

**(USE DEPARTMENT LETTERHEAD)**

Date

Customs and Border Protection  
US Port-of-Entry

RE: **REQUEST FOR TN STATUS**  
LAST NAME, First Name  
Date of Birth: Month, Day, Year

To Whom It May Concern:

We would like to request TN status for Dr./Ms./Mr. \_\_\_\_\_ for the period \_\_\_\_\_ to \_\_\_\_\_ under the NAFTA profession of \_\_\_\_\_ [see NAFTA professions list to select category]. Dr./Ms./Mr. \_\_\_\_\_ will receive a salary of \$\_\_\_\_ per year.

Dr./Ms./Mr. \_\_\_\_\_ will be employed as a researcher in a multi-county-based extension, education, and applied research program for grape production that promotes sustainability, profitability, food safety, and environmental stewardship. The primary focus of the program is research and education related to table grapes, with additional attention on wine and raisin grapes. The minimum requirement for this position is a Master's degree in the field of agriculture or the equivalent.

Dr./Ms./Mr. \_\_\_\_\_ is well-qualified for this position. He earned a BS degree in Horticulture in 1991 and a MS degree in Pomology in 1996 at McGill University, as well as a PhD degree in Plant Physiology and Molecular Biology in 2003 from UC Davis. He has a strong background in agriculture and viticulture.

We appreciate the granting of TN status for this qualified professional. If there is any further information that I can provide, please do not hesitate to contact me by phone (GIVE PHONE) or email (GIVE EMAIL).

Sincerely,

Name of Supervisor  
Title of Supervisor  
Department