



## INTERNATIONAL BUSINESS TRAINING COURSES 2015

### TRAINING COURSES TO HELP YOU AND YOUR BUSINESS

**Tuesday 23 June 2015** – Export Documents

**Tuesday 30 June 2015** – Export Services

**Monday 21 September 2015** – International VAT

**Tuesday 17 November 2015** – Export Documents

**Tuesday 1 December 2015** – Letters of Credit

#### Export Documents

Tuesday 23 June 2015, 9.00am - 4.30pm

London Chamber of Commerce and Industry (LCCI), 33 Queen Street, London EC4R 1AP

Tuesday 17 November 2015, 9.00am - 4.30pm

Etc. venue Marble Arch, 86 Edgware Road, London W2 2EA

This one day course explains all the key documentation requirements when shipping products globally. Ideal for all levels from new to experienced exporters, the course content is constantly updated to ensure key elements can be easily implemented into most business systems, to ensure a more effective export process.

#### Export Services

Tuesday 30 June 2015, 9.00am - 4.30pm

London Chamber of Commerce and Industry (LCCI), 33 Queen Street, London EC4R 1AP

This new one day course addresses the issues of exporting services. The course highlights legal, operational and commercial implications and why it is so important to understand these processes to help develop a successful and profitable global business.

**This course is CPD Accredited and attendees awards 10 CPD points on completion.**

#### Letters of Credit

Tuesday 1 December 2015, 9.00am - 4.30pm

Etc. venue Marble Arch, 86 Edgware Road, London W2 2EA

A one day practical workshop aimed at exporting companies which regularly receive or handle Letters of Credit (L/Cs). The session will help companies to negotiate the most favourable terms to be incorporated within L/Cs, as well as to reduce the risks and costs associated with presenting discrepant documents to the bank.

#### VAT on International Transactions

Monday 21 September 2015, 9.00am - 4.30pm

London Chamber of Commerce and Industry (LCCI), 33 Queen Street, London EC4R 1AP

This course gives those dealing with VAT at an international level the chance to gain further insight into the often confusing subject of VAT and cross-border transactions. The course will lead to more efficient handling of international VAT within your organisation, reducing the risks of fines and penalties.

#### In-house Training

If you are seeking to train a number of staff and would prefer a bespoke course held at your premises, we can arrange for our trainers to come to you. Our trainers are experts in international trade, so they can offer courses in a wide range of subjects.

