

Statutory Declaration

I *[Full Name]* of *[Address]* in the Australian Capital Territory *[Occupation]* make the following declaration under the *Statutory Declarations Act 1959*: -

[Set out matter declared to in numbered paragraphs]

1.

I understand that a person who intentionally makes a false statement in a statutory declaration is guilty of an offence under section 11 of the *Statutory Declarations Act 1959*¹, and I believe that the statements in this declaration are true in every particular.

.....*[Signature of person making the declaration]*

Declared at *[place]* on *[day]* of *[month]* 20 *[year]*

Before me,*[Signature of person before whom the declaration is made]* *[Full name]* *[address]* and *[qualification*²*]* of person before whom the declaration is made (in *printed letters*)

¹ See Note 1

² Choose from list in Note 2

Note 1 – A person must not intentionally make a false statement in a statutory declaration. Penalty Imprisonment for 4 years.

Note 2 – List of persons qualified to be a witness:

A statutory declaration under the *Statutory Declarations Act 1959 (as amended)* (“the Act”) may be made only before:

1. a person who is currently licensed or registered under a law to practise in one of the following occupations
 - a. Chiropractor
 - b. Dentist
 - c. Legal practitioner
 - d. Medical practitioner
 - e. Nurse
 - f. Optometrist
 - g. Patent attorney
 - h. Pharmacist
 - i. Physiotherapist
 - j. Psychologist
 - k. Trade marks attorney
 - l. Veterinary surgeon
2. a person who is enrolled on the roll of the Supreme Court of a State or Territory, or the High Court of Australia, as a legal practitioner (however described); or
3. a person who is in the following list;
 - m. Agent of the **Australian Postal Corporation** who is in charge of an office supplying postal services to the public;
 - n. Australian Consular Officer or Australian Diplomatic Officer (within the meaning of the *Consular Fees Act 1955*);
 - o. Bailiff;
 - p. Bank officer with 5 or more continuous years of service;
 - q. Building society officer with 5 or more years of continuous service;
 - r. Chief executive officer of a Commonwealth court;
 - s. Clerk of a court;
 - t. Commissioner for Affidavits;
 - u. Commissioner for Declarations;
 - v. Credit union officer with 5 or more years of continuous service ;
 - w. Employee of the **Australian Trade Commission** who is:
 - i. in a country or place outside Australia; AND
 - ii. authorised under paragraph 3 (d) of the *Consular Fees Act 1955*; AND
 - iii. exercising his or her function in that place;
 - x. Employee of the Commonwealth who is:
 - i. in a country or place outside Australia; AND
 - ii. authorised under paragraph 3 (c) of the *Consular Fees Act 1955*; AND
 - iii. exercising his or her function in that place;
 - y. Fellow of the **National Tax Accountants' Association**;
 - z. Finance company officer with 5 or more years of continuous service;
 - aa. Holder of a statutory office not specified in another item in this list;
 - bb. Judge of a court;
 - cc. Justice of the Peace;
 - dd. Magistrate;
 - ee. Marriage celebrant registered under Subdivision C of Division 1 of Part IV of the *Marriage Act 1961*;
 - ff. Master of a court;
 - gg. Member of **Chartered Secretaries Australia**;
 - hh. Member of **Engineers Australia**, other than at the grade of student;
 - ii. Member of the **Association of Taxation and Management Accountants**;
 - jj. Member of the **Australian Defence Force** who is:
 - i. an officer; OR
 - ii. a non-commissioned officer within the meaning of the *Defence Force Discipline Act 1982* with 5 or more years of continuous service; OR
 - iii. a warrant officer within the meaning of that Act;
 - kk. Member of the **Institute of Chartered Accountants in Australia**, the **Australian Society of Certified Practising Accountants** or the **National Institute of Accountants**;
 - ll. Member of Parliament of the Commonwealth;
 - mm. Member of Parliament of a State;
 - nn. Member of a Territory legislature;
 - oo. Member of a local government authority of a State or Territory;
 - pp. Minister of religion registered under Subdivision A of Division 1 of Part IV of the *Marriage Act 1961*;
 - qq. Notary public;

- rr. Permanent employee of the **Australian Postal Corporation** with 5 or more years of continuous service who is employed in an office supplying postal services to the public
- ss. Permanent employee of:
 - i. the Commonwealth or a Commonwealth authority; or
 - ii. a State or Territory or a State or Territory authority; or
 - iii. a local government authority;with 5 or more years of continuous service who is not specified in another item in this list;
- tt. Person before whom a statutory declaration may be made under the law of the State or Territory in which the declaration is made;
- uu. Police officer;
- vv. Registrar, or Deputy Registrar, of a court Senior Executive Service employee of:
 - i. the Commonwealth or a Commonwealth authority; or
 - ii. a State or Territory or a State or Territory authority;
- ww. Sheriff;
- xx. Sheriff's officer;
- yy. Teacher employed on a full-time basis at a school or tertiary education institution