



## **CERTIFICATE & DIPLOMA AWARD CEREMONY**

The “**Certificate & Diploma Award Ceremony**” of the Institute is scheduled to be held on 15.02.2014 (Saturday) at 11.00 a.m. in the Multi-purpose Hall of the Institute. It is pleasure for me to invite you along-with your parents to attend the ceremony and receive the Certificate/Diploma in person.

**Registration:** The Certificate/ Diploma recipients will have to register their names on 14.02.2014 (Friday) between 10:00 a.m to 01:15 p.m in the Academic Section of the Institute.

**Your Name:** Please note that your Certificate/Diploma will bear your name as listed in our website [www.sliet.ac.in](http://www.sliet.ac.in).

Please let me know if (and only if) there is a spelling mistake before **29<sup>th</sup> January, 2014 (Friday)**. You can contact over phone at 01672-253140, 602 or email at [dracad@sliet.ac.in](mailto:dracad@sliet.ac.in).

**Dress Code:** Please note that the following dress code is to be strictly maintained for the Certificate/ Diploma recipients on the day of Ceremony:

Male Students (Certificate)	:	Steel Grey Trousers, Sky Blue Shirt, Maroon Turban
Male Students (Diploma)	:	Dark Brown Trousers, White Shirt, Dark Brown Turban
Female Students (Certificate)	:	White Salwar, Sky Blue Shirt, White Dupatta
Female Students (Diploma)	:	White Salwar, Dark Brown Kameez with White piping on edges, White Dupatta
Shoes (Male Students)	:	Black shoes & White Socks
Shoes (Female Students)	:	Black shoes & skin colour Socks

[The Certificate/ Diploma recipients without the above dress codes are not permitted.]

**Accommodation** arrangements have been made in respective Hostels of the Institute. You may contact the concerned Care Taker of the Hostels directly for accommodation. The details of Hostels and contact numbers of the Care Takers will be uploaded on the website shortly.

You are requested to send the enclosed proforma duly filled in latest by **29.01.2014 (Friday)** so that we will be able to make necessary arrangement for you.

Expecting your presence in the Ceremony.

Deputy Registrar (Academics)  
SLIET, Longowal

**Note:**

- 1. Submission of ‘No Dues Certificate’ is mandatory at the time of registration on 14.02.2014.**
- 2. Dress Code is to be strictly maintained.**
- 3. Gates of Multi-purpose Hall will be closed by 10:00 AM sharp on 15.02.2014.**

**Form for intimation by students to attend Ceremony**



**SANT LONGOWAL INSTITUTE OF ENGINEERING & TECHNOLOGY  
(Deemed University)**

LONGOWAL – 148 106, District: Sangrur (Punjab)  
Phone No.01672-253140, 602 Website: www.sliet.ac.in Email : dracad@sliet.ac.in

**Sub: Intimation Regarding Attendance in “Certificate & Diploma Award Ceremony”**

Please tick one choice, sign and return (through email- dracad@sliet.ac.in/ by post) to:

**Deputy Registrar (Academic),  
Sant Longowal Institute of Engineering & Technology,  
Longowal – 148106, District Sangrur (Punjab) INDIA**

Name of student: \_\_\_\_\_ Registration No. \_\_\_\_\_

Certificate/ Diploma to be Awarded : \_\_\_\_\_ Discipline: \_\_\_\_\_

I shall attend the “Certificate & Diploma Award Ceremony” and I need \_\_\_\_\_ Guest cards for my Parents.

*I am unable to attend the Ceremony.*

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Student

**Note:**

**If this form is not returned to the Institute, the Certificate/ Diploma will be retained by the Institute. If the Certificate/ Diploma cannot be received by the Candidate in the Ceremony, the student will be required to collect it in person on production of No Dues Certificate.**

Please return this form to Deputy Registrar (Academics) latest by 29.01.2014