



Curriculum vitae Europass

Personal Information

First name(s) / Surname(s)	Chiorean, Lia	
Address (e)	No. 89, Calea Dorobanților bl.X3, sc.1, ap.8, Cluj-Napoca, postal code 400609	
Telephone	+40 264410876	Mobile: +40 744522713
Fax	Fax: +40 264401280	
E-mail	Chiorean.Lia@staff.utcluj.ro	
Nationality	Romanian	
Date of birth	07.10.1955	
Gender	Female	

Desired employment / Occupational field

-

Work experience

Dates	From April 2005 to present
Occupation or position held	Chief secretary of the university
Main activities and responsibilities	<ul style="list-style-type: none">- Coordinating the activities of the secretariat staff at the university level, including staff from departments: Department of issuing study documents, registrar's office, public relations, and secretariats within faculties;- Representing the university in secretarial issued in relation to the Ministry of Education, Research and Innovation and other institutions;- statistical data processing, databases, etc..
Name and address of employer	Technical University of Cluj-Napoca, Memorandumului Street,, No.28, Cluj-Napoca
Type of business or sector	Rectorate
Dates	January-2001-April 2005
Occupation or position held	Analyst - programmer
Main activities and responsibilities	<ul style="list-style-type: none">- Software support for activities within the departments of human resources, payroll office, financial, accounting;- Maintenance and application changes for human resources and payroll office
Name and address of employer	Technical University of Cluj-Napoca, No.15, Constantin Daicoviciu Street, Cluj-Napoca
Type of business or sector	Statistics and Informatics/ Rectorate
Dates	July 1986-January 2001
Occupation or position held	Engineer
Main activities and responsibilities	<ul style="list-style-type: none">- practice with students in the field of computers;- research, design, soft, production records, price calculations, students database;
Name and address of employer	Technical University of Cluj-Napoca, No.15, Constantin Daicoviciu Street, Cluj-Napoca
Type of business or sector	Teaching and research
Dates	September 1979-July 1986
Occupation or position held	System Engineer at the Computers System Office
Main activities and responsibilities	<ul style="list-style-type: none">- maintainance computers systems and programming
Name and address of employer	CUG- Heavy Equipments Enterprise, No.18, Muncii Bvd., Cluj-Napoca
Type of business or sector	Education and Research

Education and training

Dates	2005-2007
Title of qualification awarded	Degree of Academic Postgraduate Studies - Management
Principal subjects/occupational skills covered	<ul style="list-style-type: none"> - management - communication - marketing - accounting - economic and international relations
Name and type of organisation providing education and training	Technical University of Cluj-Napoca – Academic Postgraduate School of Management
Level in national or international classification	Academic Postgraduate Studies
Dates	2003-2004
Title of qualification awarded	Degree – participation at training modules
Principal subjects/occupational skills covered	Development and strengthening of managerial and administrative performance of employees in universities and SMEs, in accordance with the common goal of these organizations in the context of regional development
Name and type of organisation providing education and training	University of Medicine and Pharmacy “Iuliu Hațieganu” Cluj-Napoca
Level in national or international classification	
Dates	1974-1979
Title of qualification awarded	Degree of Engineer Specialization: Automation and Computer Science
Principal subjects/occupational skills covered	<ul style="list-style-type: none"> - Mathematics; - Numerical calculators - Programming Systems - Programming
Name and type of organisation providing education and training	Polytechnic Institute “Traian Vuia” Timișoara – Faculty of Electrical Engineering
Level in national or international classification	

Personal skills and competences

Mother tongue(s) Romanian/Serbian

Other language(s)

Self-assessment

European level (*)

Limba germană

Limba engleză

Limba franceză

Understanding				Speaking				Writing	
Listening		Reading		Spoken interaction		Spoken production		Written production	
C1	Experienced user	B1	Independent user	B2	Independent user	B1	Independent user	B1	Independent user
A2	Intermediate level	A2	Intermediate level	A2	Intermediate level	A2	Intermediate level	A2	Beginner level
A2	Intermediate level	A2	Intermediate level	A2	Intermediate level	A2	Intermediate level	A2	Beginner level

(*) Common European Framework of Reference for Languages

Social skills and competences Team spirit, acquired through the nature of teamwork and a good ability to communicate acquired throughout the workplace environment, and also throughout courses attended at the Academic Postgraduate School of Management

Organisational skills and competences Leadership – experience in the field, acquired within the 4 years of secretariat, in which I leaded a team of 10-12 people, and also post graduated courses.

Computer skills and competences A good knowledge of the programming soft: FoxPro, Fortran, Microsoft Office tools, graphic applications: Corel Draw etc. acquired during the faculty years and afterwards a hobby.

Driving licence B category

|

Published books:

- **Lia Chiorean - "WordStar – tutorial"** – MicroInformatica Publishing House, Cluj-Napoca, 1991 (10.000 exemplare); 1993 (ed.III) - ISBN: 973-95718-6-7; 1995 (ed.V) – ISBN: 973-9215-05-X
- **Lia Chiorean – "Memento WordStar"** –Romanian Software Comp. Publishing House Cluj-Napoca, 1991
- **Lia Chiorean – "FoxPro – commands and functions"** - MicroInformatica Publishing House, Cluj-Napoca, 1994, ISBN: 973-96274-5-5
- **Lia Chiorean – "Memento FoxPro"** – "Albastră" Publishing House, Cluj-Napoca, 1996, ISBN: 973-9215-18-1
- **Lia Chiorean – "FoxPro pentru Windows – commands and functions, Vol.1 și 2"** – „Albastră” Publishing House, Cluj-Napoca, 1997, ISBN: 973-9215-48-3
- **Lia Chiorean și Marius Chiorean – "PC – Hard și Soft for Beginners"** – „Albastră” Publishing House, Cluj-Napoca, 1999, ISBN: 973-9443-25-7; 973-9443-59-1

Scientific works, among which the most representative:

- **Chiorean Lia, Stoenoiu, C.,E. – Research Regarding the Enclosure on the Market Labour and the Level of Professional Involvement of the Graduates of the Technical University of Cluj-Napoca** – In: Proceedings QIEI International Conference on QUALITY – INNOVATION – EUROPEAN INTEGRATION, Sibiu, September 18th-20th, 2008; ISBN 3-901888-41-3
- **Stoenoiu, C.,E., Chiorean Lia, Bacali L., Abrudan, I. – Bologna Process Analysis Perception by Students of the Technical University of Cluj-Napoca** – In: Proceedings QIEI International Conference on QUALITY – INNOVATION – EUROPEAN INTEGRATION, Sibiu, September 18th-20th, 2008; ISBN 3-901888-41-3
- **Chiorean Lia, Stoenoiu, C.,E. – Performance Criteria in the University Management** - 7th International Symposium "Prospects for the 3rd millennium agriculture", Cluj-Napoca, October 2-4, 2008; In: UASVM Horticulture, 65(2)/2008 Pag.77-82 ; Print ISSN 1843-5254; Electronic ISSN 1843-5394
- **Stoenoiu, C.,E., Chiorean Lia – Financial Performance's Analysis of Undergraduate Education** – 7th International Symposium "Prospects for the 3rd millennium agriculture", Cluj-Napoca, October 2-4, 2008; In: UASVM Horticulture, 65(2)/2008, pag.362-366 ; Print ISSN 1843-5254; Electronic ISSN 1843-5394
- **Chiorean Lia, Rusu, T - Aspects Regarding the Implementing of the Concept of Sustainable Development in the Educational Management** - International Conference „Academic Cooperation and Competitiveness University Ranking Methodologies”, Cluj-Napoca, 17-20 september, 2009
- **Rusu,T., Chiorean Lia - The Implementing of the Concept of Sustainable Development in the Educational Management** -In Proceedings of the 6th International Seminar on the Quality Management in Higher Education (QMHE 2010), Tulcea, Romania, 8th-9th July 2010, Book I, pg.323-325, ISBN (Volume 1): 978-973-662-567-1
- **Rusu,T., Chiorean Lia - Methodology of Drawing up the Curricula Based on the Educational Skills** -In Proceedings of the 6th International Seminar on the Quality Management in Higher Education (QMHE 2010), Tulcea, Romania, 8th-9th July 2010, Book I, pg.491-492, ISBN (Volume 1): 978-973-662-567-1
- **Chiorean Lia - Entry Prediction in the Technical University of Cluj-Napoca**, Acta Technica Napocensis, Series: Applied Mathematics and Mechanics, Vol.54, Issue IV, 2011, pg.653-658

STRATEGIC PROJECTS

- Member in the Consortium of chief secretaries and collaborator expert within the project « Unique Enrolment Registrar » initiated by the Ministry of Education, Research and Innovation, UEFISCSU, code: POSDRU/2/1.2/S/5
- Institutional Assistant within the project „National study of monitoring the employability of the graduates on the labour market”, code: POSDRU/60/2.1/S/41750
- Database expert (long-term experts team) in the project «Informational instrument for increasing quality, visibility and interdisciplinary for the PhD programs”, code: POSDRU/21/1.5/G/37486
- Responsible for public relations type B in the project „Training, guidance, management for assimilating the innovative technological processes, improving managerial practices and environment protection in warm sectors ”, code: POSDRU/81/3.2/S/55652
- Responsible with centralizing information in the project „Partnership for developing the undergraduate transnational technical education for developing the undergraduate technical education throughout applying the German study of projects for practical works in the Romanian school workshops” code: POSDRU/87/1.3/S/64234
- Partner secretary in the project „Progress and development through post-doctoral research and innovation in engineering and applied sciences - POST-DOC PRIDE”, contract code: POSDRU/89/1.5/S/57083
- Project secretary - „MUSATIN – Higher education management throughout information technology”, code: POSDRU/86/1.2/S/61916

