

29th Annual



WORLD SERVICE CONFERENCE 2015

Practicing These Principles: The Steps in Action

**Wednesday, August 5, through
Sunday, August 9, 2015**

**Sheraton Portland Airport Hotel
8235 NE Airport Way
Portland, Oregon 97220 USA**

Registration Packet

The D.A. World Service Conference

The World Service Conference (WSC) is the annual business meeting of Debtors Anonymous. It is where General Service Representatives (GSRs), Intergroup Service Representatives (ISRs), and the General Service Board (GSB) gather to review the state of the D.A. Fellowship, work on topics like new D.A. literature concepts and new outreach methods, and vote on important issues affecting D.A. as a whole. Every registered D.A. group, including Intergroups, may send one representative to the WSC.

This document contains the information delegates need to register for the Conference, and provides information that will help groups prepare for sending a representative to the Conference, including a spending plan worksheet.

Learn about the Conference: Pre-Conference Orientation Calls

All Conference attendees are encouraged to attend one or both of the pre-Conference orientation calls:

Dates:	Saturday, July 11, and Sunday, July 19
Time:	1:00–2:30 pm USA Eastern time (UTC-5)
Dial-in Number:	1-712-432-0400
Access Code:	363385#

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Important Dates and Deadlines

John H. Scholarship application deadline	May 9
John H. Scholarship recipients notified by	May 24
Issues & Concerns submission cut-off	July 1
Hotel reservation deadline (sleeping rooms)	July 8
Local Gala and luncheon reservation cut-off	July 15
Conference Registration: early deadline	July 15
Conference Refund cut-off date	July 24
Conference Registration: late deadline	July 25

Conference Registration Information

Conference Registration and Payment

1. **Registration Forms** for the Conference can be found online at www.debtorsanonymous.org. You must provide your group number when registering. To locate your group number, use the “Find a Meeting” page on the D.A. website, <http://www.debtorsanonymous.org/admin/index.php/find>.
2. **Payment.** Send complete payment with your registration form to:
D.A. General Service Office
Attention: Conference Registration
P.O. Box 920888
Needham, MA 02492-0009
3. **Hotel reservation and payment.** You must make your own reservation with the hotel for your sleeping room, and **pay the hotel directly**; it is recommended that you get a confirmation from the hotel. Do not send hotel payment to GSO. See [pages 6-7](#).
4. **Registration Confirmation.** Confirmation of your registration will be sent by email, unless otherwise requested.
5. **Refunds.** To request a refund for Conference registration and meals (not your own travel-related or hotel expenses), notify the General Service Office via email (office@debtorsanonymous.org) or telephone (781-453-2743) by 4:00 pm USA Eastern time, Friday, July 24, 2015.
6. **Meals.** Meals will be served buffet style. There will be vegetarian and vegan options at each meal.
7. **Terms and Conditions.** By submitting a completed registration form, you consent to the terms herein.

Fees

1. Registration Fee and Meal Plan

Meal plan includes: Four breakfasts (Thurs.–Sun.), three lunches (Thu.– Sat.), and two dinners (Wednesday and Thursday). The meal plan is not optional and does not include the Gala Dinner.

- | | |
|--|-----------------|
| a. Registration Fee and Meal Plan. Early: Registration postmarked on or before July 15, 2015 | \$460.00 |
| b. Registration Fee and Meal Plan. Late: Registration postmarked between July 16 and July 25 | \$560.00 |
| 2. Gala Dinner / Talent Show / Dance (<i>Not included in registration fee or meal plan</i>) | \$ 50.00 |
| 3. Fellowship Day (<i>Not included in registration fee.</i>)* | \$ 15.00 |

*There is a cost for the lunch, but no one will be turned away from Fellowship Day sessions for lack of funds.

Note regarding guests: To register a guest for the Fellowship Day workshops or lunch, or the Gala, use the Guest Registration Form on [page 13](#).

Conference Registration Form for GSRs, ISRs, and Trustees

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29th Annual D.A. World Service Conference, August 5-9, 2015

(Keep a copy of this page for your records.)

First name:		Last name:	
Address:			
City:	State/Prov.	Country:	Postal code:
Home phone: ()		Cell phone: ()	
Email address: (please write clearly)			
<input type="checkbox"/> YES Special Assistance. (If yes, please describe your needs below.)			
<input type="checkbox"/> YES D.A. e-News. I would like to subscribe to D.A.'s electronic newsletter. <input type="checkbox"/> Already subscribed			
Committee on which you are considering serving* (see the <i>D.A. Manual for Service</i> or www.debtorsanonymous.org/service-world.htm): <i>*You may change your selection at the Conference.</i>			
Is this your first WSC? <input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> GSR (Gen. Service Rep.)	<input type="checkbox"/> ISR (Intergroup Service Rep.)	<input type="checkbox"/> Trustee
Group name:	Group location (city):		Group #:

Notes:

1. **Group number is required.** Registrations without group numbers may be delayed or returned. To locate your group number, use the "Find a Meeting" page on the D.A. website, <http://www.debtorsanonymous.org/admin/index.php/find>.
2. **Registration Confirmation.** To receive confirmation of your registration, provide an e-mail address or a self-addressed, stamped envelope.
3. **Payment for registration and meals.** Conference registration and meals must be paid for in a single payment accompanying this Registration Form, by the listed deadline.
4. **Hotel reservation and payment.** You must make your own reservation with the hotel, and pay the hotel directly.
5. **Special Dietary Needs.** Meals will be served buffet style. There will be vegetarian and vegan options at each meal. If you have special dietary needs that may not be met by the Conference meals, you may want to include extra meal funds in your spending plan.
6. **Refunds.** To receive a refund for cancelled Conference registration and meals (not your own travel-related or hotel expenses), please notify the General Service Office via email (office@debtorsanonymous.org) or telephone (781-453-2743) by 4:00 pm USA Eastern time, Friday, July 24, 2015.
7. **Terms and Conditions.** By submitting a completed registration form, you consent to the terms herein.
8. **Volunteer opportunities.** See [pages 11–12](#) for service opportunities. Submit this form with your registration.

Conference Registration Form for GSRs, ISRs, and Trustees

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29th Annual D.A. World Service Conference, August 5–9, 2015

(Keep a copy of this page for your records.)

First name:	Last name:
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Registration Options

		Enter your amounts below
1. Conference Registration and Meals		
Meal plan includes: Four breakfasts, three lunches, and two dinners, per person. The meal plan is not optional and does not include the Gala Dinner.		
<i>(Choose <u>one</u> of the following)</i>		
a. Early: Postmarked on or before July 15, 2015	\$460.00	\$ _____
b. Late: Postmarked between July 16 and July 25	\$560.00	\$ _____
2. Gala Dinner / Talent Show / Entertainment <i>(Not included in reg. fee.)</i>		
There will be a dance at this year's gala.		
<i>To register a guest for the Gala, please use page 13 of this packet.</i>		
	\$ 50.00	\$ _____
3. Fellowship Day <i>(Not included in registration fee.)*</i>		
<i>To register a guest for the Fellowship Day workshops or lunch, please use page 13 of this packet.</i>		
	\$ 15.00	\$ _____
4. Seventh Tradition <i>(Optional contribution)</i>		\$ _____
5. John H. Scholarship Fund <i>(Optional contribution)</i>		\$ _____
6. Lodging		N/A - See Pg 6
Total Enclosed		\$ _____

Send in Pages 1 and 2 of this Conference Registration Form, with your payment.

Make checks payable to and mail to:

D.A. GSB
PO Box 920888
Needham, MA 02492-0009

Early registration deadline (postmarked by): July 15, 2015

Final registration deadline (postmarked by): July 25, 2015

**There is a cost for the lunch, but no one will be turned away from Fellowship Day sessions for lack of funds.*

Hotel Reservation Information

Conference delegates must make their own hotel reservations.

Hotel Reservation Options

- **Online:** Special link for D.A. Conference: <https://www.starwoodmeeting.com/Book/debtorsanonymous2015>
- **Phone:** Sheraton Worldwide Reservations: 800-325-3535
- **Phone:** To hotel directly: 503-281-2500
- **Mail:** Use form on following [page](#).

Notes:

- **Single night room rate**
 - **One or two persons:** \$ 99.00, plus 14.5% tax = \$113.36
- **Total Conference room fees** (for 4 nights, including tax):
 - **Single occupancy:** \$ 453.44
 - **Double occupancy:** \$ 226.72
- **Deadline.** The hotel guarantees rates and room availability for reservations made on or before July 8, 2015. After that date, higher rates may apply and room availability is not guaranteed.
- **Discount code.** When making phone or mail-in reservations, use this Group Code: **DAG31A**
- **Debit card prepayment:** If you want to prepay your hotel expense with a debit card, call the hotel directly at 503-281-2500, option "0".
- **Incidental room charges.** When checking in, inform the hotel if you will allow incidental expenses to be charged to your room. If you allow incidentals, a \$50/day deposit will be charged to your bank or debit card account. If you decline all incidentals, no deposit will be charged to your account.
- **Cancellation.** To cancel your room reservation and avoid charges, notify the hotel at least 24 hours before your scheduled check-in date.
- **Double occupancy and roommates.**
 - If you desire double occupancy, you are responsible for finding your own roommate and making your own arrangements with the roommate (and the hotel) as to how the hotel bill will be paid.
 - The best method for making a double-occupancy reservation, or to prepay the double-occupancy rate, is to call the hotel directly at 503-281-2500.
 - Delegates looking for roommates can go to <http://WSC-2015.com>
(Note: This resource is provided for your convenience and is not affiliated with the D.A. General Service Office or the D.A. General Service Board. Neither the Host Committee, the GSB, the GSO, nor the Sheraton Portland Airport Hotel is responsible or liable for the selection of roommates.)
 - If you have a roommate and no prepayments have been made, whichever one of you checks in first will be obligated to pay the full room charges upon checkout.
- **Extra room nights before or after the Conference.** The Conference room rate of \$99.00 plus tax (\$113.36 total) will be provided to Conference attendees for three days before and three days after the Conference, subject to room availability.

If you're making your reservation by mail, complete the form below and mail it with payment to the hotel.



Hotel Registration Form
29th Annual D.A. World Service Conference, August 5-9, 2015

First name:		Last name:	
Address:			
City:	State/Prov.	Country:	Postal code:
Phone: ()		Email address:	
Roommate's name (if known):			
<i>Note: If you want double occupancy, you are responsible for arranging for your own roommate. Neither the Sheraton Portland Airport Hotel, the GSB, the GSO, nor the WSC Host Committee is responsible or liable for roommate selections and/or payment arrangements.</i>			
Special accommodations required:			
Arrival date and time:	<input type="checkbox"/> Double (4 nights)	\$226.72	\$
Departure date and time:	<input type="checkbox"/> Single (4 nights)	\$453.44	\$
*Additional room nights, before or after Conference, → at \$113.36/night (tax included)	<input type="checkbox"/> ___ nights X \$ _____		\$
Group Code: DAG31A		Amount enclosed	\$

* Contact the hotel for availability, 503-281-2500.

Mail with payment to:

Sheraton Portland Airport Hotel
8235 NE Airport Way
Portland, Oregon 97220 USA

Travel and Miscellaneous Information

Transportation between the Airport and the Hotel

The hotel is located at the airport, and provides free shuttle service between the airport terminal and the hotel. Upon arrival at the airport, call the hotel at 503-281-2500 to request a shuttle.

Parking

Hotel parking is free for Conference delegates.

Hotel Amenities

Described at: <http://www.sheratonportlandairport.com/>

Free Wi-Fi

Free Wi-Fi is provided in all meeting and guest rooms.

Roommates

Delegates looking for roommates can go to <http://WSC-2015.com>

(Note: This resource is provided for your convenience and is not affiliated with the D.A. General Service Office or the D.A. General Service Board. Neither the Host Committee, the GSB, the GSO, nor the Sheraton Portland Airport Hotel is responsible or liable for the selection of roommates.)

Special Needs

If you use a wheelchair or have mobility challenges for which you need assistance, contact the Host Committee prior to the Conference at: dawsc2015@gmail.com.

Conference Registration at the Hotel

Pick up your Conference materials at the WSC Registration Table in the hotel lobby. The table will be open Wednesday, August 5, from 12 noon to 10 p.m.

Traditions Reminders

- This is D.A.'s annual business Conference, the purpose of which is to conduct the business of D.A. Conference attendees should not promote or sell other products or services at the WSC.
- Tradition Eleven states "Our public relations policy is based on attraction rather than promotion; we need always maintain personal anonymity at the level of press, radio, and films." This has been extended to all other media. Hence we suggest that members use first names and last initials only and no personal email addresses on documents circulated at the WSC (except committee rosters), as sometimes these documents have been posted on the Internet.

Preliminary Conference Schedule

Start and End Times		Activity
Wednesday, August 5		
12:00 noon	10:00 p.m.	Conference Registration
4:00 p.m.	5:00 p.m.	D.A. meeting and open Twelve-Step meeting
5:00 p.m.	6:15 p.m.	Dinner
6:30 p.m.	9:00 p.m.	Welcome, Orientation, and General Session: WSC Committee and Caucus Reports
9:10 p.m.	10:00 p.m.	Caucus Meetings
9:10 p.m.	10:00 p.m.	D.A. meeting and open Twelve-Step meeting
Thursday, August 6		
7:00 a.m.	8:00 a.m.	Conscious Contact/BDA meeting
7:30 a.m.	8:45 a.m.	Breakfast
9:00 a.m.	11:00 a.m.	General Session: GSB Reports
11:00 a.m.	12:00 noon	General Session: Open Forum
12:00 noon	1:00 p.m.	Lunch
1:00 p.m.	2:00 p.m.	General Session: Open Forum (cont.)
2:00 a.m.	2:15 p.m.	Break
2:15 p.m.	3:15 p.m.	Caucus Meetings
2:15 p.m.	3:15 p.m.	D.A. meeting and open Twelve-Step meeting
3:30 p.m.	5:00 p.m.	Committee Meetings
5:00 p.m.	6:15 p.m.	Dinner
6:00 p.m.	6:45 p.m.	General Service Board Open Meeting
6:00 p.m.	6:45 p.m.	Conscious Contact
7:00 p.m.	9:30 p.m.	Committee Meetings
Friday, August 7		
7:00 a.m.	8:00 a.m.	Conscious Contact/BDA meeting
7:30 a.m.	8:45 a.m.	Breakfast
9:00 a.m.	12:00 noon	Committee Meetings
11:30 a.m.	12:00 noon	Committee Chairs meet with each other
12:00 noon	1:00 p.m.	Lunch (includes Meet-the-Trustees tables)
1:15 p.m.	4:45 p.m.	Committee Meetings
5:00 p.m.	6:00 p.m.	Caucus Meetings
6:00 p.m. on		Dinner on your own/Free time
8:30 p.m.	9:30 p.m.	D.A. meeting
Saturday, August 8		
6:30 a.m.	7:20 a.m.	Conscious Contact/BDA meeting
7:00 a.m.	8:15 a.m.	Breakfast
8:30 a.m.	12:00 noon	Convocation
12:15 p.m.	1:15 p.m.	Lunch, with speaker
1:30 p.m.	5:15 p.m.	Fellowship Day
6:00 p.m.	11:00 p.m.	Gala Dinner/Talent Show/Dance
Sunday, August 9		
6:30 a.m.	7:20 a.m.	Conscious Contact/BDA Meeting
7:00 a.m.	8:15 a.m.	Breakfast
8:30 a.m.	12:00 noon	Convocation and closing

Note regarding the Convocation:

The Conference concludes with the Convocation sessions on Saturday and Sunday. The Sunday Convocation closes at **12:00 noon**. These sessions are where issues that affect the Fellowship as a whole will be considered and decisions will be made. Your participation and votes are part of the group conscience of the worldwide D.A. fellowship. Plan to attend the convocation on both Saturday and Sunday, and arrange your travel **so you can stay for the entire Sunday Convocation.**

Service Opportunities

Volunteer for Service (Submit application on the next [page](#) and include with your registration form.)

Each year, the Conference provides opportunities for Conference delegates to give service. If you wish to take advantage of any of the service opportunities below, indicate this when registering.

1. Speakers: Fellowship Day

The Host Committee needs D.A. members willing to speak for approximately ten minutes on one of the topics listed below. The Fellowship Day audience will be other compulsive debtors, including newcomers.

Workshop Time	Track 1	Track 2	Track 3	Track 4
Track Theme:	The Steps in Action	D.A.'s Spiritual Principles in Action	Practicality and Spirituality of the D.A. Tools	The BDA Program in Action
1:15 - 2:00 PM	Practicing Steps 1 - 3 in All Our Affairs	How Group Practice of D.A. Traditions Supports Personal Recovery	The Beginning Steps: Fellowship and D.A. Literature	Practicing the D.A. Steps in our BDA Recovery
2:15 - 3:00 PM	Practicing Steps 4 - 7 in All Our Affairs	Practicing The Traditions in All our Affairs	Record Keeping as a Spiritual Practice (Personal Inventory and More)	Practicing the DA Traditions in Our BDA Businesses
3:15 - 4:00 PM	Practicing Steps 8 - 10 in All Our Affairs	D.A. Unity through Anonymity	Where PRMs and PRGS Meet D.A.'s Steps	The BDA Tools In Action
4:15 - 5:00 PM	Practicing Steps 10 - 12 in All Our Affairs	Living D.A.'s Spiritual Principles. Just for This Day	The D.A. Steps as a Guide to Sponsorship and Other D. A. Service	How the D.A. Promises Come True in Our Lives and BDA Businesses

Speakers must have incurred no new, unsecured debt for at least one year. At the beginning of your share, you will be asked to state how long you have been free from incurring unsecured debt.

Speakers should focus their sharing on not incurring any new unsecured debt, working the Twelve Steps, using the D.A. Tools, and applying the Twelve Traditions. Speakers should share how these foundations of the D.A. program have shaped their recovery. Speakers should also share their experience of how these D.A. cornerstones relate to the listed workshop topics. Speakers must abide by the Twelve Traditions and should limit their sharing to their own experience within the D.A. program.

Also, in accordance with Tradition Six, speakers should not promote non-D.A. enterprises or businesses.

2. Leaders: Conscious Contact Sessions

The Conference will include a 45-minute Conscious Contact session at the beginning of each day. The goal is to give members the opportunity to practice Step Eleven, through meditation, music, physical movement, and other relaxation/spiritual/self-care practices. Leaders are needed.

3. Performers: Gala Talent Show

Have a talent? Consider performing in the talent show, which is part of the Saturday night Gala.

Volunteer at the WSC

First name:		Last name:	
Address:			
City:	State/Province:	Country:	Postal code:
Home phone: ()		Cell phone: ()	
Email address: (please write clearly)			

I WOULD LIKE TO VOLUNTEER TO:

Be a Fellowship Day speaker.

*- **Speakers must have incurred no new, unsecured debt for at least one year.** At the beginning of your share, you will be asked to state how long you have been free from incurring unsecured debt.*

Lead a Conscious Contact session.

-The goal is to give members the opportunity to practice Step Eleven, through meditation, music, physical movement and other relaxation/spiritual/self-care practices.

Perform in the Gala Talent Show.

- Tell us about your talent:

Complete the form above and include with registration.



Spending Plan Worksheet

Funds Available	Planned	Actual
Total		
Expenses: Category & Item	Planned	Actual
A. Conference Registration and Meals		
Postmarked on or before 7/15/2015	\$460.00	
Postmarked between 7/16/2015 and 7/25/2015	\$560.00	
B. Lodging: Double (\$226.72), Single (\$453.44)		
C. Transportation:		
Airplane, train, gas, tolls, etc.		
Transportation from home to local airport (Outgoing)		
Transportation from Airport to Hotel		
Transportation from Hotel to Airport		
Transportation from local airport to home (Return)		
Transportation at Conference (taxi, car, public transportation, etc.)		
Other		
D. Meals (other than meal package included in registration)		
Outgoing travel meals		
Return travel meals		
Friday evening meal		
Other		
E. Fellowship Day registration fee*	\$15.00	
F. Gala Dinner / Talent Show / Dance	\$50.00	
G. Tips and Gratuities		
Tips for lodging		
Tips for transportation		
Tips for meals		
H. Miscellaneous Expenses		
Seventh Tradition (A basket will be available at the Convocation.)		
D.A. literature		
CDs of Fellowship Day (\$100.00 estimate for full set)		
Other		
Subtotal		
I. Travel Contingency (10% of subtotal)		
Total		

**There is a cost for the lunch, but no one will be turned away from Fellowship Day sessions for lack of funds.*

Guest Registration Form for Fellowship Day and Gala

Only General Service Representatives (GSRs) and Intergroup Service Representatives (ISRs) can attend the business sessions of the Conference. Guests are not allowed in the committee rooms (Thursday and Friday) and/or the Convocation (Saturday and Sunday mornings).

Guests are welcome to attend the Fellowship Day lunch, the Fellowship Day workshops, and the Gala activities, all of which will be held on Saturday, August 8, 2015.

Guests wanting to attend any of these events can pre-register with the form below.

GUEST REGISTRATION for D.A. WSC Events Saturday, August 8, 2015:

NAME: _____ E-MAIL: _____

PHONE: () _____

Fellowship Day Workshops:	\$15.00*	_____
Lunch and Speaker:	\$35.00	_____
Gala Dinner/Speaker/Talent Show/Dance:	\$50.00	_____
TOTAL Enclosed:	\$	_____

Make check payable to and mail to:
DA 2015 WSC Host Committee
P.O. Box 14523
Portland, OR 97293-0523

July 15 DEADLINE TO REGISTER FOR LUNCH AND/OR GALA

*No one will be turned away from the Fellowship Day sessions for lack of funds, however there is a cost for lunch.

John H. Scholarship Program

Description and Instructions

The purpose of the John H. Scholarship Program is to provide financial assistance to GSRs and ISRs who are willing to be of service and to attend the Debtors Anonymous Annual World Service Conference, but lack all the necessary funds to do so.

Allocation Criteria

The allocation procedure for distribution of scholarship funds follows a process mandated by guidelines previously approved by the World Service Conference. These guidelines follow on [pages 15-16](#).

Deadlines

1. Scholarship applications must be received by the General Service Office by May 9, 2015. This allows the Host Committee time to make funding decisions and advise award recipients in a timely manner.
2. Funding decisions will be made by the Host Committee no later than May 19, 2015.
3. Applicants will be notified by May 24, 2015, by telephone, e-mail, or postal correspondence.

Application Instructions (Application form is on [page 17](#).)

In the personal information section, please provide:

1. Your name, mailing address, phone number, and e-mail address.
2. Your group name and group number.
3. Has your group ever received John H Scholarship funds? Years? (if known)

In the expense information section:

1. Registration fee (includes meals) and lodging expense are pre-entered on the form. Scholarship awards will be based on the early-registration amount.
2. Transportation. Complete amounts for each applicable line item in this section.
3. Meals (other than meal package included in registration). Complete amounts for each applicable line item in this section, including meals in route to and from conference.
4. Fellowship Day.
5. Subtotal. Add amounts in rows A–E.
6. Contingency. Multiply subtotal of rows A–E by 10%.
7. Total. Add (Subtotal) + (Contingency).
8. Amount of Group(s) Contribution. Subtract total funds your group(s) can contribute.
9. Amount of Scholarship needed. Enter amount requested from the scholarship fund.

Submitting the application:

Email completed application to:

office@debtorsanonymous.org

Or mail completed application to:

D.A. GSO
John H. Scholarship Application
P.O. Box 920888
Needham, MA 02492-0009

Applications must be received by **May 9, 2015**.

If you apply for a scholarship, please wait to send in your Conference registration until after you have received notification regarding the final scholarship decision.

After the Conference:

If you receive a scholarship award, after the Conference you must:

1. Complete the "actual" column of the application form (Column B).
2. Mail the completed form and a check in the amount of **any unused funds** to:
D.A. GSB
Attn. John H. Scholarship Fund
P.O. Box 920888
Needham, MA 02492-0009

John H. Scholarship Funding Guidelines

(Last revised: August 2013 - Approved by the WSC 2013 Convocation)

The general purpose of the Scholarship Fund is to provide financial assistance to those GSR's/ISR's who are willing to be of service and to attend the Debtors Anonymous World Service Conference but don't have all of the necessary funds to do so.

The Scholarship Fund allocation process is to be administered by the Host Committee.

1. Suggested Qualifications to Apply

Individual:

- (a) One year of not having incurred any unsecured debt;
- (b) A committed record of service at the group or intergroup level;
- (c) Actively working the Twelve Steps and Twelve Tools of Debtors Anonymous;
- (d) Active member of home group; and
- (e) Willingness to fulfill Conference duties and to remain a committee member the entire Conference year.
- (f) If the GSR/ISR is a returnee to the conference, it is suggested that they have attended at least 7 out of 11 of the previous year's committee's calls.

Group:

- (a) Group shall state on the application whether it has received John H. Scholarship funding, and if so, the years, if known.

2. Deadlines:

Scholarship applications must be received no less than sixty-five (65) days before the Early Registration Deadline. This allows the committee time to render a decision and reply to applicants in a timely manner. There can also be a published notice in *the DA Focus* and *Ways & Means* to notify when applications are available. Applications can be submitted as soon as they become available to avoid last-minute gridlock. Applications will also be available at <http://www.debtorsanonymous.org>

Decisions will be made by the Host Committee at least fifty-five (55) days before the Early Registration Deadline. The Host Committee shall provide scholarship allocation information to the GSB Treasurer at the same time.

3. Notification to applicants:

Applicants will be notified at least fifty (50) days before the Early Registration Deadline.

4. Allocation:

One scholarship will be given based on the "Most Need." This will allow some GSRs from small groups an opportunity to participate. However, (a) the group that is represented by the "Most

Need” scholarship recipient must have been a registered meeting with the GSO and meeting on a regular basis for at least two years; (b) the “Most Need” recipient cannot receive this scholarship in two successive years; and (c) The group should have demonstrated that they have made an attempt to get their GSR to the Conference, for example, passing a separate basket or fundraisers.

The remainder of the fund will be allocated to those GSRs with the “least need” first in order to get more GSRs to the Conference.

The scholarship is awarded to the group, not the individual. This means if an award is granted and then the individual cannot attend the WSC for whatever reason, the group can send another group member (the elected alternate GSR) instead and the alternate GSR may use the scholarship funds (as long as the funds are used for the group the scholarship was originally awarded to). If the group cannot send an alternate GSR, the funds go back into the scholarship fund for the host committee to re-award to a previously denied applicant.

5. Guidelines as to how applicants and GSO will be notified:

By telephone, e-mail, or postal correspondence.

6. Written material explaining how funds are dispersed:

Funds are kept in a separate account by the GSB. The GSB will distribute funds as allocated by the Host Committee.

Funds available for scholarship will include all contributions collected up to March 31 of the year of Conference.

7. Record Keeping:

The Host Committee will follow the guidelines set forth in this Scholarship Fund application process. The Treasurer of the Host Committee will keep track of the name, address, meeting represented, and amounts of each fund recipient and forward a report to the GSB. The Conference Support Committee will maintain a file of all scholarship recipients.

If a recipient does not use all funds granted him or her by scholarship, the recipient will return the excess amounts to the GSO to be placed back into the Scholarship Fund. The recipient will complete an Actual Spending Plan (Column B on the Spending Plan Worksheet) and return it to the GSO within two (2) weeks following the last day of the Conference.

WSC 2015 John H. Scholarship Application Form

Name: _____ Group Name _____

Address: _____ Group # _____

City, State/Province, Postal code: _____

E-mail: _____ Phone: (_____) _____

My group __ has __ has not received John H. Scholarship funds. Year(s) [if known] _____

Applications must be received by the General Service Office by **May 9, 2015**.

E-mail completed application to:
office@debtorsanonymous.org

Or mail completed application to:
 D.A. GSO
 John H. Scholarship Application
 P.O. Box 920888
 Needham, MA 02492-0009

Please complete Column (A) only

	A	B
Expenses:	Planned	Actual
A. Conference Registration and Meals – Early registration fee (DOES NOT include Fellowship Day or Gala)	\$460.00	
B. Lodging (double occupancy assumed)	\$226.72	
C. Transportation		
Plane, train, bus, gas, tolls, etc.		
Transportation from home to local airport + Tip		
Transportation from Portland airport to hotel + Tip		
Transportation from hotel to Portland airport + Tip		
Transportation from local airport to home + Tip		
Baggage charges and tips		
Direct vehicle expense (gas, tolls, etc.)		
Other		
D. Meals (other than meal package included in registration)		
Outgoing travel meals + Tip		
Friday evening meal + Tip		
Gala Dinner / Talent Show (\$50.00)	\$ 50.00	
Other		
E. Fellowship Day (\$15.00)*	\$ 15.00	
Subtotal		
F. Travel Contingency (10% of subtotal)		
Total		
Less: Amount of Group Contribution		
Total amount of scholarship requested		

* No one will be turned away from the sessions for lack of funds.

Submitting Issues and Concerns to the World Service Conference

The Debtors Anonymous World Service Conference (WSC) addresses the issues and concerns of D.A. groups that affect D.A. as a whole. Using this sheet, D.A. groups or individuals can submit their issues and concerns to the General Service Office (GSO) before each Conference. Throughout the year, the General Service Board (GSB), Conference committees, and Conference caucuses work on these issues and publish responses in the WSC *Final Conference Report*, in the *DA Focus*, and at <http://www.debtorsanonymous.org/service-world.htm>. Please list any issue or concern below you would like to have considered at the WSC. It will be forwarded to the appropriate committee or caucus for their review.

This sheet (preferably an electronic copy) must be used to submit any issues and concerns to the GSO.

To be addressed at this year's WSC, all issues and concerns must be received at GSO by July 1, 2015.

For electronic submissions:

Copy and paste this sheet to a new blank document. Please type one issue per page in the space below. Save in Word or rtf format. Note that electronic copies save time for processing and distributing responses to the Fellowship.

Email to: issuesandconcerns@debtorsanonymous.org

For hard-copy submissions:

Make as many copies of this sheet as you need. Please write one issue per page. DO NOT write on the back.

Mail to: **Debtors Anonymous**
P.O. Box 920888
Needham, MA 02492-0009

Optional information: CITY and COUNTRY:
GROUP NAME:
GROUP NUMBER:

Issue or Concern for the 2015 D.A. World Service Conference: *(Please type or write your issue below.)*