

**ILLINOIS
CRIMINAL JUSTICE
INFORMATION
AUTHORITY**



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Meeting Notice

Budget Committee

Tuesday, October 20, 2015 at 1:00 p.m.
Illinois Criminal Justice Information Authority
300 W. Adams, Suite 200, Large Conference Room
Chicago, Illinois, 60606

Agenda

Budget Committee

Cynthia Hora
Chair

Hon. Anita Alvarez
Vice Chair

Sheriff Tom Dart

Hon. Lisa Madigan

Director Leo Schmitz

Hon. Amy Campanelli

Paula Wolff

Pamela Paziotopoulos

▶ Call to Order and Roll Call

1. Public Comment

2. Minutes of the September 24, 2015 Budget Committee Meeting

3. Justice Assistance Grants (JAG)

**Illinois Criminal Justice
Information Authority**

Elizabeth Robb
Chair

Hon. Anita Alvarez
Vice Chair

John Maki
Executive Director

▶ Old Business

▶ New Business

▶ Adjourn

This meeting will be accessible to persons with disabilities in compliance with Executive Order #5 and pertinent State and Federal laws upon anticipated attendance. Persons with disabilities planning to attend and needing special accommodations should contact by telephone or letter Mr. Chip Washington, Associate Director, Office of Administrative Services, Illinois Criminal Justice Information Authority, 300 West Adams Street, Suite 200, Chicago, Illinois 60606 (telephone 312/793-8550). TDD services are available at 312-793-4170.



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MINUTES

Illinois Criminal Justice Information Authority

Budget Committee Meeting

September 24, 2015

1:00 p.m.

300 West Adams, Suite 200

Large Conference Room

Chicago, Illinois 60606

Call to Order and Roll Call

The Budget Committee of the Illinois Criminal Justice Information Authority met on Thursday, September 24, 2015, at 300 West Adams, Suite 200, Large Conference Room, Chicago, Illinois. Authority Budget Committee Chair Cynthia Hora (representing Attorney General Lisa Madigan) called the meeting to order at 1:04 p.m. Authority Associate General Counsel Simeon Kim called the roll.

Other Authority members and designees present were:

Nicole Kramer for State's Attorney Anita Alvarez
Parul Desai for Public Defender Amy Campanelli
Marlena Jentz for Sheriff Tom Dart
Pamela Paziotopoulos
Authority Chair Hon. Elizabeth Robb (via teleconference)
Col. James Winters for Director Leo Schmitz
Paula Wolff

Also in attendance were:

Authority Executive Director John Maki
Authority Associate Director, Federal and State Grants Unit, Kevin Givens
Authority Program Supervisor Ron Reichgelt
Authority Program Supervisor Greg Stevens
Authority Program Supervisor Mary Ratliff
Authority Program Supervisor Mary Ann Dyar
Authority Program Supervisor Shai Hoffman
Authority Federal and State Grant Unit Administrative Assistant Jude Lemrow
Other Authority staff members and guests.

1. Public Comment

None.

2. Minutes of the June 19, 2015 Budget Committee Meeting

Ms. Wolff noted that the attendance listed Hon. Robb twice and requested that the second listing be removed.

Motion: Ms. Kramer moved to approve the Minutes of the June 19, 2015 Budget Committee meeting, as corrected. Col. Winters seconded the motion and it passed by unanimous voice vote.

3. Minutes of the August 6, 2015 Budget Committee Meeting

Ms. Hora requested that Rebecca Janowitz of the Cook County Board of Commissioners be added to the attendance list.

Ms. Hora said that the second sentence of the third full paragraph on Page 3 should read:

There were some attempts to do this in recent years, but they ~~did~~ *were* not quite as effective as they could have been.

Motion: Ms. Wolff moved to approve the Minutes of the August 6, 2015 Budget Committee meeting, as corrected. Ms. Kramer seconded the motion and it passed by unanimous voice vote.

4. Justice Assistance Grants (JAG)

Authority Program Supervisor Greg Stevens, referring to the memo from Director Maki dated September 24, 2015 regarding JAG FFY10, FFY11, and FFY12 plan adjustments and FFY13 and FFY14 plan introductions and contained at Item 4 in the meeting materials, described funds recently returned to the Authority, introduced the FFY13 and FFY14 federal awards to the Authority, and described recommended designations.

Motion: Ms. Kramer moved to approve the recommended JAG FFY10 through FFY14 adjustments and designations. Ms. Wolff seconded the motion and it passed by unanimous voice vote, with an abstention by Ms. Kramer regarding recommendations relating to the Cook County State's Attorney's Office.

5. National Forensic Sciences Improvement Act (NFSIA)

Authority Program Supervisor Greg Stevens, referring to the memo from Director Maki dated September 24, 2015 regarding the FFY15 NFSIA plan introduction and contained at Item 5 in the meeting materials, described recommended designations.

Motion: Ms. Wolff moved to approve the recommended NFSIA FFY15 designations. Ms. Kramer seconded the motion and it passed by unanimous voice vote.

6. Residential Substance Abuse Treatment Act (RSAT)

Authority Program Supervisor Greg Stevens, referring to the memo from Director Maki dated September 24, 2015 regarding the FFY15 RSAT plan introduction and contained at Item 6 in the meeting materials, described recommended designations.

Mr. Stevens said that 10 percent of the award must be set aside for local use, but no recipient has yet been identified; staff is currently working on a request-for-proposals (RFP) for these funds. He said that the Budget Committee would have an opportunity to review the RFP before it is let out.

Motion: Ms. Wolff moved to approve the recommended RSAT FFY15 designations. Ms. Kramer seconded the motion and it passed by unanimous voice vote.

7. Violence Against Women Act (VAWA)

Authority Program Supervisor Ron Reichgelt, referring to the memo from Director Maki dated September 24, 2015 regarding the FFY09 and FFY11 through FFY14 plan adjustments and designations contained at Item 7 in the meeting materials, described funds recently returned to the Authority and recommended designations.

Motion: Col. Winters moved to approve the recommended VAWA FFY09 and FFY11 through FFY14 plan adjustments and designations. Ms. Paziotopoulos seconded the motion and it passed by unanimous voice vote, with an abstention by Ms. Hora regarding recommendations relating to the Illinois Attorney General's Office.

8. Violence Against Women Act (VAWA) Sexual Assault Services Programs (SASP)

Authority Program Supervisor Ron Reichgelt, referring to the memo from Director Maki dated September 24, 2015 regarding the VAWA SASP FFY15 plan introduction contained at Item 8 in the meeting materials, described a recommended designation.

Motion: Ms. Kramer moved to approve the recommended RSAT FFY15 designations. Col. Winters seconded the motion and it passed by unanimous voice vote.

New Business

Director Maki introduced Kevin Givens as the new Associate Director of the Authority's Federal and State Grants Unit.

Director Maki said that DuPage County has done considerable work on a crime reporting system and they recently requested further funding to support that effort. That designation recommendation will be presented separately in the near future so that the Budget Committee can be properly informed about and focused on that program.

State-Funded Programs

Adult Redeploy Illinois

Authority Program Supervisor Mary Ann Dyar said that she oversees the Adult Redeploy Illinois (ARI) program. The program funds local jurisdictions to support alternatives to incarceration for non-violent offenders. ARI operates 21 sites serving 39 counties. ARI costs about \$7 million to operate over a year. The lack of a state budget since July 1, 2015 has the ARI program owing its participating sites about \$1.1 million for the first quarter of state fiscal year 2016. So far, the sites have been able to find ways to cover their costs, but the situation is growing more tenuous every day without ARI funding as participating sites are beginning to lay off ARI program staff. The Governor's Office of Management and Budget has authorized the Authority to reimburse these grantees retroactively to July 1, 2015 if and when a budget is passed that includes ARI funding. In the interim, some sites have closed their doors to new referrals; others have scaled back evidence-based practices, clinical assessments, drug testing, treatment services, and relapse prevention. Community service providers who receive subcontracts from these sites are also laying off staff. These layoffs and reductions in activities will have long-term repercussions. The Governor's Commission on Criminal Justice and Sentencing Reform has recommended reducing Illinois's prison population by 25 percent by 2025 and has often mentioned ARI as a key component in making that happen. Besides the impact on the clients, the effect on the system is chilling; courts are less likely to refer

offenders to ARI if they think ARI's funding and existence is in jeopardy; programs are losing valuable staff; and there is a loss in fidelity of evidence-based practices. During any given quarter, ARI serves approximately 1,400 offenders who would otherwise be in Illinois Department of Corrections (IDOC) custody. Without ARI, the potential cost of sending half of those offenders (700) to IDOC upon revocation of probation, as well as denying entry to 200 more offenders who would otherwise enroll in ARI, is estimated at \$15 million; ARI costs about \$7 million annually.

Safe From the Start

Authority Program Supervisor Shai Hoffman said that Safe From the Start (SFS) has nine community-based agencies throughout Illinois providing services to children aged 0-5 and their families who have been exposed to violence in the home and/or in the community. SFS supports training and education for community members and professionals, direct services, and collaboration and coalition building. Due to the budget shortfall, most agencies have stopped performing collaboration and coalition building work; they are only focusing on direct services. During the first two months of state fiscal year 2016, these programs have had to come up with about \$150,000 to make up for the lack of SFS funding. As those resources dwindle, most of these agencies have stopped accepting new clients. If the budget impasse continues, then these programs will stop direct services sometime over the next six months.

Illinois Family Violence Coordinating Councils

Authority Program Supervisor Mary Ratliff said that the Illinois Family Violence Coordinating Councils (IFVCC) exists to improve the justice system's institutional, professional, and community response to family violence. This is done via training, community awareness, and committee work to bring about system changes. 23 councils serve all of Illinois's 102 counties. Most counties receive about \$17,000 to support these activities. Across the 23 councils, eight coordinators have stopped working, seven are on reduced schedules, and three have vacant coordinator positions that have not been filled as a result of the budget crisis. The IFVCCs also receive funding via a grant from the United States Department of Justice's Office for Violence Against Women (OVW) that supports law enforcement and prosecution protocol development. As the IFVCCs abilities have been compromised, the programs are not able to continue to meet the goals and objectives of the OVW's award.

Adjourn

Motion: Ms. Wolff moved to adjourn the meeting. Ms. Kramer seconded the motion and it passed by unanimous voice vote. The meeting was adjourned at 2:39 p.m.



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MEMORANDUM

To: Budget Committee Members

From: John Maki, Executive Director

Date: October 20, 2015

Subject: **FFY10 Justice Assistance Grants (JAG) Plan Adjustment**

RECOMMENDED DESIGNATION

Please see the attached Grant Recommendation Reports for detailed descriptions of the following program designation recommendation:

| Entity | Program | Project | Amount | FFY |
|--------------------|---|--|------------------|------------|
| Village of Addison | DuPage County Justice Information Systems (DuJIS) | DuPage County Justice Information System (DuJIS) | \$200,000 | FFY10 |
| Total: | | | \$200,000 | |

Further detail is provided in the attached Grant Recommendation Form.

BUDGET COMMITTEE GRANT RECOMMENDATION REPORT

Program Name: DuPage County Justice Information System (DuJIS)

Funding Source: JAG FFY10 \$200,000.00

Program Description

The Village of Addison, in partnership with the County of DuPage, its Circuit Court, Circuit Court Clerk, Sheriff, State's Attorney, Public Defender, Probation Department, and Emergency Telephone System Board (ETSB), hereafter referred to as DuPage Justice Information System (DuJIS), seek to renew their grant from the Illinois Criminal Justice Information Authority for the continuation of funds to retain (the selected) project manager to assist the above named agencies in implementing a countywide unified computer aided dispatch (CAD), records management system (RMS) and integrated justice information system.

The work being performed is highly complex and requires a specific skills-set and subject matter expert (SME) guidance and project management. ICJIA designated approximately \$125,000 to DuJIS in March 2014 for the purpose of securing a SME project management team. This ICJIA-funded project management has led DuJIS to becoming a nationally recognized model for how local, county, and state governments should collaborate to create a vertical information sharing environment.

The DuJIS CAD/RMS will serve more than 30 local law enforcement agencies; thereby, allowing countywide law enforcement records-sharing via a common platform. Once completed – approximately 12-18 months – the county will enter into the project's second phase for integrating operational data between the locals and the county criminal justice agencies. The third phase of the project will be integrating local and county operational data with the Illinois Department of Corrections.

The DuJIS will continue conformance to the Global Standards Package (GSP) during the planning, development, and implementation of its countywide project. The GSP was created by the Global Standards Council in support of the U.S. Department of Justice's efforts to coordinate the establishment of a common, consistent, and standards-based approach to implementing justice information sharing solutions. The GSP describes full information sharing technology standards and implementation suite that addresses data standardization, messaging architecture, security, and privacy requirements. The GSP also promotes the use of open, consensus-based standards to avoid proprietary or restrictive approaches to system integration and interface development. This approach enables adopters to fully realize the cost savings and operational efficiencies that have been demonstrated by those who have already implemented elements of the GSP. These GSP tools will also better enable future operational data exchange between the county and the state and may be replicable for other jurisdictions in the future.

The primary components of GSP are:

- National Information Exchange Model (NIEM)
 - o The NIEM data model and tools are supported by a robust governance process and program management office. NIEM conformance is defined explicitly across a number of dimensions, including data modeling, XML representation, exchange development, and implementation.

- Global Reference Architecture (GRA)
 - o The GRA provides both a reference-architecture to speed agency adoption of Service-Oriented Architecture (SOA)-based approaches to information sharing, as well as a standard methodology for developing particular service specifications that align with specific business functions. Conformance to the GRA generally relies on adherence to the GRA Framework for the former and to the GRA Service Specification Guidelines for the latter.

- Global Federated Identity and Privilege Management (GFIPM)
 - o The GFIPM specifications and guidelines are designed to support secure access to various information systems based on commonly understood and applied protocols for user access and attribute-based access control policies. Rather than serving as a universal approach to securing justice information systems, GFIPM should be used in particular cases where regional, multijurisdictional, or cross-boundary information sharing is occurring and there is a need to create a “federation” of participants who must agree on policy and technical solutions to satisfy interoperability requirements. Conformance to GFIPM primarily relies on use of the GFIPM Metadata standard and adherence to operational policies and procedures.

Additionally, DuJIS has agreed to build-in the National Incident Based Reporting System data elements to the foundation of its RMS. ICJIA is currently working with the Bureau of Justice Statistics (BJS) and Federal Bureau of Investigation (FBI) to secure additional funding for this purpose. ICJIA funding, as recommended within, will ensure that DuJIS retains its current SME to lead this complex and very important reporting component; whereas, BJS/FBI funding will allow DuJIS to leverage NIBRS in every aspect of its RMS design & implementation. BJS, as a condition of funding, has requested an opportunity to document the DuJIS project to serve as a case study for how local law enforcement can efficiently transform to incident-level crime reporting.

- National Incident Based Reporting System (NIBRS)
 - o NIBRS is an incident-based reporting system in which agencies collect data on each single crime occurrence. NIBRS data come from local, state, and federal automated records’ systems. NIBRS collects data on each single incident and arrest with 22 offense categories made up of 46 specific crimes called Group A offenses. For each of the offenses coming to the attention of law enforcement, specified types of facts about each crime are reported. In addition to the Group A offenses, there are 11 Group B offense categories for which only arrest data are required.

Program Activities

Throughout the past 12 months, DuJIS has gone through the process of hiring a project management firm, building a project governance structure, obtaining local involvement, developing a cost model and budget, developing requirements, developing an RFP, and proceeding through a vendor selection and negotiation process. The set of activities and tasks outlined below are required to Project Manage CAD/ RMS system countywide and implement the integration with other State and County agencies.

This grant will fund the continued project management and the integration architecture necessary for project success. The tasks funded by this grant are for the project management resources, while all the tasks necessary for completion are included for clarity. ***Any/all expenses related to this project that do not fall under the Project Management category will be funded by any combination of the Village of Addison, County of DuPage, its Circuit Court, Circuit Court Clerk, Sheriff, State's Attorney, Public Defender, Probation Department, and Emergency Telephone System Board (ETSB). DuJIS anticipates future CAD/RMS costs to range \$6 million to \$10 million.***

Priorities

Priority 1: Maintain Governance Structure

Priority 2: Ensure DuJIS and ETSB Goals and Requirements are met

Priority 3: Maintain local representation and buy-in throughout project

Priority 4: Develop Exchange Architecture

Priority 5: Design Exchange Service Specifications

Priority 6: Implement Information Sharing Exchanges

Performance Assessment

There are no reporting or performance issues with this project.

Past Performance- Evaluate the goals and objectives of the past award

| Objective | Performance Indicator |
|---|--|
| Retain funding for professional services of Project Manager | <ul style="list-style-type: none">• Program Funded |

| Objective | Performance Indicator |
|---|--|
| Project Manager will continue to oversee and report the progress of vendors | <ul style="list-style-type: none">• Implement new system |

*Throughout this past performance period, the Village of Addison has successfully hired a Project Manager to oversee the implementation of a new system. While the overall goal to manage CAD/ RMS system countywide and implement the integration with other State and County agencies is moving forward, continued work is needed to fully execute the project.

Budget Detail

| | |
|---|------------------|
| <i>Personnel</i> | |
| <i>Equipment</i> | |
| <i>Commodities</i> | |
| <i>Travel</i> | |
| Contractual - Project Manager – continue to oversee the development of the new county-wide system until implemented and fully functional | \$200,000 |
| Total: | \$200,000 |

| | | | |
|--|---|---|---|
| Projected Start Date | October 1, 2015 | Total months of funding including this designation | 12 |
| Funding Source 1 | JAG FFY10 | Funding Source 1 Amount | \$200,000.00 |
| Funding Source 2 | | Funding Source 2 Amount | |
| Required Match % of Designation Total | \$6million to \$10million | Recommended Maximum Designation Amount | \$200,000.00 |
| Implementing Agency | Village of Addison | Program Agency | Addison Police Department |
| Program Title | DuPage County Justice Information Systems (DuJIS) | Project Name (if applicable) | DuPage County Justice Information Systems (DuJIS) |
| Purpose Area (JAG only) | PLANNING, EVALUATION, AND TECHNOLOGY IMPROVEMENT PROGRAMS | Formula Category (if applicable) | Local |