

AUTO EXPRESS VEHICLE APPRAISAL FORM

**Auto
EXPRESS**

Garage/vendor contacts

Garage: _____
Salesperson name: _____
Telephone number: _____
E-mail address: _____

Vehicle details

Make: _____ Mileage: _____
Model: _____ Reg number: _____
Trim: _____ Date of registration: _____
Engine size/output: _____ Previous owners: _____
Transmission: _____ Road tax band/cost: _____

Essentials (tick when checked)

- ☐ Chassis/engine numbers match paperwork
- ☐ Spare key present
- ☐ Key code (if applicable)
- ☐ Radio code (if applicable)
- ☐ Dash warning lights extinguish on start-up

NOTES: _____

Paperwork (tick when checked)

- ☐ V5C logbook
- ☐ Valid MoT certificate
- ☐ Stamped service book
- ☐ Old bills/receipts
- ☐ History check certificate
- ☐ Timing belt change due.....

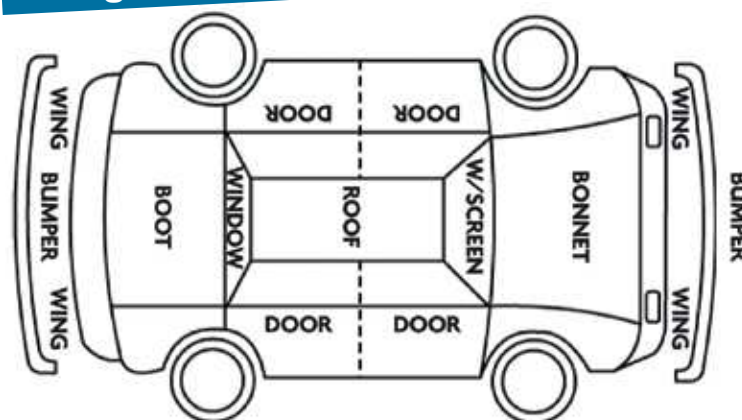
NOTES: _____

Equipment count (tick if fitted; check if possible)

- ☐ ABS
- ☐ Air-con/climate control
- ☐ Alloy wheels
- ☐ Automatic wipers/lights
- ☐ Auxiliary input
- ☐ Alarm/immobiliser
- ☐ Bluetooth connectivity
- ☐ CD (player/autochanger)
- ☐ Central locking (remote/keyless)
- ☐ Cruise control
- ☐ Electric front windows
- ☐ Electric/heated door mirrors
- ☐ Electric seats
- ☐ Electric rear windows
- ☐ ESP (stability control)
- ☐ Front foglamps
- ☐ Heated seats
- ☐ Heated windscreen
- ☐ Leather upholstery
- ☐ Parking sensors (front/rear)
- ☐ Sat-nav (with CD, if applicable)
- ☐ Side airbags
- ☐ Sunroof
- ☐ Traction control
- ☐ Toolkit/jack
- ☐ Towbar

NOTES: _____

Damage checklist



Outside:	Damage?
Aerial	Yes No
Bodywork	Yes No
Bumpers/plastic trim	Yes No
Alloy wheels/wheel trims	Yes No
Windscreen	Yes No
Lights front/rear	Yes No

COMMENTS: _____

Inside:	Damage?
Floor mats	Yes No
Heater/air-con	Yes No
Handbook	Yes No
Fabric/upholstery	Yes No
Roof lining	Yes No

COMMENTS: _____

Electrics:	Damage?
Windows/mirrors	Yes No
Central locking	Yes No
Parking sensors	Yes No
Seats	Yes No
Stereo/speakers	Yes No

COMMENTS: _____

In the boot:	Damage?
Legal spare wheel	Yes No
Parcel shelf/load cover	Yes No
Towing eye	Yes No
Locking wheelnut key	Yes No

COMMENTS: _____

On the test drive:	Condition?
Gearbox	Good Bad
Brakes	Good Bad
Clutch operation	Good Bad

COMMENTS: _____

Tyre condition:	Tread legal?
Left front	Yes No
Left rear	Yes No
Right front	Yes No
Right rear	Yes No

COMMENTS: _____

Money matters: The deal

Date: _____
Price: £ _____
Road tax: £ _____
Cost to extend warranty: £ _____
Less discount/part-exchange allowance: £ _____
Cost to change: £ _____