

Ringwood Public Schools Board of Education

Work Session Meeting

June 16, 2014 7:00PM

Martin J. Ryerson Middle School Media Center

AGENDA

I. CALL TO ORDER

- A. Flag Salute
- B. Open Public Meetings Act
- C. Roll Call

II. Executive Session I – maximum of sixty (60) minutes

- A. Personnel
- B. HIB
- C. Legal Matters

III. PUBLIC PARTICIPATION I – maximum of thirty (30) minutes

IV. SUPERINTENDENT'S REPORT

V. BOARD PRESIDENT'S REPORT

VI. SBA/BOARD SECRETARY'S REPORT

VII. CORRESPONDENCE

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VIII. DISCUSSION ITEMS/CONSENT AGENDA MOTIONS

A. Minutes

1. Review the **minutes** of the listed meetings, as attached.

Executive Session I	May 5, 2014
Executive Session II	May 5, 2014
Budget Hearing/Work Session	May 5, 2014
Executive Session	May 27, 2014
Business Meeting	May 27, 2014

B. Consent Agenda Motions

The following items *which will be acted upon during this work session* are deemed to be non-controversial and/or confirmation of negotiated contractual obligations or other state-mandated deadline actions. The Superintendent will highlight key information. Items of concern may be pulled from this portion of the agenda and voted upon separately, or may be considered in the Discussion/Action section if any board member so wishes.

1. Motion to approve the following **consent agenda items**: D1, D2.

Moved by: _____ Seconded by: _____

ACTION: _____

The following items *which will be acted upon at the board's next regular business meeting* are deemed to be non-controversial and/or confirmation of negotiated contractual obligations or other state-mandated deadline actions. The Superintendent will highlight key information.

2. Consent agenda items for discussion:

C. Finance

1. Approve the **Certification Resolution** as follows:

The School Business Administrator and the Board of Education having certified that, to best of their knowledge, no major budget account nor other funds have been over expended and that sufficient funds will be available to meet all financial obligations for the 2013-2014 school year, pending receipt of approved anticipated budgeted monies, accept said report in accordance with N.J.A.C. 6:20-2.12(c).

2. Authorize the payment of the **District Bills**.

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3. Approve the Ringwood School District **Payroll** in the amounts listed.

for May 15, 2014	in the amount of \$611,831.36
for May 30, 2014	in the amount of \$794,233.40
4. Approve the **twelfth interest payment** of \$19,868.75, payable July 2014, regarding the *M. J. Ryerson Roof Replacement Project*, per the attached debt payment schedule.

D. Personnel

1. Approve with regret the acceptance of the resignation, for the purpose of retirement, of **Grace Pawski**, Secretary to the Principal at E. G. Hewitt School, effective the end of the June 30, 2014 workday.
2. Approve with regret the acceptance of the resignation of **Kyle Fontanazza**, ABA Therapist at E. G. Hewitt School, effective the end of the June 13, 2014 workday.
3. Approve the *reappointment* of the following **unaffiliated personnel** for the 2014-2015 school year, at a salary to be determined pending negotiations.

Manon Bisbe	Executive Secretary to the Assistant Superintendent in Charge of Curriculum
Richard Buurman	Head Mechanic
Debra Dittemer	Bookkeeper/Accounting Assistant
Steven Evans	Buildings and Grounds Supervisor
Patricia Kusnic	Technology Coordinator Assistant
Jay Logan	Mechanic
Debra Lypowy	Transportation Supervisor
Joan Miller	Executive Secretary to the Business Administrator
Laura Jean Nigro	Assistant to the Transportation Supervisor
Barbara Pagana	Administrative Assistant to the Superintendent

4. Approve the reappointment of the district **tenured Secretarial Staff** listed, per the REA-Office Personnel Secretarial Agreement and salary guide, for the 2014-2015 school year.

Susan Calcagno	Secretary to Principal at Peter Cooper School
Margaret Dixon	Payroll Secretary at the Board Office
Susan Faustini	Secretary to Principal at M. J. Ryerson
Melissa Heck	General Secretary at the Board Office
Carol Longo	Special Services Secretary at M. J. Ryerson School
Linda Schaefer	Secretary to Principal at Robert Erskine School

5. Approve the reappointment of the district **non-tenured Secretarial Staff** listed, per the REA-Office Personnel Secretarial Agreement and salary guide, for the 2014-2015 school year.

Ann Babbitt	Personnel Secretary
Candace Vitulano	Part-time General Secretary at M. J. Ryerson School

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6. Approve the reappointment of the district **Custodial/Maintenance Staff** listed, per the Ringwood Custodial and Maintenance Association, Inc. Agreement and salary guide, for the 2014-2015 school year.

Custodial Staff

Juan Cazorla	John Jennings, Jr.	John Shaw	Steve Zirpoli
John Hurley	Brian LaCouture	Mark Van Der Laan	
Vladimir Javornik	Lorrain McCarthy	Donna Van Dunk	

Maintenance Staff

William Sette
William Steussing

7. Approve the reappointment of the district **Bus Drivers** listed for the 2014-2015 school year, per the Ringwood Bus Drivers' Association Agreement and salary guide.

Betsy Arnoldi	Deborah Fenning	James Morreale
Robert Benedetto	Carolyn Flynn	Joanne Ottens
Linda Bono	Nina Glacken	Marian Reda
Myra Brown	Dawn Gunthrie	Deborah Ryan
Michael Byro	Judy Henry	Mary Shall
Selisa Colwell	MaryEllen Kuiphoff	Tina Stephens
Raymond Czczuga	Norman Leser	Lucy Van Dunk
Delaney, Donna	Lydia Morgan	

8. Approve the reappointment of the **Substitute Bus Driver** listed for the 2014-2015 school year.

Kenneth Conklin

9. Approve the **bus drivers** listed to receive the **Annual Safety Bonus** of \$300.00 each for the 2013-2014 school year:

Betsy Arnoldi	Donna Delaney	Judy Henry	Marian Reda
Robert Benedetto	Deborah Fenning	MaryEllen Kuiphoff	Deborah Ryan
Linda Bono	Carolyn Flynn	Norman Leser	Mary Shall
Selisa Colwell	Nina Glacken	Lydia Morgan	Tina Stephens
Raymond Czczuga	Dawn Guthrie	Joanne Ottens	Lucy Van Dunk

10. Approve the appointment of the following teachers for **Attendance at IEP Meetings** during the months of July and August 2014 at the rate of \$35.00/hour. Hours worked will be documented by time sheets.

Karen Lavin	Susan Roberts
Dina Lewis	Susan Salamone
Krystina McHugh	Patrice Vogt

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11. Approve, upon the recommendation of the Superintendent, the appointment of the following **summer custodial help**, at the rate of \$8.25/hour from 6:30 am to 3:00 pm effective June 27, 2014 through August 30, 2014. Hours worked will be documented by time sheets.
Jordan Aughey
Erik Javornik
Christopher Jennings
Daniel Miller
12. Approve, upon the recommendation of the Superintendent, the appointment of the following **summer grounds maintenance/custodial help** at the rate of \$10.00/hour from 6:30 am to 3:00 pm effective June 27, 2014 through August 30, 2014. Hours worked will be documented by time sheets.
Brian LaCouture, Jr.
Scott Miller
13. Approve to amend the start date for **Beverly Thatcher**, Paraprofessional at E. G. Hewitt School from effective May 12, 2014 to June 9, 2014. Ms. Thatcher's revised 90 day probationary period will be November 7, 2014. The amended start date is due to a delay in the processing of state employment requirements.
14. Approve upon the recommendation of the Superintendent, the renewal of **Beverly Thatcher**, Paraprofessional at E. G. Hewitt, for the 2014-2015 school year. Assignment will be determined per the REA Agreement, Section 4-Paraprofessionals, Article 36-Work Year, B and Article 37, Work Schedule , A.
15. Approve the appointment of the following to work in the positions listed for the **2014 R.E.A.L.M. Extended School Year (ESY) Program** which are federally mandated per IEP. The program is in session for 30 days effective July 1 to August 12, 2014 (classes will not be held on July 4th).

Coordinator of Parent Training/Extended School Day - Rate of Pay: \$45.00/hour
eight hours/month – not to exceed 16 hours
Barbara Hoffman

Parent Training/Extended School Day Providers – Rate of Pay: \$25.00/hour
Virginia Cibenko
Kathleen Felten
Desiree Barker

Substitute ABA Therapist – Rate of Pay: \$21.00/hour
Kathleen Felten
Mary Noone

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16. Approve, upon the recommendation of the Superintendent, the appointment of the following as **Substitute Personnel** for the 2014-2015 school year, pending completion of all State and Board employment requirements and approval of application to the County Superintendent pursuant to N.J.S.A. 18A: 6-7.2 et seq.

STATE CERTIFIED SUBSTITUTE TEACHER

Julia Nicholson

COUNTY CERTIFIED SUBSTITUTE TEACHER

Ann Rocklein

SUBSTITUTE PARAPROFESSIONAL

Kathleen Cahir

17. Approve the **Movement on the Guide** for the professional staff listed, as follows:

<i>Hayley Romano</i>	Effective September 1, 2014
FROM:	BA Step 4 \$52,925 (2013-14 salary guide)
TO:	BA+15 Step 4 \$54,882 (2014-15 salary guide)

18. Approve the **Revised Movement on the Guide** for the professional staff listed, as follows. This was stated incorrectly on the May 5, 2014 agenda.

<i>Carrie Odgers</i>	2013-2014 school year, effective February 1, 2014
FROM:	MA+30 Step 11 \$73,635 (2013-2014 guide) + Longevity at \$1,300
TO:	MA+45 Step 11 \$78,500 (2013-2014 guide) + Longevity at \$1,500

19. Approve an unpaid leave of absence under the NJFLA and FMLA for **Marija Primiano**, First Grade Teacher at Robert Erskine School effective September 2, 2014 utilizing her personal and accumulated sick days prior to her unpaid leave of absence. Ms. Primiano's intention is to return on or about January 15, 2015.
20. Approve, upon the recommendation of the Superintendent, the reappointment of **Michelle Cullen** as the Part-time District Courier delivering inter-office mail on Tuesdays and Thursdays for the months of July and August 2014. Effective September 1, 2014, inter-office mail will be delivered on Mondays, Wednesdays and Fridays each week and also deliver paychecks to district schools on Tuesday or Thursday if the 15th or 30th (paycheck delivery day) of a particular month falls on a Tuesday or Thursday, as well as the delivery of Board Packets, at the rate of \$11.11/hr., no medical benefits, for the 2014-2015 school year.
21. Approve, upon the recommendation of the Superintendent, the appointment of **Daniel Smith** as a permanent part-time Bus Driver, effective September 4, 2014 at \$19.87/hr. for 2 ¾ hrs./day, 5 days/week, no medical benefits, for the 2014-2015 school year. Mr. Smith was hired as a long-term substitute driver for the 2013-2014 school year.

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22. Approve, upon the recommendation of the Superintendent, the appointment of **Kathleen Cahir** as a Bus Driver at Step 1 \$18.52 per hour, 4 ¾ hours per day, 5 days per week, no medical benefits, effective September 4, 2014 for a sixty (60) working day probationary period (December 3, 2014) for the 2014–2015 school year pending completion of all State and Board employment requirements and approvals. Ms. Cahir will receive up to a maximum of sixteen (16) hours of training at the Federal minimum wage rate of \$7.25/hr., as per Article 21 of the Ringwood Bus Drivers Association Agreement effective July 1, 2014. This training may not be consecutive days and will be documented by time sheets and payable after completion of probationary period. Ms. Cahir will be replacing TaShawn White.
23. Approve, upon the recommendation of the Superintendent, the appointment of **Catherine G. Clinton** as a Long-Term Substitute Part-time Basic Skills Teacher at Robert Erskine School, at MA Step 2, \$56,225 prorated (.5 FTE \$28,112.50), no medical benefits, effective September 1, 2014 for the 2014-2015 school year, pending completion of all State and Board employment requirements and approval of application to the County Superintendent pursuant to N.J.S.A. 18A:6-7.2 et seq. Ms. Clinton is replacing Ms. Lori who is on a leave of absence for the 2014-2015 school year.

E. Curriculum/Instruction

1. Approve **John Foley** to provide music therapy services for the R.E.A.L.M. programs, per the IEP, for 4 sessions per week when school is in session, for a total of 160 sessions, at a rate of \$75.00/session, for an amount not to exceed \$12,000 for the 2014-2015 school year, pending attainment and verification of all New Jersey Department of Education and Board requirements needed for certification. (RFP's were solicited for this service to ensure the District receives the highest quality service at a fair and competitive price.)
2. Approve the appointment of **Judith Bower** to provide physical therapy services for the R.E.A.L.M. at an hourly rate of \$70.00/hour, not to exceed twenty-six (26) hours per week, for forty (40) weeks when school is in session, for a total amount not to exceed \$72,800 for the 2014-2015 school year. (RFP's were solicited for this service to ensure the District receives the highest quality service at a fair and competitive price.)
3. Approve **Christine Lisa** to provide speech therapy services for the Teen R.E.A.L.M. program for up to twenty (20) hours per week, for forty (40) weeks when school is in session, at a rate of \$80.00/hour, for an amount not to exceed \$64,000, for the 2014-2015 school year. (RFP's were solicited for this service to ensure the District receives the highest quality service at a fair and competitive price.)
4. Approve, upon the recommendation of the Superintendent, the appointment of **Patti Bahoosh-Binko** as a Certified Occupational Therapy Assistant (COTA) for the R.E.A.L.M. program, for a maximum of twelve (12) hours per week, for forty (40) weeks when school is in session, at a rate of \$39.00/hour for an amount not to exceed \$18,720.00 for the 2014-2015 school year. (RFP's were solicited for this service to ensure the District receives the highest quality service at a fair and competitive price.)

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5. Approve the **Community Base Instruction** for the **R.E.A.L.M.** programs and amounts listed for one time weekly shopping trips while school is in session, for the 2014-2015 school year. The district pays for purchases and provides transportation.

Teen R.E.A.L.M.	\$200.00/year
I. R.E.A.L.M.	\$200.00/year
R.E.A.L.M. K-3	\$200.00/year

6. Approve **Itinerant Services Agreement** from the Lake Drive Program to provide In-Service Training for Faculty of special education student #3004, at \$150.00/hour, for two hours, at an amount not to exceed \$300.00 for the 2014–2015 school year.
7. Approve **Itinerant Services Contract** from the Lake Drive Program to provide a Teacher of the Deaf or Speech Language Pathologist for special education student #3004 for 3 hours/week, at \$140.00/hour for 36 weeks, at an amount not to exceed \$15,120.00, for the 2014–2015 school year.
8. Approve the Contract between the Ringwood School District and **Health & Life Safety Solutions, LLC** for a transport nurse for out-of-district special education student #2607, at a rate of \$45.00/hour for a minimum of 6 hours/day for the period of June 9, 2014 through June 20, 2014, for the 2013–2014 school year.
9. Approve the Contract between the Ringwood School District and **Health & Life Safety Solutions, LLC** for a transport nurse for out-of-district special education student #2607, at a rate of \$45.00/hour for a minimum of 6 hours/day, for 30 days, for the period of July 1, 2014 through August 12, 2014, for the 2014–2015 school year.
10. Approve, upon the recommendation of the Superintendent, to conduct a **KinderPrep Program** at the Robert Erskine School, for eight (8) days, Monday through Thursday, beginning July 14, 2014 and ending on July 24, 2014, from 9:30am–11:30am. This program is to help students transition into kindergarten in September 2014.
11. Approve, upon the recommendation of the Superintendent, to conduct a **Reading Recovery Program** at the E. G. Hewitt School, for students in grades K-3, Monday through Thursday, effective June 30, 2014 through July 31, 2014, no school on July 4th, from 9:00am– 11:00am. This program is being paid for out of NCLB Title I and Title II funds and is designed for students who would benefit from additional reading support.
12. Approve, upon the recommendation of the Superintendent, the appointment of **Joanne Mickolajczyk** as the Teacher of the 2014 Reading Recovery Program at the salary of \$2,337. This is being paid for out of NCLB Title 1 funds.

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F. District Operations

1. Approve the contract with **Essex Regional Educational Services Commission** to provide the services embodied within the Chapter 192-193, Title I, Public School Home Instruction, and requirements and funding, for the 2014-2015 school year, including IDEA-B, Nonpublic School Nursing and Public School Child Study Team, as needed.
2. Recommend the Board approve renewing the district’s **prescription drug coverage** for the 2014-2015 school year with Benecard, the district’s current prescription provider. The prescription plan renewal rates for 2014-2015 are as listed:

Single	\$226.19
Parent & Child(ren)	\$353.87
Husband & Wife	\$433.00
Family	\$438.82

3. Recommend the Board approve renewing the district’s **dental coverage** for the 2014-2015 school year with Horizon Dental, the district’s current provider. The dental plan renewal rates are as listed:

Horizon Dental Choice	
Single	\$20.45
Employee/Child(ren)	\$38.81
Employee/Spouse	\$39.50
Family	\$57.84
Horizon Dental Option PPO	\$89.15
Horizon Total Care	\$94.97

4. Approve the **district maximum travel budget allowance**, per N.J.A.C. 6A:23A-7.3, for the 2014-2015 school year.

Teachers’ Workshop Mileage Reimbursement	\$ 4,000.00
Superintendent	1,500.00
Business Administrator	800.00
Board Members	1,000.00
School Administrative Travel	1,800.00
Maintenance	500.00
Staff Members	500.00
Transportation	500.00
Special Service/Autism Program	4,400.00
Total	\$15,000.00

5. Approve the **Student Lunch** price (complete meal) for the 2014-2015 school year as listed:

Student <i>Middle School</i> Lunch	\$2.50
Featured Favorite Lunch	\$3.50
Student Reduced Lunch	\$.40
Student <i>Elementary School</i> Lunch	\$2.50
Featured Favorite Lunch	\$3.50
Student Reduced Lunch	\$.40

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6. Approve the **Faculty Lunch** price for the 2014-2015 school year, as listed:

Faculty Lunch price	\$3.10
Featured Favorite Lunch	\$4.00

7. Approve the acceptance of the **donations** from the Ringwood Stop and Shop A+ Rewards Program for the schools listed. Schools register in September and manufacturers' donations are based on customer purchases from October 1, 2013 through March 31, 2014.

M. J. Ryerson School	\$1,683.96
E.G. Hewitt School	\$ 859.56
Peter Cooper School	\$ 653.27
Robert Erskine School	\$ 999.67

8. **WHEREAS**, the Ringwood Board of Education, Lakeland Board of Education, and the Wanaque Board of Education seek to create opportunities through the **Tri-District Shared Services Committee**, and

WHEREAS, the Tri-District Shared Services Committee will promote participation in Shared Services in the areas qualifying under but not limited to the New Jersey Department of Community Affairs and the New Jersey Department of Education Regional Efficiency Aid Program,

NOW, THEREFORE, BE IT RESOLVED, that the Ringwood Board of Education and the members of the Tri-District Shared Services Committee will continue to seek, develop, and implement Shared Services strategies during the 2014-2015 school year.

9. Approve the Ringwood Board of Education to enter into **partnership with the Pompton Lakes Board of Education and the Lakeland Board of Education for the shared services of Dr. Irene Cook**, Director of the Autistic Programs, at a cost of \$160,885 for salary (Step off guide of the Pompton Lakes salary guide), and \$7,823 for health benefits, plus travel and professional development costs, for the 2014-2015 school year. Ringwood will pay 1/3 cost for salary (\$53,092), health benefits (\$2,347), and travel and professional development (approximately \$1,600).
10. Approve the Ringwood Board of Education to enter into **partnership with the Pompton Lakes Board of Education and the Lakeland Board of Education for the shared services of Nancy Mondello**, teacher of students with disabilities/board certified behavioral analysis at a cost of \$61,200 for salary (MA Step 6 on the Pompton Lakes salary guide) and \$8,459 for health benefits, plus travel and professional development costs, for the 2014-2015 school year. Ringwood's share for three (3) days per week is 60% for a salary (\$36,720), health benefits (\$5,075) and travel and professional development (approximately \$600.00). Pompton Lakes share for one (1) day per week is 20%, and Lakeland's share for one (1) day per week is 20%.

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11. Approve to enter into a contract with **BAYADA Home Health Care, Inc.** for the purpose of providing a substitute Registered Nurse (RN), at the rate of \$50.00/hour, when needed, for the 2014-2015 school year.
12. Approve the letter of **agreement to rent three (3) classrooms** at M. J. Ryerson Middle School to Passaic County Educational Services Commission in the Amount of \$15,000 for each room, for a total of \$45,000 for the 2014-2015 School year.
13. Approve the award of contract to the **Valley Medical Group** to provide the Ringwood transportation personnel DOT Physicals (history and physical conducted by a Board Certified Physician) at the rate of \$100.00/physical effective July 1, 2014 through June 30, 2015.
14. Approve the **acceptance of tuition students** from the sending districts listed for the 2014-2015 school year **REALM Program** at a tuition rate as follows:

10 month school year tuition:	\$59,211.00	ESY tuition:	\$ 8,882.00
10 month cost for aide:	<u>25,352.00</u>	ESY aide cost	<u>3,803.00</u>
TOTAL	\$84,563.00	TOTAL	\$12,685.00
GRAND TOTAL: \$97,248.00 per sending district			

<u>Student #</u>	<u>Sending District</u>	<u>ESY</u>	<u>Program</u>
1011517639ERI	Wyckoff	Yes	ERI
8456292680RK-3	Hasbrouck Heights	Yes	R.E.A.L.M. K-3
7308733789RK-3	Wyckoff	Yes	R.E.A.L.M. K-3
4110845541IR	Wayne	Yes	I. R.E.A.L.M.
3659529943IR	Cliffside Park	Yes	I. R.E.A.L.M.
9441632083IR	West Milford	Yes	I. R.E.A.L.M.
8641167973IR	Cedar Grove	Yes	I. R.E.A.L.M.
4384236226TR	Livingston	Yes	Teen R.E.A.L.M.

15. Approve the acceptance of the **tuition students** from the sending district listed for the 2014-2015 school year. This arrangement is being made on a case-by-case basis and does not set a precedent.

<u>Student #</u>	<u>Sending District</u>	<u>ESY</u>	<u>Program</u>
6457159417TR	Tenafly	Yes	Teen R.E.A.L.M.
3409371982TR	Tenafly	Yes	Teen R.E.A.L.M.

First Student:

10 month school year tuition:	\$59,211.00	ESY tuition:	\$ 8,882.00
10 month cost for aide:	<u>25,352.00</u>	ESY aide cost	<u>3,803.00</u>
TOTAL	\$84,563.00	TOTAL	\$12,685.00
GRAND TOTAL: \$97,248.00			

Second Student:

\$97,248.00 less 17.5% discount:			
10 month school year tuition with aide:	\$69,765.00	ESY tuition with aide:	\$10,465.00
GRAND TOTAL: \$80,230.00			

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16. Designate the law firm of *Adams, Gutierrez & Lattiboudere, LLC* as **Labor Negotiation Counsel, General Counsel, and Special Education Counsel**, for the 2014-2015 school year, for an hourly rate of \$150.00 for all attorneys and \$90.00/hour for paralegal services. (RFP’s were solicited for this service to ensure the District receives the highest quality service at a fair and competitive price.)
- 17 . Approve payment to the following individuals for the **Opt-Out of Family Medical and Prescription coverages** for the period of January 1, 2014 to June 30, 2014:

Eileen Camporeale	Prescription Medical	\$ 587.00 \$1,762.00
Patricia Querrazzi	Prescription Medical	\$ 587.00 \$1,762.00
Maryann Tomaszewski	Prescription Medical	\$ 587.00 \$1,762.00
Leigh Geen	Prescription Medical	\$ 587.00 \$1,762.00
Wendy Rothlauf	Prescription Medical	\$ 587.00 \$1,762.00
Paula Deaver	Prescription Medical	\$ 587.00 \$1,762.00
Alicia Citro	Prescription Medical	\$ 587.00 \$1,762.00
Ellen Gay	Prescription Medical	\$ 587.00 \$1,762.00
Michael Zubia	Prescription Medical	\$ 258.50 \$ 776.00
Patricia Kida	Prescription Medical	\$ 258.50 \$ 776.00
Danielle Gelok	Prescription Medical	\$ 258.50 \$ 776.00
Donna Radino	Prescription Medical	\$ 511.02 \$1,534.02
Carolyn Morris	Prescription Medical	\$ 489.20 \$1,468.35

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18. Approve the execution of the School Bus **emergency evacuation drills** conducted at each of the following schools in accordance with the New Jersey Administrative Code (NJAC 6A:27-11.2):

DATE OF DRILL	TIME	SCHOOL	LOCATION	ROUTE #	SUPERVISOR OF DRILL
04/29/2014	8:45-9:00 AM	St. Catherines of Bologna	Top Church Parking Lot	P-3, P-4, P-5, P-6	Sr. Theresa Firenze, Principal
4/16/2014	7:45 AM	St. Francis of Assisi Parochial School	Father Hayes Drive Blocking the Driveway	SF1, SM1	Madeline Dietz
4/16/2014	8:00 AM	St. Mary's Parochial School	Pompton Avenue on the street	SF1, SM1	Linda C. Monastro
4/17/2014	2:10 PM	Martin J. Ryerson Middle School	Front Parking Lot	R1, R2, R3, R4, R5, R6, R7, R8, R9, TRLM Van	Mr. Paul Scutti, Principal
4/17/2014	6:50-7:10 AM	Lakeland Regional High School	Rear Driveway of school behind both buildings	502, 503, 505, 506, 509, 510, LC1, LC2, LC3	Kathryn Davenport
4/28/2014	9:00-9:15 AM	Eleanor G. Hewitt Intermediate School	Back Parking Lot/Playground	H1, H2, H3, H4, H5, H6, H7, Special Needs Van	Ms. Nancy Dondero, Principal
05/13/2014	9:00 AM	Ringwood Christian School	Parking Lot of Church/School	RC1	Dr. Donna Furrey, Principal
4/16/2014	8:40 AM	Wanaque Elementary School	Side driveway of school	W70	Mr. Paul Stark, Teacher-in-Charge
05/29/2014	9:00 AM	Peter Cooper Elementary School	School Driveway	C2, C3, C4, C5, C6, S-10A/B, KDG Routes - C11, C12, PIE	Mr. Tim Johnson, Principal
04/17/2014	8:45-9:00 AM	Robert Erskine Elementary School	Top parking lot – AM Buses Lower Driveway – Kindergarten buses	E1, E2, E3, E4, E5, E6, Kindergarten Routes - E11, E12, MD/SPED Van	Ms. Janice Lopez, Principal
05/23/2014	8:10 AM	Windsor Learning Center	School Parking Lot	S40J	Deborah Fenning, Bus Driver

19. **WHEREAS**, NJSA 18A:21-2 and NJSA 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Ringwood Board of Education wishes to **deposit anticipated current year surplus** up to \$200,000 into the Capital Reserve account at year end, and

NOW THEREFORE BE IT RESOLVED by the Ringwood Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

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20. **WHEREAS**, NJAC 6A:23A-14.2 permits a Board of Education to establish a **Maintenance Reserve Account** to be used to implement required Maintenance of the school district's facilities.

WHEREAS, NJAC 6A:23A-14.3 permits a Board of Education to supplement a Maintenance Reserve Account through a transfer by Board resolution of any unanticipated revenue and/or unexpended line item appropriation amounts anticipated at year end,

WHEREAS, the Ringwood Board of Education wishes to deposit anticipated current year surplus up to **\$40,000** into the Maintenance Reserve Account at year end and,

NOW THEREFORE BE IT RESOLVED by the Ringwood Board of Education that it hereby authorizes the School Business Administrator to make the appropriate transfer consistent with all applicable laws and regulation.

21. Recommend the Board authorize the School Business Administrator to solicit bids for the installation of a Motorized Lift for the Robert Erskine School. The Motorized Lift is needed in order to satisfy **Action Item 1 in Office of Civil Rights (OCR) Case No. 02-14-1025**. Funds to cover the purchase and installation of the lift will be transferred from the Capital Reserve Account.
22. Approve the agreement with **Realtime Information Technology** to renew the *Realtime Student Information System*, effective July 1, 2014 – June 30, 2015, for an annual fee for the Student Information Basic System of \$13,750.00 as well as the Special Education Mgmt/IEP Writer at the rate of \$3,800, for a total of \$17,550.00.

G. General

1. APPROVAL OF WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES

RESOLVED, that the Ringwood Board of Education approves the following employees to attend the conferences/workshops which are being held on the dates and in the locations indicated below; and

WHEREAS, the attendance at stated functions was previously approved by the Superintendent of Schools as work related and within the scope of the work responsibilities of the attendees and the school district's professional developmental plan; and

WHEREAS, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent, and

WHEREAS, the travel and related expenses particular to attendance at these functions will be in compliance with state travel payment guidelines established by the Department of Treasury and the federal Office of Management and Budget;

THEREFORE BE IT RESOLVED, that upon the recommendation of the Ringwood Township Board of Education approves these attendances; and

THEREFORE, BE IT FURTHER RESOLVED, that the reimbursement of the related travel expenses shall be in accordance with the above-mentioned guidelines:

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EMPLOYEE NAME	WORKSHOP DATE	WORKSHOP NAME	WORKSHOP LOCATION	Reg. \$	Lodging \$	Travel \$ (mileage, tolls and parking)	Meals \$	Est. Total \$
Gay, E.	6/25/14	G&T Coordinators and Supervisors Workshop	Hillsborough, NJ	-0-	-0-	32.86	-0-	32.86
Guthrie, D.	7/8-11/14	Train the School Bus Driver Trainer	Momouth Junction, NJ	479.00	-0-	158.57	-0-	637.57
Walsh, C.	6-24-14	Anxiety Techniques that Really Work	Parsippany, NJ	199.99	-0-	8.92	-0-	208.91

* Depending on availability, "sub pay" can be \$80 to \$246 for the school day.

2. Approve to **support** the summary of all **actions** recommended by the Superintendent of Schools, School Administrator, Anti-Bullying Specialist and the School Climate Team resulting **from the HIB incident** listed.

R11-13

R12-13

3. Approve the submission of the **2014-2015 (FY2015) No Child Left Behind (NCLB) Grant Application** to the N.J. Department of Education and also approve the acceptance of the grant funds listed upon the subsequent approval of the 2014-2015 application by the N.J. Department of Education.

Title IA	\$60,090
Title IIA	<u>\$24,219</u>
Total	\$84,309

Title III \$2,563 *

*We are not accepting Title III grant funds since we would have to be part of a consortium in order to accept Title III funds.

4. Approve the submission of the **2014-2015 (FY2015) IDEA Grant Application** to the N.J. Department of Education and also approve the acceptance of the grant funds listed upon the subsequent approval of the 2014-2015 application by the N.J. Department of Education.

IDEA Part B Basic	Public	\$280,282
	Non-Public	<u>39,636</u>
	Total Basic	319,918

Pre-School \$ 13,521

5. Approve, with regret, the **acceptance of the resignation** of Richard P. Cuneo, Ringwood Board of Education Trustee, effective May 30, 2014.

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H. Policy

IX. OLD BUSINESS

A. Mandatory Direct Deposit

X. NEW BUSINESS

XI. PUBLIC PARTICIPATION II – maximum of thirty (30) minutes – 3 minutes per participant

XII. EXECUTIVE SESSION II – maximum of sixty (60) minutes, if needed: no action will be taken.

XIII. ADJOURNMENT