

## **Gardner Mill Company Stores** **Employment Application**

NAME \_\_\_\_\_ STREET ADDRESS \_\_\_\_\_  
First Middle Initial Last

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_ TEL. # \_\_\_\_\_ EMAIL \_\_\_\_\_

HAVE YOU EVER WORKED AT GARDNER VILLAGE OR BLACK GOOSE DESIGN BEFORE? YES \_\_\_\_ NO \_\_\_\_ IF YES, REASON FOR LEAVING \_\_\_\_\_

POSITION APPLYING FOR \_\_\_\_\_ SALARY REQUIREMENT \_\_\_\_\_ SS# \_\_\_\_\_

WHO REFERRED YOU TO OUR COMPANY \_\_\_\_\_

### **AVAILABILITY:**

DO YOU WISH TO WORK: FULL TIME (MIN. 35 HRS. PER WEEK) \_\_\_\_\_ PART TIME (DESIERED HRS. PER WEEK) \_\_\_\_\_

TOTAL HOURS AVAILABLE PER WEEK \_\_\_\_\_

	MON	TUE	WED	THUR	FRI	SAT
FROM						
TO						

DO YOU HAVE ANY COMMITMENTS TO ANOTHER EMPLOYER OR ACTIVITY THAT MIGHT AFFECT YOUR EMPLOYMENT WITH US? YES \_\_\_\_ NO \_\_\_\_

HOW DID YOU HEAR OF THE JOB? \_\_\_\_\_ DO YOU HAVE TRANSPORTATION TO WORK \_\_\_\_\_ ARE YOU LEGALLY ABLE TO BE EMPLOYED IN THE U.S. YES \_\_\_\_ NO \_\_\_\_

### **SCHOOL MOST RECENTLY ATTENDED:**

NAME \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ LAST GRADE \_\_\_\_\_ GRADE POINT \_\_\_\_\_  
GRADUATED YES \_\_\_\_ NO \_\_\_\_ NOW ENROLLED YES \_\_\_\_ NO \_\_\_\_ SPORTS OR ACTIVITIES \_\_\_\_\_

### **THREE MOST RECENT JOBS:**

1.) COMPANY \_\_\_\_\_ ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_  
PHONE \_\_\_\_\_ JOB \_\_\_\_\_  
SUPERVISOR \_\_\_\_\_ DATES WORKED: FROM \_\_\_\_\_ TO \_\_\_\_\_  
SALARY \_\_\_\_\_ REASON FOR LEAVING \_\_\_\_\_

2.) COMPANY \_\_\_\_\_ ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_  
PHONE \_\_\_\_\_ JOB \_\_\_\_\_  
SUPERVISOR \_\_\_\_\_ DATES WORKED: FROM \_\_\_\_\_ TO \_\_\_\_\_  
SALARY \_\_\_\_\_ REASON FOR LEAVING \_\_\_\_\_

3.) COMPANY \_\_\_\_\_ ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_  
PHONE \_\_\_\_\_ JOB \_\_\_\_\_  
SUPERVISOR \_\_\_\_\_ DATES WORKED: FROM \_\_\_\_\_ TO \_\_\_\_\_  
SALARY \_\_\_\_\_ REASON FOR LEAVING \_\_\_\_\_

## PERSONAL REFERENCE:

NAME _____	NAME _____	NAME _____
ADDRESS _____	ADDRESS _____	ADDRESS _____
TELEPHONE _____	TELEPHONE _____	TELEPHONE _____

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DURING THE PAST 7 YEARS, HAVE YOU BEEN CONVICTED OF OR PLED GUILTY TO A CRIME, EXCLUDING MISDEMEANORS AND TRAFFIC VIOLATIONS?

YES \_\_\_\_\_ NO \_\_\_\_\_ IF YES, DESCRIBE IN FUL: \_\_\_\_\_

ANY PHYSICAL LIMITATIONS OR PAST ILLNESS THAT WILL PREVENT YOU FROM PERFORMING THE JOB? YES \_\_\_\_\_ NO \_\_\_\_\_

IF YES PLEASE EXPLAIN: \_\_\_\_\_

DO YOU HAVE ANY ALLERGIES THAT MIGHT POSE A PROBLEM IN WORKING WITH THE VARIOUS POTPOURRIS, EUCALYPTUS AND OTHER PRODUCTS THAT WE SELL?

CAN YOU LIFT 50 POUNDS WITHOUT A PROBLEM? \_\_\_\_\_

CAN YOU WORK INVENTORIES ON SUNDAYS TWO TIMES A YEAR? (ONCE IN JANUARY AND ONCE IN JULY) \_\_\_\_\_

WHO TO NOTIFY IN CASE OF EMERGENCY (NAME&PHONE #) \_\_\_\_\_

PLEASE NAME ANY FRIENDS OR RELATIVES WHO WORK FOR GARDNER VILLAGE OR BLACK GOOSE?

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I certify that I have read and fully completed all pages of this application and that the information on this application is correct to the best of my knowledge. I understand that any omission or erroneous information is grounds for dismissal in accordance with the policy of this company. I authorize the references listed on this application to give you any and all information concerning my previous employment and pertinent information they may have, personal or otherwise, and release all parties from all liability for any damage that may result from furnishing same to you. I acknowledge that GMC reserves the right to amend or modify the policies in its handbook and other policies, at any time without prior notice. These policies do not create any promises or contractual obligations between GMC & C&W and its employees. At GMC and C&W my employment is at will. This means I am free to terminate my employment at any time, for any reason, with or without cause, and GMC and C&W retains the same rights. GMC and C&W are an Affirmative Action and Equal Opportunity Employer. Various Federal, State and local laws prohibit discrimination on account of race, color, religion, sex, age, national origin, disability or veterans status. It is policy to comply fully with these laws, as applicable, and information requested on this application will not be used for any purpose prohibited by law.

Signature \_\_\_\_\_ Date \_\_\_\_\_

\*Notice: Applications are only active for 45 days from submittal

**APPLICANT'S NAME:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

How do you feel about working on Saturdays? \_\_\_\_\_

Why do you feel you would be an asset to our company? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

What experience and knowledge to you expect to gain from working at Gardner Mill Company? \_\_\_\_\_

\_\_\_\_\_

As we check your references, what do you think they would name as your greatest strength? Weakness? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

As an employee, what do you expect from your supervisors, managers, and owners? \_\_\_\_\_

\_\_\_\_\_

What are your interests? \_\_\_\_\_

Why do you want to work for Country Furniture, Black Goose, or the Village? \_\_\_\_\_

**Please rate yourself:**

	LOW	MED	HIGH
1. As a team player	_____	_____	_____
2. Dedicated while on the job	_____	_____	_____
3. Thirst for knowledge	_____	_____	_____
4. Enjoyment in working with people	_____	_____	_____
5. Your basic math skills	_____	_____	_____
6. Your punctuality	_____	_____	_____
7. Computer skills	_____	_____	_____
8. Organization skills	_____	_____	_____
9. Your need for income	_____	_____	_____
10. Ambition- Self motivation	_____	_____	_____