



# Al-Hijrah School

## IN YEAR ADMISSION FORM

All sections must be complete. Please write N/A if not applicable.

Al-Hijrah School  
مدرسة الهجرة

### PUPIL DETAILS

Surname:			
Forename:		Middle Names:	
Date of Birth:			
Home Address:			
Postcode:		Home Telephone:	
Religion:			
Is your child a 'Looked After Child'? i.e. In the care of the Local Authority.	Yes <input type="checkbox"/>	No <input type="checkbox"/>	

### DETAILS OF SIBLINGS AT AL-HIJRAH SCHOOL

	Full Name of Brother/ Sister (already in school – Primary and Secondary Sections; continue on a separate sheet if necessary):	Date of Birth:	Class/Form:
1.			
2.			
3.			
4.			
5.			

### PARENT / GUARDIAN DETAILS

1. Surname:			Forename/s:		
Contact Details:	Home:		Mobile:		Work:
	Other:		Email:		
Home Address (if different from pupil):					Postcode:
2. Surname:			Forename/s:		
Contact Details:	Home:		Mobile:		Work:
	Other:		Email:		
Home Address (if different from pupil):					Postcode:

Cherrywood Centre Burbidge Road Bordesley Green Birmingham B9 4US Phone +44(0)121 773 7979 Fax +44(0)121 773 7111

Web [www.al-hijrah.bham.sch.uk](http://www.al-hijrah.bham.sch.uk) Email [enquiry@al-hijrah.bham.sch.uk](mailto:enquiry@al-hijrah.bham.sch.uk)

Dcsf No. 3304334



Specialist Schools  
and Academies Trust  
EXCELLENCE AND DIVERSITY



THE DUKE OF  
EDINBURGH'S AWARD



**PARENT / GUARDIAN DETAILS (continued)**

Do you currently work for Al-Hijrah School?  
If yes, please complete details below:

YES ☐NO ☐

Name:	Job Title:	Length of time employed:
1.		
2.		

**PARENT/GUARDIAN DECLARATION**

- a) I have provided correct information and understand that the provision of false information may affect the offer of a place for my child.
- b) I have received the Admissions Policy (attached) and understand that places will be allocated accordingly.

Parent/Guardian Signature:		Date:	
----------------------------	--	-------	--

**RETURNING THE FORM**

Before returning your child's application, please check you have completed the following:

Fully completed Form <input type="checkbox"/>	Signed Form <input type="checkbox"/>
KS1 SATs results attached <input type="checkbox"/>	KS2 SATs results attached <input type="checkbox"/>

Return Forms to:	<p><b>The Admissions Officer</b></p> <p><b>Al-Hijrah School</b></p> <p><b>Cherrywood Centre   Burbidge Road   Bordesley Green   Birmingham   B9 4US</b></p> <p>T: 0121 773 7979      E: <a href="mailto:enquiry@al-hijrah.bham.sch.uk">enquiry@al-hijrah.bham.sch.uk</a>      W: <a href="http://www.alhijrahschool.co.uk">www.alhijrahschool.co.uk</a></p>
------------------	---

**FOR OFFICE USE ONLY:**

Application Received Date:		Office Signature:	
----------------------------	--	-------------------	--

**Determined** Birmingham School Admission Criteria September 2016

School name	<b>Al-Hijrah School</b>		
School address	Burbidge Road, Bordesley Green, Birmingham, B9 4US		
Headteacher (Acting)	Mr M Nawaz	Tel no:	0121 773 7979
Admission Number	60		

	<p>Al-Hijrah School is a voluntary aided Islamic school for boys and girls in the 4-16 age range. The Governing Body is the admissions authority for the school; priority will be given to children practising the Islamic faith.*</p> <p>The school provides education for boys and girls in parallel gender streams from year 5. The number of places available in Reception is 60.</p>
Application Procedure for Places in Reception	<p>Parents must complete the Local Authority application form and return this to the Local Authority. An additional Al-Hijrah supplementary information form and questionnaire MUST be completed and returned to Al-Hijrah School by the closing date stated on the form if the applicant wishes to be considered against the religious oversubscription criterion. The Al-Hijrah supplementary information form can be obtained from the Local Authority or from the school.</p> <p>Parents will be informed of the outcome of their application on the 18<sup>th</sup> April 2016 (or the next working day or as determined by the Local Authority).</p>
Oversubscription Criteria	Where the number of applications exceeds the number of places available, the Governing Body will apply the following criteria:
Criteria	a) Looked After children or previously looked after children practising the Islamic faith.
	b) Children practising the Islamic faith with a brother or sister at the school who will still be in attendance at the time the sibling enters the school.
	c) Children of staff employed at the School for three or more years, at the time at which the application for admission to the School is made, or children of staff who meet a skills shortage.
	d) Other children practising the Islamic faith
	e) Other looked after children or previously looked after children.

	f) Other children with a brother or sister at the school who will still be in attendance at the time the sibling enters the school.
	g) Other children
Random Allocation Procedure:	<p>In the event of oversubscription in any of the above the categories, offers will be made by random allocation.</p> <ol style="list-style-type: none"> <li>1. Using a Random Number Generator each applicant will be electronically allocated a number within each category.</li> <li>2. Applicants will be randomly selected using an electronic system in order to decide which applicant should take priority in each category.</li> <li>3. Any subsequent places offered from the waiting list will be offered using a fresh round of the random allocation process. This will include applications that have been accepted after the closing date.</li> </ol> <p>The process will be supervised by a person that is independent of Al-Hijrah School. That person will check that each of the above stages is properly carried out.</p>
*Islamic Faith	Evidence will be required in the form of a completed questionnaire which can be obtained from the school and should be returned to the school by the date stated on the questionnaire.
Special Educational Needs	Any child with a statement of special educational needs is required to be admitted to the school that is named in the statement. This gives such children overall priority for admission to the named school. This is not an oversubscription criterion
Looked after child definition	A 'looked after child' or a child who was previously looked after but immediately after being looked after became subject to an adoption, residence, or special guardianship order. A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989). In the case of previously looked after children, admission authorities may request a copy of the adoption order, residence order or special guardianship order and a letter from the local authority that last looked after the child confirming that he or she was looked after immediately prior to that order being made.
Sibling definition:	Children (siblings) with an older brother or sister already at the school who will still be in attendance at the time the sibling enters the school.

	<p>Siblings (brothers or sisters) are considered to be those children who live at the same address and either:</p> <ul style="list-style-type: none"> <li>i) have one or both natural parents in common;</li> <li>ii) are step-brothers or sisters;</li> <li>iii) are adopted or fostered by a common parent.</li> </ul>
Late applications	Late applications will be considered in accordance with the oversubscription criteria and if there are no places available the child will be placed on the waiting list after all the other applicants.
In year applications	<p>Applications made outside the normal admissions round (in-year admissions) should be made directly to the school. Parents/carers can apply for a place for their child at any time and to any school.</p> <p>On receipt of an in-year application, the school will notify the local authority of both the application and its outcome, to allow the local authority to keep up to date with figures on the availability of school places in Birmingham.</p>
Waiting list	The waiting list will be generated using the oversubscription criteria. Any places that become available will be allocated according to the waiting list.
Appeals	If a child is refused admission, parents have a right to appeal to an independent appeals panel. An appeal form can be obtained from the school office.
Notes	Children will be admitted in the September following their fourth birthday. Parents/carers may defer their child's admission to school until later in the school year or until the term in which the child reaches compulsory school age (the term following their fifth birthday). Parents can also request that their child attend on a part-time basis until they reach statutory school age.

## Religious Commitment & Verification Form

Practising Muslims will recognise the importance of the five Pillars and their observance. Admission to Al-Hijrah requires confirmation from prospective Parents/Guardians that they fulfil this expectation.

The Muslim faith of Islam is based upon the observance of the 5 pillars as defined by the last Prophet, Mohammed SAW.

The Five Pillars consist of:

- Shahadah: sincerely reciting the Muslim profession of faith.
- Salat: performing ritual prayers in the proper way five times each day.
- Zakat: paying an alms (or charity) tax to benefit the poor and the needy.
- Sawm: fasting during the month of Ramadan.
- Hajj: pilgrimage to Makkah (The last of the 5 pillars, Hajj is required to be observed at least once in a person's life, provided they have the means).

### **SECTION 1**

This section to be completed by Parent or Guardian

I Parent / Guardian of \_\_\_\_\_ confirm my Religious Commitments as defined by the five pillars.

Signed: \_\_\_\_\_

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

### **SECTION 2**

This section to be completed by the Imam of your local Mosque:

I the Imam have discussed the principles of faith and the observance of the 5 pillars with the

Parents/Guardians of \_\_\_\_\_. Date of Birth: \_\_\_\_\_.

I believe to the best of my belief that the Parents/Guardians of \_\_\_\_\_ are committed and practising Muslims and true to the faith following the observance of the 5 pillars.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

Name of Mosque: \_\_\_\_\_

Address: \_\_\_\_\_

**Official Stamp:**

**PLEASE RETURN TO:**

**AL-HIJRAH SCHOOL  
CHERRYWOOD CENTRE  
BURBIDGE ROAD, BORDESLEY GREEN, BIRMINGHAM. B9 4US**

## Important Notes

**By completing and signing this Information Form ALL applicants confirm and understand that:**

- a) They have received and understood the school's admissions policy in its entirety;
- b) The Religious Commitment & Verification Form should be **completed, signed AND officially stamped by the Imam of your local Mosque that you regularly worship at.**
- c) Admission to Al-Hijrah School is prioritised to children of Parents/Guardians who are able to demonstrate adherence and commitment to the Islamic faith. This will be assessed by the answers given and verified by an Imam of your local Mosque that you regularly worship at.
- d) Only children of the correct school age will be admitted into each respective year;
- e) Unsigned forms will not be considered;
- f) Religious Commitment & Verification Form submitted after the deadline will be considered late.
- g) Religious Commitment & Verification Form should be delivered to the school address.  
**The school accepts no liability for form lost in the post.**

If you have any questions please contact the Admissions Officer.

### **Further Information:**

Please ask your local Imam for further clarification on the following:

**Fasting Exemptions:** Sickness, Pregnancy, Breastfeeding (baby or child), old age and infirmity.

**Hajj Exemptions:** Financial hardship, Debt, Dependants, Physical inability, Sickness.

# Al-Hijrah School

**Al-Hijrah School, Cherrywood Centre, Burbidge Road, Bordesley Green, Birmingham. B9 4US Tel: 0121 773 7979 Fax: 0121 773 7111**

## Religious Commitment & Verification Form

**SECTION 1** should be completed by the applicant and verified by an Imam from the local Mosque that you regularly worship at.

**SECTION 2** should be completed and signed and stamped by the Imam of the local Mosque in which you regularly worship in support of your application.

### SECTION 1: Religious Commitment & Verification Form

Only ONE person (Parent / Guardian) should give answers on this section of the form. Al-Hijrah School prioritises children of Parents / Guardians who are committed to the Islamic faith. This is assessed by means of the answers you give below and verified by your Imam.

**Note:**

Please note: The Form is being looked at by the adjudicator and maybe subject to change.