



# IMMIGRATION CAYMAN ISLANDS

## PERMANENT RESIDENCE APPLICATION TO RESIDE PERMANENTLY IN THE CAYMAN ISLANDS (8+ YEARS)

The completed application should be sent to:  
The Chief Immigration Officer / The Secretary, Caymanian Status & Permanent Residency Board,  
PO Box 1098, Grand Cayman, Cayman Islands, KY1-1102

PLEASE DO NOT LEAVE ANY QUESTION BLANK. IF A QUESTION DOES NOT APPLY TO YOU, INSERT, "NOT APPLICABLE" OR "N/A" IN THE SPACE PROVIDED.

Note: Use separate sheet(s) of paper if necessary.

APPLICATION FORM CONTAINS 11 PAGES

### PERSONAL DETAILS OF APPLICANT

1. Name as it appears in Passport - Surname (Last Names) \_\_\_\_\_ Given Names (First Names) \_\_\_\_\_ Maiden Name (if applicable) \_\_\_\_\_

2. Country of Birth \_\_\_\_\_ Date of Birth  Gender Male  Female

3. Nationality \_\_\_\_\_ Passport Number \_\_\_\_\_

4. Date of Issue  Place of Issue \_\_\_\_\_ Date of Expiry

5. Marital status Single  Married  If Single, have you ever been married? Yes  No  Date of marriage  Divorced  Widowed

If Married, or previously married provide, City & Country of Marriage \_\_\_\_\_

Have you ever been divorced? Yes  No  Have you ever been widowed? Yes  No  Are you the spouse of a Caymanian? Yes  No

6. Physical address (House No & Street Name) \_\_\_\_\_  
District \_\_\_\_\_ PO Box & KY \_\_\_\_\_ Phone \_\_\_\_\_

7. Do you have E-Mail?  Yes  No If Yes, Email Address \_\_\_\_\_

8. Occupation(s) as stated on your current or last work permit (if any) \_\_\_\_\_

9. Are you currently employed full-time? Yes  No

9a. If Yes, Name of full-time Employer/Business \_\_\_\_\_  
Physical Address \_\_\_\_\_ District \_\_\_\_\_  
PO Box & KY \_\_\_\_\_ Phone \_\_\_\_\_

9b. If Yes, how many years of full-time experience do you have in this current occupation/profession? \_\_\_\_\_

### AGENT/REPRESENTATIVE DETAILS (if applicable)

10. Is this application prepared or submitted by an agent or representative? Yes  No  If Yes, provide details.

Name of Agent/Representative \_\_\_\_\_

PO Box & KY \_\_\_\_\_ Physical address \_\_\_\_\_

Phone \_\_\_\_\_ Fax No \_\_\_\_\_ Email Address \_\_\_\_\_



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11. Are you currently employed part-time? Yes  No  Occupation \_\_\_\_\_

11a. If Yes, Name of part-time Employer/Business \_\_\_\_\_

Physical Address \_\_\_\_\_ District \_\_\_\_\_

PO Box & KY \_\_\_\_\_ Phone \_\_\_\_\_ Number of hours per week at this job? \_\_\_\_\_

11b. If Yes, how many years of part-time experience do you have in this occupation/profession? \_\_\_\_\_

12. Is your spouse currently employed full-time? Yes  No  Occupation \_\_\_\_\_

12a. If Yes, Name of spouse's Full-Time Employer/Business \_\_\_\_\_

Occupation \_\_\_\_\_

Physical Address \_\_\_\_\_ District \_\_\_\_\_

PO Box & KY \_\_\_\_\_ Phone \_\_\_\_\_

13. Is your spouse currently employed part-time? Yes  No

13a. If Yes, Name of **Part-Time** Employer/Business \_\_\_\_\_

Occupation \_\_\_\_\_

Physical Address \_\_\_\_\_ District \_\_\_\_\_

PO Box & KY \_\_\_\_\_ Phone \_\_\_\_\_ Number of hours per week at this job? \_\_\_\_\_

**ACADEMIC, TECHNICAL, and VOCATIONAL INFORMATION**

14. What is your highest level of education? (provide proof with certified attachments)

- Post-Graduate Degree / Professional Qualification     Bachelor's Degree     Associate Degree     High School/Secondary Diploma or Equivalent

15. What is your highest level of Technical / Vocational Qualification or Accreditation? (provide proof with certified attachments)

- Post-Graduate Degree / Professional Qualification     Bachelor's Degree     Associate Degree     High School/Secondary Diploma or Equivalent  
 Local Technical/Vocational Qualification from recognised Regulatory Body     Vocational Certificate (greater than 1 year study)     Vocational Certificate (1 year or less study)

16. Provide Degree Titles & Professional Qualification Titles & Certificate Names (if any). \_\_\_\_\_

\_\_\_\_\_

17. Provide details of any specialism or specialist skills you possess within your profession. \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

18. List in **left column** Certificates or Qualifications from coursework of more than 1 year.    19. List in **right column** Certificates or Qualifications from coursework of 1 year or less.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



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## PERSONAL DETAILS OF SPOUSE (if applicable)

20. Spouse Name - Surname (Last Names) \_\_\_\_\_ Given Names (First Names) \_\_\_\_\_ Maiden Name (if applicable) \_\_\_\_\_

21. Country of Birth \_\_\_\_\_ Date of Birth DD/MM/YY Gender Male  Female

22. Phone \_\_\_\_\_ Email Address \_\_\_\_\_

23. Does your spouse reside in the Cayman Islands? Yes  No  If Yes, what is your spouse's immigration status?  
Caymanian  Work Permit Holder  Work Permit dependant  Visitor  Other  If Other, explain \_\_\_\_\_

24. Is your spouse a Work Permit Holder or otherwise legally employed? Yes  No  If Yes, complete following  
Name of Employer/Business \_\_\_\_\_ PO Box & KY \_\_\_\_\_  
Phone \_\_\_\_\_ Email Address \_\_\_\_\_

## IMMIGRATION / WORK PERMIT HISTORY

25. What is your current Immigration Status? a-Work Permit Holder  Expiry date DD/MM/YY b-Visitor   
c-Dependant of a Work Permit Holder  Effective date DD/MM/YY d-Spouse of a Permanent Resident  Effective Date DD/MM/YY  
e-Other  If Other, explain \_\_\_\_\_

26. Have you ever had a permit to work in the Cayman Islands? Yes  No

27. Have you ever had an application for a work permit in the Cayman Islands refused, revoked or not renewed? Yes  No

28. When does your current permission to remain in the Cayman Islands expire? DD/MM/YY

29. How long have you been legally and ordinarily resident in the Cayman Islands? \_\_\_\_\_ Years \_\_\_\_\_ Months

What date did you become legally and ordinarily resident in the Cayman Islands? DD/MM/YY

Note: "legal and ordinary residence" is defined in the Immigration Law as meaning "... a person's uninterrupted voluntary physical presence in the Islands for a period of time without legal impediment (other than a tourist visitor or transit passenger) during which period the Islands are regarded as his normal place of abode for the time being, save that (a) absences abroad of six consecutive months' duration or less for, inter alia, purposes of education, health, vacation or business during such period shall count as residence in the Islands; (b) absences abroad of more than six consecutive months but less than one year shall raise the presumption that there has been a break in residence; and (c) absences abroad for twelve consecutive months or more shall constitute a break in residence."

30. Have you previously applied for a Residency & Employment Rights Certificate (RERC)? Yes  No  If Yes, provide date of application & details DD/MM/YY

31. Have you previously applied for this type of RERC? Yes  No  If Yes, provide date of Grant and/or date of application and other details? DD/MM/YY

How was your previous RERC lost or cancelled? Application refused  Revocation

Provide details \_\_\_\_\_



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## SALARY INFORMATION (yours, and your spouse's (if any))

32. Provide additional Employment details for yourself, and your spouse (if any).

Employer	Occupation	Annual Salary	Self or Spouse?	Full Time?	Pension?	Health Coverage?
			Self <input type="checkbox"/> Spouse <input type="checkbox"/>	Y <input type="checkbox"/> N <input type="checkbox"/>	Y <input type="checkbox"/> N <input type="checkbox"/>	Y <input type="checkbox"/> N <input type="checkbox"/>
			Self <input type="checkbox"/> Spouse <input type="checkbox"/>	Y <input type="checkbox"/> N <input type="checkbox"/>	Y <input type="checkbox"/> N <input type="checkbox"/>	Y <input type="checkbox"/> N <input type="checkbox"/>
			Self <input type="checkbox"/> Spouse <input type="checkbox"/>	Y <input type="checkbox"/> N <input type="checkbox"/>	Y <input type="checkbox"/> N <input type="checkbox"/>	Y <input type="checkbox"/> N <input type="checkbox"/>
			Self <input type="checkbox"/> Spouse <input type="checkbox"/>	Y <input type="checkbox"/> N <input type="checkbox"/>	Y <input type="checkbox"/> N <input type="checkbox"/>	Y <input type="checkbox"/> N <input type="checkbox"/>

## PENSION INFORMATION

33. Provide information for your on Island pension plan. Provide certified copy of your latest statement. If you have more than one pension plan, list primary & attach latest statements from all.

Pension Plan Name (sole or primary)	Date of Enrollment	Account Number	Balance
	DD/MM/YY		
Contributions Current? Yes <input type="checkbox"/> No <input type="checkbox"/> If No, explain			

## CHARACTER / CRIMINAL HISTORY

34. Have you ever been charged or convicted in a court of law of a criminal offence in any country? Yes  No  If Yes, provide details

Nature of Offence	Date	Location	Verdict and Sentence
	DD/MM/YY		
	DD/MM/YY		

35. Has an administrative fine ever been levied against you for an offence in the Cayman Islands or other country, other than for a traffic offence? Yes  No

If Yes, provide details

Nature of Breach	Date	Location	Fine Levied (CI\$)
	DD/MM/YY		
	DD/MM/YY		

36. Have you ever been sanctioned by a professional ethics body, licensing board or any other regulatory body? Yes  No

If Yes, provide details

Nature of Sanction	Date	Location	Reasons
	DD/MM/YY		
	DD/MM/YY		



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### DEPENDANT DETAILS (if applicable - you will provide summary information in a following section)

37. Do you have any non-Caymanian dependants whom you wish to accompany you? Yes  No

If Yes, you must complete and submit [Form R15 - Dependant Information Form](#) and submit with this form

38. Do you have any non-Caymanian dependants that are not accompanying you? Yes  No  If Yes, provide details below

Name of Non-Accompanying Non-Caymanians (Last Names, First Names)	Date of Birth	Nationality	Relationship
	DD/MM/YY		
	DD/MM/YY		
	DD/MM/YY		

### FINANCIAL DETAILS (Certified copies of corresponding documents must be attached)

39. Have you or your spouse ever **applied for** any assistance (financial or otherwise) from the Department of Children and Family Services or any other Government Department or Agency? If Yes, clearly detail circumstances. Use separate sheet of paper if necessary. Yes  No

\_\_\_\_\_

40. Have you or your spouse ever **applied for and received** any assistance (financial or otherwise) from the Department of Children and Family Services or any other Government Department or Agency? If Yes, clearly detail circumstances, type and duration of assistance. Use separate sheet of paper if necessary. Yes  No

\_\_\_\_\_  
\_\_\_\_\_

### FINANCIAL DETAILS (continued)

41. What is your total annual income from overseas investments, (e.g., income from business ownership, property rental, etc)? US\$ \_\_\_\_\_

42. What is your total annual income from local investments (e.g. income from business ownership, property rental, etc.)? CI\$ \_\_\_\_\_

43. Are you solvent (are you able to pay all your debts as they become due)? Yes  No  If No, explain \_\_\_\_\_

\_\_\_\_\_

44. Is every business, (on Island or off) in which have you partial or full ownership, solvent? Yes  No  If No, explain \_\_\_\_\_

\_\_\_\_\_



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**PROPERTY and INVESTMENT DETAILS (Use additional page if necessary, Certified copies of corresponding documents must be attached)**

45. Do you own any property in the Cayman Islands? Yes  No  If yes, list details below.

Block	Parcel No	District	Mortgagee / Lending Institution (if any)	Purpose, e.g., Primary Residence, Income, Investment

46. Do you have a current investment in a locally licensed company which is currently solvent? Yes  No

If Yes, list details below, use separate sheet(s) of paper if necessary..

Company Name	T&B License No	Physical Location / Address	Initial Investment Amount (\$)	% of Shares Owned

47. Were any of the funds used in any of the above investments borrowed or gifted? Yes  No

If Yes, list details below, use separate sheet(s) of paper if necessary..

Company Name	Source of Funds	Terms	Repayment Due	Gifted From

**OTHER FINANCIAL DETAILS (Certified copies of corresponding documents must be attached) & DEPENDANT SUMMARY**

48. Provide Current and 5 Year Average Salary and Income Information		49. Provide summary information for your Dependants		Number of
	CI \$			
Current Monthly Salary		Accompanying non-Caymanian Dependants		
Current Monthly Income		Accompanying non-Caymanian School Age Dependants		
5 Year Average Monthly Salary		Accompanying non-Caymanian non-School Age Dependants		
5 Year Average Monthly Income		Non-Accompanying non-Caymanian School Age Dependants		
		Non-Accompanying non-Caymanian non-School Age Dependants		



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## COMMUNITY INVOLVEMENT

Provide information of your involvement in community activities, drug abuse prevention programmes, rehabilitation of offenders, or training and mentoring of Caymanians, participation in sports, arts, religious, social and service clubs. You must provide proof of community involvement. See the Guidance Notes which detail the necessary requirements.

	Number of Years in each topic	Number of Hours per Year
50. Use this column to enumerate		
a) Training and mentoring of Caymanians outside of normal work hours or related employer sponsored activities		
b) Personal sponsorship towards a Caymanian's tertiary training, with a minimum of \$3,500 per annum		
c) Actively assist in the rehabilitation and mentoring of offenders		
<b>Total 50</b>		
51. Use this column to enumerate		
a) Participation and assistance in a youth programme		
b) Training and mentoring of Caymanians within normal work related / sponsored activities		
c) Participation and assistance in a sports programme		
d) Participation and assistance in an arts programme		
e) Participation and assistance in a local service club activities		
f) Participation and assistance in a local church programme activities		
g) Personal donations to community minded activities of a minimum of \$2,000 per annum		
<b>Total 51</b>		

52. For each entry above, provide details of Community Involvement (use separate sheet if necessary)

Organisation	No. Years Experience	Your Role

## CAYMANIAN CONNECTION (Provide information concerning your Caymanian Connection(s) (if any))

Note: You must provide proof of relationship and proof the listed Connection indeed possesses Caymanian status. That is, you must provide a certified copy of both your and the Connection's birth certificates and a certified copy of the Connection's Caymanian Status Certificate or Acknowledgement Letter.

53. Are you the Parent of a Caymanian? Yes  No  If Yes, provide details below. Use separate sheet(s) of paper if necessary.

53a. Your Caymanian child's name ("Child-1")  Date of Birth  DD/MM/YY Gender Male  Female  Relationship

Name of Child-1's Caymanian Parent  Date of Birth  DD/MM/YY

House & Street Name  Phone

Where and with whom does Child-1 currently reside?

Name of Guardian  Relationship of Guardian to Child-1  Full Address (Street Address & Country)

Phone  PO Box & KY (if in Cayman Islands)  Email Address



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## CAYMANIAN CONNECTIONS (continued)

53b. Your Caymanian child's name ("Child-2") \_\_\_\_\_ Date of Birth DD/MM/YY Gender Male  Female  Relationship \_\_\_\_\_

Name of Child-2's Caymanian Parent \_\_\_\_\_ Date of Birth DD/MM/YY

House & Street Name \_\_\_\_\_ Phone \_\_\_\_\_

Where and with whom does Child-2 currently reside?

Name of Guardian \_\_\_\_\_ Relationship of Guardian to Child-2 \_\_\_\_\_ Full Address (Street Address & Country) \_\_\_\_\_

Phone \_\_\_\_\_ PO Box & KY (if in Cayman Islands) \_\_\_\_\_ Email Address \_\_\_\_\_

54. Are you a Child of a Caymanian? Yes  No  If Yes, please provide details below.

Full name of your Caymanian Mother \_\_\_\_\_ Date of Birth DD/MM/YY

Full name of your Caymanian Father \_\_\_\_\_ Date of Birth DD/MM/YY

55. Are you the Parent of a Caymanian? Yes  No  If Yes, please provide details below.

Full name of your Caymanian Child (if any) \_\_\_\_\_ Date of Birth DD/MM/YY

Full name of your Caymanian Child (if any) \_\_\_\_\_ Date of Birth DD/MM/YY

56. Are you the Brother or Sister of a Caymanian? Yes  No  If Yes, please provide details below.

Full name of one Caymanian Brother or Sister (if any) \_\_\_\_\_ DOB DD/MM/YY Gender Male  Female

## DECLARATION

Warning: It is an offence under the current Immigration Law for any person to make, cause or allow to be made any return, statement or representation which is false in a material particular and which he knows to be false or which he does not believe to be true. A person found guilty of this offence is liable on summary conviction in respect of a first offence, to a fine of \$5,000.00 and to imprisonment for one year or, in respect of a second or subsequent offence, to a fine of ten thousand dollars and to imprisonment for two years.

By making an application for a Residency & Employment Rights Certificate, you agree to cooperate with the Cayman Status and Permanent Residency Board ("the Board"), or those with delegated authority from the Chief Immigration Officer (CIO), by providing such information or documents as they may reasonably request in connection with your application.

If the CIO/Board has reasonable grounds to believe that any fact stated in any application for a Residency & Employment Rights Certificate (including any affidavit sworn in support of such application) is false in a material particular, the CIO/Board or its duly appointed agents may conduct a full investigation in such manner as it deems fit.

I understand that if any of my circumstances, listed here on this application, change after submission of this application, I am obligated to inform the Board/CIO immediately of the changes.

I understand that it is an offence to not include all of my dependants whether they are accompanying you on Island, or not.

Signature (Applicant) \_\_\_\_\_ Date \_\_\_\_\_

\*Agency or representative signature not acceptable



**CHIEF IMMIGRATION OFFICER OR CAYMAN STATUS & PERMANENT RESIDENCY BOARD**  
**Application to reside permanently in the Cayman Islands (8+ years) Section 30**

This list is a summary of general requirements for all applicants. The CIO and Cayman Status & Permanent Residency Board reserve the right to request additional information or documentation as it deems necessary.

**Please see the online Guidance Notes for detailed instructions**

- Cover Letter**

A letter should be addressed to the “CIO/ Secretary, CS&PR” clearly stating your reason(s) for becoming a Permanent Resident. The letter must include the occupation(s) you wish to be employed in, examples of your involvement in and contribution to the local community and provide any other information that you consider supports your application.
- Application Form**

One duly completed original application form
- Fees**

Application fee (CI\$1,000) + issue fee + first year's annual fee for occupation attracting work permit fee + dependent(s) fee are due upon submission of the application.
- Applicant's Birth Certificate**

Certified copy of Applicant's birth certificate (accompanied by English translation as necessary\*)
- Proof of Contribution to Community (if applicable)**

You must provide proof of Community Service which must be evidenced by way of a letter from an executive or head of the relevant organization, institution *on their letterhead*; or the Caymanian being mentored, confirming

  - (a) the nature of participation or contribution (financial, physical, personal or other),
  - (b) time period (i.e., the number of weeks, months, or years) during which such participation occurred
  - (c) actual participation time (i.e., number of hours per year) on each occasion
  - (d) monetary amount or donation.

In the case of sponsorship of a Caymanian - the letter should be accompanied by a certified copy of such Caymanian's passport ID page or other valid form of identification together with proof that he/she is a Caymanian together with proof of enrolment and course details from the tertiary institution during the relevant period along with your receipt of payments.
- Original Medical Questionnaire** (no older than one year, laboratory blood work no older than 6 months) Applicant (and spouse if applicable). See Guidance Note for more information.
- Photographs** (1 full face and 1 profile with name and date of birth on back)

Provide both photos for Applicant, and accompanying dependants, if any, including spouse
- Proof of Identity - Passport**

Certified copy of passport photo and information page for Applicant, and accompanying dependants, if any, including spouse
- Evidence of Marital Status**

Certified copies of marriage and/or death certificate & divorce decree(s) where applicable if Applicant and/or spouse was married before
- Employment Letter**

A letter from your employer is required. This letter, on company letterhead, will state how long you have been employed, your primary occupation, and your weekly, monthly or annual salary. The letter must also state your aggregate salary/income for the past 5 years. If you have not worked with your current employer for the past 5 years, you must secure additional employment letters to evidence a 5 year total

If your application includes an accompanying spouse, and if your spouse is employed, your spouse's employer must provide the same information as stated above.

If you have more than one employer, supply a letter from each employer.

If not employed, please state this in your cover letter.

- Bank References**

You must submit a reference letter from your Bank or a Financial Institution showing the current balances of all of your local accounts and confirmation of the annual average balance for a minimum of 5 years.

Please request the Bank present the information on the prescribed Immigration format for the purposes of submitting a permanent residence application.
- Police Clearance** - (Valid for 6 months only) Required for Applicant and dependants, if applicable.  
Police Clearances are required for all dependants.
  
- Dependants Birth Certificates**

Certified copy of spouse and any accompanying dependant's birth certificates .
- Dependant Children**

Certified copies of birth certificates or adoption orders in respect of any dependant children under the age of eighteen.
- [Dependant Information Form](#) (R15)  
To be fully completed and submitted together with copies of all necessary documents requested (i.e. lease agreement, utility bills etc.)
  
- Proof of Legal Custody**

Male Applicants wishing to add their children as dependants and who were **not** married to the birth mother must submit a Court Order from country of origin of the child granting legal custody. Male Applicants who were married to birth mother at the time of child's birth must also submit proof of legal custody together with a certified copy of marriage certificate and subsequent divorce decree from mother, and/or, copy of death certificate, if applicable. A letter signed, or notarized and signed by the birth mother giving permission for child to reside with father, may be included in the application, but is not acceptable proof of legal custody.
- DNA**

Male Applicants who were not married to the birth mother at the time of the child's birth must conduct a DNA test and submit the original results with the application. (DNA tests will be accepted from the Cayman Islands, the USA and the United Kingdom. Permission must be obtained from the Board prior to testing in any other jurisdiction).
  
- Caymanian Connection**

Certified copy of relation's birth certificate showing relation to applicant and proof that such person is Caymanian. See Online Guidelines for definition of "Caymanian".

**Affidavit/Letter of Support**

If your Caymanian Connection is your child and Applicant is a male, then a letter of support or affidavit must be submitted from the Caymanian mother advising of regular emotional and financial support of child by Applicant. If such letter cannot be obtained from child's mother then Applicant must provide proof of regular financial support of child. Affidavit to be completed and signed by Caymanian parent in the presence of a JP or Notary Public. Proof of identity (copy of passport ID page must accompany either letter or affidavit).

In either case, contact details of mother must be provided.

**DNA**

Male applicants who were not married to the birth mother at the time of the Caymanian child's birth must provide DNA test results.

\*If you were married to mother at time of child's birth then a certified copy of the marriage certificate must be provided together with proof that the mother is Caymanian.

**Resume**

Provide your most current Resume or CV.

**Education / Professional Qualifications**

Provide certified copies of highest academic degree(s), licences and professional qualifications. See Guidance notes for acceptable criteria.

**Evidence of Property(s) Ownership (if applicable)**

Provide date stamped copy of Transfer of Land and Register of Land (not dated older than 3 months of date of submission of application). Provide a Facility or commitment letter from your Bank / Lending Institution setting out the details, terms and conditions, loan amount, payment schedule, etc., in respect of any mortgaged property being declared on your application. In the event the property is mortgage-free provide proof of same and source of funds.

Note: Contracts, Purchase Agreements, Promissory Notes, etc., between a buyer and seller are not acceptable and will not be taken into account as evidence of property ownership.

**Proof of Local Investment(s)**

a) Proof of shareholding(s): Provide copy of Register of Members (Shareholders) and copy of your share certificate(s) (if any).

b) Proof of investment of/in shares (e.g., copy of signed relevant shareholders agreement(s) and stating your financial investment contribution to the business. Provide a copy of your cancelled cheque or bank statement (either your bank debiting or the company bank account crediting) evidencing your payment of such investment, unaudited financial statement, statement of assets, etc.

c) Certificate of Incorporation and/or Trade & Business Licence and information on nature of business.

**Exemption Letter (if applicable)**

Cuban nationals who were issued the relevant exemption by the Governor must provide a certified copy of same.

\* All certificates and documents (e.g., birth, marriage, death, divorce, police clearance) which are in a foreign language must be accompanied with an English translation from an approved translator.