Campus Compact

Service Project Proposal Form for <u>Healthy Futures</u> Focus Areas

There may be a number of different service projects identified by your campus. Please complete <u>one</u> Service Project Proposal per project. For example, you may be the AmeriCorps Coordinator for several departments on campus: social work, teacher education, and environmental studies. In that case, you would complete one Service Project Proposal per department. Please note that within each department, you may also identify more than one project.

Selection of the service category for this project:

Service Categories	Choose (X)
Healthcare: Preventive and Primary Health Care	

Number of Slots Requested for this Project:

Terms of Service	# of Slots Requested for this Project
300 hour	
450 hour	
675 hour	
900 hour	
Full Time (1,700 hour)	

Academic Department or Co-curricular Program where Members will be recruited from to complete this Project:

Other campus contacts who will support the AmeriCorps Coordinator on this project (please explain their roles in the boxes below):

Overview of the academic disciplines and co-curricular groups anticipated to participate and the staffing structure to support this initiative. This information will be used to determine whether the campus has the structure in place to support the Members enrolled, that the Members can successfully complete their terms of service, and that the Coordinator has campus support. Please address the following:

Member recruitment: How will students be recruited to join Compact Service Corps to complete this service project? When will they be recruited? Who will be responsible for each aspect of recruitment? What materials and forms of communication will be used?

Orientation: How will Compact Service Corps orientation sessions be conducted? Who will conduct the orientations? What information will be covered? When will orientations be conducted? Please attach an agenda showing the items that will be covered during the orientation session.

Enrollment: How will Compact Service Corps Members enroll in the program? Will there be an enrollment session? How will Members be trained on completing the paperwork? Who will be responsible for enrolling Members and ensuring the paperwork is in compliance?

Training & Member Development: How will Compact Service Corps Members receive training relevant to completing their service project? What opportunities are available to Members for Member Development outside required coursework? What training will Members receive by their service site placement?

Service Site Partnership Development: Who is responsible for developing service site placement partnerships for this service project? How will these partnerships be developed? Is there a strategic plan for these partnerships?

Member Supervision: Who is responsible for supervising Members while completing this project? How often will Members meet with their Site Supervisor? What feedback can Members expect from their Site Supervisor? How will you ensure that Site Supervisors understand the goals of the Compact Service Corps Program, understand the Member's service project, and understand the "value-added" of the project?

Member Support & Retention: List the team or group of individuals who will be responsible for supporting the Members during their terms of service to ensure their success in completing the Compact Service Corps Program to exit with full award. What is each person's role in supporting Members? Who is responsible for communicating with Members? What communication will be shared? What is the process for keeping Members engaged, especially those who are falling behind in submitting required documentation and paperwork?

Member Reflection: Other than the required reflections on the monthly time logs, what opportunities are there for Members to reflect on their term of service? Does this happen in the classroom or through another office (i.e. service-learning office)? Who conducts the reflection sessions? Explain the reflection techniques that will be used and when.

Other Faculty/Staff Program Support: What other support will the Campus Coordinator receive on campus to manage the Compact Service Corps Program and help provide additional support to the Members (other than what has already been explained above)?

Marketing/PR Plan for Sharing the AmeriCorps Story (website, newsletter, etc.): What is the plan for communicating what Compact Service Corps Members are doing in the community? How will stories be told: through departmental newsletters, the campus paper, the community newspaper, through radio, online? How will stakeholders learn about the Compact Service Corps Program and the work that Members complete?

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A list of identified community partners (i.e. service site placements where Members will complete their term of service). Please verify that all service site placements are a nonprofit or government agency and meet all site placement criteria listed on page 2 of this RFP.

If the service site placement is located on campus, please explain how the service project is "community" based ("community" is defined as people served other than students, faculty or staff of a college/university campus). The campus cannot be the beneficiary of a Compact Service Corps service project.

Overview of the specific community needs the project(s) will address. The community need must demonstrate a need for preventive or primary healthcare for underserved populations and must address how that need was identified. Please note that AmeriCorps Members cannot be used to address staffing nor funding shortages.
Please see FAQ under the heading "What are the unmet community needs?"

A description of service activities and Member roles to address the community need. What will Members do when they arrive at their service site placement? The service activities identified must relate to primary or preventive healthcare. In this overview, address why AmeriCorps is a particularly effective way to meet these needs. Please be specific.
Please see FAQ under the heading "What activities are allowable for AmeriCorps Members?"

A description of the value added by integrating AmeriCorps into academic and co-curricular service opportunities on campus. What is the AmeriCorps difference? If two students serve at the same site placement and one is enrolled in AmeriCorps and the other is not, what is the added value to the community for the student participating in AmeriCorps?
Please see FAQ under the heading "What is value added?"