

# STATE OF NEVADA ADDENDUM

DeVry University 2490 Paseo Verde Parkway Henderson, NV 89074 (866) 783-3879

A signed and dated copy of this addendum must be attached to the academic catalog and enrollment agreement/graduate registration form of every Nevada resident enrolling at DeVry University.

# Graduate Degree Programs (check one)

- Accounting & Financial Management
- Business Administration
- Human Resource Management
- Information Systems Management

- Network & Communications Management
- Project Management
- Public Administration

### Nevada Refund Policy

If the institution has substantially failed to furnish the program agreed upon in the enrollment agreement, the institution shall refund all money that the student has paid. If a student cancels their enrollment before the start of the program, the institution shall refund all money that the student has paid, minus 10 percent of the tuition or \$150, whichever is less. If a student withdraws or is expelled after the start of the program and before the completion of more than 60 percent of the program, the institution shall refund the student of the tuition or \$150, whichever is less.

If a student withdraws or is expelled by the institution after completion of more than 60 percent of the term, the institution is not required to refund the student any money and may charge the student the entire cost of the tuition.

If a refund is owed, the institution shall issue the refund within 15 calendar days after the date of cancellation by a student, date of termination by the institution or the last day of attendance.

Books, educational supplies or equipment for individual use are not included in the policy described above. A separate refund must be paid by the institution to the student if those items were not used by the student. Disputes must be resolved by the Administrator for refunds on a case-by-case basis.

A period of a student's attendance must be measured from the first day of instruction through the student's last day of actual attendance, regardless of absences. The period of time for a program is the period set forth in the enrollment agreement. Tuition must be calculated using the tuition and fees set forth in the enrollment agreement and does not include books, educational supplies or equipment that are listed separately from the tuition and fees.

# Nevada Graduate Level Attendance Policy

Attendance is directly tied to academic performance; therefore, regular attendance is required. Attendance is recorded daily based on each academic event. Professors may choose to include class attendance and/or participation as criteria for computing student grades. Thus, students who do not attend class regularly risk earning lower or failing grades. Absenteeism may also result in warning, advising or dismissal. Students may be dismissed (withdrawn) from the University or from individual courses for attendance violations.

**Note:** A limited number of courses may be offered at the Chamberlain College of Nursing campus located at 9901 Covington Cross Drive, Las Vegas, NV 89144.



### **Career Services**

Graduates of DeVry degree programs are entitled to career services to help them enter business or industry. While employment cannot be guaranteed, the career services campus will continue to work with students after graduation.

Note: The state of Nevada requires students to meet its requirement for study of the Nevada and U.S. constitutions. DeVry's POL1332 course fulfills this requirement.

#### **Graduate Level Faculty**

Anderson, Thomas Visiting Professor MBA, University of Washington

Bingue-Romano, Avril Visiting Professor MA, Nova Southeastern University

Black, Ebony Adjunct Professor MBA, Keller Graduate School of Management

Branch, Linda F. Visiting Professor MA, University of Phoenix

Clinton, Jim Visiting Professor MBA, Keller Graduate School of Mgmt.

Deen, Zamir Associate Professor PhD, Baldwin Wallace University

Fuller, Michael D. Visiting Professor MBA, St Mary's College California

Garza, Luzmaria Visiting Professor MS, Eastern Washington University

Geary, Robert W. Visiting Professor MS, Naval Postgraduate School Geffert, James A. Visiting Professor MS, University of Wisconsin

Gleason, Don Visiting Professor MA, University of Iowa

Harris, Nikki Adjunct Professor JD, New England School of Law

Hicks, Maurice R. Adjunct Professor MS, Johns Hopkins University

Houston, Christopher D. Visiting Professor MS, Touro University

Izquierdo, Stefani Regular Faculty MSW, University of Nevada Las Vegas

Jackson, Mack Visiting Professor MS Law, Thomas Jefferson School of Law

Karr, Kevin C. Visiting Professor MBA, University of Phoenix

Kenyon, James J. Visiting Professor MS, Loyola Marymount University

Lehmann, Tom Visiting Professor MS, Midwest College of Engineering Liebling, Jerome R. Adjunct Professor MBA, Stanford University

Lipner, Larry Visiting Professor MBA, Nova University

Martin, Adam L. Visiting Professor PH.D., University Central Florida

Mazetta, Robert Visiting Professor MBA, University of Phoenix

Monroe, Albert B. Visiting Professor MS, Golden Gate University

Mowry, Cheryl Visiting Professor MA, Pepperdine University

Murphy, Stephen Visiting Professor MBA, University of Phoenix

Ormsby, Cornel Adjunct Professor MA, California State University Sacramento

Osburn, Steve Visiting Professor MBA, Brigham Young University

Owens, Edward Visiting Professor MSEE, University of Nevada Reno Peters, Anne Visiting Professor MS, Asuza Pacific University

Razeggi, Michael Visiting Professor MS, Wayne State University

Rodgers, Chris Visiting Professor DBA, University of Phoenix

Ronnow-Bunker, Barbara Visiting Professor PhD, George Washington University

Rouse-Johnson, Tanisha Visiting Professor MS, Tuskegee University

Sanders, Mary Visiting Professor MA, Michigan State University

Trout, Paula Visiting Professor JD, Capital University School of Law

Wolfe, Gary Visiting Professor MS, University of Dayton



My signature below certifies the following:

- I have received a completely filled-in and exact copy of this addendum. •
- I have read and understand the attached registration form. •
- I have received the academic catalog: •

DeVry University Undergraduate Programs: effective date: \_

(Advisor enter publication date)

DeVry University Graduate Programs: effective date: \_

(*Advisor enter publication date*)

DeVry University's Keller Graduate School of Management: effective date:

(Advisor enter publication date)

I understand that the catalog is part of my agreement with DeVry University. •

**Student's Name (print)** 

**Student's Signature** 

**Advisor's Signature** 

Date

Date

Phone #