



RECENT  
PASSPORT  
SIZE  
PHOTOGRAPH

Application for the post of

Application No.

Full Name

☐ Male ☐ Female

PERSONAL DETAILS

Father's Name

Profession

Place of Work

Tel.

Mother's Name

Profession

Place of Work

Tel.

Spouse's Name

Profession

Place of Work

Tel.

Date of Birth

Age on next birthday

Nationality

Mother Tongue

Language commonly spoken at home

Local Address

Pin

E-mail

Tel.

Mobile

Permanent Address

Pin

Family Status

☐ Married

☐ Unmarried

☐ Divorced

☐ Separated

Children's Names	Age	Sex	Name of the Institution <i>(if studying)</i>

Have you any dependants?   ☐ Yes   ☐ No.   If yes, please indicate name, relationship and age

Name of Dependant(s)	Relationship	Age

List any major illness, if any

Physical disability, if any

Have you been arrested, indicted, or summoned to court as a defendant in criminal proceedings or convicted, fined or imprisoned for violation of law?   ☐ Yes   ☐ No. If yes, please give full particulars:

QUALIFICATIONS

Academic & Professional Qualification(s) *(Attested copies of certificate(s) to be attached)*

Examinations passed <i>(beginning from High School / Higher Sec. Exam)</i>	Subjects	Name of School / College	% Marks & Div.	Board / University	Medium of Instruction	External or Regular Student	Year

Name of institution where you trained as a teacher

From

To

Participation in Summer Institutes, Orientation Courses, Workshops, Seminars, In-service Training, etc. *(use separate sheet if necessary).*

Name of the Course	Institution / Organisation & Place	Period : From - To	Duration

List any paper(s) published by you, any honour, awards, etc., received

Language proficiency:

Language	Reading	Writing	Speaking

EXPERIENCE

Total number of years of teaching experience

Experience in recognised schools (Attested copies of certificates(s) from the Head of the Institution should be attached)

Name of the Institution	Period: From - To	Duration	Classes and Subject taught		Medium of Instruction
			Classes	Subject	

INTERESTS AND HOBBIES

Achievement in Games / Athletes / NCC / Scouting / Girl Guide etc. (Give details)

Interest in co-curricular activities: Give self-assessment of competency level on a 5-point scale in the brackets.  
(The highest number corresponds to the best).

☐ Community Work    ☐ Environmental Activities    ☐ Art    ☐ Dance    ☐ Dramatics    ☐ Recitation    ☐ Debate

Hobbies (please specify extent of proficiency / seriousness)

☐ Elocution    ☐ Music    ☐ Participation in Tours, Camps, etc.    ☐ Reading    ☐ Self Defence / Martial Arts

Which subject(s), besides the area of your specialisation, would you like to teach? Please mention them in order of preference:

Classes	Subjects	Medium of Instruction	Classes	Subjects	Medium of Instruction
Primary			Secondary (IX & X)		
Middle (VI-VII)			Senior Sec. (XI & XII)		

How much time are you willing to spare, beyond the formal school hours, for the following?

Remedial teaching	Teaching the gifted
Co-curricular activities	Tours / Picnics / Outings
Children’s personal / emotional problems	Any other, specify

ADDITIONAL INFORMATION

Places you have travelled to with purpose, duration and date:

Places Visited	Purpose	Duration & Date

On a separate sheet of paper, in your own handwriting and language, describe briefly:

(I) Three best things that you like in your own schooling-experience.

(II) Three worst things that happened to you during your own schooling.

(III) Two aspects of the Indian School System that you would like to correct urgently and how.

Any remarks you might like to make, thoughts you would like to share or views you would like to express. *(Please write in your own language. Use a separate sheet if you wish).*

Grade, salary and other emoluments currently / last drawn:

Grade	Basic Pay	Other Allowances	Total P.M.

Grade / Salary expectedIf selected, when can you join

References *(at least two)*: Certificates from persons not related to you are to be attached.

1.

Name

Professional Status

Address

Phone (R)

(O)

2.

Name

Professional Status

Address

Phone (R)

(O)

I certify that the information given by me in this application form is true, complete and correct to the best of my knowledge and belief. I understand that any misrepresentation or omission made herein, or in any other document submitted to the school renders me liable to termination or dismissal.

DatePlaceSignature of Candidate

FOR USE BY THE SCHOOL’S OFFICE

Attested copies of Degree / Diploma Certificates and Statement of Marks as specified below:

Attested copies of	High Sch. / Higher Sec.	B.A./B.Sc.	M.A./M.Sc.	B.Ed./M.Ed	Any Other / Experience Certificate
Certificates					
Statement of Marks					



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