptions include, by may not be limited to, the homestead exemption granted pursuant to Article VII, section 6 of the Florida Constitution, and exemptions governed by Chapters 193 and 196, Florida Statutes.
- The Taxing Authorities need to enter into an Interlocal Agreement for Use of Property Tax Collections to Fund the Exemption Audit Services.
- The Property Appraiser and the Tax Collector have contracted with Tax Management Associates, Inc. (TMA) to provide audit services to identify properties with undeserved Personal Exemptions for the purpose of collecting taxes due on those properties, which funds would otherwise be unavailable to the Taxing Authorities.
- There is a 50% penalty and 15% interest per annum for a period up to 10 years on parcels that receive undeserved Personal Exemptions.
- TMA will provide the services for a fee of 30% of funds collected.

Fiscal Impact:

- Undetermined positive cash flow to PSTA.

Recommendation:

- Recommend entering into the Interlocal Agreement to for Exemption Audit Services.

Attachments:

1. Interlocal Agreement (**CLICK TO VIEW/PRINT**)
2. Tax Management Associates, Inc. Agreement (**CLICK TO VIEW/PRINT**)

ACTION ITEM

3D: TD Coordination Agreements (Non-Profit Funding)/ State Agreement



Action:

A. Recommend Approval of Four Coordination Agreements with Local Non-Profit Transportation Providers at a Total Cost Not to Exceed \$655,000

B. Recommend Acceptance of the Annual Trip & Equipment Grant from the Florida Commission for the Transportation Disadvantaged and Resolution Authorizing the CEO to Sign Related Documents

Staff Resource: Ross Silvers, Mobility Manager



Background:

A. Non-Profit Funding

- As the Community Transportation Coordinator (CTC) for Pinellas County, PSTA is responsible for all Transportation Disadvantaged (TD) services in Pinellas County.
- These services include TD funding for four non-profit agencies so they can provide transportation to their own TD-eligible clients.
- The annual contract for these agencies is up for renewal with three of them being greater than \$100,000. Therefore, they are being presented to the Board for approval.
- The agencies are as follows:

○ Neighborly Care Network	\$381,485
○ PARC	\$134,000
○ ARC Tampa Bay (formerly UPARC)	\$134,000
○ Lighthouse	\$4,584
- The dollar amounts listed above are the maximum amount of TD funds the agency can receive during the term of the contract, which is July 1, 2015 – June 30, 2016.
- PSTA will monitor each agency's compliance with regulatory, safety, financial and other requirements, and serves as a pass-thru for reimbursement of TD costs from the Florida Commission for the Transportation Disadvantaged (CTD).

B. State Agreement

- The Resolution authorizes PSTA's CEO to accept the Trip & Equipment Grant from the Florida Commission for the Transportation Disadvantaged (TD) effective July 1, 2015 – June 30, 2016, in which the funding remains unchanged from the prior year.
- PSTA has now completed its third year as the Community Transportation Coordinator (CTC) for Pinellas County, receiving a positive evaluation from the Metropolitan Planning Organization (MPO) staff which was approved by the MPO Board based upon the recommendation of the Local Coordinating Board (LCB).
- As the CTC, PSTA is responsible for all TD services in Pinellas County including the administration of TD bus passes, paratransit and group trips. This requires coordination agreements with human service agencies that provide transportation.

Recommendation:

- Recommend approval of four coordination agreements with local non-profit transportation providers at a total cost not to exceed \$655,000.
- Recommend acceptance of the Annual Trip & Equipment Grant from the Florida Commission for TD and Resolution authorizing the CEO to sign related documents.

Attachments:

1. Resolution #15-08
2. TD Coordinator Agreement (**[CLICK TO VIEW/PRINT](#)**)
3. TD Grant Agreement (**[CLICK TO VIEW/PRINT](#)**)



Resolution #15-08

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE PINELLAS SUNCOAST TRANSIT AUTHORITY AUTHORIZING THE EXECUTION OF A TRANSPORTATION DISADVANTAGED TRUST FUND GRANT AGREEMENT FOR 2015/2016 WITH THE FLORIDA COMMISSION FOR THE TRANSPORTATION DISADVANTAGED

WHEREAS, PSTA’s Board of Directors has the authority to execute a Transportation Disadvantaged Trust Fund Grant agreement and to undertake a transportation disadvantaged service project, as authorized by Section 427.0159, Florida Statutes, and Rule 41-2, F.A.C.

NOW, THEREFORE, BE IT RESOLVED BY PSTA’S BOARD OF DIRECTORS THAT:

1. That PSTA has the authority to execute the Transportation Disadvantaged Trust Fund Grant agreement for 2015/2016;
2. Brad Miller, Chief Executive Officer, is authorized to execute the grant agreement on behalf of the Pinellas Suncoast Transit Authority with the Florida Transportation Disadvantaged Commission for Transportation Disadvantaged Trust Funds and for local funds;
3. Brad Miller, Chief Executive Officer, and other PSTA officials are authorized to sign any and all agreements, assurances, reimbursement invoices, warranties, certifications, and any other documents that may be required in connection with the grant or subsequent agreements.

ATTEST:

PINELLAS SUNCOAST TRANSIT AUTHORITY
PINELLAS COUNTY, FLORIDA

Janet C. Long, Secretary-Treasurer

William C. Jonson, Chairperson

DATE: July 22, 2015

APPROVED AS TO FORM:

Alan S. Zimmet
PSTA General Counsel

ACTION ITEM



3E: FY 2016 Employee Health Benefits



Action:

- A. Recommend Approval to Renew Medical, Prescription and Dental Insurance through Cigna for FY 2016 for PSTA Employees and Dependents Not to Exceed \$6.2 Million.**
- B. Recommend Approval to Renew FY 2016 Vision Coverage Through Advantica not to Exceed \$5,000**
- C. Recommend Approval to Add Optional Life Insurance Through Minnesota Life – no Increased Cost or Increased Coverage**

Staff Resource: Larry Longenecker, Dir. of Human Resources
Shawn Fleming, Gehring Group

**FINANCE & PERFORMANCE
MANAGEMENT**

Background:

Medical and Prescription Insurance:

- PSTA's insurance broker, The Gehring Group, negotiated renewal of the medical and prescription insurance coverages with Cigna based on input from PSTA management and both labor unions.
- PSTA has historically been fully insured. FY 2015 premium is forecast to be approximately \$5.6 million.
- Cigna, under the scenario of maintaining a fully insured plan, proposed renewing at a 10.3% increase over the previous fiscal year. Factors affecting this include medical cost inflation is increasing between 9 and 12% and consideration that PSTA's loss ratio increased from 74% to 81%.
- PSTA's represented employees per existing Union contracts are responsible for 50% of any increase in medical and prescription coverage over the 2012 – 2013 rates as per the union agreement. Non-union employees pay the same.
- Due to the fiscal impact of a 10.3% increase The Gehring Group provided other alternatives to PSTA to lower the cost. These included going self-insured or using a minimum premium concept. It was decided to use the minimum premium concept and by doing so Cigna initially reduced the increase to 7%. Based on final negotiations the increase was limited to 5.7%.
- The minimum premium concept is a type of partially self-insured arrangement. The insurance company assumes the risk and PSTA would pay the medical and pharmacy claims. In addition, PSTA would pay administrative costs, network

access fee and stop loss premiums. In addition a health insurance reserve fund would have to be established for the claims and for the termination liability.

- The Gehring Group also looked at changing the benefits to lower the costs and two alternates were provided to management and the unions for discussion.
 - Alternate 1: Limit premium increase to 3.1% with an increase in deductible and out of pocket maximums.
 - Alternate 2: No increase in premium with deductibles twice the amount in the current policy and a substantial increase in out of pocket maximums.
- Based on discussions, it was determined to recommend Alternative 1 to limit the increase to 3.1% with an increase in deductibles and the out of pocket maximums.
- Based on the minimum premium concept and the 3.1% increase, total costs for medical and prescriptions are anticipated to be \$5,789,066.

Dental Insurance:

- Cigna Dental PPO Core Service is increasing 5% for FY 2016, or \$3,135 with a total anticipated annual Premium of \$65,660.
- Cigna DMO Dental Insurance is increasing 5.2% or \$4,840 with a total anticipated annual premium of \$97,551.

Vision Insurance

- Advantica Vision Insurance is increasing 2.1% for FY 2016, or \$951 with a total anticipated annual premium of \$3,914.

Life and Accidental Death and Dismemberment (AD&D) Insurance

- Advantica Vision Insurance is increasing 2.1% for FY 2016, or \$951 with a total anticipated annual premium of \$3,914.
- Minnesota Life will have no change in the premiums offered.

Fiscal Impact:

- The following are included in the draft 2016 Operating Budget
 - A. Medical, Prescription and Dental Insurance not to exceed \$6.0 Million
 - B. Vision Insurance not to exceed \$5,000
 - C. Minnesota Life and AD&D Insurance not to exceed \$35,000.

Recommendation:

- Recommend approval of insurance renewals.

Attachments:

1. Benefits Under Status Quo, Alternate 1 and 2 Scenarios

MEDICAL INSURANCE

CURRENT

RENEWAL

ALTERNATE 1

ALTERNATE 2

Schedule of Benefits	Cigna Medical HMO & RX	Cigna Medical HMO & RX	Cigna Medical HMO & RX	Cigna Medical HMO & RX
Calendar Year Deductible (CYD)	In Network	In Network	In Network	In Network
Single	\$500	\$500	\$750	\$1,000
Family	\$1,000	\$1,000	\$1,500	\$2,000
Out of Pocket Maximum	Incl Ded, Coins, Med Copays	Incl Ded, Coins, Med Copays	Incl Ded, Coins, Med Copays	Incl Ded, Coins, Med Copays
Single	\$3,500 / Rx Unlimited (None)	\$3,500 / Rx \$1,000	\$4,000 / Rx \$1,000	\$4,500 / Rx \$1,000
Family	\$7,000 / Rx Unlimited (None)	\$7,000 / Rx \$2,000	\$8,000 / Rx \$2,000	\$9,000 / Rx \$2,000
Non-Hospital Services				
Physician Office Visit	\$20	\$20	\$20	\$30
Specialist Office Visit	\$30	\$30	\$30	\$40
Urgent Care Visit	\$50	\$50	\$50	\$50
Hospital Services				
Inpatient	CYD + 20%	CYD + 20%	CYD + 20%	CYD + 20%
Outpatient	CYD + 20%	CYD + 20%	CYD + 20%	CYD + 20%
Emergency Room Visit	\$100	\$100	\$100	\$200
Prescription Drugs				
Generic	\$10	\$10	\$10	\$10
Preferred brand drugs	\$30	\$30	\$30	\$30
Non-preferred brand drugs	\$50	\$50	\$50	\$50

ACTION ITEM



3F: Goodyear Tire Program



Action: Recommend Approval to Enter Into a Tire Run-Out Program With Goodyear Tire & Rubber Company for a Period Not to Exceed Three Years at a Rate of .007 per Mile

Staff Resource: Henry Lukasik, Director of Maintenance
Lou Emma Cromity, Dir. of Procurement

FINANCE & PERFORMANCE
MANAGEMENT

Background:

- The Goodyear Tire and Rubber Company contract to provide lease tires officially ended on June 1, 2015 as Michelin North America was selected to provide new lease tires as a result of Invitation for Bid (IFB) #15-07B.
- Under the previous contract with Goodyear Tire PSTA has the option to exercise a “tire run-out period” agreement whereas all existing tires on the bus fleet from Goodyear will be used until worn out.
- PSTA has approximately 1,450 Goodyear tires still in active use on the bus fleet.
- Goodyear Tire will continue to honor the previous contracted rate of \$.007/mile during the “tire run-out” period.
- New Michelin tires will only replace Goodyear tires which are worn out and taken permanently out of service. There is no increase of onsite physical tire inventory.

Fiscal Impact:

- No budget impact as the tire leasing cost has been budgeted.
- Estimated tire run-out cost \$350,000 over a three year period.
- This project will be 100% federally funded by the Federal Transit Administration (FTA).


Recommendation:

- Recommend approval to enter into a tire run-out program with Goodyear Tire & Rubber Company for a period not to exceed three years at a rate of .007 per mile.

Attachments: None

ACTION ITEM



3G:	Oil and Lubricants	
Action:	Recommend Approval of a Three-Year Contract with Palmdale Oil Company, Inc. and Seaboard Neumann Distribution to Provide PSTA Oils and Lubricants for a Total Three-Year Cost Of \$750,000	

Staff Resource: Henry Lukasik, Director of Maintenance
Lou Emma Cromity, Dir. of Procurement



Background:

- PSTA uses various fluids, oils, grease, and coolants for its fleet of transit and service vehicles.
- In 2015 PSTA joined a Co-Op, administered by the City of St. Petersburg, for the purchase of various oils and lubricants.
- In addition to PSTA, other participating agencies were the City of Clearwater, City of Dunedin, City of Pinellas Park, and City of Tarpon Springs.
- On April 6, 2015 the City of St. Petersburg issued a Request for Quote (RFQ) #5738, soliciting competitive bids for experienced, qualified, and capable suppliers to supply the participating agencies with the requested oils and lubricants.
- As a result of this solicitation, the below four suppliers responded to the RFQ:

Best Line Oil Company	Five Points Services
Palmdale Oil Company, Inc.	Seaboard of Neumann Distribution

- Per the solicitation, the award was made to the most responsive, responsible, and lowest cost supplier(s). Below are the contract awardees based upon this requirement:

BID TABULATION SUMMARY

Awardee	Three-Year Total	Fluid/Lubricant Awarded
Palmdale Oil Company, Inc.	\$450,000	Motor Oil; Engine Oil; Gear Oil, Diesel Exhaust Fluid; Wheel Bearing Grease and Multi-Purpose Grease
Seaboard of Neumann Dist.	\$300,000	Transmission Fluid and Coolant

Fiscal Impact:

- \$750,000 (3-year contract total)
 - Palmdale - \$450,000.00
 - Seaboard Neuman Distribution - \$300,000.00

Recommendation:


- Recommend approval of a three-year contract with Palmdale Oil Company, Inc., and Seaboard of Neumann Distribution to provide PSTA oils and lubricants for a total three-year cost of \$750,000.
-

Attachments:

1. RFQ ([CLICK TO VIEW/PRINT](#))

ACTION ITEM



3H: Uniforms (Rental & Purchase) 

Action:

A. Uniform Purchase: Recommend Approval for a Three Year Contract with Two One-Year Renewals with NAFECO to Purchase Uniforms for an Amount Not To Exceed \$443,320 Over the Maximum Five Year Period

B. Uniform Rental and Supplies: Recommend Approval for a Three Year Contract with Two One-Year Renewals with Unifirst for Rental Uniforms and Supplies for an Amount Not To Exceed \$109,828 Over the Maximum Five Year Period

Staff Resource: Jeff Thompson, Director of Transportation
 Henry Lukasik, Director of Maintenance
 Lou Emma Cromity, Dir. of Procurement



Background:

- The PSTA Maintenance Department currently rents uniforms for 88 fleet, facilities, and service employees which equates to approximately 386 uniform set changes per week for a total of 20,072 changes per year. Safety mats, shop rags, and shop towels are rented as well.
- The PSTA Transportation Department purchases uniforms for 427 Bus Operators and Customer Service employees per year and per union contract. Transportation employees typically purchase an estimated quantity of 1,281 pants and 2,135 shirts.
- In April 2015, PSTA issued a Request For Proposal (RFP) #15-011P soliciting competitive proposals from experienced, qualified, and capable suppliers to supply rental uniforms and supplies as well as to allow PSTA to purchase uniforms.
- As a result of this solicitation, the below five suppliers responded to the RFP:

Purchase Uniforms	Rental Uniforms
Cintas	Cintas
Design Lab	UniFirst Corporation
NAFECO	
SingleSource Imagewear	

- After careful review and consideration by the selection committee, it was determined Unifirst (incumbent) presented the best value for PSTA for uniform rental and supplies.
- After careful review and consideration by the selection committee, it was determined NAFECO (incumbent) presented the best value for PSTA for uniform purchase. This contract will also afford the employees the ability to purchase additional PSTA uniform apparel, at contracted cost, at their own expense.
- Below are the contract awardees based upon this requirement:

BID TABULATION SUMMARY

Awardee	Five-Year Total	Product/Service
UniFirst Corporation	\$109,828	Uniform Rentals (Maintenance)
NAEFECO	\$443,320	Uniform Purchase (Transportation)

Fiscal Impact:

- Uniform Purchase - Annual Contract Amount: \$73,887 with a total five year contractual cost of \$443,320.
- Uniform Rental – Annual Contract Amount: \$18,305 with a total five year contractual cost of \$109,828.

Recommendation:

- Recommend approval for a three year contract with two one-year renewals with NAFECO for an amount not to exceed \$443,320 over the maximum five year period for uniform purchase.
- Recommend approval for a three year contract with two one- year renewals with Unifirst for an amount not to exceed \$109,828 over the maximum five year period for uniform rental and supplies

Attachments:

1. RFP ([CLICK TO VIEW/PRINT](#))

ACTION ITEM



3I: Diesel Fuel



Action: **A. Recommend Approval of a One Year Contract with the Option for Four One-Year Renewals with James River for Diesel Fuel with a Total Five year Mark-up of 0.149 per Gallon**

B. Recommend Approval of a One Year Contract with the Option for Four One-Year Renewals with J. H. Williams for Unleaded Gasoline a Total Five Mark-up Per Gallon of 0.0175

Staff Resource: Henry Lukasik, Director of Maintenance
 Lou Emma Cromity, Dir. of Procurement



Background:

- PSTA uses Diesel Fuel and Unleaded Gasoline for its fleet of transit and service vehicles. Our annual usage is approximately 2.4 million gallons of diesel per year and 80k gallons of unleaded fuel.
- In May 2015, PSTA joined a Co-Op, administered by HART, with PSTA serving as co-lead, for the purchase of Diesel Fuel and Unleaded Gasoline.
- In addition to PSTA, other participating agencies were the Hillsborough County Board of County Commissioners (HCBOCC), Polk County Board of County Commissioners (PCBOCC), City of St. Petersburg (COSP), and the Lakeland Area Mass Transit District (LAMTD, Lakeland, Florida).
- On May 21, 2015, HART issued an Invitation For Bid (IFB) #14602, soliciting competitive bids for experienced, qualified, and capable suppliers to supply the participating agencies with the requested Diesel Fuel and Regular Unleaded Gasoline.
- As a result of this solicitation, the below six suppliers responded to the IFB:

Indigo Energy Partners	James River
Petroleum Traders	J. H. Williams
Southern Petroleum Resources	TAC Energy

- Per the solicitation, the award was made to the most responsive, responsible, and lowest cost supplier(s).
- Below are the contract awardees based upon this requirement:

BID TABULATION SUMMARY

Awardee	Five Year Total Mark-up	Product Awarded
James River	0.149	Diesel Fuel
J. H. Williams	0.0175	Regular Unleaded Gasoline

- Historically PSTA has only been able to lock in for one fiscal year. At our request, staff is now able to lock in going out beyond the current fiscal period. In this manner, when fuel prices change, PSTA can now take advantage of the market place by locking in prices.

Fiscal Impact:

- The fiscal impact of agreeing to the mark-up rates results in a fuel budget for FY 2016 of \$5,765,580. The mark up rates will remain constant the life of the contract.

Recommendation:

- Recommend approval of a one year contract with the option for four one-year renewals with James River for diesel fuel with a total five year mark-up 0.149 per gallon.
- Recommend approval of a one year contract with the option for four one-year renewals with J. H. Williams for unleaded gasoline for a total five mark-up per gallon of 0.0175.

Attachments:

1. IFB ([CLICK TO VIEW/PRINT](#))

ACTION ITEM



3J: Batteries-Transit Vehicles



- Action:**
- A. Recommend Approval for a One Year Contract with Two One-Year Renewals with Batteries-By-Fisher for an Amount Not to Exceed \$175,000 Over the Maximum Three Year Period**
 - B. Recommend Approval for a One Year Contract with Two One-Year Renewals with Safe-Start for an Amount Not to Exceed \$14,000 Over the Maximum Three Year Period**

Staff Resource: Henry Lukasik, Director of Maintenance
 Lou Emma Cromity, Dir. of Procurement



Background:

- PSTA purchases approximately 450 vehicle batteries per year for its fleet of buses and service vehicles.
- In March 2015, PSTA issued an Invitation For Bid (IFB)#15-006B soliciting competitive bids from experienced, qualified, and capable vendors to supply vehicle batteries based upon the following:
 - Lot A - Heavy Duty Bus Batteries
 - Lot B - Automotive Batteries
- Approximately 22 suppliers displayed an interest in this solicitation
- As a result of this solicitation, the below seven suppliers responded to the IFB:

Batteries By Fisher, Inc.	Safe-Start
Interstate Batteries of Clearwater, FL	Batteries Plus Bulbs
Battery USA, Inc.	Advance Stores Co, Inc.
Original Equipment Co.	

- After careful consideration it was determined that Batteries-By-Fisher (Lot A) and Safe Start (Lot B) were the lowest responsive bidders over the maximum three year life of the contracts.

BID TABULATION SUMMARY

Awardee	Three-Year Total	Product/Service
Batteries-By-Fisher	\$175,000	Lot "A" – Heavy Duty Bus Batteries
Safe-Start	\$ 14,000	Lot "B" – Automotive Batteries

Fiscal Impact:

- Annual Spend Year One for all Batteries: \$61,000.00
- Annual Spend Year Two for all Batteries: \$63,000.00
- Annual Spend Year Three for all Batteries: \$65,000.00

Recommendation:

- Recommend approval for a one year contract with two one-year renewals with Batteries-By-Fisher for an amount not to exceed \$175,000 over the maximum three year period for Lot A – Heavy Duty Bus Batteries.
- Recommend approval for a one year contract with two one-year renewals with Safe-Start for an amount not to exceed \$14,000 over the maximum three year period for Lot B – Automotive Batteries.

Attachments:

1. IFB ([CLICK TO VIEW/PRINT](#))

ACTION ITEM



3K: FY 2016 Budget Trim Notice



Action: Recommend Publishing of the Required FY 2016 TRIM Notice with a Millage Rate of 0.7500

Staff Resource: Debbie Leous, Chief Financial Officer
Michael Hanson, Director of Finance

**FINANCE & PERFORMANCE
MANAGEMENT**

Background:

Millage Rate Increase Recommended:

- By August 1, 2015, PSTA must submit its proposed “Truth in Millage” maximum property tax millage rate for the FY 2016 budget.
- The proposed millage rate, which is the rate which will appear on the TRIM Notice, is the maximum rate that PSTA will levy for next year, and it is not necessarily the final rate. Subject to public hearings, the millage rate can be reduced from this proposed rate.
- PSTA Current Millage Rate – The current PSTA millage rate is 0.7305 or .0195 less than the maximum.
- PSTA Millage Rate Cap – By State Statute, PSTA’s millage rate is capped at 0.7500.
- As part of the adopted PSTA Path Forward strategic plan, recommendations are made on all possible options including service cuts, fare increases, advertising revenue increases, administrative costs cuts, and this slight ad valorem adjustment.

Fiscal Impact:

- Revenue Impact – It is estimated that maintaining the property tax rate at the current 0.7305 will result in a \$2,453,280 increase in property tax revenue budgeted in FY 2016 over FY 2015 budgeted property tax revenue. Increasing the property tax rate to 0.7500 will result in an estimated \$1,009,260 additional increase.
- Rolled-Back Rate – Since property valuations have increased in PSTA’s communities, the property tax rate (known as the “Rolled-Back Rate”) that would generate the same revenue as the current fiscal year is .6898. The proposed millage rate of 0.7500 exceeds the rolled-back rate by 8.73%. As a result, we are required to report at the public hearings that the rate charged is greater than the rolled-back rate.

- Cost – The increased payment by the Pinellas County median-value (\$151,500) home owner with a homestead exemption is \$1.98 annually.

Recommendation:

- Recommend approval of the proposed millage rate of 0.7500 to be transmitted to the property appraiser.
-

Attachments:

1. PowerPoint



Submittal of TRIM Requirement FY 2016 Proposed Millage Rate

Finance Committee
July 2015

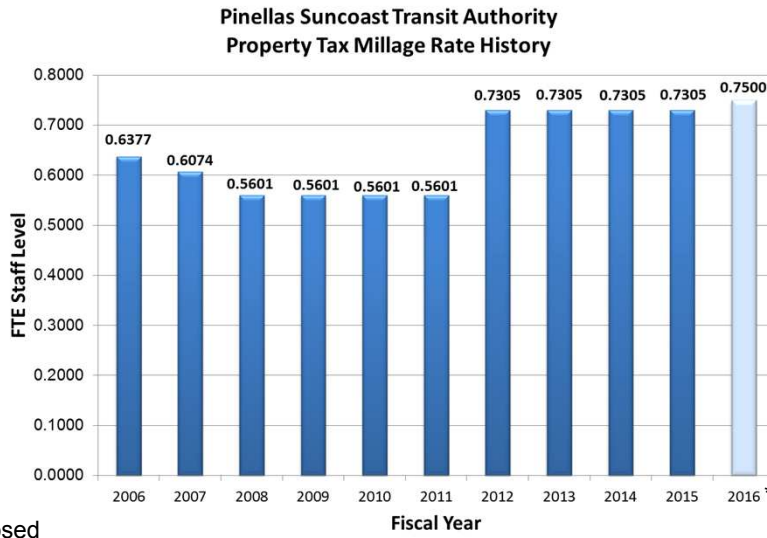


Agenda

- Millage Rate History
 - Millage Rate History
 - Ad Valorem Revenue History
- Proposed FY 2016 Millage Rate
 - Proposed FY 2016 Millage Rate
 - Financial Impact to Taxpayers
- Millage Rate Increase Alternatives
 - No Increase - Long-Term Forecast Impact
 - Route Reductions
 - Higher Fare Increase
- Planning Committee Discussion and Action



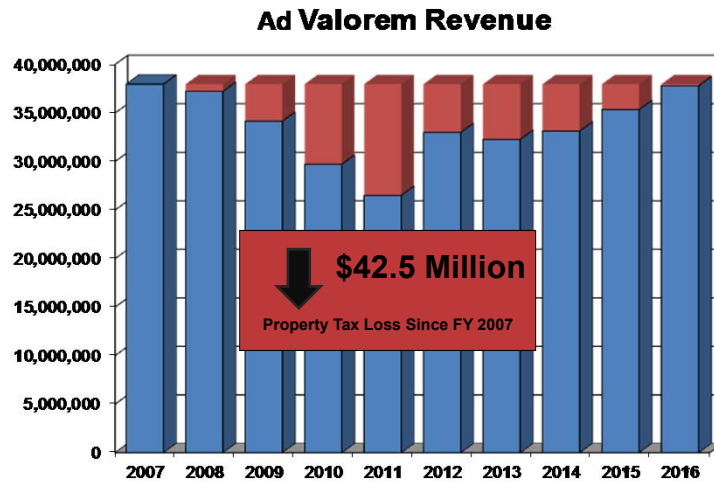
Millage Rate History



2



Ad Valorem Revenue History



*Projected

3



Proposed FY 2016 Millage Rate

- Current Millage rate for FY 2015 is .7305
- Proposed Millage rate for FY 2016 is .7500
- Current Year Rolled-back Rate is .6898
- Majority Vote Maximum Millage Rate is .7500
- Property Tax Revenue Increases \$1,009,260 from Millage Rate Increase
- Median-Value Home with \$151,500 Taxable Value Including Homestead Exemption pays \$76.13 (**\$1.98 increase over FY 2015**)

4



Minimal Financial Impact to Taxpayers

Pinellas Suncoast Transit Authority
Proposed Property Tax Changes By Assessed Values
FY 2016

Assessed Value	Homestead Exemption	Value with Homestead	Taxes @ .7305 Mill	Taxes @ .7500 Mill	Difference	% Change
\$100,000	\$50,000	\$50,000	\$36.53	\$37.50	\$0.97	2.66%
\$150,000	\$50,000	\$100,000	\$73.05	\$75.00	\$1.95	2.67%
\$200,000	\$50,000	\$150,000	\$109.58	\$112.50	\$2.92	2.66%
\$250,000	\$50,000	\$200,000	\$146.10	\$150.00	\$3.90	2.67%
\$300,000	\$50,000	\$250,000	\$182.63	\$187.50	\$4.87	2.67%
\$350,000	\$50,000	\$300,000	\$219.15	\$225.00	\$5.85	2.67%
\$400,000	\$50,000	\$350,000	\$255.68	\$262.50	\$6.82	2.67%
\$450,000	\$50,000	\$400,000	\$292.20	\$300.00	\$7.80	2.67%
\$500,000	\$50,000	\$450,000	\$328.73	\$337.50	\$8.77	2.67%

5



Plan Forward with Property Tax Increase

Pinellas Suncoast Transit Authority Operating Budget Projections FY 2015 - 2022

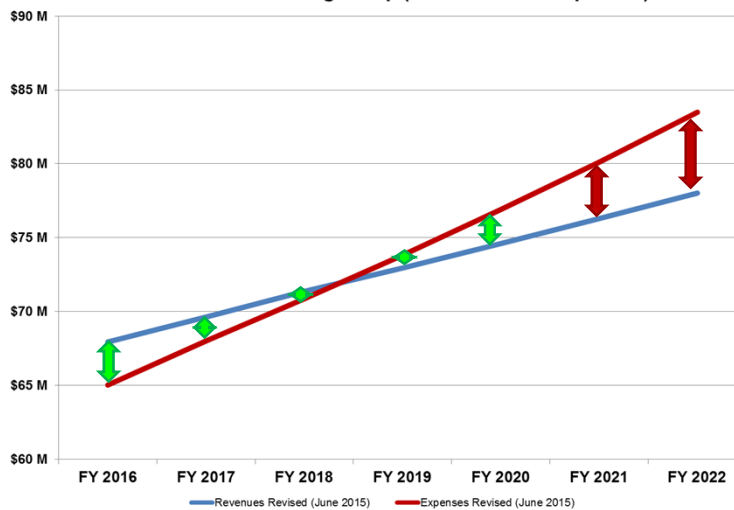
Line	FY 2015 Revised	FY 2016 Revised	FY 2017 Revised	FY 2018 Revised	FY 2019 Revised	FY 2020 Revised	FY 2021 Revised	FY 2022 Revised
1 Operating Reserves - Beginning Year	\$ 16,972,411	\$ 12,897,881	\$ 15,228,177	\$ 16,138,307	\$ 15,967,922	\$ 13,261,927	\$ 4,371,787	\$ (248,108)
Operating Revenues								
2 Operating Revenue	\$ 14,887,864	\$ 16,150,727	\$ 16,230,311	\$ 16,303,479	\$ 16,379,245	\$ 16,457,704	\$ 16,538,954	\$ 16,623,099
3 Property Tax	\$ 35,355,160	\$ 38,817,700	\$ 40,292,773	\$ 41,823,898	\$ 43,204,087	\$ 44,629,822	\$ 46,102,606	\$ 47,623,992
4 State Operating Grants	\$ 7,367,460	\$ 7,418,284	\$ 7,545,878	\$ 7,675,667	\$ 7,807,688	\$ 7,941,980	\$ 8,078,582	\$ 8,217,534
5 Federal Operating Grants	\$ 5,573,950	\$ 5,561,491	\$ 5,561,491	\$ 5,561,491	\$ 5,561,491	\$ 5,561,491	\$ 5,561,491	\$ 5,561,491
6 Total Operating Revenues	\$ 63,184,434	\$ 67,948,202	\$ 69,630,453	\$ 71,364,535	\$ 72,952,511	\$ 74,590,997	\$ 76,281,633	\$ 78,026,116
Operating Expenses								
7 Operating Expenses	\$ 62,697,574	\$ 65,029,287	\$ 68,014,747	\$ 70,846,621	\$ 73,809,659	\$ 76,910,661	\$ 80,122,835	\$ 83,485,236
8 Non-Federal/State Capital Expenses								
9 Total Operating Expenses	\$ 62,697,574	\$ 65,029,287	\$ 68,014,747	\$ 70,846,621	\$ 73,809,659	\$ 76,910,661	\$ 80,122,835	\$ 83,485,236
10 Revenues Over / (Under) Expenses	\$ 486,860	\$ 2,918,915	\$ 1,615,706	\$ 517,914	\$ (857,148)	\$ (2,319,664)	\$ (3,841,202)	\$ (5,459,120)
Reserve Changes								
11 Transfer To/(From) Reserves	\$ 486,860	\$ 2,918,915	\$ 1,615,706	\$ 517,914	\$ (857,148)	\$ (2,319,664)	\$ (3,841,202)	\$ (5,459,120)
12 Service Enhancements	\$ (200,000)	\$ (200,000)	\$ (208,000)	\$ (216,320)	\$ (224,973)	\$ (233,972)	\$ (243,331)	\$ (253,064)
13 Capital Reserve Decrease	\$ (4,000,000)				\$ (1,130,034)	\$ (5,819,670)		
14 Increase in 2 Month Operating Reserve	\$ (561,390)	\$ (388,619)	\$ (497,576)	\$ (471,979)	\$ (493,840)	\$ (516,834)	\$ (535,362)	\$ (560,400)
15 Decrease in Insurance Reserve								
15 Operating Reserves - End of Fiscal Year	\$ 12,897,881	\$ 15,228,177	\$ 16,138,307	\$ 15,967,922	\$ 13,261,927	\$ 4,371,787	\$ (248,108)	\$ (6,520,692)

6



Plan Forward with Property Tax Increase

PSTA's Structural Budget Gap (Revenues and Expenses)



7



Plan Forward without Property Tax Increase

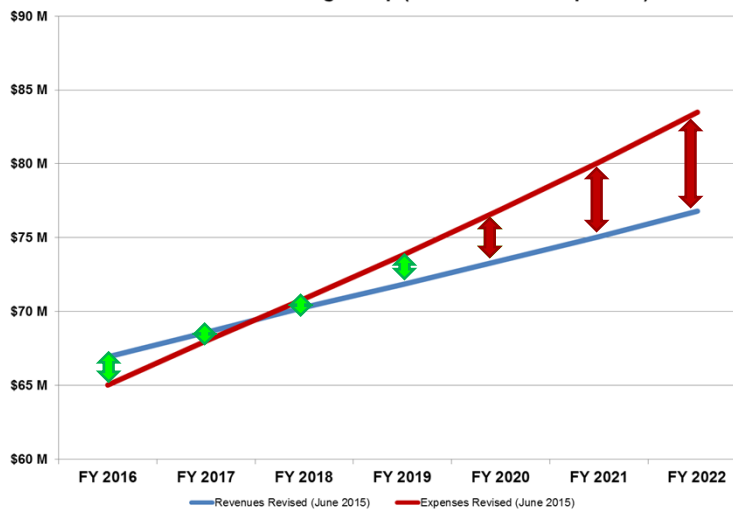
Pinellas Suncoast Transit Authority Operating Budget Projections FY 2015 - 2022

Line	FY 2015 Revised	FY 2016 Revised	FY 2017 Revised	FY 2018 Revised	FY 2019 Revised	FY 2020 Revised	FY 2021 Revised	FY 2022 Revised
1 Operating Reserves - Beginning Year	\$ 16,972,411	\$ 12,897,881	\$ 14,218,917	\$ 14,081,435	\$ 12,823,629	\$ 8,994,328	\$ (1,056,187)	\$ (6,874,749)
Operating Revenues								
2 Operating Revenue	\$ 14,887,864	\$ 16,150,727	\$ 16,230,311	\$ 16,303,479	\$ 16,379,245	\$ 16,457,704	\$ 16,538,954	\$ 16,623,099
3 Property Tax	\$ 35,355,160	\$ 37,808,440	\$ 39,245,161	\$ 40,736,477	\$ 42,080,781	\$ 43,469,447	\$ 44,903,939	\$ 46,385,769
4 State Operating Grants	\$ 7,367,460	\$ 7,418,284	\$ 7,545,878	\$ 7,675,667	\$ 7,807,688	\$ 7,941,980	\$ 8,078,582	\$ 8,217,534
5 Federal Operating Grants	\$ 5,573,950	\$ 5,561,491	\$ 5,561,491	\$ 5,561,491	\$ 5,561,491	\$ 5,561,491	\$ 5,561,491	\$ 5,561,491
6 Total Operating Revenues	\$ 63,184,434	\$ 66,938,942	\$ 68,582,841	\$ 70,277,114	\$ 71,829,205	\$ 73,430,622	\$ 75,082,966	\$ 76,787,893
Operating Expenses								
7 Operating Expenses	\$ 62,697,574	\$ 65,029,287	\$ 68,014,747	\$ 70,846,621	\$ 73,809,659	\$ 76,910,661	\$ 80,122,835	\$ 83,485,236
8 Non-Federal/State Capital Expenses								
9 Total Operating Expenses	\$ 62,697,574	\$ 65,029,287	\$ 68,014,747	\$ 70,846,621	\$ 73,809,659	\$ 76,910,661	\$ 80,122,835	\$ 83,485,236
10 Revenues Over / (Under) Expenses	\$ 486,860	\$ 1,909,655	\$ 568,094	\$ (569,507)	\$ (1,980,454)	\$ (3,480,039)	\$ (5,039,869)	\$ (6,697,343)
Reserve Adjustments								
11 Transfer To/(From) Reserves	\$ 486,860	\$ 1,909,655	\$ 568,094	\$ (569,507)	\$ (1,980,454)	\$ (3,480,039)	\$ (5,039,869)	\$ (6,697,343)
12 Service Enhancements		\$ (200,000)	\$ (208,000)	\$ (216,320)	\$ (224,973)	\$ (233,972)	\$ (243,331)	\$ (253,064)
13 Capital Reserve Decrease	\$ (4,000,000)				\$ (1,130,034)	\$ (5,819,670)		
14 Increase in 2 Month Operating Reserve	\$ (561,390)	\$ (388,619)	\$ (497,576)	\$ (471,979)	\$ (493,840)	\$ (516,834)	\$ (535,362)	\$ (560,400)
15 Decrease in Insurance Reserve								
15 Operating Reserves - End of Fiscal Year	\$ 12,897,881	\$ 14,218,917	\$ 14,081,435	\$ 12,823,629	\$ 8,994,328	\$ (1,056,187)	\$ (6,874,749)	\$ (14,385,556)



Plan forward without Property Tax Increase

PSTA's Structural Budget Gap (Revenues and Expenses)



Millage Rate Increase Alternatives

- **Service Reductions**

- Reduce Service by 13,900 more hours or 6.25% instead of the proposed 3% cut.
- Reduces expenses in FY 2016 by \$1,000,000

- **Higher Fare Increases**

- Increase average fare by 30% instead of proposed 15%
- Increases revenues in FY 2016 by \$1,000,000

10



QUESTIONS?

11





REPORTS

4A: Monthly Financial Statement

Action: Information Item

Staff Resource: Debbie Leous, CFO
Michael Hanson, Dir. of Finance

FINANCE & PERFORMANCE
MANAGEMENT

-
- Staff will present the financial status report for the month ending May, 2015.
-

Attachments:

1. Monthly Financial Performance Report – Monthly
2. Monthly Financial Performance Report – Fiscal Year to Date
3. Monthly Financial Performance Report – Fiscal Year to Fiscal Year Comparison
4. Statement of Revenues and Expenditures – Actual vs. Budget
5. Statement of Revenues and Expenditures – Year to Year Actual vs. Actual

**MONTHLY FINANCIAL PERFORMANCE REPORT
for the Period Ending May 31, 2015**

Month to Date as of May 2015

May				
Description	Actual	Budget	% Variance	\$ Variance
Revenues	\$2,416,703	\$2,534,665	(4.65%)	(\$117,962)
Expenses	\$5,335,788	\$5,529,413	(3.50%)	(\$193,625)
Surplus / (Deficit)	(\$2,919,085)	(\$2,994,748)	(2.53%)	\$75,663

For the month of May, the net deficit of -\$2.92 million was \$.08 million favorable to the budgeted deficit of -\$2.99 million.

Revenues

Passenger Fares revenue is -19.5% under budget.	(\$225,030)
Auxiliary revenue is 151.6% over budget due to increased advertising.	33,817
Non-Transportation revenue is 182.0% over budget due to increased interest income and a gain on disposal of capital assets.	19,437
Taxes revenue is 9.9% over budget due to the timing of receipts.	68,697
State Reimbursement-Fuel Tax revenue is -9.4% under budget.	(5,153)
State Grants revenue is -19.6% under budget due to timing.	(47,906)
Federal Grants revenue is 14.1% over budget due to timing.	39,238
All other revenues within 5.0% of budget.	(1,062)
	<u>(\$117,962)</u>

Expenses

Fringe Benefits expense is -11.8% under budget.	(110,629)
Insurance expense is 14.7% over budget due to the timing of recoveries.	17,736
Utilities expense is -8.0% under budget.	(7,040)
Purchased Transportation - DART expense is 7.6% over budget.	31,234
Miscellaneous expense is -71.7% under budget due to the cancellation of new service.	(99,893)
All other expenses within 5.0% of budget.	(25,033)
	<u>(\$193,625)</u>

**MONTHLY FINANCIAL PERFORMANCE REPORT
for the Period Ending May 31, 2015**

Year to Date as of May 2015

May				
Description	Actual	Budget	% Variance	\$ Variance
Revenues	\$55,212,598	\$56,671,476	(2.57%)	(\$1,458,878)
Expenses	\$41,722,164	\$44,470,145	(6.18%)	(\$2,747,981)
Surplus / (Deficit)	\$13,490,434	\$12,201,331	10.57%	\$1,289,103

Year to date through May, the net surplus of \$13.49 million was \$1.29 million favorable to the budgeted surplus of \$12.20 million.

Revenues

Passenger Fares revenue is -14.8% under budget.	(\$1,448,688)
Auxiliary revenue is 78.7% over budget due to increased advertising.	140,421
Non-Transportation revenue is 75.2% over budget due to increased interest income.	64,271
All other revenues within 5.0% of budget.	(214,882)
	<u>(\$1,458,878)</u>

Expenses

Fringe Benefits expense is -8.1% under budget.	(607,701)
Services expense is -11.1% under budget due to increased subrogation.	(274,466)
Insurance expense is -19.7% under budget due to increased recoveries.	(190,082)
Utilities expense is -13.4% under budget.	(99,636)
Miscellaneous expense is -71.2% under budget due to the cancellation of new service.	(819,583)
All other expenses within 5.0% of budget (Salaries are \$692,729 under budget).	(756,513)
	<u>(\$2,747,981)</u>

**MONTHLY FINANCIAL PERFORMANCE REPORT
for the Period Ending May 31, 2015**

Year to Year Comparison Based on YTD Actuals as of May 2015

May				
Description	FY 2015	FY 2014	% Variance	\$ Variance
Revenues	\$55,212,598	\$53,770,185	2.68%	\$1,442,413
Expenses	\$41,722,164	\$39,577,622	5.42%	\$2,144,542
Surplus / (Deficit)	\$13,490,434	\$14,192,563	(4.95%)	(\$702,129)

Year to year through May, the net surplus of \$13.49 million for FY 2015 was **-\$.70 million unfavorable** to the FY 2014 surplus of \$14.19 million.

Revenues

Passenger Fares revenue for FY 2015 is -10.0% under FY 2014.	(\$926,608)
Auxiliary revenue for FY 2015 is 93.7% over FY 2014 due to increased advertising.	154,219
Non-Transportation revenue for FY 2015 is -48.0% under FY 2014 due to a change in TD Co-pay classification from Non-Transportation Revenue to Passenger Fares.	(138,054)
Taxes revenue for FY 2015 is 6.8% over FY 2014 due to increased property values.	2,172,839
Local Beach Trolley & Rt.35 revenue for FY 2015 is 6.5% over FY 2014.	35,801
State Reimbursement-Fuel Tax revenue for FY 2015 is 5.4% over FY 2014.	21,010
All other revenues within 5.0% of budget.	123,206
	<u>\$1,442,413</u>

Expenses

Supplies expense for FY 2015 is 5.5% over FY 2014.	146,919
Insurance expense for FY 2015 is 506.4% over FY 2014 due to recoveries.	647,681
Utilities expense for FY 2015 is 13.7% over FY 2014.	78,066
Purchased Transportation - DART expense for FY 2015 is 8.8% over FY 2014.	276,417
Purchased Transportation - Trolleys expense for FY 2015 is 8.4% over FY 2014.	33,599
Miscellaneous expense for FY 2015 is -10.8% under FY 2014.	(40,306)
All other expenses within 5.0% of budget.	1,002,166
	<u>\$2,144,542</u>

Pinellas Suncoast Transit Authority
Statement of Revenues and Expenditures
Actual vs. Budget
Month Ended May 2015

	Month				Year to Date				Annual
	Actual	Budget	Variance		Actual	Budget	Variance		Budget
			Percent	Dollar			Percent	Dollar	
Revenue									
Passenger Fares	\$ 931,758	\$ 1,156,788	(19.45%)	\$ (225,030)	\$ 8,329,171	9,777,859	(14.82%)	\$ (1,448,688)	\$ 14,189,840
Auxiliary	56,117	22,300	151.65%	33,817	318,821	178,400	78.71%	140,421	267,600
Non-Transportation	30,115	10,678	182.03%	19,437	149,699	85,428	75.23%	64,271	128,140
Taxes	762,662	693,965	9.90%	68,697	33,939,270	34,056,019	(0.34%)	(116,749)	35,355,160
Local Beach Trolley & Rt.35	72,019	73,081	(1.45%)	(1,062)	585,368	584,638	0.12%	730	876,962
State Reimbursement-Fuel Tax	49,733	54,886	(9.39%)	(5,153)	408,027	424,037	(3.78%)	(16,010)	657,320
State Grants	196,160	244,066	(19.63%)	(47,906)	6,456,702	6,570,213	(1.73%)	(113,511)	7,466,477
Federal Grants	318,139	278,901	14.07%	39,238	4,945,540	4,914,882	0.62%	30,658	5,446,585
Federal Grant MPO Pass-Thru	0	0	0.00%	0	80,000	80,000	0.00%	0	80,000
Total	2,416,703	2,534,665	(4.65%)	(117,962)	55,212,598	56,671,476	(2.57%)	(1,458,878)	64,468,084
Expenditures									
Salaries	2,379,378	2,409,557	(1.25%)	(30,179)	18,586,355	19,279,084	(3.59%)	(692,729)	28,847,972
Fringe Benefits	823,946	934,575	(11.84%)	(110,629)	6,862,079	7,469,780	(8.14%)	(607,701)	11,208,013
Services	251,285	249,888	0.56%	1,397	2,198,448	2,472,914	(11.10%)	(274,466)	3,474,995
Diesel Fuel	635,256	631,442	0.60%	3,814	4,651,078	4,856,092	(4.22%)	(205,014)	7,517,170
Supplies	357,233	357,381	(0.04%)	(148)	2,800,874	2,749,582	1.87%	51,292	4,172,040
Insurance	138,445	120,709	14.69%	17,736	775,582	965,664	(19.68%)	(190,082)	1,423,000
Utilities	81,439	88,479	(7.96%)	(7,040)	645,820	745,456	(13.37%)	(99,636)	1,123,200
Taxes & Licenses	69,193	69,265	(0.10%)	(72)	530,070	550,218	(3.66%)	(20,148)	848,840
Purchased Transportation - DART	441,559	410,325	7.61%	31,234	3,404,207	3,282,600	3.70%	121,607	4,923,900
Purchased Transportation - TD	64,356	64,032	0.51%	324	503,057	512,252	(1.80%)	(9,195)	768,380
Purchased Transportation - Trolleys	54,199	54,368	(0.31%)	(169)	432,611	434,937	(0.53%)	(2,326)	652,409
Miscellaneous	39,499	139,392	(71.66%)	(99,893)	331,983	1,151,566	(71.17%)	(819,583)	1,703,155
Total	5,335,788	5,529,413	(3.50%)	(193,625)	41,722,164	44,470,145	(6.18%)	(2,747,981)	66,663,074
Revenue Over / (Under) Expenditures	\$ (2,919,085)	\$ (2,994,748)	(2.53%)	\$ 75,663	\$ 13,490,434	\$ 12,201,331	10.57%	\$ 1,289,103	\$ (2,194,990)
Transfer To / From Reserve									\$ 2,194,990

Pinellas Suncoast Transit Authority
Statement of Revenues and Expenditures
Actual vs. Actual
Month Ended May 2015

	Year to Date				
	Budget	May 2015 Actual	May 2014 Actual	Variance	
				Percent	Dollar
Revenue					
Passenger Fares	\$ 9,777,859	\$ 8,329,171	\$ 9,255,779	(10.01%)	\$ (926,608)
Auxiliary	178,400	318,821	164,602	93.69%	154,219
Non-Transportation	85,428	149,699	287,753	(47.98%)	(138,054)
Taxes	34,056,019	33,939,270	31,766,431	6.84%	2,172,839
Local Beach Trolley & Rt.35	584,638	585,368	549,567	6.51%	35,801
State Reimbursement-Fuel Tax	424,037	408,027	387,017	5.43%	21,010
State Grants	6,570,213	6,456,702	6,240,491	3.46%	216,211
Federal Grants	4,914,882	4,945,540	5,038,545	(1.85%)	(93,005)
Federal Grant MPO Pass-Thru	80,000	80,000	80,000	0.00%	0
Total	<u>56,671,476</u>	<u>55,212,598</u>	<u>53,770,185</u>	<u>2.68%</u>	<u>1,442,413</u>
Expenditures					
Salaries	19,279,084	18,586,355	17,906,423	3.80%	679,932
Fringe Benefits	7,469,780	6,862,079	6,577,648	4.32%	284,431
Services	2,472,914	2,198,448	2,107,687	4.31%	90,761
Diesel Fuel	4,856,092	4,651,078	4,691,102	(0.85%)	(40,024)
Supplies	2,749,582	2,800,874	2,653,955	5.54%	146,919
Insurance	965,664	775,582	127,901	506.39%	647,681
Utilities	745,456	645,820	567,754	13.75%	78,066
Taxes & Licenses	550,218	530,070	522,857	1.38%	7,213
Purchased Transportation - DART	3,282,600	3,404,207	3,127,790	8.84%	276,417
Purchased Transportation - TD	512,252	503,057	523,204	(3.85%)	(20,147)
Purchased Transportation - Trolleys	434,937	432,611	399,012	8.42%	33,599
Miscellaneous	1,151,566	331,983	372,289	(10.83%)	(40,306)
Total	<u>44,470,145</u>	<u>41,722,164</u>	<u>39,577,622</u>	<u>5.42%</u>	<u>2,144,542</u>
Revenue Over / (Under) Expenditures	<u>\$ 12,201,331</u>	<u>\$ 13,490,434</u>	<u>\$ 14,192,563</u>	<u>(4.95%)</u>	<u>\$ (702,129)</u>

Transfer To / From Reserve



REPORTS

4B: Ridership & Operations Performance Report

Action: Information Item

Staff Resource: Rita Hoffman, Statistical Data Manager

**FINANCE & PERFORMANCE
MANAGEMENT**

-
- Staff will present the ridership and operations report for the month ending June, 2015.
-

Attachments:

1. Ridership and Operations Reports (provided at meeting)



REPORTS

4C: PSTA Contracts

Action: Information Item

Staff Resource: Lou Emma Cromity, Dir. of Procurement

**FINANCE & PERFORMANCE
MANAGEMENT**

-
- Attached is a list of PSTA Contracts.
-

Attachments:

1. PSTA Contracts

	A	B	C	D	E	F	G	H	I
1	Annual Or Total Contract Value	SUPPLIER	DESCRIPTION	CONTRACT/ RENEWAL	CONTRACT NUMBER	DEPT.	EXPIRATION DATE	BOARD APPROVAL DATE	FUNDING SOURCE
2	\$7,200,000.00	JAMES RIVER SOLUTIONS	ULS Diesel for NYMEX Futures - PSTA/Hart	1 year	IFB 9124	MAINT	9/30/2015	6/25/2014	GENERAL REVENUE
3	\$5,197,600.00	CIGNA HEALTH AND LIFE INSURANCE COMPANY	Insurance - Group Health	1 year - 3 renewals	RFP 13-018P	HR	9/30/2015	8/27/2014	GENERAL REVENUE
4	\$3,706,600.00	CARE RIDE LLC	Paratransit Services - Wheelchair; Eastlake	No renewals remaining	RFP 11-022P	TRANS	9/30/2015	9/28/2011	GENERAL REVENUE
5	\$2,200,000.00	Michelin North America, Inc.	Bus Tire Lease	3 years with two (2) one (1) year renewals	15-007B	MAINT	5/26/2018	5/27/2015	GRANT
6	\$1,500,000.00	Parsons Brinckerhoff, Inc.	General Services Consultant	3 years with two (2) one (1) year renewals	15-005P	PLNG	2/25/2018	2/25/2015	GRANT
7	\$1,335,680.00	GULF COAST YELLOW CAB/ CLW YELLOW CAB	TD Program - Paratransit Ambulatory; Sedan; Ambulatory	1 year 1 renewal	RFP 11-023P	TRANS	9/30/2015	EXEMPT	GENERAL REVENUE
8	\$1,148,000.00	Brasco International	Bus Shelters & Amenities	3 years with two (2) one (1) year renewals	15-004P	MAINT	3/24/2018	3/25/2015	GRANT
9	\$985,559.00	CUMMINS POWER SOUTH LLC	Engines/Trans-Reman(Cummins/Voith)	1 Year	IFB #4605CG	MAINT	9/30/2015		GENERAL REVENUE
10	\$925,000.00	AMERICAN CONSTRUCTION SERVICES INC.	ADA Landing Pads	3 years with 2 one year renewals (FY 14 to FY 18)	IFB 14-002B	MAINT	1/31/2018	1/22/2014	GRANT
11	\$538,391.39	TINDALE-OLIVER & ASSOC.	General Services Consultant	1 year - 2 renewals	RFP 13-015P	PLNG	8/12/2016		GRANT
12	\$526,747.77	HNTB CORPORATION	General Services Consultant for General Technical Support Services - Task Orders	1 year - 2 renewals	RFP 13-015P	PLNG	8/12/2016	6/26/2013	GRANT
13	\$520,268.00	PUBLIC RISK INSURANCE AGENCY/PRIA	Insurance - Multiline; Flood	1 year - 4 renewals, 5 years	RFP 14-006P	FIN	9/30/2015	7/23/2014	GENERAL REVENUE
14	\$512,471.30	JOLLEY TROLLEY	Transportation services(North County Coastal Rte; Clearwater Beach to Dunedin; Palm Harbor & Tarpon Springs; Island Estates; Sand Key; Safety Harbor)	1 year		TRANS	9/30/2017	8/20/2014	GENERAL REVENUE
15	\$420,000.00	Van Scoyoc Associates, Inc.	Federal Lobbyist Consultant Services	3 years with two (2) one (1) year renewals	15-010P	CEO	6/23/2018	026/24/2015	GENERAL REVENUE
16	\$381,485.00	NEIGHBORLY CARE NETWORK	TD Funded Agencies	1 year		TRANS	6/30/2016	6/25/2014	GENERAL REVENUE
17	\$350,000.00	UNICE SALZMAN, P.A.	Legal Services	5 years		FIN	3/31/2015	3/19/2014	GENERAL REVENUE
18	\$350,000.00	BRYANT MILLER OLIVE	Legal Services Contract	5 years		CEO	3/31/2020	3/19/2014	GENERAL REVENUE
19	\$350,000.00	Goodyear Tire and Rubber Company	Bus Tire Run Out Program	3 years		MAINT	7/21/2018	7/22/2015	GRANT
20	\$284,382.96	ICMA Retirement Trust - 457	Retirement	Continuous		HR			
21	\$260,901.00	CLEVER DEVICES, LTD.	REAL TIME BUS INFORMATION - SUPPORT	1 Year		IT	12/30/2015	1/28/2015	GENERAL REVENUE
22	\$250,782.48	ALLIEDBARTON SECURITY SERVICES	Security	1 year - 2 renewals	RFP 12-012P	TRANS	10/31/2015	9/25/2013	GENERAL REVENUE
23	\$200,000.00	THE MERCER GROUP, INC. - ATLANTA	Professional Recruiting Services for PSTA	3 years	RFP 14-014P	HR	9/10/2015	8/20/2014	GENERAL REVENUE
24	\$200,000.00	GENERATOR GROUP, LLC	Professional Recruiting Services for PSTA	3 years	RFP 14-014P	HR	9/30/2015	8/2/2014	GENERAL REVENUE
25	\$190,000.00	MINNESOTA LIFE	Insurance - Group Life	1 year - 3 renewals	RFP 13-018P	HR	9/30/2015	8/27/2014	GENERAL REVENUE
26	\$175,000.00	Batteries-By-Fisher	Batteries - Transit Vehicles	1 Year with two (2) one (1) year renewals	15-006B	MAINT	7/21/2016	7/22/2015	GENERAL REVENUE
27	\$166,901.30	CS STARS	Risk Management Software Support SOW #3;Support	3 Years		IT	2/16/2018	8/27/2014	GENERAL REVENUE
28	\$153,000.00	MAYER HOFFMAN MCCANN P.C.	Auditing Services	3 year with 2 renewal options, bal one renewal option remains	RFP 10-009P	FIN	9/30/2015	4/24/2013	GENERAL REVENUE
29	\$140,000.00	LOOPER GROUP, INC.	Transportation Services Downtown St. Petersburg	1 year		TRANS	9/30/2015	8/27/2014	GENERAL REVENUE
30	\$137,964.00	J.H.. WILLIAMS OIL CO. INC	Unleaded Gas Only for PSTA/Hart	1 year	IFB 9124	MAINT	9/30/2015	6/25/2014	GENERAL REVENUE
31	\$134,000.00	UPARC INC	TD Funded Agencies	1 year		TRANS	6/30/2016	6/25/2014	GENERAL REVENUE
32	\$134,000.00	PARC	TD Funded Agencies	1 year		TRANS	6/30/2016	6/25/2014	GENERAL REVENUE
33	\$130,401.00	FDOT	Jolley Trolley North County	Yearly		PLNG	6/30/2015		
34	\$120,000.00	GEHRING GROUP	Employee Benefits Broker	5 Years	RFP 13-008P	HR	4/30/2018	4/24/2013	GENERAL REVENUE
35	\$117,733.89	CUMMINS POWER SOUTH LLC	BUS PARTS - REMANUFACTURED	1 Year	IFB 14-015B	MAINT	12/30/2015	12/10/2014	GENERAL REVENUE
36	\$113,613.00	GROSVENOR BUILDING SERV.	Janitorial	1 Year with 4 renewals	RFP 11-001P	SS	12/31/2015	12/1/2010	GENERAL REVENUE
37	\$103,069.44	AT&T MOBILITY	BUS - WIFI SERVICE	1 Year		IT	10/1/2015		GENERAL REVENUE

	A	B	C	D	E	F	G	H	I
1	Annual Or Total Contract Value	SUPPLIER	DESCRIPTION	CONTRACT/ RENEWAL	CONTRACT NUMBER	DEPT.	EXPIRATION DATE	BOARD APPROVAL DATE	FUNDING SOURCE
38	\$92,880.00	BRIGHT HOUSE NETWORKS	Telecommunication Services	1 Year (3 renewals)	IFB 14-011B	IT	7/7/2016	EXEMPT	GENERAL REVENUE
39	\$80,355.00	YOHO'S AUTOMOTIVE & TOWING	Bus and Vehicle Towing Services	1 year - 4 renewals	IFB #13-012B	MAINT	6/28/2016	EXEMPT	GENERAL REVENUE
40	\$80,000.00	FASTENAL	Facility Maintenance Repair/MPO	1 Year	112-0077PB(PF)	MAINT	10/15/2015	EXEMPT	GENERAL REVENUE
41	\$75,859.00	GIRO INC.	Hastus Maintenance & Support Software	1 Year		IT	7/17/2016	EXEMPT	GENERAL REVENUE
42	\$70,000.00	MUNCIE, VMP, CUMMINS	Vehicle Filters	1 year, 1 renewal remaining	IFB 11-018B	MAINT	7/28/2015		GENERAL REVENUE
43	\$69,500.00	TransPro Consulting	Customer Services Training	1 Year	15-003P	TRANS	2/28/2016	3/25/2015	GENERAL REVENUE
44	\$66,169.00	Thompson Electric Services	Niehoff Generator (Hart/PSTA)	1 Year	IFB 1372C/VC 000297	MAINT	4/7/2016	EXEMPT	GENERAL REVENUE
45	\$63,530.00	AUSTIN AND SON AUTO ELECTRIC, INC.	BUS PARTS - REMANUFACTURED	1 Year	IFB 14-015B	MAINT	12/30/2015	EXEMPT	GENERAL REVENUE
46	\$60,000.00	ELECTRONIC DATA MAGNETICS	Magnetic Card Printing	1 year - 1 renewal	IFB #12-002B	MKT	12/31/2015	EXEMPT	GENERAL REVENUE
47	\$51,151.40	MOTOROLA SOLUTIONS, INC.	Radio System, Maint Agmt.	Yearly	S00001010376	MAINT	12/31/2015	EXEMPT	GENERAL REVENUE
48	\$50,000.00	ROAD SIGNS, INC.	Bus Graphics	1 Year with 4 renewals	RFP 14-010P	MKT	9/30/2015	EXEMPT	GENERAL REVENUE
49	\$47,800.00	COMMERCIAL RISK MANAGEMENT, INC.	Insurance - Workers Compensation	1 year - 4 renewals	RFP 14-009P	FIN	9/30/2015	EXEMPT	GENERAL REVENUE
50	\$45,000.00	TEXT MARKS INC.	SMS Texting Service	1 year		MKT	11/30/2015	EXEMPT	GENERAL REVENUE
51	\$41,461.00	ACUATIVE CORPORATION	Cisco SmartNet, UCSS; Software	1 Year		IT	8/31/2015 11/23/2015	EXEMPT	GENERAL REVENUE
52	\$40,773.00	BLUME MECHANICAL, LLC	A/C & Heating Services - Routine & Non Routine	1 Year	RFP 13-003B	SS	3/1/2016	EXEMPT	GENERAL REVENUE
53	\$40,475.00	DUKANE RADIATOR	BUS PARTS - REMANUFACTURED	1 Year	IFB 14-015B	MAINT	12/31/2015	EXEMPT	GENERAL REVENUE
54	\$40,000.00	ADVANTICA ADMINISTRATIVE SERVICES, INC.	Insurance - Group Vision	1 year - 3 renewals	RFP 13-018P	HR	9/30/2015	EXEMPT	GENERAL REVENUE
55	\$36,000.00	LAKESIDE OCCUPATIONAL MEDICAL CENT	Medical Services Employee Physicals & Substance Abuse Screenings	1 year - 3 renewals	RFP 13-005P	HR	9/30/2015	EXEMPT	GENERAL REVENUE
56	\$35,599.92	BUCCANEER LANDSCAPE MANAGEMENT	LANDSCAPE/MOWING ALL PSTA	1 year	Agmt	SS	11/30/2015	EXEMPT	GENERAL REVENUE
57	\$34,041.24	VERIZON WIRELESS	Cell Phone Service	1 Year	WSCA 1907	IT	11/16/2015	EXEMPT	GENERAL REVENUE
58	\$32,387.93	SOFTWARE HOUSE INT'L	Software - Microsoft Licenses; Symantec Back-Up Exec	1 Year		IT	12/31/2015/ 7/31/2015	EXEMPT	GRANT
59	\$31,634.19	MOTOROLA SOLUTIONS, INC.	Usage Charge - Pinellas County (S1014418)	1 Year		IT	9/30/2015	EXEMPT	GENERAL REVENUE
60	\$30,000.00	PRIDE ENTERPRISES	Bus-Schedule Printing	1 year - 4 renewals	RFP 14-007P	MKT	8/31/2016	EXEMPT	GENERAL REVENUE
61	\$26,905.55	DOUGLASS SCREEN PRINTERS	Departure Boards & Shelter System Maps	1 Year with 2 renewals	IFB 12-009B	MKT	6/30/2016	EXEMPT	GENERAL REVENUE
62	\$25,117.86	PRESIDIO NETWORKED SOLUTIONS INC.	Software Support - Zoom Call; UC Support; Spam & Antivirus	3 Year		IT	11/30/2017 12/31/2015 10/20/2017	EXEMPT	GENERAL REVENUE
63	\$24,514.57	Audio Fidelity Communication Corporation	AV Systems Support	1 year		IT	5/22/2016	EXEMPT	GRANT
64	\$24,396.00	CONVERGENT TECHNOLOGIES	Security System Maintenance; Monitoring (8 Locations); Badge Readers	1 Year	IFB 11-003P	SS	12/31/2015 9/26/2015	EXEMPT	GENERAL REVENUE
65	\$24,230.00	SOUTHEAST POWER SYSTEMS	BUS PARTS - REMANUFACTURED	1 Year	IFB 14-015B	MAINT	12/30/2015	EXEMPT	GENERAL REVENUE
66	\$23,848.00	DUNBAR ARMORED INC.	Armored Car	1 year - 4 renewals	RFP 14-008P	FIN	8/31/2015	EXEMPT	GENERAL REVENUE
67	\$21,327.72	ROBERT BOWEN	Demand Response Assessment	1 year - 4 renewals		TRANS	9/30/2015	EXEMPT	GENERAL REVENUE
68	\$20,000.00	SIVER INSURANCE CONSULTANTS	Consulting Services for Three Projects	1 year - 1 renewal	RFQ #14-017Q	FIN	6/30/2016	EXEMPT	GENERAL REVENUE
69	\$18,762.61	CARASOFT TECHNOLOGY CORP	Nimble Storage - Service & Support	3 years		IT	5/19/2016	EXEMPT	GENERAL REVENUE
70	\$18,540.00	TRANSIT RESOURCE CENTER	Bus Inspections	5 Years		MAINT	9/30/2019		GENERAL REVENUE
71	\$16,362.84	IMAGE NET CONSULTING OF TAMPA, LLC.	Copier Maintenance & Leasing	1 Year		IT	10/13/2017	EXEMPT	GRANT
72	\$16,176.80	SUNTRUST BANK	Banking Services (P-Card/Credit/Debit Cards for Terminals)	3 year with 2 one year options	RFP 12-001P	FIN	9/19/2015	EXEMPT	GENERAL REVENUE
73	\$16,010.00	AQUA CLEAN ENVIRONMENTAL	LIQUID WASTE DISPOSAL	1 year	RFQ 14-016Q	SS	12/31/2015	EXEMPT	GENERAL REVENUE
74	\$15,875.20	AT&T WIRELINE	T-1 Services	1 year		IT	3/23/2016	EXEMPT	GENERAL REVENUE
75	\$14,000.00	Safe-Start	Batteries - Transit Vehicles	1 Year with two (2) one (1) year renewals	15-006B	MAINT	7/21/2016	7/22/2015	GENERAL REVENUE
76	\$13,968.90	FLORIDA PEST CONTROL	Pest Control Services for PSTA Buses and Vehicles	1 year - 1 year option	RFQ 15-002Q	MAINT	1/11/2016	EXEMPT	GENERAL REVENUE
77	\$13,730.00	INTEGRATED SYSTEMS OF FLORIDA	BOSCH CAMERA SERVICE - MAINTENANCE	IFB 14-001P	RFP 14-001P	IT	1/9/2016	EXEMPT	GENERAL REVENUE
78	\$12,969.22	SHI INTERNATIONAL CORP.	Software - Solarwinds; Antivirus Renewal	1 year		IT	5/18/2016 6/21/2016	EXEMPT	GRANT

	A	B	C	D	E	F	G	H	I
1	Annual Or Total Contract Value	SUPPLIER	DESCRIPTION	CONTRACT/ RENEWAL	CONTRACT NUMBER	DEPT.	EXPIRATION DATE	BOARD APPROVAL DATE	FUNDING SOURCE
79	\$12,000.00	OFFICE DEPOT	OFFICE PRODUCTS	1 Year		FIN	9/30/2015	EXEMPT	GENERAL REVENUE
80	\$12,000.00	ICIMS	Software, Applicant Tracking Software Subscription Fee	1 Year		HR	2/1/2016	EXEMPT	GRANT
81	\$11,565.08	WASTE INTEGRATION SERVICE CENTER, INC.	Compactor Rental	1 year		SS	8/31/2015	EXEMPT	
82	\$11,000.00	BENSINGER, DUPONT & ASSOCIATES	Employee Assistance Program	1 year - 1 renewal	RFP 11-010P	HR	4/30/2016	EXEMPT	GENERAL REVENUE
83	\$10,324.00	CLEVER DEVICES, LTD.	Software Support - Spanish to English to Text	1 year		IT	4/27/2016	EXEMPT	GENERAL REVENUE
84	\$10,000.00	SUN GRAPHIC TECHNOLOGIES, INC.	Printing of Interior Bus Posters	1 year - 1 renewal	IFB 12-006B	MKT	1/14/2016	EXEMPT	GENERAL REVENUE
85	\$8,000.00	FOSTER AND FOSTER	Actuarial Services OPEB for PSTA	1 Year		FIN	9/30/2015	EXEMPT	GENERAL REVENUE
86	\$8,000.00	Justifacts Credential Verification, Inc.	Background Checking Services	1 Year	15-013Q	HR	4/30/2016	EXEMPT	GENERAL REVENUE
87	\$7,890.00	COIN CURRENCY & DOCUMENT SYSTEMS/CC&D	Currency Sorter, Counters, Scale	1 Year		FIN	12/15/2015	EXEMPT	GENERAL REVENUE
88	\$7,709.00	S & A SYSTEMS, INC.	Software Support - Fleetwatch	1 Year		IT	2/13/2016	EXEMPT	GENERAL REVENUE
89	\$7,500.00	MIDWAY SERVICES	Plumbing Services	1 year		MAINT	9/30/2015	EXEMPT	GENERAL REVENUE
90	\$7,280.00	PRODUCTIVE SOLUTIONS	Maintenance Contract for POS System Support	1 year		FIN	3/12/2016	EXEMPT	GENERAL REVENUE
91	\$7,186.20	MCCS GROUP	Pond Maintenance; Through Macy's Easement Contract	1 year		SS	10/31/2015	EXEMPT	GENERAL REVENUE
92	\$7,150.00	SOUTH PRODUCTIONS	Video Taping	1 year		MKT	9/30/2015	EXEMPT	GENERAL REVENUE
93	\$6,777.00	PROSYS INFORMATION SYSTEMS, INC.	Support - Nimble Storage	2 years		IT	4/30/2016	EXEMPT	GRANT
94	\$6,325.80	SCHINDLER ELEVATOR CORPORATION	Elevator & Phone Maintenance	1 year		SS	11/30/2015	EXEMPT	GENERAL REVENUE
95	\$5,452.00	VSC FIRE & SECURITY, INC.	Fire Inspection for Scherer Drive	1 year		SS	11/30/2015	EXEMPT	GENERAL REVENUE
96	\$4,584.00	LIGHTHOUSE OF PINELLAS INC	TD Funded Agencies	1 year		TRANS	6/30/2016	EXEMPT	GENERAL REVENUE
97	\$4,255.00	QUESTICA INC	Budget Software Support	1 year plus 4 renewal options	RFQ 12-010P	FIN	5/30/2016	EXEMPT	GENERAL REVENUE
98	\$3,666.00	IMAGE FIRST	Towel Service	1 Year		TRANS	11/30/2015	EXEMPT	GENERAL REVENUE
99	\$3,591.09	POLICY MANAGERS	Tank Storage	1 year		Risk	9/30/2015	EXEMPT	GENERAL REVENUE
100	\$3,582.00	TAMPA ARMATURE WORKS INC.	Emergency Generator Inspections	1 Year		MAINT	10/31/2015	EXEMPT	GENERAL REVENUE
101	\$3,250.00	BLACKBOARD CONNECT INC.	Service Message Fee	1 Year		IT	1/31/2016	EXEMPT	GENERAL REVENUE
102	\$3,000.00	ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE	Software Support ArcGIS	1 Year		IT	12/31/2015	EXEMPT	GENERAL REVENUE
103	\$2,695.00	BUG OFF PEST MANAGEMENT, INC.	Pest Control - All of PSTA	1 year		SS	11/28/2015	EXEMPT	GENERAL REVENUE
104	\$2,400.00	KENAIR, INC.	REP-REFRIGERATORS			SS	4/20/2016	EXEMPT	GENERAL REVENUE
105	\$2,396.16	ARCHIVE CORPORATION	Off-Site Storage	1 year		IT	12/31/2015	EXEMPT	GENERAL REVENUE
106	\$2,100.00	LAKE & POND MAINTENANCE INC.	Lake & Pond Maintenance	1 year		MAINT	10/31/2015	EXEMPT	GENERAL REVENUE
107	\$2,045.00	DROPBOX INC.	VIRTUAL STORAGE	1 Year		IT	9/23/2015	EXEMPT	GENERAL REVENUE
108	\$1,829.52	EVOLVTEC	Dell Laptop Support (7)	1 Year		IT	9/14/2015	EXEMPT	GENERAL REVENUE
109	\$1,800.00	FIRST UNITED METHODIST CHURCH	Lease - CSR Parking Spaces	1 year		MKT	9/30/2015	EXEMPT	GENERAL REVENUE
110	\$1,557.31	CUMMINS POWER SOUTH LLC	Cummins Insight Lite registration;QSOL Subscription	1 Year		IT	5/27/2016	EXEMPT	GENERAL REVENUE
111	\$1,500.00	ALLDATA LLC	ALL MAKES DATA - SUBSCRIPTION	1 Year		IT	10/15/2015	EXEMPT	GENERAL REVENUE
112	\$1,475.00	REMSON AQUATICS, LLC.	Weed Removal - Mitigation Area	1 Year		MAINT	2/29/2016	EXEMPT	GENERAL REVENUE
113	\$1,460.00	AQUATECH OF FLORIDA INC.	Clean Boiler Loops	1 year		SS	9/30/2015	EXEMPT	GENERAL REVENUE
114	\$1,264.80	INTERNATIONAL BUSINESS MACHINES	Software - IBM Software & Licenses	1 Year		IT	11/30/2015	EXEMPT	GENERAL REVENUE
115	\$1,263.39	OUTFITTERS SATELLITE INC.	Satellite Phone Support	1 Year		IT	1/16/2016	EXEMPT	GENERAL REVENUE
116	\$1,200.00	JANTECH SERVICES, INC.	UPS Maintenance Agreement	1 year		IT	6/30/2016	EXEMPT	GENERAL REVENUE
117	\$1,193.10	PRESSTK	Formax Folder / Sealer Maintenance	1 year		FIN	1/31/2016	EXEMPT	GENERAL REVENUE
118	\$1,150.00	COLOR ID, LLC	Photo ID System	1 year		IT	1/3/2016	EXEMPT	GENERAL REVENUE
119	\$899.00	SAGEMCOM CANADA INC	Fax Support for Lightning Fax/Xmedius Fax	1 year		IT	6/13/2016	EXEMPT	GENERAL REVENUE
120	\$895.56	NI GOVERNMENT SERVICES INC	Mobile Satellite Radio	1 Year		IT	10/1/2015	EXEMPT	GENERAL REVENUE
121	\$860.40	STANLEY CONVERGENT SECURITY SOLUTIONS	Alarm System - Williams Park	1 year	CONTRACT	MAINT	10/31/2015	EXEMPT	GENERAL REVENUE
122	\$480.00	LAPURE WATER COOLERS	Water Coolers for Bus Terminals	1 year		HR	3/31/2016	EXEMPT	GENERAL REVENUE
123	\$459.36	Volusion	SSL Certification Renewal	4 years		IT	9/24/2017 5/20/2019	EXEMPT	GENERAL REVENUE
124	\$426.00	HEWLETT-PACKARD COMPANY	HP Hardware Maintenance & Support	1 Year		IT	8/31/2015	EXEMPT	GENERAL REVENUE

	A	B	C	D	E	F	G	H	I
1	Annual Or Total Contract Value	SUPPLIER	DESCRIPTION	CONTRACT/ RENEWAL	CONTRACT NUMBER	DEPT.	EXPIRATION DATE	BOARD APPROVAL DATE	FUNDING SOURCE
125	\$350.00	SPATIAL NETWORKS, INC	Data Collection Software	As needed		TRANS	10/12/2015	EXEMPT	GENERAL REVENUE
126	\$348.00	Go To Meeting	Software - Online Meeting Platform	1 Year		IT	2/4/2016	EXEMPT	GENERAL REVENUE
127	\$138.00	SOLARWINDS INC	Dameware	1 year		IT	12/10/2015	EXEMPT	GENERAL REVENUE
128	\$65.20	ERICOM	Software Support Ericom Blaze	1 year		IT	11/3/2015	EXEMPT	GENERAL REVENUE
129	\$0.00	SIGNAL OUTDOOR ADVERTISING	Bus Shelter Maintenance & Advertising Agreement	Continuous		MKT	5/31/2033	9/25/2013	GENERAL REVENUE