



Force Account Invoice for Labor – Standard Calculation



Prepared by Date Project Name (Section) Contract No.

Reviewed by (at PM office) Date Contractor Period of Work TO Extra Work Order No.

Subcontractor (if applicable)

Labor			Dates																								Total Hours (1)	Hourly Rate (2)	\$Amt Col 1 x Col 2
Name of Employee	Craft	Group No.	Month	Day																									
1			OT																										
			ST																										
2			OT																										
			ST																										
3			OT																										
			ST																										
4			OT																										
			ST																										
5			OT																										
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10			OT																										
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11			OT																										
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12			OT																										
			ST																										

Standard Calculation - The hourly amount paid to the Contractor for each employee engaged on force account work will be two times the actual base hourly wage (excluding fringe benefits, vacation and all other direct or indirect costs including subsistence paid to the employee for the following two situations:

Total for Labor	
Total Due (total for Labor x 2)	

For work under Extra Work Order up to an accumulated total value for labor under that order of \$10,000, or

For workers whose work class has an industrial accident insurance rate of 25% or less as determined by the national Council on Compensation Insurance (NCCI) for the assigned risk pool for the appropriate work class.

REMARKS

Submit the Original to Project Manager.