



**Multistate Collaborative to Advance Learning Outcomes Assessment (MSC)
Memorandum of Understanding
December 16, 2013**

I reaffirm the Multistate Collaborative Agreement dated December 10, 2012, including **our state's** intent to participate in the next phase (December 1, 2014–November 30, 2015) of the pilot provided that funding is received to support the cost of participation.

Several provisions are included in this Memorandum of Understanding related to the development and pilot testing of the model for system-level learning outcomes assessment. In participation with SHEEO and AAC&U and with the support enabled by the AAC&U GEMS/VALUE project, we agree to:

- a) Identify (by January 2014) six institutions per state to join the MSC Pilot Study (with the exception of Rhode Island and Utah which have too few campuses). Each state will receive an allocation of funds to support the pilot study requirements once the institutions participating across all the states have been identified.
- b) Assess student learning with the LEAP VALUE rubrics for written communication and quantitative literacy. Those states wishing to do so may also assess student learning with the critical thinking VALUE rubric as part of the pilot study.
- c) Those states wishing to do so may collect more artifacts per rubric than the Working Group recommends with the understanding that the MSC will only use a sample of the artifacts collected.
- d) Appoint a “state point person” who will coordinate all MSC Pilot Study activities on behalf of the SHEEO agency and state. The state point person will work with each institution making certain a “campus lead” is selected to coordinate the work required at that institution. The state point person will be a member of the MSC Steering Committee and will work with the SHEEO project director, the working group, and subgroups, as appropriate. The campus lead will be responsible for encouraging and supporting faculty engagement and other activities to move the project forward at his or her institution.
- e) Adhere to the guidelines, protocols, and timelines established by the MSC Working Group.
- f) Allocate funds (received from SHEEO) to the institutions as appropriate to support the pilot study work of December 1, 2013 through November 30, 2014.
- g) Report to SHEEO by January 31, 2015, how the funds have been spent.
- h) Participate in the development of a report documenting lessons learned during the preparation, development, and collection of artifacts.
- i) Participate in conference calls with SHEEO and other participating-state executives in order to discuss policy issues, operational issues, and other contextual issues, and to provide advice on the challenges and opportunities of the MSC.
- j) This MOU is applicable for the period of December 16, 2013–November 30, 2014.

I agree to the MOU as described above,

CEO
Individual state's SHEEO office (s)

Date