

INGLEWOOD UNIFIED SCHOOL DISTRICT

Request for Proposal Bid Forms

CERTIFICATE OF WORKERS' COMPENSATION

I, _____ the _____ of
(Individual Name) (Title)

(Bidder's Company Name)

declare, state and certify:

1. I am aware that California Labor Code #3700 (a) and (b) provides:

"Every employer except the state shall secure the payment of compensation in one or more of the following ways:

2. By being insured against liability to pay compensation in one or more insurers duly authorized to write compensation insurance in this state.

3. By securing from the Director of Industrial Relations a certificate of consent to self-insure either as an individual employer, or one employer in a group of employers, which may be given upon furnishing proof satisfactory to the Director of Industrial Relations of ability to self-insure and to pay any compensation that may become due to his or her employees.

4. I am aware that the provisions of California Labor Code #3700 require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the Contract. (In accordance with Article 5 [commencing at Section 1860], Chapter 1, Part 7, Division 2 of the Labor Code, the above certificate must be signed and filed with the awarding body prior to performing any work under this contract.)

(Bidder's Company Name)

(Typed or Printed Name)

(Authorized Signature)

INGLEWOOD UNIFIED SCHOOL DISTRICT

Request for Proposal Bid Forms

NON-COLLUSION DECLARATION

STATE OF CALIFORNIA COUNTY OF _____

I, _____ being first duly sworn, deposes and (Typed or Printed Name)

I am the _____ of _____, the party (Title) (Bidder Name) submitting the foregoing Bid (the "Bidder"). In connection with the foregoing Bid, the undersigned declares, states and certifies that:

5. **The Bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization or corporation.**
6. **The Bid is genuine and not collusive or sham.**
7. **The Bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham Bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any other bidder or anyone else to put in sham Bid, or to refrain from bidding.**
8. **The Bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the Bid price, or that of any other bidder, or to fix any overhead, profit or cost element of the Bid price or that of any other bidder, or to secure any advantage against the public body awarding the contract or of anyone interested in the proposed contract.**
9. **All statements contained in the RFB and related documents are true.**
10. **The Bidder has not, directly or indirectly, submitted the Bids price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay, any fee to any person, corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid.**

Executed this day of _____, 20__ at _____

(City, County and State)

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Signature

Address

Name Print or Type

City, County and State

Area Code and Telephone Number

INGLEWOOD UNIFIED SCHOOL DISTRICT

Request for Proposal Bid Forms

RFP FORM A

This form is required to be submitted with your Bid.

TO: **INGLEWOOD UNIFIED SCHOOL DISTRICT**, a California Unified School District, acting by and through its Board of Education ("District"), 401 S. Inglewood Ave., Inglewood, CA 90301-2501

FROM: _____

Name of Company

SPIN NUMBER

Address

Fed.Tax ID #

City, State, Zip

Telephone

Fax

Email

Authorized Signature

Name(s) of Bidder's Authorized Representative(s) & Title(s)

Date

RFP Bid Amount:

The bid must be in ink or typewritten. Write out the total amount of your bid:

Numeric Proposal Amount: \$_____

In the event of a conflict between the written and numeric version of the proposal, the written will prevail.

INGLEWOOD UNIFIED SCHOOL DISTRICT

Request for Proposal Bid Forms

RFP FORM B CERTIFICATION

This form is required to be submitted with your Bid.

I certify that I have read **Request for Proposal #** _____ and the instructions for submitting an RFP. I further certify that I must submit **one (1) original clearly marked "Original", (1) hard copy clearly marked "Copy" and (1) one electronic copy** of the firm's bid in response to this request and that I am authorized to commit the firm to the bid submitted.

In submitting this Request for Proposal, the undersigned acknowledges receipt of all Addendums issued by or on behalf of the District, as set forth below. The undersigned further confirms that this Request for Proposal incorporates and is inclusive of, all items or other matters contained in Addendums (if any) issued. The **Addendum Nos.** _____ **received, acknowledged and incorporated into this Request for Proposal are noted above.** The undersigned hereby proposes and agrees to furnish and deliver the goods or services as quoted in accordance with the terms, conditions, specifications, and prices herein quoted.

Signature

Typed or Printed Name

Title

Company

Address

Address 2

Telephone

Fax

Date

E-Mail

If you are responding as a corporation, please place your corporate seal in the space below:

INGLEWOOD UNIFIED SCHOOL DISTRICT

Request for Proposal Bid Forms

RFP FORM E This form is required to be submitted with your bid, if applicable.

SUBCONTRACTORS LIST

The following is a list of the subcontractors that will be used in the work if the Bidder is awarded the contract, and no subcontractor not listed below will be used without the written approval of the Inglewood Unified School District. Additional numbered pages outlining this portion of the Bid may be attached to this page. NOTE; Subcontractor’s address, telephone number, license number, and expiration date information may be omitted from this form but **MUST** be submitted within twenty four hours; (1) working day, following the opening of Bids. Subcontractor’s name, city of location, and scope of work must be stated on the Bid enclosed in the sealed envelope.

Bidder Name

SUBCONTRACTORS LIST

All subcontractors in excess of 1/2 of 1% of total Bid must be listed.

SUBCONTRACTOR:		TYPE OF WORK:
Location/Address:		
LICENSE NO.:	Expiration Date: / /	
SUBCONTRACTOR:		Phone: ()
Location/Address:		
LICENSE NO.:	Expiration Date: / /	
SUBCONTRACTOR:		Phone: ()
Location/Address:		

Add additional pages as necessary.

INGLEWOOD UNIFIED SCHOOL DISTRICT

Request for Proposal Bid Forms

RFP FORM F

BID BOND

KNOW ALL MEN BY THESE PRESENTS that we, the undersigned, (hereafter called "Principal"), and _____ (hereafter called "Surety"), are hereby held and firmly bound unto the Inglewood Unified School District (hereafter called "Owner") in the sum of _____ (\$_____) for the payment of which, well and truly to be made, we hereby jointly and severally bind ourselves, successors, and assigns.

SIGNED this _____ day of _____, 20__.

The condition of the above obligation is such that whereas the Principal has submitted to the Owner a certain Bid, attached hereto and hereby made a part hereof, to enter into a contract in writing for the construction of _____.

NOW, THEREFORE,

- 1. If said Bid is rejected, or**
- 2. If said Bid is accepted and the Principal executes and delivers a contract or the attached Agreement form within five (5) calendar days after acceptance (properly completed in accordance with said Bid), and furnishes bonds for his faithful performance of said Contract and for payment of all persons performing labor or furnishing materials in connection therewith,**

Then this obligation shall be void; otherwise, the same shall remain in force and effect. Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration, or addition to the terms of the contract, or the call for bids, or the work to be performed thereunder, or the specifications accompanying the same, shall in anyway affect its obligation under this bond, and it does hereby waive notice of any such change, extension of time, alteration, or addition to the terms of said contract, or the call for bids, or the work, or to the specifications.

In the event suit is brought upon this bond by the DISTRICT and judgment is recovered, the Surety shall pay all costs incurred by the DISTRICT in such suit, including without limitation, attorneys' fees to be fixed by the court.

The Principle and the Surety understand and acknowledge that this Bid Bond is issued for the project _____ known as the ("Project"). The Project may be funded in part by the Schools and Libraries Division (SLD) of the Federal Communications Commission (FCC) as part of "E-Rate" Universal Service Fund (USF). Therefore, the Project may not begin before July 1, 2014 of E-Rate Funding Year 2014-2015.

Thus, the Bid Bond must remain in full force and effect regardless of the timeframe between submission of the bid and the District's issuance of a Notice of Proceed for the Project.

IN WITNESS WHEREOF, Principal and Surety have hereunto set their hands and seals, and such of them as are corporations have caused their corporate seals to be hereto affixed and these presents to be signed by their proper officers, on the day and year first set forth above.

INGLEWOOD UNIFIED SCHOOL DISTRICT

Request for Proposal Bid Forms

PRINCIPAL: _____

ATTEST: (if individual, two witnesses are required)

By: _____
Title: _____

By: _____
Title: _____

ATTEST: (if corporation)

By: _____
Title: _____

By: _____
(Corporate Seal)

Surety: _____

ATTEST: (if individual, two witnesses are required)

By: _____
Title: _____

By: _____
Title: _____

ATTEST: (if corporation)

By: _____
Title: _____

(Corporate Seal)

INGLEWOOD UNIFIED SCHOOL DISTRICT

Request for Proposal Bid Forms

IMPORTANT:

Surety companies executing bonds must possess a certificate of authority from the California Insurance Commissioner authorizing them to write surety insurance defined in California Insurance Code Section 105, and if the work or project is financed, in whole or in part, with federal, grant, or loan funds, it must also appear on the Treasury Department's most current list (Circular 570 as amended).

THIS IS A REQUIRED FORM.

Any claims under this bond may be addressed to: (Name and Address of Surety)

(Name and Address of agent or representative for service of process in California if different from above)

(Telephone Number of Surety and agent or representative for service of process in California).
