

2015 RLB RCP

EMPLOYEE EXCELLENCE AWARDS



NOMINATION FORM YOUNG ACHIEVER AWARD

Nominations open **1 June 2015** > Nominations close **17 July 2015**

The Young Achiever Award recognises an employee aged 30 and under who has created an outstanding achievement for RLB or RCP.

SECTION A

Who is being nominated for this award?

Full name	<input type="text"/>
Job title	<input type="text"/>
Phone number	<input type="text"/>
Email	<input type="text"/>
Office address	<input type="text"/>
Director name	<input type="text"/>
Director phone number	<input type="text"/>
Director email	<input type="text"/>

Who is submitting the application? (e.g. self, colleague, manager)

Full name	<input type="text"/>
Job title	<input type="text"/>
Company name	<input type="text"/>
Phone number	<input type="text"/>
Email	<input type="text"/>
Office / site address	<input type="text"/>
Business relationship to nominee if you are the nominator	<input type="text"/>

SECTION B

Completing the application

When completing your application, ensure to explain the same way you would to a person who doesn't know anything about the business or your industry. The judging panel may not be familiar with your role.

Please answer the following questions as part of the nomination application:

- 100 word summary of nominee's achievements
- 1,000 word max justification on why the nomination should be selected as the winner

Supporting documents to provided in PDF format.

Please note: Nominee refers to yourself or the person you have chosen to nominate.

Ensure to consider the following criteria:

- Innovative thinking or practices to drive tangible business benefits or outcomes
- A proactive approach within or outside the work context
- Demonstration of living the RLB values of people, industry, community, environment, customers, suppliers and shareholders or the RCP values of integrity, service excellence, client focus and determination to succeed
- Achievement that supports one or more of these guiding principles
- Positive independent stakeholder endorsement

SECTION C

Attachments

Please include any relevant photos or supporting documentation, either by pasting it into this form or by attaching it in the email with your submission (PDF preferred). The length of your submission including attachments must not exceed ten pages.

Checklist

Before submitting your application, be sure to read the following and mark with a ✓. If any of these items are outstanding your application will not be accepted.

Have I completed the answers fully in Section B of the nomination application?	<input type="checkbox"/>
Have I referred to the criteria in my answers?	<input type="checkbox"/>
Have I provided supporting photos, documents or other material by pasting it into this form or attaching to the email (PDF preferred, maximum ten pages total incl. application form)?	<input type="checkbox"/>
Have I received endorsements by local directors?	<input type="checkbox"/>
Have I completed the nomination form in Sections A, B & C?	<input type="checkbox"/>

Submitting your nomination application

Email your completed nomination form together with your supporting documents (PDF preferred) to awards@au.rlb.com by 17 July 2015.