



# Employment Application Form (CE)



Please print neatly and clearly.

## Personal Information

\_\_\_\_\_ Last Name                      \_\_\_\_\_ First Name                      \_\_\_\_\_ Middle Initial

\_\_\_\_\_ Street Address                      \_\_\_\_\_ City                      \_\_\_\_\_ State                      \_\_\_\_\_ Zip \_\_\_\_\_

( ) \_\_\_\_\_ - \_\_\_\_\_ ( ) \_\_\_\_\_ - \_\_\_\_\_ \_\_\_\_\_ E-mail Address

\_\_\_\_\_ Social Security Number                      \_\_\_\_\_ Birthday

Position applying for: \_\_\_\_\_

\_\_\_\_\_

If hired, would you have a reliable means of transportation to and from work? .....  Yes  No

Are you at least 18 years old? (If under 18, hire is subject to verification that you are of minimum legal age.) .....  Yes  No

If hired, can you present evidence of your U.S. citizenship or proof of your legal right to live and work in this country? .....  Yes  No

Are you able to perform the essential functions of the job for which you are applying, either with or without reasonable accommodation? .....  Yes  No

If no, describe the functions that cannot be performed.

\_\_\_\_\_

(Note: We comply with the ADA and consider reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions. Hire may be subject to passing a medical examination, and to skill and agility tests.)

Have you ever been convicted of a criminal offense (felony or serious misdemeanor)? (Misdemeanor convictions for marijuana-related offenses that are more than two years old need not be listed.) .....  Yes  No

If yes, state the nature of the crime(s), when and where convicted, and disposition of the case.

\_\_\_\_\_

(Note: No applicant will be denied employment solely on the grounds of conviction of a criminal offense. The nature of the offense, the date of the offense, the surrounding circumstances and the relevance of the offense to the position(s) applied for may, however, be considered.)

If hired, you will be required to wear a uniform shirt/jacket along with khaki pants that you must provide. There will be a replacement fee if you are unable to return the items after your employment. Are you able to comply with the uniform standards?  Yes  No

Please provide your MALE shirt size: \_\_\_\_\_



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## Education Information

	School Name, City, and State	Course of Study/Major	Graduated	Degree Received
High School			Yes [ ] No [ ]	
College			Yes [ ] No [ ]	
Other			Yes [ ] No [ ]	

## Employment History

List all work experience beginning with your **current or most recent position** or attach a resume.

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Company Name \_\_\_\_\_ Employed from \_\_\_\_\_ to \_\_\_\_\_  
 Address (Street, Address City, State, Zip) \_\_\_\_\_  
 Name & Title of Immediate Supervisor \_\_\_\_\_ Telephone \_\_\_\_\_  
 Your Title \_\_\_\_\_ Reason for leaving \_\_\_\_\_  
 Description of Responsibilities \_\_\_\_\_

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Company Name \_\_\_\_\_ Employed from \_\_\_\_\_ to \_\_\_\_\_  
 Address(Street, Address City, State, Zip) \_\_\_\_\_  
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Company Name \_\_\_\_\_ Employed from \_\_\_\_\_ to \_\_\_\_\_  
 Address (Street, Address City, State, Zip) \_\_\_\_\_  
 Name & Title of Immediate Supervisor \_\_\_\_\_ Telephone \_\_\_\_\_  
 Your Title \_\_\_\_\_ Reason for leaving \_\_\_\_\_  
 Description of Responsibilities \_\_\_\_\_

## Professional References

Name	Phone	E-mail Address	Occupation	Relationship to Applicant

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**Please Read Carefully, Initial Each Paragraph and Sign Below**

\_\_\_\_\_ I hereby certify that I have not knowingly withheld any information that might adversely affect my  
Initials chances for employment and that the answers given by me are true and correct to the best of my knowledge. I  
further certify that I, the undersigned applicant, have personally completed this application. I understand that any  
omission or misstatement of material fact on this application or on any document used to secure employment  
shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the  
time elapsed before discovery.

\_\_\_\_\_ I hereby authorize International Culture Exchange Group to thoroughly investigate my references, work record,  
Initials education and other matters related to my suitability for employment and, further, authorize the references I have  
listed to disclose to the company any and all letters, reports and other information related to my work records,  
without giving me prior notice of such disclosure. In addition, I hereby release the Company, my former  
employers and all other persons, corporations, partnerships and associations from any and all claims, demands or  
liabilities arising out of or in any way related to such investigation or disclosure.

\_\_\_\_\_ I understand that nothing contained in the application, or conveyed during any interview which may  
Initials be granted or during my employment, if hired, is intended to create an employment contract between me and the  
Company. In addition, I understand and agree that if I am employed, my employment is for no definite or  
determinable period and may be terminated at any time, with or without prior notice, at the option of either  
myself or the Company, and that no promises or representations contrary to the foregoing are binding on the  
company unless made in writing and signed by me and the Company's designated representative.

\_\_\_\_\_ I understand that a background check will be performed. Should a search of public records (including records  
Initials documenting an arrest, indictment, conviction, civil judicial action, tax lien or outstanding judgment) be  
conducted by internal personnel employed by the Company, I am entitled to copies of any such public records  
obtained by the Company unless I mark the check box below. If I am not hired as a result of such information,  
I am entitled to a copy of any such records even though I have checked the box below.

I waive receipt of a copy of any public record described in the paragraph above.

\_\_\_\_\_ I understand that due to the nature of the Global Winter Wonderland, holidays will be considered normal operating  
Initials days and that I will not be compensated time and a half for each holiday worked.

I certify that the facts set forth in this application for employment are true and complete to the best of my knowledge. I understand that if I am employed, false statements on this application shall be considered sufficient cause for dismissal. This company is hereby authorized to make any investigations of my prior educational and employment history. I understand that employment at this company is "at will," which means that either I or this company can terminate the employment relationship at any time, with or without prior notice, and for any reason not prohibited by statute. All employment will continue on that basis.

\_\_\_\_\_ Date

\_\_\_\_\_ Applicant's Signature