



CHANDIGARH COLLEGE OF ENGINEERING & TECHNOLOGY

(DEGREE WING), SECTOR-26, CHANDIGARH.

SHORT TERM TENDER DOCUMENT

(PAGES 1-15)

LAST DATE AND TIME FOR  
RECEIPT : 28<sup>th</sup> September, 2015 upto 3.00 PM  
OF TENDER

DATE AND TIME OF OPENING

Pre-Qualifying-cum-Technical Bid : 28<sup>th</sup> September, 2015 at 4.00PM

Financial Bid : 29<sup>th</sup> September, 2015 at 11.00 AM

PLACE OF OPENING OF TENDER : CHD. COLLEGE OF ENGG. & TECH.,  
(DEGREE WING)  
SECTOR – 26, CHANDIGARH.

CHANDIGARH COLLEGE OF ENGINEERING AND TECHNOLOGY  
(DEGREE WING), SECTOR-26, CHANDIGARH.

**TENDER FOR HIRING INFRASTRUCTURE MATERIAL FOR TECH FEST APRATIM,  
2015 (09.10.2015 to 10.10.2015)**

IMPORTANT NOTE AND DATES

1. All the instructions contained in the Tender Form are important and required to be complied with.
2. Please ensure that Technical Bid, Financial Bid and Bid Guarantee (EMD) are submitted in three separate envelopes and these should be put in an outer envelope, super-scribing, “TENDER FOR HIRING OF INFRASTRUCTURE MATERIAL FOR TECH FEST APRATIM 2015 (09.10.2015 to 10.10.2015 FOR CHANDIGARH COLLEGE OF ENGINEERING & TECHNOLOGY, (DEGREE WING) CHANDIGARH” due on **28<sup>th</sup> September 2015, UPTO 3.00 PM**
3. The Earnest Money Deposit, along with Annexure ‘1’, should be submitted in the shape of Demand Draft valid for three months favoring Principal, Chd. College of Engg. & Tech. (Degree Wing), Sector-26, Chandigarh payable at Chandigarh. Earnest Money in any other form is not acceptable.

LAST DATE AND TIME FOR  
RECEIPT  
OF TENDER

28<sup>th</sup>September, 2015 upto 3.00 PM  
\_\_\_\_\_.

DATE AND TIME OF OPENING

Pre-Qualifying-cum-Technical  
Bid

: 28<sup>th</sup> September, 2015 at 4.00 PM

Financial Bid

: 29<sup>th</sup> September, 2015 at 11.00 AM

PLACE OF OPENING OF TENDER:

CHD. COLLEGE OF ENGG. & TECH.,  
(DEGREE WING), CHANDIGARH.



**Chandigarh College of Engineering & Technology, Degree Wing,  
Sector-26, Chandigarh – 160 019 (U.T.), INDIA**

APPROVED BY AICTE, NEW DELHI AND AFFILIATED WITH PANJAB UNIVERSITY, CHANDIGARH  
(GOVERNMENT INSTITUTE UNDER CHANDIGARH ADMINISTRATION)

**Contact – Tel No. 0172-2750872, 0172-2750943**

**FAX: 0172- 2750872**

**Website : [www.ccet.ac.in](http://www.ccet.ac.in)**

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**SHORT TERM TENDER NOTICE**

Sealed tenders on the prescribed form to be downloaded from college website i.e. [www.ccet.ac.in](http://www.ccet.ac.in) as well as from official website of the Chandigarh Administration i.e. [www.chd.gov.in](http://www.chd.gov.in) for hiring of infrastructure material for Tech Fest **Apratim, 2015**, so as to reach the office of undersigned upto 3.00 PM on 28.09.2015. The tenders (Technical Bid) will be opened on 28<sup>th</sup> September 2015 at 4.00 PM in the presence of intending tenderer(s) or their authorized representative(s), who may wish to be present at that time.

Principal

(SPECIMEN OF AFFIDAVIT )

ANNEXURE-II

I/We (Name) \_\_\_\_\_

Authorized Agent / Dealer/ Distributor/ Sole Proprietor / Manufacturer (strike out word which is not applicable) of the firm / Company (Name)

\_\_\_\_\_ do hereby declare and solemnly

affirm to the fact that the individual firm / company is not black-listed by the Union or State

Government or any autonomous body.

DEPONENT

Address

\_\_\_\_\_

\_\_\_\_\_

I/We do hereby solemnly declare and affirm that the above declaration is true and correct to the best of my knowledge and belief. No part of it is false and nothing has been concealed.

DEPONENT

Dated:

(Note:- To be furnished on non judicial stamp paper duly attested by Executive Magistrate or Notary Public).

**(This letter along with Earnest Money Deposit and Annexure-1 be submitted in the envelope No. 1 and should be clearly super scribed as EARNEST MONEY DEPOSIT)**

From

M/s \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

To

The Principal,  
Chd. College of Engg. & Tech.(Degree Wing),  
Sector-26, Chandigarh.

No. \_\_\_\_\_

Dated: \_\_\_\_\_

**Subject: Tender for the hiring of infrastructure material for Tech Fest Apratim 2015. (09.10.2015 to 10.10.2015)**

Sir,

Please find enclosed herewith Earnest Money Deposit (EMD) of Rs. 15,000/- (Rs. Fifteen Thousand Only) in the shape of a demand draft bearing No. \_\_\_\_\_ dated \_\_\_\_\_ issued by \_\_\_\_\_ (Name of the Bank) on \_\_\_\_\_ drawn in favour of the Principal, Chandigarh College of Engineering & Technology (Degree Wing), Sector-26, Chandigarh valid for a period of three months along with Annexure 1.

Thanking you,

Yours faithfully,

(SIGNATURE)

Seal of the firm

**Enclosed with full address  
EMD and Annexure -1**

**(This letter along with Pre-Qualifying-cum-Technical bid, Check List and Affidavit (Annexure –II) be submitted in the envelope no. 2 and should be clearly super scribed as PRE-QUALIFYING-CUM-TECHNICAL BID).**

From

M/s \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

To

The Principal,  
Chd. College of Engg. & Tech. (Degree Wing),  
Sector-26, Chandigarh.

No. \_\_\_\_\_

**Dated:** \_\_\_\_\_

**Subject: Tender for hiring of infrastructure material for Tech Fest Apratim 2015 (09.10.2015 to 10.10.2015).**

Sir,

With reference to your Tender Notice dated \_\_\_\_\_ for **the hiring of Infrastructure material for Tech Fest Apratim 2015 (09.10.2015 to 10.10.2015) for Chd. College of Engineering & Technology, Sector-26, Chandigarh**, I/we enclose herewith, my / our Pre-Qualifying-cum-Technical Bid duly filled, stamped and authenticated on each page along with Check List and Affidavit (Annexure-II).

I/We further do undertake to abide by the terms and conditions of the tender set forth by you.

Thanking you,

Yours faithfully,

(SIGNATURE)

Seal of the firm

With full address

**Enclosed:  
Pre-Qualifying-cum-Technical Bid  
Affidavit  
Tender Documents**

**Any other documents**

**(This letter alongwith Financial Bid be submitted in the envelope no. 3 and should be clearly super scribed as FINANCIAL BID)**

From

M/s \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

To

The Principal,  
Chd. College of Engg. & Tech. (Degree Wing),  
Sector-26, Chandigarh.

No. \_\_\_\_\_

**Dated:** \_\_\_\_\_

**Subject: Tender for the hiring of infrastructure material for Tech Fest Apratim 2015 (09.10.2015 to 10.10.2015)**

Sir,

With reference to your Tender Notice dated \_\_\_\_\_ for **hiring of infrastructure material for Tech Fest Apratim 2015 (09.10.2015 to 10.10.2015)** for Chd. College of Engineering & Technology, Degree Wing, Sector-26, Chandigarh, I/we enclose herewith, my / our Financial Bid duly filled, stamped and authenticated on each page.

I/We further do undertake to abide by the terms and conditions of the tender set forth by you.

Thanking you,

Yours faithfully,

(SIGNATURE)

Seal of the firm

With full address

**Enclosed:  
Financial Bid**

**CHECK LIST DULY FILLED IN TO BE ATTACHED WITH PRE-QUALIFYING-  
CUM-TECHNICAL BID FORHIRING INFRASTRUCTURE MATERIAL**

- |    |  |          |
|----|--|----------|
| 1. | Whether EMD in the shape of Demand Draft valid for three months, for the asked-for amount attached?            | Yes/No   |
| 2. | Whether tender document duly signed by authorized signatory attached?  | Yes/No   |
| 3. | Whether affidavit duly attested by Notary / Executive Magistrate regarding non-black listing of firm Attached? | Yes/No   |
| 4. | Whether the bidder has PAN / VAT/ Service Tax, If yes, copy of the same has been attached by the bidder?       | Yes / No |

Signature of authorized signatory  
with seal of the firm



## TERMS AND CONDITIONS

APRATIM 2015 (09.10.2015 to 10.10.2015) STANDS FOR CCET TECHNICAL FEST 2015

CCET STANDS FOR CHANDIGARH COLLEGE OF ENGINEERING & TECHNOLOGY,  
(DEGREE WING), CHANDIGARH

1. The sealed tender may be sent / given to Principal Office and be addressed to Principal Chandigarh College of Engineering & Technology, Sector-26, Chandigarh by 3.00 PM on 28.9.2015.
2. Tender must be accompanied with EMD (Earnest Money Deposit) of Rs. 15,000/-for APRATIM, 2015, in shape of Demand Draft in favour of Principal, Chd. College of Engg. & Tech. (Degree Wing), Chandigarh, valid for three months payable at Chandigarh on any Scheduled Bank.
3. Tender(s) received without Earnest Money shall be rejected straightway.
4. Please ensure that Technical Bid and Financial Bid are submitted in two separate envelopes and these should be put in an outer envelope, super-scribing, "TENDER FOR HIRING OF INFRASTRUCTURE MATERIAL FOR TECH FEST APRATIM 2015 FOR two days i.e. (09.10.2015 to 10.10.2015 in CHANDIGARH COLLEGE OF ENGINEERING & TECHNOLOGY, (DEGREE WING) CHANDIGARH " due on 28.9.2015 UPTO 3.00 PM.
5. The EMD of the successful bidder will be released after the completion of APRATIM 2015. EMD of unsuccessful bidder will also be returned.
6. In case, any bidder after successful bid stepped back in any circumstances then their EMD will be forfeited.
7. In case of violation of any term and condition as mentioned, earnest Money Deposit of the bidder shall be forfeited in full or part at the entire discretion of the Principal, Chd. College of Engg. & Tech. (Degree Wing), Chandigarh.
8. This tender is not transferable.
9. The received bid (technical bid) will be opened on 28.9.2015 2015 at 4.00PM. Financial bid in respect of those who will be technically qualified by the committee of CCET would be opened on 29.9.2015 at 11.00 AM. All tenderers may be present on 28.9.2015 at 4.00 P.M. and on 29.9.2015 at 11.00AM. No separate intimation would be given.
10. No conditional / optional bid shall be accepted and bidders shall not be permitted to alter or modify their bids after expiry of last date for receipt of bids.
11. Rates should be quoted for CCET, Sector-26, Chandigarh and should be inclusive of all freight charges, postage, packing, cartage duties, taxes (including sales tax) etc. Sales TAX / Service Tax / VAT should be indicated separately.
12. Payment will be released upon satisfactory Receipt / inspection / installation of goods / material and on production of bill (in duplicate) in the name of Principal, Chd. College of Engg. & Tech. (Degree Wing), Chandigarh.
13. The final payment will be released only after handing over the recording of all main stage events to Coordinator APRATIM 2015.
14. Tender will be allotted to the lowest bidder after considering the overall quoted rates.
15. At any time prior to the last date for receipt of bids, the client may for any reason modify tender document by an amendment. The amendment will be updated on the college website [www.ccet.ac.in](http://www.ccet.ac.in).
16. The bidder should have PAN / VAT / Service Tax, Regn. No. etc., if applicable, as per rules.
17. TDS shall be deducted as per rules applicable.

(Signature of the Bidder with complete address along with Mobile No.)

18. The firms blacklisted by Central / State Government / UT / Board / Corporation and Chandigarh College of Engineering & Technology are not eligible to quote/apply.
19. In the case of failure or default in the performance of responsibilities or breach of terms and conditions of DNIT or MOU or any agreement of contract between the company / firm / agency / person or any legal entity and CCET, as the case may be, the said company / firm / agency / person or any legal entity shall be blacklisted in the light of notification issued by Chandigarh Administration vide their letter No. 1927-F&PO(3)-2009/1170 dated 27-02-2009 or any other instructions issued from time-to-time.
20. The Principal - CCET reserves the right of rejecting any or all the bids without assigning any reason.
21. The responsibility of the material supplied by the contractor and the safety of persons deputed by him for the installation of materials etc. shall be solely of the contractor. Chandigarh College of Engineering & Technology, Sector-26, Chandigarh shall not in any way be liable / responsible for any loss / damage to the material / life on any account if any occurred during the whole installation process on fest days.
22. In case of any default, CCET will have the right to arrange the material at the risk and cost of contractor from any other source and the cost shall be deducted from the final payment.
23. Penalty to be levied in case of inability to fulfill any infrastructural requirement shall be equal to 2% of the "Total Cost" of infrastructure + cost incurred by college for meeting the unfulfilled demands.
24. The main stage along with sound and lighting arrangements should be ready by 9.00 A.M during all fest days.
25. All the stalls having facility of lighting and electricity should be ready by 8.00 A.M. of first day of the fest.
26. Coordinator APRATIM, 2015 reserves right to vary level of work at the time of placement of supply order / signing of contract.
27. Printed terms and conditions of bidder shall not be considered as forming part of their bids.
28. In case, the date of receipt / opening of tender is declared or happens to be a public holiday, the tenders will be received / opened on the next working day at the stipulated time.
29. Bidder who will quote all the items as defined in the tender will be eligible for this tender, any bid which have partial quote for the specific job only or supply of only few items will be rejected.
30. Bids received after the due date will not be accepted. CCET shall not be responsible for any postal delay about non receipt / non delivery of documents.
31. Bidder is bound to comply with all the legal formalities, obligations and statutory requirements as per law of the land.
32. All disputes will be subjected to Chandigarh Jurisdiction.

(Signature of the Bidder with complete address along with Mobile No.)

## PART-1

### Schedule of Technical Specification and Requirement

Sr.no.	Description of Infrastructure item with technical detail/specification	Quantity	Specifications
<b>GENERATOR SET AND WALKIE TALKIE AND DJ WARS</b>			
1	Silent Genset	02	125KV
2	Walkie talkie	25	NIL
3	LED screen	01	20ft x 7.5ft
4	SIDE LED	05	7.5ft x 5ft
5	DJ Console	01	NIL
6	PPL Permission	NIL	NIL
<b>STAGE AND BARICADING</b>			
1	Main Stage with carpeting and masking	01	size 40ft x 36ft x 6ft
2	Stage	01	Size 16ft x 12ft
3	Carpet	01	3000Sqft
4	Backdrop frame for main stage	01	size 40ft x 12ft
5	Backdrop printing for main stage	01	size 40ft x 12ft
6	Ramp for main stage	01	size 8ft x 24 ft
7	Wings for main Stage	02	size 05ft x 12ft
8	Furnished Green Rooms	03	size 3m x 3m
9	Fun Stage with carpeting	01	Size 20ft x 06ft
10	Backdrop frame for fun stage	01	Size 20ft x 10ft
11	Backdrop painting for fun stage	01	Size 20ft x 10ft
12	Tin Barricading	2500 sq. Ft.	NIL
13	Iron Barricading	2500 sq. Ft.	NIL
<b>HIRING OF SOUND SYSTEM</b>			
1	Top line array	12	OUTLINE / L'ACOUSTICS / JBL VERTEC
2	Base	6	OUTLINE / L'ACOUSTICS / JBL VERTEC
3	Powersoft Amplifier	04	Digital
4	Corded Microphones	20	Sennheiser/Shure
5	Cordless Microphones	04	Sennheiser/Shure
6	Stage Monitor	06	OUTLINE / JBL / EV
7	Digital Mixer	01	Digidesign VENUE SC48/ Digital Soundscraft 48 channel
8	Snake Drum	01	36 Channel
9	Sound Processing Rack	01	Powersoft /Lake /EAW Digital
10	PA system	03	DAS / EV / JBL SRX 2 Tops, Mixer, Amplifier
11	Catchers Mircophones	04	NILL
12	CD Players Pioneer	01	CDJ2000 Nexus, DJM 900
13	Guitar Amplifier	03	1 Base, 1 Electric , 1 Rhythm
14	Side Frills	02	OUTLINE / JBL / EV
15	Front Frills	02	OUTLINE / JBL / EV
16	Drum Microphone kit	01	SENNHEISER 900 Series
17	DI Box	08	BSS / COUNTRYMAN
18	Extension Boards	20	3 points min
19	Dolby Lake	01	4D12P system drive
20	EFX's:	01	TC D-Two or TC electronics 2000M
21	Compressor Limiters	01	Lexlcon/insertable DBX or drawmer

<b>HIRING TENTAGE AND STALLS</b>			
1	Chairs	700	With Cover
2	Sofas	30	Two Seater
3	Tables	40	Standard
4	Halogens	50	120 Watt
5	Furnished Stalls with Chairs , Tables and electricity	15	15' x 15'
<b>LIGHTENING AND PROJECTION</b>			
1	Par cans	40	NILL
2	LED pars	36	NILL
3	Follow Spot light	01	NILL
4	Moving Sharpies	12	NILL
5	Moving LED Wash	04	NILL
6	Strobe	02	NILL
7	Laser	02	NILL
8	Smoke machine	02	NILL
9	Confetti blast	20	NILL
10	Truss four sided 45ft x 45ft	01	-
11	T-Stand	04	NILL
12	AV Screen with masking	02	NILL
13	Projector	02	5000 luminous
14	Laptop	01	NILL

## Part-2

### Price Schedule for hiring infrastructure for two days i.e 9<sup>th</sup> and 10<sup>th</sup> October, 2015.

Sr. No.	Description of Infrastructure item with Technical Detail/Specifications	Specifications	Quantity	Rate/Price ( To be quoted by Bidder) for hiring infrastructure for two days ( 09.10.2015 to 10.10.2015)					
				Basic Price (Per Unit)	Service Tax , % & Amount	Sales Tax % age and Amt.	VAT % age and Amt.	Any other Tax/Duties % age & Amt.	Gross Price Per Unit
<b>GENERATOR SET AND WALKIE TALKIE AND DJ WARS</b>									
1.	Silent genset	125KV	02						
2	Walkie Talkie	NIL	25						
3	LED Screen	20ft x 7.5ft	01						
4	SIDE LED	7.5ft x 5ft	05						
5	DJ Consoles	NIL	01						
6.	PPL permission	NIL	NIL						
<b>STAGE AND BARRICADING</b>									
1	Main stage with carpeting and masking	(size 40ft x 36ft x 6ft)	01						
2	Stage	( size 16ft x 12ft)	01						
3	Carpet	3000Sqft	01						
4	Backdrop frame for main stage	( Size 40ft x 12ft)	01						
5	Backdrop printing for main stage	( Size 40ft x 12ft)	01						
6.	Ramp for main stage	(size 8ftx 24ft)	01						
7.	Wings for main stage	(size 05ft x 12ft)	02						
8.	Furnished green rooms	( Size 3m x 3 m)	03						
9.	Fun stage with carpeting	( Size 20ft x 06)	01						
10	Backdrop frame for fun stage	( Size 20ft x 10ft)	01						
11	Backdrop painting for fun stage	(Size 20 ft x 10ft)	01						
12	Tin barricading	NIL	2500 sq ft						
13	Iron barricading	NIL	2500 sq ft						
<b>HIRING OF SOUND SYSTEM</b>									
1	Top line array	Outline/L'Acoustics /JBL Vertec	12						
2	Base	Outline/L'Acoustics /JBL Vertec	06						

3	Power soft Amplifier	Digital	04						
4	Corded microphones	(Sennheiser/ Shure)	20						
5	Cordless Microphones	(Sennheiser/ Shure)	04						
6	Stage monitor	Outline/JBL/EV	06						
7	Digital mixer	Digidesign VENUE SC48 / Soundsraft 48 channel	01						
8	Snake Drum	36 channel	01						
9	Sound Processing Rack	Powersoft/Lake/ EAW Digital	01						
10	PA system	(DSA/EV/JBL SRX 2 Tops, mixer, amplifier	03						
11	Catchers Microphones	NIL	04						
12	CD Player	NIL	01						
13	Guitar Amplifier	(1 Base, 1 Electric, 1 Rhythm)	03						
14	Side Frills	Outline/JBL/EV	02						
15	Front Frills	Outline/JBL/EV	02						
16	Drum Microphone kit	SENNHEISER 900 SERIES	01						
17	DI Box	BSS/COUNTRYMAN	08						
18	Extension Boards	3 points min.	20						
19	Dolby lake	4D12P system drive	01						
20	EFX's:	TC D-Two or TC electronics 2000M	01						
21	Compressor limiters	(Lexecon /insetable DBX or drawmer)	01						

### HIRING TENTAGE AND STALLS

1.	Chairs	With Cover	700						
2	Sofas	Two Seater	30						
3	Tables	Standard	40						
4	Halogens	120Watt.	50						
5	Furnished stalls with chairs, tables and electricity	15'x 15'	15						

LIGHTNING AND PROJECTION							
1.	Par cans	NIL	40				
2.	LED pars	NIL	36				
3.	Follow Spot light	NIL	01				
4.	Moving Sharpies	NIL	12				
5.	Moving LED Wash	NIL	04				
6.	Strobe	NIL	02				
7.	Laser	NIL	02				
8.	Smoke machine	NIL	02				
9.	Confetti blast	NIL	20				
10.	Truss four sided 45ftx45ft	NIL	01				
11.	T-Stand	NIL	04				
12.	AV Screen with masking	NIL	02				
13.	Projector	5000 luminous	02				
14.	Laptop	01	NILL				

**Annexure-I**

**COMPANY / FIRMS CREDENTIAL**

1. Name of the firm (with complete address) \_\_\_\_\_  
\_\_\_\_\_
- Tel. No. \_\_\_\_\_ Fax No. \_\_\_\_\_
2. Income Tax PAN No. Copy \_\_\_\_\_  
may be attached
3. Details of Earnest Money \_\_\_\_\_
4. Demand Draft No., date & amount \_\_\_\_\_
5. Whether the firm has ever been black listed by Central / State Govt. for non performance of their duties. (Attach an affidavit duly executed & attested by the Executive Magistrate on the prescribed form). \_\_\_\_\_

It is certified that I have gone through all the terms & conditions of Tender Document and do undertake to abide by all of them.

Authorized Signatory with seal of the Firm

Date: \_\_\_\_\_

Time: \_\_\_\_\_



