



# Illinois Prevailing Wage Act

Township High School District 214 is bound by the requirements of **Public Act 94-0515**, which amends the Illinois Prevailing Wage Act to impose additional obligations on public school districts engaged in "public works" construction projects.

Before payment may be released, the Act **requires** each contractor and sub-contractor to submit to Township High School District 214 a **monthly** certified payroll. The requirements are specified below:

- Names of all laborers, mechanics, and other workers employed,
  - Address,
  - Telephone number,
  - Social security number,
  - Classification(s),
  - Hourly wages paid in each pay period,
  - Number of hours worked each day,
  - Starting and ending times of work each day
- for each identified worker,
  - Submit data in **electronic Excel or .pdf** format for project time span (cd, diskette or zip),
  - Label the exterior of the media with vendor name and purchase order number,
  - **Submit to Amy McPartlin** via EMAIL: [amy.mcpartin@d214.org](mailto:amy.mcpartin@d214.org). FAX: 847.718.7645  
MAIL: Township High School District 214, 2121 S. Goebbert Rd, Arlington Heights, IL, 60005

Township High School District 214 is required to retain these records for no less than three (3) years. The contractor or sub-contractor must certify each worker has been paid not less than a general prevailing hourly rate of pay which is required by law. For details please see: <http://www.state.il.us/agency/idol/rates/rates.HTM>. Township High School District 214 is required to retain these records for no less than three (3) years.

**NOTE:** Failure to complete pre-approval and subsequently comply with **Public Act 94-0515** will result in bidder/contractor disqualification.

## Monthly Payroll Certification

I, \_\_\_\_\_, do hereby certify that attached hereto are true and correct payroll  
**(Contractor or Subcontractor's Representative)**

records for all laborers, mechanics, and other workers employed by \_\_\_\_\_ on the project  
**(Contractor or Subcontractor)**

known as: \_\_\_\_\_ for which \_\_\_\_\_ was issued. Such records contain a  
**(Project Description)** **(D214 P.O. Number)**

true and accurate statement of each worker's name, address, telephone number (if available), social security number, classification(s), hourly wages paid in each pay period, number of hours worked each day, & starting and ending times of work each day. The hourly rate paid to each worker is not less than the general prevailing rate of hourly wages required by the Illinois Prevailing Wage Act. I am aware that filing a certified payroll that I know to be false is a Class B misdemeanor.

Certified By: \_\_\_\_\_  
Contractor or Subcontractor's Representative

\_\_\_\_\_  
Title of Representative

\_\_\_\_\_  
Printed Contractor or Subcontractor Name

\_\_\_\_\_  
Contractor/Subcontractor Address

\_\_\_\_\_  
Date

**SUBSCRIBED and SWORN TO before me**

this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_

\_\_\_\_\_  
**NOTARY PUBLIC**