



iPad Loan Agreement and Insurance Coverage Summer 2014 thru 2014-2015 School Year (June 1, 2014 – May 29, 2015)

Loan Agreement

Purpose:

Eanes ISD uses Instructional Technology as one way of enhancing the mission to prepare and inspire all students for life-long success by teaching the skills, knowledge and behaviors students will need as responsible citizens in the global community. Students learn collaboration, communication, creativity and critical thinking in a variety of ways throughout the school day. Excellence in education requires that technology is seamlessly integrated throughout the education program. In an effort to increase access to those 21st century skills, EISD has made it a goal to offer students 24/7 accessibility to their learning. The individual use of technology is a way to empower students to maximize their full potential and to prepare them for college and the workplace.

An important component will be education about digital citizenship and appropriate online behaviors. We will review cyber-safety rules with students frequently throughout the school year, and will offer reminders and reinforcement about safe online behaviors.

All students and parents/guardians must adhere to the Loan and Insurance Agreement Policies, Student Code of Conduct, Student Handbook, Responsible Use Guidelines, Board policies, and federal/state laws.

Device Specifics:

The technology device covered by this agreement is an iPad tablet computer. One 16G iPad2, charger, charging cord, and case are being issued to the student. Please be advised students may be issued a used iPad. iPads may NOT be serviced or replaced at an Apple Store or service shop. Any technical or mechanical issues with the iPad must be reported to the school and will be repaired by the Eanes ISD Technology Services Department. This equipment is, and at all time remains, the property of Eanes Independent School District. The iPad is subject to inspection, damage assessment (fees may be applied), and can be confiscated at any time. The equipment will need to be returned in acceptable condition if a student graduates, graduates early, withdraws, or is expelled from school prior to the end of the school year. As a general note, iPads turned in for repair or at the end of the year are wiped and the district makes no guaranty that same iPad will be returned.

Student Responsibilities:

Your iPad is an important learning tool and is for educational purposes only. In order to take your iPad home each day, you must be willing to accept the following responsibilities:

- My iPad is my responsibility and I will not leave it in unsupervised areas.
- When I'm first issued an iPad, I will be responsible for checking and reporting any damages; including, glass lifting at the corners, touch screen issues, LCD color distortion or flickering, iPad crashes, can't connect to Wi-Fi, home button, power button, or volume button issues within 7 days of issuance for a replacement. I understand the possibility of replacement due to cosmetic dents and scratches through normal wear and tear will not be considered.
- I will honor my family's values when using the iPad.
- I will bring the iPad to school every day with a fully-charged battery.
- I will treat the iPad appropriately and will report any mechanical or technical issues to the school in a timely manner and will backup my data before turning in my iPad for repair or at the end of the year
- I will care for the equipment on a daily basis and ensure that it is kept in a safe environment.
- I will ensure that the Eanes ISD-owned iPad is not damaged, lost, or stolen while it is issued to me.
- I will not remove or modify the identification and inventory labels that have been placed on the iPad. I will not add stickers, labels, tags, or markings to the iPad.
- I agree to use the iPad only for appropriate, legitimate, and responsible communications.
- I will keep my accounts and passwords secure and will not share these with any other students.
- I will not attempt to add, delete, access, or modify other user accounts on the iPad.
- I will not modify the iOS operating system or "Jailbreak" my iPad.
- I will not change or delete the internal "name" of the iPad.
- I will not reset the iPad back to factory settings while the iPad is issued to me.
- I will not remove or alter in any way profiles on the iPad set by the district.
- I will take no action that could interfere with the district's network.
- I will return the iPad, charger, charging cord, and case in good working order when requested or upon my graduation, expulsion, or withdrawal from school.
- I must perform regular requested and mandatory updates of the iPad Operating System only when directed by the Technology Services Dept.
- I will update assigned Apps and maintain them at all times.
- I understand that by performing regular backups of my iPad, I help protect against the loss of data.
- I will keep my iPad protected with a case at all times.
- Upon returning the iPad, I will "Erase All Content and Settings" and sign out of my Apple ID.
Go to: <Settings><General><Reset><Erase All Content and Settings> follow prompt

Parent/Guardian Responsibilities:

Your son/daughter has been issued an iPad, charger, charging cord, and case as part of this program to improve and personalize his/her education this year. It is essential that the following guidelines be followed to ensure the safe, efficient, and ethical operation of this device:

- I will supervise my son's/daughter's use of the iPad at home.
- I will discuss our family's values and expectations regarding the use of the Internet, email, apps, and photos. I will ensure that my son/daughter reports any mechanical or technical issues to the school in a timely manner.
- I will ensure that my son/daughter understands the Student Responsibilities outlined in this Loan Agreement.
- I agree that the iPad, charger, charging cord, and case will be returned to the school when requested and upon my son's/daughter's graduation, expulsion, or withdrawal from school.
- I understand that my son/daughter may bring his/her personal iPad to school in lieu of using a district-owned iPad after turning in the 'Bring Your Own iPad' agreement form.

Note: EISD recommends that students or parents/guardians enable the "Find My iPad" application within their iPad settings. This application may aid in locating a lost or stolen iPad outside of the EISD district network.

Insurance Coverage

Eanes ISD recognizes that with the implementation of the program there is a need to protect the investment in iPads by both the District and the Student/Parent. This document outlines options for protection of the iPad against damage, loss, and theft.

Optional Insurance Coverage:

Insurance Coverage is available for students and parents to cover iPad repair and replacement in the event of theft, damage, or loss and may be purchased a maximum of 2 times per year (6/1/2014 – 5/29/2015).

- Insurance premiums are nonrefundable.
- If a claim is made and fulfilled using a student's original purchase of insurance then the term of that insurance coverage expires. The student is then eligible to purchase coverage for the replacement (2nd) iPad so that it too is covered under the same terms and conditions as the original. Students who have purchased insurance twice within the coverage period (6/1/2014 – 5/29/2015) may NOT purchase insurance for a third time. Students and parents/guardians will be responsible for the full amount to repair or replace the iPad and all accessories if a third incident occurs within the coverage period (6/1/2014 – 5/29/2015).
- In the event of **damage**, this insurance coverage will pay 70% of the repair/replacement amount. Accordingly, the student and parent/guardian will be responsible for the remaining 30%. If the insurance is not purchased to cover the student issued iPad, then the parent/guardian and student will be responsible for the full amount to repair or replace the iPad and all accessories.

- The cost of repair for damage may only be assessed by Staff within the EISD Technology Services Department. Repairs may only be processed by EISD. iPads may not be repaired outside of the EISD Technology Services Department.
- In the event of **theft** (a police report must be filed and the case number must be given to the campus tech), this insurance coverage will pay 70% of the repair/replacement amount. Accordingly, the student and parent/guardian will be responsible for the remaining 30%. If the insurance is not purchased to cover the student issued iPad, then the parent/guardian and student will be responsible for the full amount to repair or replace the iPad and all accessories.
- In the event of a **lost** iPad, this insurance coverage will pay for 50% of the replacement amount; the student and parent/guardian will be responsible for the remaining 50%. If the insurance is not purchased to cover the student issued iPad, then the parent/guardian and student will be responsible for the full amount to repair or replace the iPad and all accessories.
- In cases of theft or other criminal acts, a police report **MUST be filed by the student or parent/guardian** and a case number must be provided to the campus.

Insurance Premium Costs and Coverage Periods:

Depending on when you decide to purchase insurance and the coverage period desired, you will choose one of the three payment options listed below.

- **Coverage Period: June 1, 2014 – May 29, 2015**

Cost - \$60.00

This insurance coverage premium is a \$60 charge, per student and must be paid by or before *April 18, 2014* for coverage beginning *June 1, 2014 and ending May 29, 2015* (for details see “optional insurance coverage”). Choosing this option will allow the student to keep their iPad over the summer break without the need to turn it in for the summer. *Those students who do not return this signed agreement by April 18, 2014 will have their iPad picked up before they leave for the summer.* All iPads picked up for the summer will be wiped and returning students will not be issued the same iPad from the previous school year.

- **Coverage Period: August 25, 2014 – May 29, 2015**

Cost - \$45.00

The insurance coverage premium is a \$45 charge per student and will provide coverage beginning *August 25, 2014 and ending May 29, 2015* (for details see “optional insurance coverage”).

- **Coverage Period: January 01, 2015 – May 29, 2015**

Cost - \$25.00

The insurance coverage premium is a \$25 charge per student and will provide coverage beginning *January 01, 2015 and ending May 29, 2015* (for details see “optional insurance coverage”).

Please retain the first 4 pages of this loan agreement for your records.



iPad Loan Agreement and Insurance Coverage Summer 2014 thru 2014-2015 School Year

(Please return this page, signed and dated, to your campus)

Please choose only one of the options below:

Option 1: Decline Insurance Coverage

I decline the optional insurance coverage at this time. I understand that I am responsible for 100% of any damage, loss, or theft to my student's Eanes ISD-owned iPad.

Option 2: Insurance Coverage

I would like to participate in the optional insurance coverage.

- **Coverage June 1, 2014 – May 29, 2015: \$60.00**
- ~~Coverage August 25, 2014 – May 29, 2015: \$45.00 (not applicable at this time)~~
- ~~Coverage January 01, 2015 – May 29, 2015: \$25.00 (not applicable at this time)~~

Pick form of payment:

Make Online Payment at "<http://eanes.revtrak.net/tek9.asp?pg=products&grp=85>"

Please attach printed confirmation of online payment

Make Check Payment payable to "Eanes ISD."

Please attach check to back of this form. (Check Number: _____)

iPad Loan Agreement and Insurance terms and conditions are subject to change at any time without notice. Please see your campus website for updates and information.

Parent Name: _____

Parent Signature: _____ Date: _____

Student Name: _____ Grade: _____

Student Signature: _____ Date: _____

Student ID: _____