

TOOL TYPE	CHECKLIST	LAST REVIEWED	7/12/13
GEOGRAPHY	ALL	SOURCE:	OHSI

FIRE EXTINGUISHER INSPECTION CHECKLIST

BENEFITS

Fires are one of the most common types of workplace emergencies. One of the most basic safety measures to have on hand in case of fire is a fire extinguisher. But if you don't have enough extinguishers, they're not easily accessible or they don't work, they won't be much help should a fire break out in your workplace.

HOW TO USE THE TOOL

Use this form to inspect the fire extinguishers in your workplace to ensure that they're full, not damaged, accessible, etc. Note the serial numbers of any extinguishers that need maintenance or further inspection, such as hydrostatic pressure testing. You should inspect your extinguishers monthly and note the date of each inspection and the initials of the person performing it on each extinguisher's tag. And be sure to address any issues identified in the inspection, such as materials blocking access to an extinguisher.

OTHER RESOURCES:

[Spot the Safety Violation: A Fire Extinguisher Only for Tall People](#)

[Fire Safety Checklist for Industrial Workplaces](#)

[Fire Safety Checklist for Offices](#)

[Emergency Preparedness & Response Compliance Centre](#)

GO TO SAFETYPOSTER.COM FOR FIRE SAFETY POSTERS FOR YOUR WORKPLACE.

FIRE EXTINGUISHER INSPECTION CHECKLIST

DATE: _____ NAME OF INSPECTOR: _____

	YES	NO	COMMENTS
GENERAL:			
Are there a sufficient number of fire extinguishers in the facility as required by the fire code or other relevant law?			
Are the classes of fire extinguishers appropriate for the kinds of fires likely to occur in the facility?			
Are there signs in the facility indicating the location of fire extinguishers?			
CHECK FIRE EXTINGUISHERS FOR THE FOLLOWING:			
Are the extinguishers located in designated places, i.e., close to fire hazards, near exits, protected from the elements, etc.?			
Are there any obstructions to the extinguishers' visibility or access?			
Are the hangers for the extinguishers firmly attached to the wall?			
Are the operating instructions legible and facing outwards?			
Are the seals and tamper indicators missing or broken?			
Are the extinguishers full (weigh or lift them to check)?			
Are there any signs of physical damage, corrosion, leakage or clogged nozzles?			
Are the pressure gauges or indicators in the operable range or position?			
Does each extinguisher have a tag?			
ON EACH FIRE EXTINGUISHER TAG NOTE:			
Date of inspection			
Your initials			
NOTE THE SERIAL NUMBERS OF ANY FIRE EXTINGUISHERS THAT NEED RECHARGING OR MAINTENANCE, SUCH AS BECAUSE THEY SHOW SIGNS OF DAMAGE OR HAVEN'T BEEN SERVICED IN A YEAR:			
1.			
2.			
3.			
4.			