

Pre-Interview Questionnaire

This form should be submitted along with your application and is required prior to being scheduled for an interview. Required fields are denoted by use of an asterisk (*).

About You

Please answer each question.

Full Name: * _____

Email Address: * _____

What's the best number to reach you? * _____ - _____ - _____

Have you already completed an employment application? *

- Yes.
- No, but I will immediately after this form.

Marengo Cave Specific

Please answer these questions to the best of your ability.

Why do you want to work at Marengo Cave? *

Marengo Cave is open daily and requires its employees to be available to work most weekends and major holidays. Can you meet the attendance requirements of the job? *

- Yes
- No

Job or Task Specific

Please answer these questions to the best of your ability.

How confident are you that you can successfully perform the duties of this position and why? *

What kinds of things do you find difficult to do? *

How would your co workers or teachers describe your communication skills? *

What do you want out of a job? *

What is most important to you regarding a job, the work, the money, relationships with co-workers, etc?
And why? *

Provide an example of your ability to work independently. *

Situational Questions

Please answer these questions to the best of your ability.

Describe a situation in your work or school-life where you failed. What did you learn from this situation and how would you handle it now? *

How would you demonstrate honesty in the following situation? A cashier charges you for 2 candy bars when you actually bought 3. *

Assuming you don't know, how would you handle a customer asking you for directions to the nearest hotel with a pool? *

- You provide them with your best guess.
- You find someone who knows and ask them.
- You simply tell them, "I'm not sure."

How would you handle this situation? You notice some of your co-workers come to work late and leave early. Your supervisor doesn't seem to notice. Two days in a row, you've decide to come in late because you're tired. Your supervisor asks to meet and is clearly frustrated by your behavior. *

- You apologize and inform her that others are not following the rules either.
- You apologize and tell her it won't happen again.
- You ask the supervisor to meet with the entire staff to address the problem.
- You quit because the situation is not fair at all.

How do you handle this embarrassing situation? You go to the bathroom, and 10 minutes later discover a long strip of toilet paper stuck to your shoe. *

- You make a joke and laugh at yourself.
- You disappear for a while to avoid the situation.
- You get angry and blame the cleaning lady.

Prior to going on vacation... *

- You have destinations and timetables all laid out in advance.
- You have a general and somewhat flexible schedule.
- You have a destination picked out but prefer to just go with the flow.
- You have never been on nor helped planned a vacation.

You are scheduled to work on Saturday but your friends or family call you on Friday night and ask you to go to the beach. *

- You call your boss and make up a convincing story. There's no way you're missing out on a free trip to the beach.
- You call your boss to see if you could trade those days with someone else.
- You tell your friends or family, "I'm sorry. I have to work that day. Can we do it another time?"

After work is over... *

- You prefer to go out and socialize with friends.
- Sometimes you go out. Sometimes you stay home.
- You are more likely to just stay home.

An angry customer approaches you and starts yelling at you. *

- You yell back since they are being abusive and disrespectful.
- You immediately find your supervisor to help you handle the situation.
- You smile, calmly apologize for their experience, and ask how you can help.
- You call the police for assistance.

When working on a project... *

- You prefer to work in short bursts with frequent breaks.
- You prefer to work at a methodical and steady pace with some breaks.
- You prefer to work straight thru in order to get completed as quickly as possible.

When it comes to group activities... *

- You are very assertive and prefer to lead.
- You are okay with leading or following.
- You prefer to let someone else lead and make decisions.

When under pressure from a demanding schedule... *

- You get agitated.
- Sometimes you get agitated. Sometimes you don't.
- It doesn't bother you. You just keep going.

Statements for Evaluation

Please rank your level of agreement or disagreement with each statement.

Rude customers should be avoided. *

- Strongly Agree
- Agree
- Undecided
- Disagree
- Strongly Disagree

When at a party, I like to mingle a lot and meet new people. *

- Strongly Agree
- Agree
- Undecided
- Disagree
- Strongly Disagree

Compared to my co-workers or friends, I find that I tend to be more sociable than most. *

- Strongly Agree
- Agree
- Undecided
- Disagree
- Strongly Disagree

I tend to get more work done when I am under pressure to meet a deadline. *

- Strongly Agree
- Agree
- Undecided
- Disagree
- Strongly Disagree