

**MINUTES OF THE OPEN SESSION MEETING OF THE BOARD OF EDUCATION
HELD AT VETERANS MEMORIAL MIDDLE SCHOOL
IN THE MEDIA CENTER
12300 SOUTH GREENWOOD AVENUE, BLUE ISLAND, ILLINOIS
ON THURSDAY, DECEMBER 15, 2011**

CALL TO ORDER

President Arendziak called the meeting to order at 6:30 p.m.

ROLL CALL

Members Physically Present: Steven Cheversia, Jane Blew Healy, Denise Horton, Joyce K. Pilewski, Dr. Anne B. Rapp, and Lynne O. Arendziak

Absent: Jill D. Contreras

Others Present: Dr. Raymond Lauk, Allan McDonald, Cynthia Mooney, Kerri Moses, MaryAnn Sanfilipp, Linda Battles, Stephanie Fordice, Lenore Guyton, Ernesto Santacruz, District Attorney Felicia Frazier, Maribeth Matuszak, Joann McInerney, Alice Cheversia, Daniel Grand, Janet Dejka, Valerie Marrin, Tracey Bucki, Patricia Tracey, Leslye K. Botta, Rebecca Denny, Carol Keasler, Michael McLaughlin, Timberly Cole, Nancy Justus-Stevens, Mary Lynn Kikta, Nancy Acosta, Michael Jacobson, and others.

PLEDGE OF ALLEGIANCE

All those present recited the Pledge.

PRESENTATION – Music Busing Options – Jacqueline Human

Jackie Human, transportation supervisor, reviewed the current music program transportation with the Board. She discussed five busing options to achieve equity across the District for transporting students to early morning music programs. Option 5 to hire two part-time bus drivers was discussed at length by the Board and will be placed in the January Board Packet as an action item.

PUBLIC HEARING ON 2011 PROPERTY TAX LEVY

President Arendziak asked for a motion to open the public hearing on the 2011 property tax levy.

It was moved by Mrs. Horton and seconded by Mrs. Healy to open the public hearing on the 2011 property tax levy at 7:52 p.m.

PUBLIC HEARING ON 2011 PROPERTY TAX LEVY (Continued)

Upon calling the question to a vote, the members responded as follows:

Ayes: Cheversia, Healy, Horton, Pilewski, Rapp, and Arendziak

Nays: None

Absent: Contreras

The President declared the motion carried.

President Arendziak stated that the tax levy is the amount of money a school district or taxing body certifies to be raised from local taxes. The proposed corporate and special purpose property taxes to be levied for 2011 are \$26,781,000. The estimated property taxes to be levied for debt service and public building commission leases for 2011 are \$2,898,700.

President Arendziak asked for questions or comments regarding the tax levy.

Michael Crowley addressed the Board and asked if taxes were going to increase 18%. Allan McDonald, business manager, stated that because of PTELL the tax increase is capped and the actual tax increase will only be approximately 1.23% over last year's extension.

There were no more questions regarding the tax levy from the audience.

It was moved by Mrs. Pilewski and seconded by Mrs. Horton that the public hearing on the 2011 property tax levy be closed at 7:56 p.m.

Upon calling the question to a vote, the members responded as follows:

Ayes: Cheversia, Healy, Horton, Pilewski, Rapp, and Arendziak

Nays: None

Absent: Contreras

The President declared the motion carried.

PUBLIC COMMENTS ON AGENDA ITEMS

President Arendziak stated that anyone wishing to speak about Agenda Item III-E on behalf of Teacher 11-12A, Roberto Sarli (*lg*) could do so in Executive Session.

Maribeth Matuszak stated that Agenda Item II-E, Extra Curricular Budgeting makes sense and that she agrees with the proposal.

APPROVAL OF CONSENT GROUPING

Agenda Items I-A and IV-A were removed from the Consent Agenda.

APPROVAL OF CONSENT GROUPING (Continued)

It was moved by Mrs. Healy and seconded by Dr. Rapp to approve the Consent Grouping including the Executive Session minutes of the November 16, 2011 meeting, and also that the Treasurer of Cook County School District 130 be directed and authorized to pay invoice listings dated November, 2011 through December 15, 2011 consisting of fifty-seven pages and summarized as follows:

	<u>INTERIM OBLIGATIONS</u>	<u>PAYROLL</u>
Education Fund	1,244,063.99	1,883,570.24
Building Fund	139,882.80	69,248.87
Transportation Fund	252,740.03	30,170.53
Tort Services	NIL	5,025.95
Total	\$1,636,686.72	\$1,988,015.99
Grand Total		\$3,624,702.31

The Board was informed that the Cash Balance Report Operating Funds balance is \$18.5 million.

The Technology Department is working on current projects as follows:

Current Projects:

- PowerSchool will be upgraded to version 7 and moved to a new server.
- Deployments of Microsoft Office 2010 across the District will be done over Christmas break.
- Maintenance and upgrade on Application servers across the District.
- Installing McGraw Hill and Prentice Hall software across the District.
- Continuing to update our Blackboard Connect, Active Directory, Email Distribution List, Phone Directory, and Teacher Voicemails information.
- Working on work orders across the District.

WORK ORDERS FOR THE MONTH OF NOVEMBER 2011

Tickets (October)	October (November)	Total New Tickets	Avg. Day of Completion	Tickets Closed	Rollover For December
33~	179	212	2-Days 2:23	184	28*

~Some of the 33 pending tickets from October were completed during the month of November.

*The 28 tickets that are rolling over into December are new or pending on equipment.

APPROVAL OF CONSENT GROUPING (Continued)

E-RATE

Funding Year 2010:

- The Schools and Library Division has approved our Funding Year 2010 for \$386,936.67
- All, but one, *Billed Entity Applicant Reimbursement* (Form 472) have been filed. This includes the following services:
 - Telecommunications Services
 - Basic Maintenance of Internal Connections
- We are waiting on a Service Provider Identification Number (SPIN) change for our cell phone service provider. The SLD is finalizing this change, once approved we can file the last form (BEAR) and this will finalize E-Rate Funding year 2010.

Funding Year 2011:

- *Services Ordered and Certification Form* (Form 471), to receive appropriate Universal Service Fund support, was submitted March 4, 2011. This includes:
 - Telecommunications Services
 - Basic Maintenance of Internal Connections
- The SLD approved our Telecommunication Services for \$303,659.61 on August 10, 2011 and our Basic Maintenance of Internal Connections for \$130,194 on November 1, 2011.
- *Receipt of Service Confirmation Form* (Form 486) will be filed by the end of this month. Once services end June 30, 2011 we can begin *Billed Entity Applicant Reimbursement* (Form 472).

Funding Year 2012:

- *Description of Services Requested and Certification Form* (Form 470) was submitted October 28, 2011 for the new Funding Year 2012 and currently planning with vendors for next year's services.
- This includes:
 - Telecommunications Services
 - Basic Maintenance of Internal Connections

The Board was informed that since the last regularly scheduled Board meeting held November 16, 2011, the District has responded to a FOIA request from J. Schaefer for information on the District's bus transportation contracts and from V. Perez regarding the District's school lunch and breakfast programs.

Also approved in the Consent Grouping were:

The resignation of classified staff:

Chavon Harris, administrative/records secretary in the Pupil Personnel Services Office, effective December 2, 2011, annual salary \$28,422.90.

APPROVAL OF CONSENT GROUPING (Continued)

The Board was informed that for the eleventh consecutive year, Cook County School District 130's Band participated in the Blue Island Holiday Light Parade. The event was held on Saturday, December 3rd at 5:30 p.m. Ryan Martin, Band Director, organized the event, practiced with students and directed the band. This year, thanks to a donation from Airline Towing, the sixth through eighth grade band students were able to ride on a flatbed truck allowing for more student participation. The Band was led down the street by Board President Lynne Arendziak and Superintendent Dr. Lauk.

The Board approved the Rising Star Improvement plans for Lincoln School and Kerr Middle School. They reflect current data analysis and address areas of needed improvement.

The Board was informed that Whittier Intermediate School has created a school improvement team represented by the school principal, two 4th grade teachers, one 5th grade teacher, a special education teacher and our Literacy Coach. The team met twice in October to review the Rising Star Plan as well as plan for the SSoS proposal. The proposal included sending selected teachers to conferences for professional development in a variety of areas and providing time for the SIP team to meet and plan for the year. In November the team met once to set all meeting dates for the year and assess an indicator in the Rising Star Plan. From discussions in that meeting, we will be creating signs around the building to help direct visitors to the main entrance and a list of procedures for parents and visitors to follow when entering our school. The team is scheduled to meet on December 1st for a half day with the SSoS team to complete assessing all indicators due for submission on December 13th.

Dr. Joseph Pascarelli met with all of the principals on November 3rd to discuss the principles of leadership. In the afternoon, he met with the Kerr Middle School staff to continue the process that had begun the previous year. In addition, he met for an entire day with Alma Cano and the Whittier staff on November 4th.

The Board was informed that the NCLB Monitoring Instrument, which is required of Districts receiving Title I funds, was submitted on time by the November 30th deadline.

The Board was informed that the Physical Education and Health Curriculum Committee met again on November 21, for a full day to write curricular goals. The committee has another meeting scheduled for January 23, 2012.

The Fitness Gram in-service will be held on December 20th with all physical education teachers attending a two-hour after-school live webinar training from the company, Human Kinetics. All printing problems have been addressed with the company and resolved.

APPROVAL OF CONSENT GROUPING (Continued)

The following informational items were included in the Consent Grouping:

District 130 was invited to participate in the Illinois Response to Intervention Network (I-RtI) because it meets the criteria of having a high percentage (40% or more) of low income students and is on improvement or corrective action under the Statewide System of Support (SSoS).

The Illinois Board of Education has established a program to train one person from the District to become a Mathematics Common Core State Standards Trainer. Tracy Koehler from Kerr Middle School applied and was accepted for the position.

The Language and Literacy Committee met for four days on December 5, 8, 12 and 15 for the purpose of developing a proposed program for implementation at the middle schools and to consider a gifted pilot program for grades 4 and 5. Committee members heard presentations from the Beverly Arts Center, Greg Weiss from Homewood District 153 and Mike Jacobson from Community High School District 218. Our own Jeanette Henke also provided valuable information to the committee as she teaches a class at Trinity College on *Integrating the Fine Arts Across the Curriculum* and has done extensive research on the importance of linking the arts and literacy.

Ten teachers participating in the South Cook Mathematics Initiative received an in-service from Holt Mathematics concerning the on-line portion of the series on December 9.

The Literacy Coaches received additional training on December 8th to help them lead the implementation of the reading series. Additional trainings are scheduled for February, March and May. Tina Hyatt from McGraw Hill will be working with the coaches so they can return to their buildings and provide additional training for their staffs. In addition, Ms. Hyatt provided two hours of professional development for our K-5 principals and assistants on the appropriate use of the reading materials. The District ordered and distributed The Literacy Principal for all our administrative staff, the literacy coaches and special education coordinators to help them to understand and implement best practices in reading in their respective buildings. The technology department is in the process of installing icons on the desktops for reading teachers, making access easy for all to utilize the on-line materials that support the reading texts. Access for students is ready. Teachers are in the process of giving students their access codes.

Mr. Richard Duba recently donated several boxes of professional books to the Curriculum Department from the personal library of Kathleen Duba. These books are now housed in the professional development room 200 at Veterans Memorial Middle School. It was recommended that the Board approve the naming of this collection "The Kathleen Duba Professional Library" with a commemorative plaque.

APPROVAL OF CONSENT GROUPING (Continued)

The Board upheld the school/in school suspensions of Students A-Z, A1-A7 and bus suspensions of Students A-C.

The Board was informed that during the month of November, eight (8) students were in attendance at the Alternative Learning Center. There were no students attending the ALC from out-of-district.

The Board received reports on PBIS activities for schools in the District.

The Board was informed that the Reading Buddy Volunteer program held their annual holiday meeting on Monday, December 5, 2011, at the 911 Center in Blue Island. The volunteers shared treats and gathered clothing donations for the pre-school/primary students in District 130. Each year, for the past several years, the group has collected winter hats, gloves, and scarves to be given to our students as a holiday gift. There are currently 18 new applicants for the Volunteer Program. Five of the applicants have cleared the background check and are ready to volunteer in one of our schools.

The Board was informed of Building and Grounds matters as follows:

Blue Island Light Parade

The Blue Island Light Parade was held on Saturday December 3, 2011. The maintenance staff picked-up hay for the trailer from Busy Bee Nursery that was secured by Ryan Martin.

Maintenance

The maintenance staff has winterized all of the air handlers in the District. All of the roof top units at Nathan Hale Middle, George Washington, Lincoln, and Revere Primary Schools have had air filters changed and the belts changed as needed. During the winter break the maintenance staff will be changing uni-vent filters at various schools. The staff will also be changing gym lights as needed. The maintenance staff has installed a three hundred foot snow fence along the sidewalk at George Washington School.

Custodians

During winter break the custodians will be deep cleaning their schools. They also will be top coating their hallway tiled floors. This process consists of stripping the top few coats of wax off the hallway floors and re-sealing them.

Upon calling the question to a vote, the members responded as follows:

Ayes: Cheversia, Healy, Horton, Pilewski, Rapp, and Arendziak

Nays: None

Abstain: Horton on Agenda Item I-B

Absent: Contreras

The President declared the motion carried.

I. APPROVAL OF MINUTES

Board member Dr. Anne B. Rapp asked that the November 16, 2011 minutes be corrected on page 11, at the end of paragraph 1 to read as follows:

The Board requested more detailed updates on District Restructuring processes and plans. Information should be shared with the Board on an ongoing basis.

It was moved by Mrs. Pilewski and seconded by Mrs. Horton to approve the Regular Session minutes of the November 16, 2011 meeting with corrections.

Upon calling the question to a vote, the members responded as follows:

Ayes: Cheversia, Pilewski, Rapp, and Arendziak

Nays: None

Abstain: Healy and Horton

Absent: Contreras

The President declared the motion carried.

II. FINANCIAL

It was moved by Mrs. Healy and seconded by Mrs. Horton to adopt Resolution Numbers 2012-03 and 2012-04, for the 2011 Property Tax Levy as presented.

Upon calling the question to a vote, the members responded as follows:

Ayes: Cheversia, Healy, Horton, Pilewski, Rapp, and Arendziak

Nays: None

Absent: Contreras

The President declared the motion carried.

It was moved by Mrs. Horton and seconded by Mrs. Healy to approve the Extra Curricular Budgeting as presented and beginning in school year 2013 the District will pay the sports coordinator's stipend.

Upon calling the question to a vote, the members responded as follows:

Ayes: Cheversia, Healy, Horton, Pilewski, Rapp, and Arendziak

Nays: None

Absent: Contreras

The President declared the motion carried.

III. HUMAN RESOURCES

It was moved by Mrs. Pilewski and seconded by Mrs. Healy to table discussion of Resolution No. 2012-05 Authorizing Notice of Charges and Dismissal for Teacher 11-12A until after Executive Session and any action taken will follow upon return to Open Session.

Upon calling the question to a vote, the members responded as follows:

Ayes: Cheversia, Healy, Horton, Pilewski, Rapp, and Arendziak

Nays: None

Absent: Contreras

The President declared the motion carried.

It was moved by Mrs. Pilewski and seconded by Mrs. Horton to table discussion of Resolution No. 2012-06 Authorizing the Scheduling and a Hearing date and the Giving of Notices for Teacher 11-12A until after Executive Session and any action taken will follow upon return to Open Session.

Upon calling the question to a vote, the members responded as follows:

Ayes: Cheversia, Healy, Horton, Pilewski, Rapp, and Arendziak

Nays: None

Absent: Contreras

The President declared the motion carried.

IV. CURRICULUM AND INSTRUCTION

The Board was informed that *Under the No Child Left Behind Act* of 2001 (NCLB), students from low-income families attending schools that do not make adequate yearly progress for three consecutive years are eligible to receive Supplemental Educational Services (SES). School districts are responsible for funding these services, which must be provided outside of the normal school day, through their Title I, Part A Funds. State education agencies must develop and apply objective criteria to create approved lists of SES providers.

The Goals of SES

- To ensure that students increase their academic achievement, particularly in the areas of reading/language arts and mathematics.
- To provide options to parents to help them ensure that their children receive a quality education.
- To provide incentives to districts to improve schools in need of improvement

IV. CURRICULUM AND INSTRUCTION (Continued)

Kerr Middle, Paul Revere Intermediate, Paul Revere Primary, Nathan Hale Middle, Whittier and Lincoln Schools are required to provide Supplemental Education Services (SES) to students who qualify for free or reduced lunch, in addition to offering School Choice. This is an increase from 4 to 6 schools required to offer SES in FY2012.

The District is required to set aside 20% of our Part A-Title I Funds to support SES services to students at these six schools. The per-pupil allocation is defined by the Illinois State Board of Education (ISBE) at \$1182. A maximum of 163 students district wide can be supported with the allocated Title I Funds to receive SES services. We will provide services to as many students as funding provides.

ISBE provides school districts with a list of SES providers that are approved by the state to offer services and we have sent correspondence to the providers asking additional questions. Once the providers reply we will schedule one vendor fair and letters will be mailed to the students that qualify for SES services. Services are scheduled to start in late January.

Board member Steven Cheversia asked if this is the last year the District will be required to use the SES providers. Mrs. Sanfilipp stated that she hopes that this is the last year that we must use the SES providers. The state has applied for a waiver so that we can design our own programs. Mr. Cheversia also asked if students have an option to participate in the program. Mrs. Sanfilipp stated that pretests and posttests are given to students prior to determining placement.

VII. UNFINISHED BUSINESS

Listing of Grievances will be discussed in Executive Session.

Board member Jane Blew Healy stated that the Board needs to seriously discuss Electronic Board Packets. President Arendziak stated that the Board will discuss Electronic Board Packets at an upcoming meeting.

Board member Steven Cheversia asked about the status of hiring a Curriculum and Instruction Director. Dr. Lauk stated that the administrative team is reviewing applications of qualified individuals and hopes to present 6-8 candidates to a committee.

VIII. NEW BUSINESS

The Board discussed viable options to achieve equity across the District for transporting students to the early morning music programs. The option to hire two part-time drivers will be presented to the Board as an action item at the January 2012 meeting.

It was moved by Mrs. Healy and seconded by Mrs. Horton to approve the Superintendent's Goals as presented.

VIII. NEW BUSINESS (Continued)

Upon calling the question to a vote, the members responded as follows:

Ayes: Healy and Arendziak

Nays: Horton, Pilewski, and Rapp

Abstain: Cheversia

Absent: Contreras

The President declared the motion failed.

IX. COMMUNICATIONS

President's Report

President Arendziak stated that there is less than a week left before the Winter break. There have been many musical programs and some scheduled the week before the break. The programs were all well done and very well attended. Thank you to all the staff involved in these activities and to all the parents who attended all of the programs.

President Arendziak said that many workshops were going on in the District involving many of our teachers. Dr. Pascarelli was also here this week and in November meeting with all the principals and staff from both Kerr and Whittier Schools.

President Arendziak also wished everyone a Merry Christmas and a Happy New Year.

Superintendent's Report

Dr. Lauk reported on the following topics:

- Educational Reform Joint Committee – The Joint Committee required under SB7 to develop a Reduction In Force list met on Tuesday, November 29, 2011. The committee agreed that the requirement to develop a RIF list does not apply to us this time because our contract will control all RIF decisions through June 30, 2013. Seniority is the criterion for any RIFs that would occur until that time.
- On Saturday, December 3, 2011, Lynne, Jane, and I participated with the band in the Blue Island Light Parade.
- Stephanie Fordice conducted a Survey Monkey survey regarding parents' desire to receive text messages as part of the communication program. The results are attached for information purposes. We will discuss this option in detail after the first of the year. Survey results are also posted on the website.

IX. COMMUNICATIONS (Continued)

Superintendent's Report (Continued)

- I attended a finance workshop on Tuesday, December 6, 2011, sponsored by the Bill and Melinda Gates Foundation. One of the topics discussed was that schools need to rethink how instruction is delivered and to focus on deficiencies.
- Curriculum Development Model - In response to Mr. Cheversia's request last month about the development and alignment of our curriculum in the fundamental learning areas to the new Common Core Standards, we will have an information item on the January agenda and action item in February regarding the development of Cook County School District 130's Curriculum Model. The Curriculum Model will institutionalize a framework for on-going curriculum analysis and renewal for now and in the future. Standing committees and a rotation for each of the fundamental learning areas will be established and outlined in the model.

B.I.E.A.

Maribeth Matuszak commented on the Bill and Melinda Gates Foundation and what the philosophy of the foundation is.

B.I.E.S.PA (Local #430)

Alice Cheversia asked to speak to the Board in Executive Session and her request was granted.

Audience

Joann McInerney addressed the Board regarding the parking problem at the Hale Campus. Board member Steven Cheversia stated that he has some ideas to resolve the problem and will discuss them at a later time. Mrs. McInerney also stated that she appreciates the honors programs at Nathan Hale Middle and the science club that Mrs. Keasler is in charge of.

Patricia Tracey addressed the Board and suggested that they review a variety of articles by Marion Brody on educational growth. She also asked the Board to look at the original answers from surveys and not the summary of answers. Dr. Lauk stated that every year the Board receives a full set of the surveys.

Michael Jacobson addressed the Board and commented on the music program.

District Attorney Felicia Frazier stated that no one in the audience would be allowed to make comments regarding Teacher 11-12A in Executive Session because that teacher was not present.

IX. COMMUNICATIONS (Continued)

President Arendziak thanked everyone for attending the meeting.

It was moved by Mrs. Horton and seconded by Mr. Cheversia to recess to Executive Session to discuss student discipline (5 ILCS 120/2(c)(9) and personnel matters (5 ILCS 120/2(c)(1).

Upon calling the question to a vote, the members responded as follows:

Ayes: Cheversia, Healy, Horton, Pilewski, Rapp, and Arendziak

Nays: None

Absent: Contreras

The President declared the motion carried, and the Board adjourned to Executive Session at 8:56 p.m.

X. EXECUTIVE SESSION

- **Student Discipline – 5 ILCS 120/2(c)(9)**
- **Personnel Matters – 5 ILCS 120/2(c)(1)**

XI. OPEN SESSION

The Board returned to Open Session at 11:00 p.m.

All Board members previously in attendance were present. Dr. Lauk and Mrs. Frazier were also present.

It was moved by Mrs. Healy and seconded by Dr. Rapp to adopt Resolution 2012-05 Authorizing Notice of Charges and Dismissal of Roberto Sarli.

Upon calling the question to a vote, the members responded as follows:

Ayes: Healy, Rapp, Pilewski, and Arendziak

Nays: Cheversia

Abstain: Horton

Absent: Contreras

The President declared the motion carried.

It was moved by Mrs. Healy and seconded by Dr. Rapp to adopt Resolution 2012-06 Authorizing the Scheduling of a Hearing Date and the Giving of Notices for Roberto Sarli.

XI. OPEN SESSION (Continued)

Upon calling the question to a vote, the members responded as follows:

Ayes: Healy, Rapp, Pilewski, and Arendziak

Nays: Cheversia

Abstain: Horton

Absent: Contreras

The President declared the motion carried.

It was moved by Mrs. Horton and seconded by Mr. Cheversia to uphold the ten day suspension of Student A.

Upon calling the question to a vote, the members responded as follows:

Ayes: Cheversia, Healy, Horton, Rapp, Pilewski, and Arendziak

Nays: None

Absent: Contreras

The President declared the motion carried.

There was no further business to be conducted.

XII. ADJOURNMENT

It was moved by Mrs. Horton and seconded by Mr. Cheversia to adjourn the meeting.

Upon calling the question to a vote, the members responded as follows:

Ayes: Cheversia, Healy, Horton, Rapp, Pilewski, and Arendziak

Nays: None

Absent: Contreras

The President declared the motion carried.

The meeting adjourned at

11:03 p.m.

Approved by the Board of Education on the 19th day of January, 2012.

**Lynne Arendziak, President
District 130 Board of Education**

**Joyce K. Pilewski, Secretary
District 130 Board of Education**