

CCIS Study Abroad Application Confidential Recommendation Form

Instructions

As part of the CCIS study abroad application, students are required to supply two (for most programs) letters of recommendation. Please fill out this form based on your relationship with the student. The form will be submitted to the same location as the rest of the student's application: either their on-campus study abroad advisor or the CCIS program sponsor¹. Ask your student for the recipient's contact information. **This PDF form can be saved, but you must use Adobe Reader. Do not fill out the form within a web browser or any other program.**

I. Student/Evaluator Information

Name of applicant

Applicant's date of request (*mm/dd/yyyy*)

CCIS program (*city, country—host institution*)

Evaluator's full name

CCIS sponsor

Position

II. Student Evaluation

1. Basis and extent of your acquaintance with the applicant.

2. Please indicate the applicant's academic attributes. You may elaborate in the additional comments section on the next page, if necessary.

	Excellent	Good	Fair	Poor	No opportunity to observe
Competence in major/specialization	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Academic interest and motivation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Capacity for independent study	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to express thoughts in speech/writing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Reliability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

¹ The program sponsor can be identified in the program listing in the CCIS programs catalog under the program title or on the "Apply Now" tab on the program's page on the CCIS website.

CCIS Study Abroad Application: Confidential Recommendation Form



3. Please evaluate the applicant's suitability for program participation. You may elaborate in the comments section as necessary.

	Excellent	Good	Fair	Poor	No opportunity to observe
Ability to adapt to new or unstructured circumstances	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Self-reliance/independence	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to relate well to others	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Emotional stability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Integrity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

4. Please state frankly your opinion of this candidate's chances for success (both academic and non-academic) in a study abroad program. Keep in mind the following: academic/personal suitability for study abroad; how an international experience may benefit the applicant, both academically and personally; and strengths that you believe the applicant might bring to such an experience.

III. Signature

Evaluator's typed name as signature

Date (mm/dd/yyyy)

Position/title

Telephone number

Office address