



**Foundation of the
Association of
Legal Administrators**

advancing knowledge, creating opportunities, touching lives

Silent Auction Donation Form

YES, I/my chapter/my company would like to donate an item to the 2015 ALA Silent Auction, benefiting the Foundation of ALA, to be held at the Annual Conference & Expo in Nashville, Tennessee.

In order to assist ALA in processing your contribution, please submit this form at your earliest convenience (one form per donation). A minimum donation value of \$100 is suggested. Donations need to be shipped to ALA Headquarters before April 17, 2015. See below for shipping instructions.

TELL US ABOUT YOUR DONATION!

This is a: Personal Donation ALA Chapter Donation Company Donation

Description of the item: (please elaborate—e.g. Bio of artist, historical data, regional information, etc.)

Value of the Item: _____
(A suggested minimum of \$100)

Proceeds from this auction benefit the Foundation of the ALA.
Remember to keep a copy of this form for your tax records!

NAME: _____

ALA CHAPTER/COMPANY: _____

ADDRESS: _____

CITY: _____ **STATE:** _____ **ZIP/POSTAL CODE:** _____

PHONE: _____ **FAX:** _____ **EMAIL:** _____

SHIPPING INFORMATION

Please return this form and ship all donations to:

Nicole Larson/Silent Auction
75 Tri-State International, Suite 222
Lincolnshire, IL 60069-4435
847.267.1370 TEL | 847.267.1329 FAX

Effective April 1, 2015 our new address will be:
8700 W. Bryn Mawr Avenue, Suite 110S
Chicago, IL 60631-3512

QUESTIONS?

Contact: Nicole Larson at nlarson@alanet.org
or 847.267.1361

