

Booking Form



Costs

Please complete the form below, indicating the number of places you wish to reserve for the Awards Ceremony. You can reserve your place at a cost of £145+VAT perperson, alternatively you can reserve tables of 10 people for £1300+VAT. Payment can be made using credit card (American Express is not accepted) or cheque (please make cheques out to 'Landscape Services'). If you require an invoice for this event, **please send this form along with a purchase order form** (please note, the actual purchase order form is required, not just a purchase order number) to Sabina.Mohideen@landscapeinstitute.org

Booking Form

Title	<input type="text"/>
Forename	<input type="text"/>
Surname	<input type="text"/>
Company	<input type="text"/>
Position	<input type="text"/>
Address	<input type="text"/>
	<input type="text"/>
	<input type="text"/>
Postcode	<input type="text"/>
Fax	<input type="text"/>
Telephone	<input type="text"/>
Email	<input type="text"/>
Number of tables of 10	<input type="text"/>
Number of places	<input type="text"/>

PLEASE NOTE: Names and organisations of those attending and dietary requirements must be confirmed to Sabina Mohideen by Friday 13 November 2015 at Sabina.Mohideen@landscapeinstitute.org. The venue cannot guarantee dietary requirements will be catered for if provided after this date.

Payment

<input type="checkbox"/> Debit/Credit Card No	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Expiry Date	<input type="text"/>	<input type="text"/>	--	<input type="text"/>	<input type="text"/>	Issue No	<input type="text"/>	Last three digits on signature strip	<input type="text"/>	<input type="text"/>	<input type="text"/>			

Return this form to: The Landscape Institute, 107 Gray's Inn Road, London WC1X 8TZ
Tel: 020 7685 2647, Fax: 020 7685 2641 Email: Sabina.Mohideen@landscapeinstitute.org

Cancellation Policy: Notice of cancellation must be made in writing to: Landscape Services Ltd, 107 Gray's Inn Road, London WC1X 8TZ. 40 days' notice or more before the event full refund given, 20-40 days' notice before the event 50% refund given, less than 20 days notice, no refund given. Name changes permitted.

Written notice should be sent to: Landscape Services Ltd, 107 Gray's Inn Road, London WC1X 8TZ
Email: Sabina.Mohideen@landscapeinstitute.org

Data Protection: Landscape Services Ltd may from time to time send information to those who registered for the conference about other events and related products or services. Landscape Institute, 107 Gray's Inn Road, London WC1X 8TZ
www.landscapeinstitute.org Tel: 020 7685 2640 Registered Charity 1073396