

Career Technical Education

CERTIFIED NURSE ASSISTANT/HOME HEALTH PROGRAM

POLICY SHEET

The purpose of this program is to prepare students for successful completion of the California State Competency Evaluation required for Certified Nurse Assistant, and entry level positions in health care. The course includes classroom theory and clinical practice in a skilled nursing facility.

ATTENDANCE POLICY:

Students must meet the minimum number of attendance hours required by the State of California, Department of Health Services. The DHS will not issue a CNA certificate if attendance requirements are not met. Any part of the day not in class will be recorded as a partial absence. Students are expected to be on time, and notify the instructor if they are going to be late or absent. **Skills are built one upon the other. Regular attendance is required. Any absence or tardiness may result in dismissal from the program.**

COMPETENCIES: Students must meet all competencies required by the State and Federal government, and the class curriculum.

EVALUATION: Students will be evaluated on the following:

- Satisfactory completion of required assignments in theory and clinical training
- Satisfactory demonstration of student awareness of the physical, psychological and emotional needs of the individual patient.
- Demonstration of understanding and performance of safety principles and infection control, and their significance for the patient, student, and staff members.
- A professional attitude and interaction with instructors, employees of the training facility, and other students is expected.

DRESS CODE: Uniforms and shoes must be clean and well fitting

- Burgundy, full-length nursing/scrub pants - No jeans.
- Burgundy nursing/scrub uniform tops. No T-shirts or turtlenecks visible under uniforms. No lab coats.
- Slips and nylons without runs are required with a dress uniform (No knee-highs or socks)

- All-white, closed, clean, shoes are required
- Hair must be pulled back and up off the collar. No gum in clinical area.
- A name tag will be worn during all patient contact
- A watch, post earrings, wedding and engagement rings may be worn
- For the patient's comfort, no perfume, colognes, scented lotion, or strong after shave
- Fingernails must be trimmed short, nail polish in good repair. No artificial nails.

Important:

- Please turn OFF cell phone ringers and pagers during lecture
- Do not come to class when you are ill. You cannot be with patients.
- If you are pregnant, it is your responsibility to bring a release from a medical doctor allowing you to participate in the CNA program. **This class involves lifting and turning heavy patients.**
- Cheating in any form will not be tolerated
- Dress code must be followed. Failure to do so will result in dismissal from the clinical area. Bring your nametag on clinical days.
- Failure to follow safety requirements may result in immediate dismissal from the program.

Grievance Policy:

- Students who are concerned with their performance should schedule an appointment with the instructor to discuss their concerns.
- If the problem is not resolved with the instructor, the matter may be discussed with the program coordinator at Chula Vista Adult School.

10/09

I have read, understand, and agree to follow, the policies outlined in this policy sheet

Signature of Student

Date