# Fifth Annual Symposium on Nephrogenic Systemic Fibrosis and Allied Systemic Fibrosing Disorders

# May 20-21, 2011

# POSTER/ABSTRACT GUIDELINES

#### **IMPORTANT**:

### Please read all instructions carefully and see sample abstract format provided on page 2.

The purpose of these procedures is to insure that all abstracts received will be reproduced exactly as provided. Up to six submitted abstracts will be considered for oral presentations. All submissions will be considered for poster presentations.

Abstracts and posters submitted at other meetings are eligible provided they have not been previously published.

## Instructions:

- 1. The abstract must be prepared in **WORD format only.** Files of any other format are not accepted and will be returned to you.
- 2. Length of abstract must not exceed one paragraph (250 words).
- 3. Use Arial 10 point font.
  - a. Title of abstract must be bold, and in CAPS (all upper-case letters) only.
  - b. Type authors' names and initials in upper and lower case letters and underline the name of the presenting author. The institution, city and state/country are to be in upper and lower case letters, as well. (Do not include the street address).
  - c. Text of body should be single-spaced, justified.
- 4. Use standard abbreviations. Place a special or unusual abbreviation in parentheses after the full word, the first time it appears.
- 5. At the bottom of the abstract, please include the name of the conference, as well as **complete contact information for the presenting author**.
- 6. Save file as presenting author's last name. For example, if the presenting author's last name is Smith, save Word document as "Smith.doc"

#### How to Submit:

- 1. Email your abstract as a WORD attachment to: carol.hribko@yale.edu
- 2. The words **Abstract Submission** must be typed in the subject line. You will receive an automatic email reply as receipt of your abstract submission. After your abstract has been reviewed, you will then receive additional information by email on how to proceed with preparing for the conference.
- 3. Deadline for poster and abstract submission is Sunday April 1, 2011

Contact Information for the meeting Deborah.dunn@yale.edu 203-785-4578 Contact Information for abstract submissions Carol.Hribko@yale.edu 203-785-3524

See sample abstract submission on page 2.

# SAMPLE ABSTRACT SUBMISSION

## TITLE OF ABSTRACT

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## PLEASE SPECIFY (ORAL ONLY/POSTER ONLY/BOTH ORAL AND POSTER)

## (NOTE: ONLY SIX ORAL PRESENTATION SPOTS ARE AVAILABLE THIS YEAR)

Conference: Fifth Annual Symposium on Nephrogenic Systemic Fibrosis and Allied Systemic Fibrosing Disorders May 20-21, 2011

#### **Presenting Author Contact Information:**

- 1. Name of Presenting Author
- 2. Degree
- 3. Organization
- 4. Full Street Address
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