

**2015-16 APARTMENT FURNITURE LIST For the Lease at
Sample Two Bedroom Apartment
Start Date: Lease Start Date**

Apartment Renewal/Switch Information:

Bedroom/ All Apartments:

- 2 Full Bed set & Frame, Standard Length
(Note: Bed sets may not be separated)
- 2 Bookcase(s)
- 2 Desk(s)
- 2 Desk Chair(s)
- 2 Dresser(s)

Living Room (1 Bedroom and Larger apts. only):

- 1 Sofa/ 3 cushions
- 0 Love Seat/ 2 cushions (limited available)
- 1 Easy Chair / 1 cushion
- 1 Coffee Table
- 1 End Table

Dining Area/ All Apartments:

- 1 Dining Table(s)
- 2 Dining Chair(s)

Special Instructions for Maintenance Staff:

Other:

- The furniture listed is provided as part of the lease for the apartment named above.
 - Tenants are expected to keep all listed items inside the apartment during the lease term.
 - Note: Not all furniture items listed below are available for each apartment. Studios do not receive living room items.
 - Changes to furniture must be requested and approved in writing at the Rental Office, within 24 hours of key pick up.
 - Mattress/Box Spring/Bed Frame sets may NOT be separated.
 - Due to heavy volume of requests during move-in periods, furniture removal requests may take up to 2 weeks to complete. Furniture may only be removed by Ithaca Renting Company staff.
 - If you plan to have furniture removed, please notify the Rental Office in advance of your lease start to facilitate removal.
 - After the 24 Hour Key Pick Up/Move-In period stated above, if there is *any* exchange, addition or removal of furniture during the term of the lease, there will be a \$25.00 charge PER REGULAR SIZED ITEM or \$50.00 charge PER LARGE SIZED ITEM (Including Bed Sets, Sofas, Love Seats) as a moving and storage fee.
 - ALL Furniture Change Requests are approved at the discretion of management.
 - If any furniture is removed from the unit, it will not be returned during the lease. This includes all sublets.
 - Additional furniture not listed is not available during the term of the lease.
 - You may bring any of your own additional furniture that will fit into the apartment and not block exit areas.
 - Tenant must provide and use a mattress cover on the bed. A fully-encasing zippered cover is required.
 - Appliances are supplied as follows (No changes to the Appliances are permitted.)
 - 1 Refrigerator (for 8 BR or larger apartments: 2 per apartment)
 - 1 Microwave (for 8 BR or larger apartments: 2 per apartment)
 - 1 Stove/Oven
 - 1 Dishwasher for the Following Apartments:
 - Collegetown Center: all apartments
 - Collegetown Plaza: 1 BR & larger and Studios Floors 8 & 9 only. Studios Floors 2-7: none.
 - Collegetown Court: 3 BR apartments and larger only. Studios & 1 BRs: none.
 - All other Buildings: 3 BR apartments and larger only. Studios, 1 & 2 BRs: none.
 - 1 Air Conditioner for the Following Apartments (Room Sized A/C Unit):
 - Collegetown Center: 1 per room. Exception: no A/C in Apt. 221.
 - Collegetown Plaza: installed in living room.
 - Collegetown Court: installed in living room.
 - All other Buildings: not provided unless specifically noted below.

I have read and agree to this **Apartment Furniture List:**

Signature: _____
Ithaca Renting Company Agent: _____

Date: _____
Date: _____