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[www.caldive.com](http://www.caldive.com)

March 8, 2012

RE: SEMS (Safety & Environmental Management System)  
Subcontractor Bridging Document

To Whom It May Concern:

Beginning on November 15, 2011, new federal law, 30 CFR 250, Subpart S – Safety & Environmental Management System (SEMS), requires that certain safety and environmental requirements be met by operators, contractors and subcontractors working on the Outer Continental Shelf (OCS). SEMS is a systematic, comprehensive strategy for (i) protecting the health and safety of workers on the OCS and the public, and (ii) safeguarding the environment. The entire 30 CFR 250 can be found at <http://www.gpoaccess.gov/cfr/index.html>

Attached to this letter is Cal Dive Offshore Contractors, Inc.'s Subcontractor Bridging Agreement, which details Cal Dive's requirements of its Subcontractors according to SEMS. Please review and execute the agreement at your earliest possible convenience. After executing, please forward a copy of the agreement via email to [toverland@caldive.com](mailto:toverland@caldive.com). Upon having the agreement fully executed, a copy will be returned to you for your files.

If you have any questions regarding this matter, please feel free to contact Terry Overland, EHS General Manager, by email at the address indicated above or by phone at 713-243-2780.

We look forward to a continued prosperous and safe working relationship with your company.

Regards,

Jarrard Broussard  
Vice President, EHS  
Cal Dive Offshore Contractors, Inc.

Jb/to  
Attachments (1)

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**Cal Dive Offshore Contractors, Inc.**  
**Subcontractor SEMS Bridging Agreement**

This Agreement is made by and between Cal Dive Offshore Contractors, Inc. ("Contractor") and \_\_\_\_\_ ("Subcontractor").

**Subcontractor agrees to and certifies the following:**

Subcontractor will familiarize itself with the requirements set forth in 30 CFR 250, Subpart S – Safety and Environmental Management Systems (<http://www.gpoaccess.gov/cfr/index.html>).

All Subcontractor personnel performing work for Contractor will have the skills and knowledge to perform their assigned duties in a safe and environmentally sound manner.

All Subcontractor personnel performing work for Contractor will have been trained to perform their work in a safe and environmentally sound manner.

All Subcontractor personnel performing work for Contractor will undergo periodic re-training to ensure that there is an adequate retention of the skills and knowledge required to perform their assigned duties in a safe and environmentally sound manner.

All activities performed by Subcontractor will be conducted in accordance with the requirements of Contractor's Safe Work Practices (SWP).

Subcontractor will have a written SWP policy, materially consistent with Contractor's SWP policy, for all work being performed to help minimize the risk to personnel and the environment.

Subcontractor will communicate all identified hazards to all appropriate personnel (including personnel of Subcontractor and Contractor) prior to performing any activities for Contractor.

Subcontractor will have written operating procedures for all critical equipment operated and maintained by Subcontractor to ensure the safe operation of such equipment.

Subcontractor will periodically review their written operating procedures for critical equipment to ensure that they reflect actual procedures and conditions.

Subcontractor will develop and implement written Management of Change procedures for modifications associated with:

- Equipment
- Operating procedures
- Personnel changes (crew/shift changes)
- Materials
- Operating conditions

Subcontractor will develop and implement a mechanical integrity program for any critical equipment operated and maintained by Subcontractor to include (as applicable):

- Design, fabrication, installation, testing, calibration & inspection criteria and limits

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- The basis for maintenance (manufacturer's recommendation, industry standards, etc.)
- A quality assurance program to ensure the mechanical integrity and safe operation of the equipment

All documents required under Regulation API RP 75 will be maintained in an orderly manner, will be readily identifiable, retrievable and legible, and will be available for review upon request by Contractor, authorized personnel of Contractor's client or regulatory authorities. Examples of such documentation include, but are not limited to:

- SWP Policies
- Training records
- Certifications for specialty work, as applicable
- Injury and illness reports
- JSAs
- Equipment operating procedures
- Preventative maintenance records

Subcontractor will report all Subcontractor personnel injury and illness to all relevant parties, to be determined by Contractor on a project-by-project basis.

Subcontractor will maintain a personnel injury and illness log related to illness and/or injury sustained while performing work for Contractor.

**Contractor agrees to and certifies the following:**

Contractor will provide to Subcontractor a copy of Contractor's SWP policy and a copy of its client company's SEMS prior to commencement of work by Subcontractor.

Contractor will provide to Subcontractor all relevant permits that create a regulatory obligation for compliance by Subcontractor's personnel (i.e. NPDES permits).

Contractor will complete a Subcontractor safety and environmental evaluation prior to commencement of work by Subcontractor.

Contractor will provide Subcontractor with appropriate site-specific safety, environmental and emergency response and evacuation information and orientation prior to commencement of work by Subcontractor (i.e. Stop Work Authority, Person in Charge, Ultimate Work Authority).

This agreement is made by and between **Cal Dive Offshore Contractors, Inc.**, Contractor, and \_\_\_\_\_, Subcontractor, in conformance with 30CFR250 Subpart S (the SEMS rule). By our signatures, we affirm and endorse the content of this Bridging Agreement.

**CAL DIVE OFFSHORE CONTRACTORS, INC.**

**<SUBCONTRACTOR>**

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_