

SAYDEL COMMUNITY SCHOOL DISTRICT
 5740 NE 14TH STREET
 DES MOINES, IA 50313

REGULAR BOARD MEETING MINUTES

6:00 P.M.

Saydel District Office Boardroom
 May 9, 2011

AGENDA

- I. Call the Meeting to Order – Meeting called to order at 6:00 P.M. by President Kirk Hartung.
 1. Roll Call – Brian Bowman, Paul Breitbarth, Buddy Hicks, Ray Livingston, Melissa Sassman, Kirk Hartung – all present. Joel Godwin- absent.
 2. Approve the Agenda – Motion to approve by Ray Livingston, seconded by Paul Breitbarth. Motion carried 6/0.

- II. Public Comments –

Tom Steinkamp, 340 NW 67th Place, voiced his concern about the Board approving a 4% raise for the teachers in 2011-12 when many other districts are settling at a lower percentage. Tom stated that he is the owner of a business in the District and his employees did not receive a raise last year because business was down, but they are getting a raise this year since business is up again. Tom said he questioned this increase in teacher salaries since the District recently approved closing a school to save money, and his notes show that the District will be out of money by 2012. He also thought that the District should have gone to arbitration to reach a lower settlement with the teachers. Tom questioned whether it was a conflict of interest for three of the Board members to vote on teacher raises when their spouses are employed by the District.

Board members thanked Tom for coming to the meeting to share his concerns. Brian Bowman assured Tom that he had asked about the appropriateness of voting on the recommendation since his wife is a teacher for the District. Dr. Van Gorp had previously checked with the District's legal counsel on this and confirmed that it was legal and appropriate for Board members to vote on the recommendation even if they had spouses who were employed by the District.

Dr. Van Gorp replied to Mr. Steinkamp's concerns:

 - The 4% raise was not a 4% raise in salary, but a 4.049% total package increase which includes increased costs in IPERS (required by recent legislation), increased health insurance premiums for a single health plan (increased 9.95%), a \$400 increase in each cell of the current salary schedule, and advancing each teacher on the salary schedule for their year of service to the District in 2010-11.
 - Currently Saydel has the lowest beginning teacher salary among the Raccoon River Conference Schools. Some modifications were made to the salary schedule that will insure that the beginning teacher salary in Saydel is comparable to the

Conference schools. The Administration believes this is an important issue with attracting and retaining new teachers.

- Arbitrators typically will rule based on this type of comparability data among school districts and also on a given district's ability to pay. The District currently has a healthy fund balance and unspent balance. The projected financial status for the District is that it will continue to have healthy balances until 2014, at these approved levels of expenditures. In the meantime, the District will need to continue to monitor the budget closely, and make annual modifications as needed, to insure that the general fund balances remain in a healthy range as recommended by the state in 2014.
- Dr. Van Gorp clarified that legal counsel had advised the District that it is not a conflict of interest for a Board member to vote on a recommendation such as salaries when the recommendation benefits a whole group or class of employees. If the recommendation was solely for the benefit of a Board member's spouse, then it would not be appropriate for the Board member to vote on that particular recommendation.

III. Board Reports

- Kirk Hartung noted that Saydel High School hosted a state music contest on Friday, May 6th. It was well attended, and many volunteers helped during the evening.
- Paul Breitbarth said he had helped with the scholarship interview process for the 27 applicants for Dollars for Scholars. Each applicant was asked to name the teacher during their elementary through high school years who had the biggest impact on him/her – it was great to see that this seemed to be difficult for many of the students since they had so many teachers come to mind!
- Paul had attended the Woodside Musical and said the students gave a good performance. He is pleased that they are given a lot of responsibility and then rise to those expectations.
- Paul also noted that this is the last night for track this season, and baseball and softball are not far away. Tennis and golf are also coming to the end of their seasons.
- Melissa Sassman wanted to remind everyone that the Board is hosting a reception in honor of Dr. Van Gorp's retirement on June 13, from 4:30 P.M. to 6:00 P.M. in the District Office Board Room with the Regular Board Meeting to follow.
- Brian Bowman reported that the Saydel Junior Basketball Program had 120 participants, both boys and girls, this past year in grades 3 to 6. They had Saturday morning camps where players learned the fundamentals. Following the four-week camps the participants played games on Saturday mornings at both Woodside and at the High School. Coaches Tig Johnson and Seth Ickowitz both helped, as did many volunteer parent coaches. Next January they are planning to host the first of an Annual Saydel Junior Basketball Tournament.

IV. Superintendent's Report

1. Successes and Recognition

- Dr. Van Gorp noted that this was School Board Appreciation Week. Each Board Member was given a certificate from the Iowa Association of School Boards and one from the Saydel Community Schools in honor and appreciation of their service.
- Adam Busch was introduced by Dr. Van Gorp as the Activities Director for the District starting July 1.

- Ryan Eidahl and Denny Weber applied for and received, on behalf of the District, a \$5,000 Betterment Grant from Polk County. This money will be used to replace smokeheads in our buildings.
 - Senior Chris Hartung was this year's recipient of the Governor's Award which is sponsored by the Iowa High School Athletic Association and Farm Bureau. He was one of 450 students from across the state. Congratulations, Chris!
2. Continuous School Improvement
- Norwoodville Elementary 5th grade students participated in Junior Achievement's Biztown in April. Before attending they prepared for their visit weeks in advance, i.e. learning how to write checks, electing a mayor and a judge, and selecting an occupation. The students were accompanied by Kathy Erickson, Carolyn McCauley, and Katie Elledge. A letter from Junior Achievement was sent to the school congratulating the students for their behavior and preparation.
 - Norwoodville Elementary School has been selected to receive a "Fresh Fruit and Vegetables" grant for the 2011-12 school year. Thank-you to Kathy Nervig, Director of Food Service, and Teri Burnett, Principal, for submitting the grant application which will provide daily snacks of fruits and vegetables for the 4th and 5th grade students.
 - Dr. Van Gorp noted that the invitations for the Board to attend Commencement and Senior Awards Night were placed on their desks tonight. She asked that they RSVP to either Jane or herself regarding their attendance at Graduation.
2. Board Meeting and Workshop Schedule- a detailed summary is attached to the back of each Board Meeting packet.

V. Discussion/Action Items

- A. Consent Agenda – Motion to approve by Buddy Hicks, seconded by Brian Bowman. Motion carried 6/0.
1. Minutes of Previous Meetings
 2. Bills for Payment
 3. Financial Reports
- B. Personnel – Motion to approve by Ray Livingston, seconded by Melissa Sassman. Motion carried 6/0.

1. Resignations/Terminations

Name	Position/Bldg.	Reason
Cindy Fell	Mock Trial Advisor	Personal
Kelly Ugolini	2 nd Grade Teacher/Cornell	Personal, effective 5/9/11

2. New Hires

Name	Position/Bldg.	Contract/Salary
Jill Christofferson	Asst. Middle School Softball	\$2,248 (2010-11)
Ashley Rogers	Middle School Head Softball	\$2,248 (2010-11)
Bret Larsen	Middle School Boys' Track	\$1,318.83 (full season, 2010-11) (revised from \$1,070.50 for partial season)
Carolyn McCauley	Mock Trial Advisor	\$1,425 (2011-12)

Morgan Soppe	Asst. Cheerleading Advisor (.45)	\$1,410.75	(2011-12)
Bret Larsen	Middle School Football	\$2,280	(2011-12)

C. Open Enrollment – Review only

Presented for Board Approval:**1. In**

Student Name	Grade	From	Reason
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2. Out

Student Name	Grade	To	Reason
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3. Open Enrollment In Requests – Recommendation to Deny:

Student Name	Grade	From	Reason
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Presented for Board Review:**1. In**

Student Name	Grade	From	Reason
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Anya Anderson	Kdgn. (2010-11)	Des Moines	Continuation
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Tristan Anderson	3 rd (2010-11)	Des Moines	Continuation
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Jasmine Brown	10 th (2010-11)	Des Moines	Continuation
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2. Out

Student Name	Grade	To	Reason
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Marla Wirt	Kdgn.	Johnston	Met deadline
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Carsen Speer	Kdgn.	Southeast Polk	Met deadline
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D. Contracts and Agreements

1. Destiny Resource Management Solution Agreement

Motion to approve by Paul Breitbarth, seconded by Buddy Hicks. Motion carried 6/0.

The Destiny Resource Management Solution is a web-accessed tool to manage school libraries. The Destiny Resource Management Solution saves staff time and money by centrally managing key resources:

- Powerful reporting with a district-wide view of resources
- Improves accuracy by entering data once
- Web-based applications reduce hardware and maintenance costs and eliminate the need for client software installation on each workstation

The Destiny Library Manager:

- Centralizes library management across all schools in a district
- Provides circulation, cataloging, searching, reporting, and management in one powerful solution
- Promotes student achievement and strengthens the library-curriculum connection through subscription services that expand information access for students and teachers

This Agreement includes a Year One fee of \$ 6,429 for initial set-up and implementation services at three schools: Cornell, Woodside and the High School. The implementation would be completed by no later than June 23, 2011. Training would then be scheduled

within 30 days, and completed within 90 days, of implementation. The Agreement also includes annual licensing and maintenance costs of \$3,570 that begin in Year Two.

Lora Wunsch, Director of Curriculum and Student Services, and Judy Russell, District Librarian, researched various library-management solutions and concurred that the Destiny Resource Management Solution would best meet the District's needs. The Superintendent's Finance Advisory Committee also reviewed this proposal. The Agreement would be funded from the Instructional Support Levy.

The Administration recommends Board approval of the Destiny Resource Management Solution Agreement.

2. Microsoft Volume Licensing Agreement

Motion to approve by Brian Bowman, seconded by Paul Breitbarth. Motion carried 6/0.

Many of the District's Microsoft licenses need to be brought up-to-date. The Administration is recommending Board approval of a Microsoft Volume Licensing Agreement. This is also referred to as "Open Value Subscription Agreement for Education." Upon Board approval, the licenses would be purchased through Softchoice. The purchase would include 203 licenses at \$55.79 each, for a total \$11,307.10. This cost would be funded through the District's Microsoft grant money.

3. Spring/Summer Sport Officiating Contracts

Motion to approve by Buddy Hicks, seconded by Ray Livingston. Motion carried 6/0. As part of our internal control procedures, the auditors recommended that the Board be presented with a list of the proposed officials for each sport season throughout the year. They stated that if the Board approves a proposed list, then each officiating contract would not have to be presented to the Board and require the signature of the Board President.

The District first implemented this new procedure for the 2010-11 winter sport officiating contracts. The Administration is now asking for Board approval of the 2011 spring/summer sport officiating contracts.

4. Education 2020 Online Curriculum Licenses and Service Agreement

Motion to approve by Paul Breitbarth, seconded by Melissa Sassman. Motion carried 6/0.

Education2020 (e2020) helps school districts provide core and elective instruction in a virtual school setting for students in grades 6-12. The courseware is aligned to common core standards and has helped students recover and accrue credits for graduation and prepare for state, end-of-course, and key standardized tests since 1998.

With the web-based model, teacher-led video delivery, and proven instructional approach, e2020 offers some of the most engaging and individualized instruction of any virtual school solution available today. It combines best-practice pedagogy with next-gen technology that enables a school to customize content and settings while providing an opportunity for students to learn at their own pace and make meaningful academic gains.

e2020 has been successfully piloted this spring at Saydel High School in the Credit Recovery classroom. Lora Wunsch and the High School Administration are eager to expand the power of its use in many more ways.

The Superintendent's Finance Advisory Committee has reviewed this proposal. The 3-year contract for the Education 2020 Online Curriculum Licenses and Services at a cost of \$81,600 would be funded with ARRA funds that must be spent this year to support student achievement. Board approval is recommended.

5. Law Enforcement Services Agreement for School Resource Officer – Polk County
Motion to approve by Buddy Hicks, seconded by Ray Livingston. Motion carried 6/0.

The Administration and the Superintendent's Finance Advisory Committee have reviewed the current two-year Law Enforcement Services Agreement between Polk County and the Saydel Community School District for the School Resource Officer (SRO) position.

The Agreement specifies that a School Resource Officer will be assigned to the District for 40 hours per week for a period of nine months. The rate for 2011-12 would be \$38,869. This is based on the District paying for sixty percent of salary and benefits for a Deputy for the nine-month school year.

The Administration recommends that the Board approve the continuation of this two-year Agreement that was previously approved in July, 2010.

6. EdNet, Inc. – Technology Consultant Services Agreement

Motion to approve by Melissa Sassman, seconded by Paul Breitbarth. Motion carried 6/0.

The Saydel Community School District has enjoyed a long and mutually beneficial relationship with EdNet, Inc. The current Technology Consultant Services Agreement between the District and EdNet was approved on July 1, 2008. The Agreement automatically renews for one-year terms; however, the fee is negotiated between both parties prior to the renewal term.

EdNet provides a Monthly Service Report to the Board at the Regular Board Meetings. The Scope of Work they provide to the District includes:

- Local, County, State, and Federal Reports
- Data Analysis and Assessment
- Professional Development and Training for Employees
- Software Investigations, Problem-solving, Security and Other Software Updates
- Hardware Investigations and Problem-solving
- New Installations and Set-up
- Upgrades of Software and Hardware
- Web Site Updates and Trouble-shooting
- Administration and Professional Development
- PowerSchool Configurations, Special Reports, Updates

The number of hours required of EdNet to meet the District's technology needs has increased annually since 2007-08. The total number of reported hours for the 2007-08 school year was 2,377.5 whereas, the year-to-date totals for 2010-11 are currently 2,842.5.

The Superintendent's Finance Advisory Committee has reviewed the proposed 3.5% fee increase of \$7,372 to EdNet, Inc. for Technology Consultant Services for the 2011-12 school year. The total cost of the Agreement would be \$218,010. Board approval is recommended.

7. Iowa Schools Employee Benefits Association, Inc. (ISEBA) - Cooperation Agreement

Motion to approve by Buddy Hicks, seconded by Brian Bowman. Motion carried 6/0. The Administration is requesting that the Saydel Community School District enter into a Cooperation Agreement with Iowa Schools Employee Benefits Association, Inc. (ISEBA) for employee insurance services for fiscal year 2011-12.

The ISEBA Board of Directors has decided to reorganize ISEBA into an Iowa non-profit corporation. They were originally formed as an "association" pursuant to Iowa Code Chapter 28E. ISEBA will now legally be recognized as the "Iowa Schools Employee Benefits Association, Inc." Due to the legal name change, the District needs to enter into a new Cooperation Agreement with ISEBA.

Board approval is recommended.

8. DMACC Educational Service Agreement

Motion to approve by Ray Livingston, seconded by Melissa Sassman. Motion carried 6/0.

Des Moines Area Community College (DMACC) has a partnership with local school districts to provide college credit opportunities for high school students. This concurrent programming was started in 1999. The rate for concurrent enrollment over the past 13 years has been \$100 per credit hour. Effective with the 2011-12 school year, DMACC will be implementing a \$10 increase for all concurrent enrollments. The new rate will be \$110 per student enrolled per course from a local school district.

DMACC has requested to terminate Saydel's existing contract with them for the concurrent enrollment program. They have provided an updated "Educational Service Agreement" that reflects the change in tuition rate, effective July 1, 2011.

The Administration is pleased with the opportunities the concurrent enrollment program has provided for Saydel students in the past. Student participation data shows a significant increase since the 2008-09 school year:

2008-09	Fall = 16 students	Spring = 15 students
2009-10	Fall = 50 students	Spring = 99 students
2010-11	Fall = 44 students	Spring = 84 students

The Administration is recommending Board approval of the DMACC Educational Service Agreement, effective July 1, 2011.

9. Preventive Maintenance Program for Controls (DDC) – The Baker Group

Motion to approve by Paul Breitbarth, seconded by Ray Livingston. Motion carried 6/0.

Prior to the HVAC project, the District had an Agreement with The Baker Group for preventive maintenance on controls. Data for the three years preceding the HVAC project was as follows:

2006	Annual Cost = \$31,271.25	Average Service Needed = 3.45 days per month
2007	Annual Cost = \$45,107.60	Average Service Needed = 4.89 days per month
2008	Annual Cost = \$33,951.00	Average Service Needed = 3.47 days per month

When the new controls were installed with the HVAC project, the preventive maintenance was part of the warranty. That warranty period has now expired and a preventive maintenance program for controls is needed to insure maximum efficiency, effectiveness and longevity of the HVAC system.

Representatives of The Baker Group met with Denny Weber, Supervisor of Buildings and Grounds, Ryan Eidahl, Business Manager, and Dr. Van Gorp, Superintendent, on multiple occasions to review the terms of the proposed Preventive Maintenance Agreement, as well as utility usage data. The Baker Group representatives also met with the Superintendent's Buildings and Grounds Advisory Committee to review the proposed Agreement and to answer questions the committee members had. Members of the Superintendent's Finance Advisory Committee also had the opportunity to review this proposal. Maintenance costs are paid out of the General Fund.

The Administration is recommending Option #1 of the Preventive Maintenance Program for Controls as presented by The Baker Group:

- three-year agreement, effective May 1, 2011, at an annual rate of \$42,980 for each of the three years* (rather than the rate of \$43,930 for a one-year agreement)
*The agreement stipulates that it may be amended when Norwoodville is closed.
- 4 days labor per month, 48 days annually
- software upgrades are included in the cost of the agreement at approximately \$6,100 per upgrade

Board approval is recommended.

10. Student Teaching Agreement – Grand View University

Motion to approve by Melissa Sassman, seconded by Buddy Hicks. Motion carried 6/0.

The Saydel Community School District has accepted student teachers from Grand View University in the past. The Iowa Department of Education requires each university that wishes to place student teachers in school districts must have a contract with each district on file for the current year.

Grand View University has requested to place student teachers in Saydel for the 2011-12 school year. The Administration is supportive of this request and recommends Board approval.

E. Proposal for 1:1 Student Laptop Initiative

Motion to approve by Paul Breitbarth, seconded by Brian Bowman. Motion carried 6/0.

The Administration recommends approval of the proposal for a 1:1 Student Laptop Initiative as presented by the District Technology Committee at the April 25, 2011, Board Workshop.

“The Saydel Community School District Technology Committee brings forth the following 1:1 Initiative Proposal for the School Board’s consideration:

We recommend that the Saydel School District supports a 1:1 Initiative for students.

In 2011-2012 each Woodside Middle School 7th and 8th grade student would be issued a laptop to provide a 1:1 technology environment to support 21st Century Learning Skills. This proposal includes the purchase of 200 laptops. The expected life of a laptop is 4 years. The laptops will stay within the 7th and 8th grades for four years. The computers will be turned in each spring and reissued to a 7th or 8th grader in the fall. These computers will not move up with the students to the High School. This will allow for computers to be set up best to support the Middle School curriculum needs. These computers will be issued to students for the 24/7 availability.

In 2011-12 each Woodside Middle School 6th grader student will have a 2:1 access to computers. That means for every 2 students there will be one computer available for student learning. In 2012-13, when the 5th graders move to Woodside, the 2:1 ratio will be in place for 5th and 6th graders. This ratio can be met by using a combination of current desktops and laptops. These computers will be for in school use only.

In 2012-13 each High School student grades 9 through 12 will be issued a laptop. These laptops are expected to last for 4 years. They will be issued to a High School student in the fall, turned in each spring and reissued in the fall. This will allow for computers to be set up to best support the High School curriculum needs. These computers will be issued to students for the 24/7 availability.”

The budget to support the 1:1 Initiative, as presented at the Board Workshop, is included as part of this exhibit. Multiple funding sources will be used: PPEL (Physical Plant and Equipment Levy), ISL (Instructional Support Levy), Management Levy, and the General Fund.

F. 2010-11 Graduates

Motion to approve by Buddy Hicks, seconded by Paul Breitbarth. Motion carried 6/0. This is the list of 97 students who are being recommended for Graduation from Saydel High School on Sunday, May 22, 2011, pending satisfactory completion of all graduation requirements.

The Administration is recommending Board approval.

GRADUATING CLASS 2011

Camie Agey	Tyler Frantz	Bradley Miller
Braeden Albrecht	Alexander Furman	Jaren Mingus
Brittany Allgood	Kari Gibler	Michael Molano
Stacy Allgood	Joseph Godwin	Steven Moore
Tom Allgood	Kabra Grabill	Michael Morris
Kendall Allsup	Stephanie Griffin	Daniel Nemmers
Erica Austin	Ashley Grimes	Travis Newman
Stephanie Avery	Tyler Grove	Hailey Patrick
Kaylee Balaski	Nathan Hall	Cody Pearson
Laura Beamer	Christopher Hartung	Natasha Pinegar
Adam Beckman	Zane Harvey	Nicole Polhemus
Kassidy Bianchi	Carla Hernandez	Kyle Roberts
David Bowman	Jaime Hernandez	Bret Robertson
Seth Bozman	Jacob Hill	Michael Robertson
Trey Brown	Justin Holst	J. Cale Ruden
Tylor Charlet	Dani Hopper	Katie Ruebel
Cabriela Chavero	Destinee Horrigan	Spencer Shafer
Sara Cheek	Dylan Jensen	Victoria Shelley
Philip Collins	Aaron Jergens	Alyssia Sheriff
Brooke Davis	Brooke Jobs	Michael Smith
Brandi DeGregory	Olga Karsjens	Jordan Snell
Linoel Dela Cruz	Mallaki Kirkpatrick	William Stanley
John DeMaranville	Kameron Kitselman	Nicholas Stefani
Brandon Dorothy	Jessica Livingston	Ariel Steinkamp
Chelsea Dorothy	Lynn Lloyd	Maddie Stour
Courtney Dorothy	Abner Martinez	Shelton Strickler
Nicholas Eckermann	Dairrian Mathews	Shelby Swank
Josi Eckert	Maegen McCleary	Eric Volbrecht
Kody Fisher	Maxwell McClelland	Taylor Walker
Leah Fitzgerald	Draper McCoy	Wesley White
Joshua Fleming	Dustin McKeever	Brandon Wiederien
Jason Floyd	Kelly Mick	Elizabeth Young
Robert Frantz		

G. Recommended Salaries and Benefits for 2011-12

Motion to approve 2011-12 salaries and benefits for Non-union Support Staff, Eagles Nest employees and Substitute Teachers as listed by Brian Bowman, seconded by Buddy Hicks. Motion carried 6/0.

1. Non-Union Support Staff

The Administration is recommending the following salary and benefit changes for the District's non-union support staff for the 2011-12 school year:

- a. Salary increase of \$.25 per hour
- b. \$50.02 increase per month paid toward the cost of a single health insurance premium (this will cover the cost of the least expensive single health insurance plan that is offered to District employees)
- c. \$20 increase per month for a Tax Sheltered Annuity (TSA) for those employees who do not participate in the District's group health insurance
- d. One additional day of Personal/Business leave per year

Board approval is recommended.

2. Eagles Nest

The Administration is recommending the following hourly rates of pay for Eagles Nest employees for the 2011-12 school year. Eagles Nest is a district enterprise fund. It is funded by the fees received from the participating families for the before and after-school child care program that is offered at both Cornell and Norwoodville Elementary Schools.

<u>Employee</u>	<u>Hourly Rate of Pay</u>
Substitutes	\$10.65
C. Carmichael-Sikes	\$10.80
T. Plym	\$11.10
T. Carpenter	\$11.96
C. Porter	\$12.73
C. Bailey	\$13.11
D. Larsen	\$13.70

3. Substitute Teachers

The Superintendent's Finance Advisory Committee reviewed the Administration's proposal for Substitute Teacher pay for 2011-12. Based on current availability of substitute teachers and a review of substitute teacher pay in other metro-area school districts, the Administration is recommending Board approval of continuing with \$110 per day for the 2011-12 school year. After 10 days in the same position, the rate of pay increases to \$125 per day.

- VI. Adjourn – Motion to adjourn by Brian Bowman, seconded by Buddy Hicks. Motion carried 6/0. Meeting adjourned at 7:26 P.M.

The next Board Workshop will be held on May 26th in the Board Room at 5:30 P.M. on the topic of Student Achievement. A Special Board Meeting is scheduled that same evening immediately preceding the Workshop. The next Regular Board Meeting will be held on June 13th in the Board room at 6:00 P.M.

Kirk Hartung, Board President

Jane Prange, Board Secretary

BOARD WORKSHOP MINUTES

6:30 P.M.

Saydel District Office Boardroom

Monday, May 9, 2011

AGENDA

- I. Call the Meeting to Order – Meeting called to order at 7:32 P.M. by President Kirk Hartung.
 - a. Roll Call – Brian Bowman, Paul Breitbarth, Buddy Hicks, Ray Livingston, Melissa Sassman, Kirk Hartung – present. Joel Godwin – absent.
 - b. Approve the Agenda – Motion to approve by Melissa Sassman, seconded by Buddy Hicks. Motion carried 6/0.

- II. Report on Cornell Construction and Remodeling Project – FEH Associates, Inc.

Diane Lynch and Yolanda Vetch, of FEH Associates, came to the workshop to show the Board preliminary drawings and explain the changes that will be made to both the outside and inside of Cornell Elementary as the construction/remodeling project progresses.

After answering questions from Board members, Yolanda went over a proposed timeline. The Board will have a special meeting on May 26th at 5:30 P.M. and at that time will recommend approval of plans, specifications, form of contract, and the estimate of the total cost of construction. The Board will then set the date of a public hearing on plans and specifications and authorize publication of bids.

Melissa Sassman left at 7:50 P.M.

Kirk Hartung left at 8:52 P.M.

- III. Adjourn – Motion to adjourn by Ray Livingston, seconded by Buddy Hicks. Motion carried 4/0. Meeting adjourned at 9:15 P.M.