

# PERMANENT RESIDENCE APPLICATION TO RESIDE PERMANENTLY IN THE CAYMAN ISLANDS (8+ YEARS)

The completed application should be sent to:

The Chief Immigration Officer / The Secretary, Caymanian Status & Permanent Residency Board,

PO Box 1098, Grand Cayman, Cayman Islands, KY1-1102

Do not leave any question blank. If a question does not apply to you, insert "Not Applicable" or "N/A" in space provided.

Use separate sheet of paper if necessary.

					APPLICATION F	ORM CONTAINS 16 PAGES
PERSONAL DETAILS OF	APPLICANT					
1a. Do you have more the	an 1 Nationality? Yes 📃 No 📃	If Yes, answer questions 1 If No, answer questions 1b				iary Nationality.
1b. Name <b>as it appears</b>	<b>in Passport</b> - Surname (Last Names)	Given Names (First Nam	es)		Maiden Name (if appli	icable)
2. Country of Birth			Date of Birth	D/MMM/YY	Gender	Male 🔄 Female 🗌
3. Nationality			Passport Number			
4. Date of Issue	D/MMM/Y Place of Issue				Date of Expiry	D/MMM/YY
5. Marital status Single	e 🔄 Married 🔄 If Single, have you	ever been married? Yes [	No Date of	marriage D/	MMM/YY Divor	rced 🔄 Widowed 📃
If Married, or previou	usly married provide, City & Country of N	1arriage				
Have you ever been	divorced? Yes No H	lave you ever been widowed	? Yes 🗌 No 📃	] Are you the s	pouse of a Caymanian?	Yes No
6. Physical address (Hou	ise No & Street Name)					
District	PO Box & KY		Pho	one		
7. Do you have E-Mail?	Yes No If Yes, Email A	ddress				
8. Does your current or la	ast work permit (if any) list more than 1	occupation? Yes 📃 No	If Yes, list yo	ur primary Occupatio	on. If No, list your sole	occupation.
Primary/Sole Occupa	ation					
	E DETAILS (if applicable)					
AGENI/REPRESENTATIV	E DETAILS (II applicable)					
9. Is this application prep	pared or submitted by an agent or repres	sentative? Yes 📃 No	If Yes, provid	le details.		
Name of Agent/Repr	resentative					
PO Box & KY		Physical addre	255			
Phone	Fax No		Email Address			
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	PERMANENT RESIDENCE APPLICATION TO RESIDE PERMANENTLY IN THE CAYMAN ISLANDS (8+ YEARS)
IMMIGRATION CAYMAN ISLANDS	Do not leave any question blank. If a question does not apply to you, insert "Not Applicable" or "N/A" in the space provided. Use separate sheet(s) of paper if necessary.
PERSONAL DETAILS OF APPLICANT (continued)	
10. Are you currently employed full-time? Yes [	No
10a. If Yes, Name of full-time Employer/Bus	iness
Physical Address	District
PO Box & KY	Phone
10b. If Yes, how many years of full-time exp	verience do you have in this current occupation/profession?
11. Are you currently employed part-time? Yes	s No Occupation
11a. If Yes, Name of part-time Employer/Bu	siness
Physical Address	District
PO Box & KY	Phone Number of hours per week at this job?
11b. If Yes, how many years of experience d	lo you have in this part-time occupation/profession?
2. Is your spouse (if any) currently employed fu	II-time? Yes 🗌 No 📄 Occupation
12a. If Yes, Name of spouse's full-time Emp	loyer/Business
Physical Address	District
PO Box & KY	Phone
3. Is your spouse (if any) currently employed pa	art-time? Yes No Occupation
13a. If Yes, Name of part-time Employer/Bu	siness
Physical Address	District
PO Box & KY	Phone Number of hours per week at this job?
ACADEMIC, TECHNICAL, and VOCATIONAL INFO	DRMATION ("education/training points" are awarded for education/training which pertains to your sole/primary occupation)
.4. What is your highest level of education as yo	ur education pertains to your Sole/Primary Occupation listed in Question 8? (provide proof with certified attachments, see checklist
Post-Graduate Degree / Professional Qu	ualification 📃 Bachelor's Degree 🦳 Associate Degree 🦳 High School/Secondary Diploma or Equivalent
5. What is your highest level of Technical / Voca (provide proof with certified attachments, so	ational Qualification or Accreditation as your training and accreditation pertain to your Sole /Primary Occupation listed in Question 8 ee checklist)
Post-Graduate Degree / Professional Qu	ualification 🔲 Bachelor's Degree 🦳 Associate Degree 🦳 High School/Secondary Diploma or Equivalent
Local Licence from relevant Regulatory	Body Vocational Certificate (greater than 1 year study) Vocational Certificate (1 year or less study)
6. Provide Degree Titles & Professional Qualific	ation Titles & Certificate Names (if any).
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		CE APPLICATION TO CAYMAN ISLANDS (8	) RESIDE PERMANENTLY 3+ YEARS)				
IMMIGRATION CAYMAN ISLANDS							
17. Provide details of any specialism or specialis	st skills you possess within your profession.						
18. List in <b>left column</b> Certificates or Qualification	ons from coursework of more than 1 year. 1	9. List in <b>right column</b> Certificates (	or Qualifications from coursework of 1 year or less				
PERSONAL DETAILS OF SPOUSE (if applicable	a)						
20. Spouse Name - Surname (Last Names)	Given Names (First Names)		Maiden Name (if applicable)				
21. Country of Birth	Date	e of BirthD/MMM/YY	Gender Male 🔄 Female				
22. Phone	Email Address						
23. Does your spouse reside in the Cayman Islar	nds? Yes 📃 No 📃 If Yes, what is your	spouse's immigration status?					
Caymanian 🔄 Work Permit Holder 🦳	Work Permit dependant 📃 Visitor 📃	Other 🔄 If Other, explain 🔤					
24. Is your spouse a Work Permit Holder or other	rwise legally employed? Yes 📃 No 📃	If Yes, complete following					
Name of Employer/Business		PO Box & KY					
Phone	Email A	ddress					
IMMIGRATION / WORK PERMIT HISTORY 25. What is your current Immigration Status?	a-Work Permit Holder 📃 Expiry date	D/MMM/YY b-Visitor					
· · ·		Spouse of a Permanent Resident	Effective Date D/MMM/YY				
e-Other 🔲 If Other, explain							
26. Have you ever had a permit to work in the Ca	ayman Islands? Yes 🔲 No 🚺						
20. nave you ever nau a permit to work in the Ga							
	permit in the Cayman Islands refused, revoked	or not renewed? Yes No					
27. Have you ever had an application for a work		or not renewed? Yes No D/MMM/Y					
27. Have you ever had an application for a work 28. When does your current permission to remain	n in the Cayman Islands expire?	or not renewed? Yes No D/MMM/YY Years Months					
<ol> <li>Have you ever had an application for a work</li> <li>Have you ever had an application for a work</li> <li>When does your current permission to remain</li> <li>How long have you been legally and ordinaril</li> <li>What date did you become legally and ordinaria</li> </ol>	n in the Cayman Islands expire?	D/MMM/YY					

	PERMANE	NT RESIDENCE				ENTLY	
	IN THE CAYMAN ISLANDS (8+ YEARS) Do not leave any question blank. If a question does not apply to you, insert "Not Applicable" or "N/A" in the space provided. Use separate sheet(s) of paper if necessary.						
30. Have you previously applied for a Residency	& Employment Rights C	ertificate (RERC)? Yes [	No 🗌 If Yes,	provide date of ap	plication & details	)/MMM/YY	
31. Have you previously applied for this type of R	ERC? Yes 📃 No [	If Yes, provide date of	Grant and/or date of	application and of	ther details? D/MN	M/YY	
How was your previous RERC lost or cance	Iled? Application re	fused Revocation					
Provide details							
SALARY INFORMATION (yours, and your spouse's	(if any))						
32. Provide additional Employment details for yo	urself, and your spouse	(if any). Use additional she	eet(s) of paper if nec	essary.		Health	
Employer	Occupat	ion	Self or S	Spouse? F	ull Time? Pension?	Coverage?	
			Self	Spouse 🔄 Y		Y N	
			Self 🗌	Spouse 🔤 Y		Y N	
			Self 🗌	Spouse 7		Y N N	
			Self	Spouse Y	N Y N	Y N	
PENSION INFORMATION 33. Provide information for your on-Island pension	nlan(a) Dravida aartifi	ad apply of your latest states	ont(a) If you have n	are then one none	ion alon, list arimony & otto	ah lataat	
statements from all.	i pian(s). Frovide cerun	eu copy of your latest staten	ieni(s). Ii you nave n	iore triair one pens	ion pian, nst prindry & atta	iii ialesi	
Pension Plan Name (sole or	primary)	Date of EnrollIment	Accourt	t Number	Balance		
		D/MMM/YY					
Are Contributions Current? Yes	No 📃 If No, expla	in					
CHARACTER / CRIMINAL HISTORY							
34. Have you ever been charged or convicted in	a court of law of a crin	ninal offence in any country?	Yes 📃 No	If Yes, prov	vide details		
Nature of Offence	Date	Location			Verdict and Sentence		
35. Has an administrative fine ever been levied a lf Yes, provide details	against you for an offen	ce in the Cayman Islands or	other country, other	than for a traffic o	ffence? Yes 🗌	No 📃	
Nature of Breach		Date	Loca	tion	Fine Lev	ed (CI\$)	

	PERMANE		CE APPLICATION	TO RESIDE PERMANENTLY S (8+ YEARS)
IMMIGRATION CAYMAN ISLANDS	rt "Not Applicable" or "N/A" in the space provided. ecessary.			
36. Have you ever been sanctioned by a profession	onal ethics body, licensin	g board or any other r	egulatory body? Yes	] No
If Yes, provide details Nature of Sanction		Date	Location	Reasons
		D/MMM/YY	Loodion	
		D/MMM/YY		
DEPENDANT DETAILS (if applicable - you will pro	ovide summary informati	on in a following secti	on)	
37 . Do you have any non-Caymanian dependant	s whom you wish to acco	ompany you?	Yes No	
If Yes, you must complete and submit <u>Form</u>	R15 - Dependant Inform	n <u>ation Form</u> and subn	nit with this form	
38. Do you have any non-Caymanian dependants	s that are not accompany	ing you? Yes 📃 N	lo 🔲 If Yes, provide deta	ils below
Name of Non-Accompanying Non-Caymania	ns (Last Name, First Name	e) Date of Bir	th Nationa	lity Relationship
		D/MMM/YY		
		D/MMM/YY		
FINANCIAL DETAILS (Certified copies of correspondir	na documents must be attact	ned - Note, you will need	to sign a waiver permitting Immigr	ation to seek information from other Government departments.
Government Department or Agency? If Yes, 40. Have you or your spouse ever <b>applied for an</b>	-			Yes No
other Government Department or Agency?				
41. What is your total annual income from overse	eas investments, (e.g., in	come from business o	wnership, property rental, etc)?	US\$
42. Documented Income and Income from Employ	-			
	Applicant		Spouse, if app	
12 Month Income (CI\$)			nth Income (CI\$)	
5 Years Income (CI\$)		5 Yea	ars Income (CI\$)	(For most recently completed 5 Calendar Years <sup>C</sup> )
Annual Income from Employment (CI\$)	<i>I</i>	Annual Income from Er	nployment (CI\$)	(For most recently completed Calendar Year <sup>d</sup> )
proof of such income can be shown.	Gross Annual Income fro 1, allowances, etc. to the come for the 12 months j ie for the 5 most recently ne for the most recent co ented by Employer, e.g.,	m employment include extent that documenta orior to making the ap completed calendar y mpleted calendar yea Pay Slips, Employmen	es all employment related mone ary evidence is produced to sho plication. rears. r. t Letter.	
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		PERMANENT		APPLICATION MAN ISLANDS		ERMANENTLY
		Do not leave any qu		n does not apply to you, insert separate sheet(s) of paper if nec		n the space provided.
		debts as they become due)?	Yes 🔝 No 🦳	lf No, explain		
44. Is every business, (or	n Island or off) in which	n have you partial or full owne	ership, solvent? Yes [	No 🗌 If No, explain		
PROPERTY and INVESTM	IENT DETAILS (Use add	itional page if necessary, Certifie	d copies of corresponding	documents must be attached)		
45. Do you own any prope	erty in the Cayman Islaı	nds? Yes 🗌 No 🗌	If Yes, list details	below.	Du	rpose, e.g., Primary Residence,
Block	Parcel No	District	Mortgagee (Person o	Lending Institution if any)	Pu % Ownership	Income, Investment
			If any property	above is owned iointly with	vour spouse (if any), vo	u may claim 100% Ownership.
46. Do vou have a current	t investment in a locally	/ licensed company which is			joa: opouoo ( aj), jo	a maj elam 20070 e melemp.
lf Yes, list details bel		ess(es) licenced by T&B and			an the Trade and Busin	ess Licensing Law.
Compa	ny Name	T&B License No (if any)	Physical Locati	on / Address	Initial Investment Amo	unt (\$) % of Shares Owned
-	-	ve investments borrowed or p	gifted? Yes 📃 No			
		t(s) of paper if necessary.	0 (5 )	-		
Lender or	Gifted From	Amount	Source of Funds	Tern	15	Repayment Due
47b. Are there any other F	Property or Investment	related Liabilities?	Yes No			
		aper. Include documentation				
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	PERMANENT I	RESIDENCE AF			DE PERMANENTLY ARS)
IMMIGRATION CAYMAN ISLANDS	Do not leave any question blank. If a question does not apply to you, insert "Not Applicable" or "N/A" in the space provided. Use separate sheet(s) of paper if necessary.				
OTHER FINANCIAL DETAILS & DEPENDANT SUN	IMARY (Certified copies of corres)	ponding documents must be	attached)		
48. Documented Cash and Savings held locally (	CI\$)	Lo	cally held US\$	6 may be reported, conve	rt to CI\$ at .82
49. Provide summary information for your Depen	dants	Number of			
Accompanying non-Caymanian School Age I	Dependant Children				annual income from employment, the
Accompanying non-Caymanian non-School				come of employment of hi is at least one dependent	is spouse will only be taken into t child.
Non-Accompanying non-Caymanian Depend	ant Children				
You must provide proof of community involvemer or training and mentoring of Caymanians, partici provided should state the number of hours volum signed by the Director or other executive member	pation in sports, arts, religious, teered. The proof of involveme	social, service, and/or ot nt letters, for each organia	her non-profit sation claime	charitable or voluntary o d, should be on that organ	clubs or organisations. All letters
50. Use this column to enumerate				nber of Years in each top	bic Number of Hours per Year
a) Training and mentoring of Caymanians outs					
b) Personal sponsorship towards a Caymanian		mum of \$3,500 per annur	n		
c) Actively assist in the rehabilitation and men	toring of offenders		T		
			Total 50		
<ul><li>51 . Use this column to enumerate</li><li>a) Participation and assistance in a youth prog</li></ul>	ramme		Nui	nber of Years in each top	oic Number of Hours per Year
b) Training and mentoring of Caymanians with	in normal work related / spons	ored activities			
c) Participation and assistance in a sports pro	gramme				
d) Participation and assistance in an arts prog	ramme				
e) Participation and assistance in a local servi	ce club activities				
f) Participation and assistance in a local churc	h programme activities				
g) Personal donations to community minded a	ctivities of a minimum of \$2,00	0 per annum			
h) Volunteering for non-profit, charitable or vol	untary organisations				
			Total 51		
52. For each entry above, provide details of Com	nunity Involvement (use separ	-			
Organisation		No. Years Experience	9	You	ır Role

	PERM			LICATION TO R I ISLANDS (8+		MANENTLY
IMMIGRATION	J	o not leave any question bla		t apply to you, insert "Not Appli heet(s) of paper if necessary.	icable" or "N/A" in the s	pace provided.
CAYMANISLANDS	5					
CAYMANIAN CONNECTION (Provide inform	nation concerning	your Caymanian Conn	ection(s) (if any))			
Note: You must provide proof of relationship Connection's birth certificates and a certified					ovide a certified copy	of both your and the
53. Are you the Parent of a Caymanian?	Yes 📃 No	If Yes, provide d	etails below. Use sepa	rate sheet(s) of paper if ne	cessary.	
53a. Your Caymanian child's name ("Ch	nild-1")		Date of Birth	Gender Male 🔄 Female 🗌	Re	lationship
Name of Child-1's Caymanian Parent					Date of Birth	
House & Street Name					Phone	
Where and with whom does Child-1 cu	rrently reside?					
Name of Guardian	-	Guardian to Child-1	Full Address (Street	Address & Country)		
Phone	PU B0X & KY ()	if in Cayman Islands)	Email A	aaress		
53b. Your Caymanian child's name ("Cl	nild-2")		Date of Birth	Gender Male 🔄 Female 🗌	Re	lationship
Name of Child-2's Caymanian Parent					Date of Birth	D/MMM/YY
House & Street Name					Phone	
Where and with whom does Child-2 cu	rrently reside?					
Name of Guardian	Relationship of G	Guardian to Child-2	Full Address (Street	Address & Country)		
Phone	PO Box & KY (i	if in Cayman Islands)	Email A	ddress		
54. Are you a Child of a Caymanian?		Yes No	If Yes, please provid	le details below.		
Full name of your Caymanian Motl	her				Date of Birth	
Full name of your Caymanian Fath	er				Date of Birth	D/MMM/YY
55. Are you the Grandparent of a Caymaniar		Yes No	lf Yes, please provid	le details below.		
Full name of your Caymanian Grar	ndchild (if any)				Date of Birth	D/MMM/YY
Full name of your Caymanian Grar					Date of Birth	D/MMM/YY
56. Are you the Brother or Sister of a Cayma		Yes No	lf Yes, please provid	le details below.		
Full name of one Caymanian Broth			, ,, <u>-</u> .,.,	DOB	D/MMM/YY	Gender Male Female
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# PERMANENT RESIDENCE APPLICATION TO RESIDE PERMANENTLY IN THE CAYMAN ISLANDS (8+ YEARS)

Do not leave any question blank. If a question does not apply to you, insert "Not Applicable" or "N/A" in the space provided. Use separate sheet(s) of paper if necessary.

NEED ASSESSMENT UNIT WAIVER

I give my full consent to the Department of Immigration to enable them to access my information from the Department of Children and Family Services, Needs Assessment Unit and any other Government Agency or Department. I give my full consent to access information relevant to my/or my family's case history and circumstances. Information can be requested and shared verbally and written which includes e-mail communication.

\_\_\_\_\_

Signature (Applicant)

Date

\*Agency or representative signature not acceptable

DECLARATION

Warning: It is an offence under the current Immigration Law for any person to make, cause or allow to be made any return, statement or representation which is false in a material particular and which he knows to be false or which he does not believe to be true. A person found guilty of this offence is liable on summary conviction in respect of a first offence, to a fine of \$5,000.00 and to imprisonment for one year or, in respect of a second or subsequent offence, to a fine of ten thousand dollars and to imprisonment for two years.

By making an application for a Residency & Employment Rights Certificate, you agree to cooperate with the Cayman Status and Permanent Residency Board ("the Board"), or those with delegated authority from the Chief Immigration Officer (CIO), by providing such information or documents as they may reasonably request in connection with your application.

If the CIO/Board has reasonable grounds to believe that any fact stated in any application for a Residency & Employment Rights Certificate (including any affidavit sworn in support of such application) is false in a material particular, the CIO/Board or its duly appointed agents may conduct a full investigation in such manner as it deems fit.

I understand that if any of my circumstances, listed here on this application, change after submission of this application, I am obligated to inform the Board/CIO immediately of the changes.

I understand that it is an offence to not include all of my dependants whether they are accompanying me on Island, or not.

Signature (Applicant)

\*Agency or representative signature not acceptable

Date



CAYMAN ISLANDS IMMIGRATION DEPARTMENT GUIDELINES TO MEDICAL PRACTITIONERS

# MEDICAL EXAMINATIONS FORM

1. Medical examinations are required with the initial work permit application. The Medical examinations are valid for three (3) years.

2. Laboratory tests have to be repeated with each medical examination. The Laboratory Reports are valid for six (6) months.

3. Chest X-rays are required with the initial work permit application. Chest Xrays are valid for five (5) years.

4. Laboratory Reports have to be attached for HIV and VDRL tests.

5. Medical practitioners are advised to perform any tests that might be desirable depending on the disease prevalence in the respective countries.

6. The Medical Examinations Form must be signed and stamped or sealed by Physician.

7. The Laboratory Report must be signed and stamped or sealed by Lab Technician or Physician.

8. Immigration reserves the right to require additional medical examinations at any time.

MEDICAL FORM CONTAINS 16 PAGES

## PART 1 - QUESTIONNAIRE (to be completed by Applicant)

1. (a) Surname (Last Name)	Given Names (First Names) Maide	n Name
<ul> <li>(b) Nationality</li></ul>	(d) Date of Birth       D/MMM/Y       (e) Passport no         Married       Divorced       Separated       Widowed       Single         Yes       No         (i) Eye trouble?       (j) Any serious operation?         (ii) Characteristic (k) Diabetes?       (j) Rheumatic Fever?         (iii) Family history of mental trouble, suicide, fits, any kind of tuberculosis, diabetes or raised blood pressur         (i) Any illness or injury not mentioned above?         (ii) A physical defect?	Yes No
If you have answered Yes to any part of questions 2, exp	lain	
<ul><li>3. Do you consume alcohol?</li><li>If Yes, how many alcoholic drinks do you typically consu</li><li>4. Do you take habit forming drugs?</li></ul>	Yes No ne in 1 week Yes No	
If Yes, explain		

5. Have you ever applied for or received disat	ility benefits? Yes No
If Yes, explain	
6. Are you now in good health? Yes 📃	No 🗌 If No, give details
7. Are you now pregnant? Yes	No Not Applicable If Yes, how many months
Date (dd-mmm-yy)	Signature of Applicant Original Signature Required
Date (dd-mmm-yy) D/MMM/Y	Medical Examiner/Physician



# MEDICAL EXAMINATIONS FORM

CAYMAN ISLANDS IMMIGRATION DEPARTMENT GUIDELINES TO MEDICAL PRACTITIONERS

IMMIGRATION CAYMAN ISLANDS

# PART 2 - MEDICAL EXAMINATION (to be completed by Medical Examiner)

Yes     No       s the Examinee personally known to you?     Image: Comparison of the personal system o	
leight feet in. Weight Ibs. (in under clothes) Waist in.	
est measurements on respiration in, on expiration in.	
Blood pressure (two readings: at rest (sitting)	
Date and report of last E.C.G. if any	
Are the following free from any pathological condition or abnormality; Yes No (a) Skin (b) Throat & Mouth (c) Eyes (d) Ears (d) Ears (e) Nose (f) Abdomen (g) Cardiovascular System (h) Respiratory System (h)	
s the examinee on any drug therapy at present? Yes No If Yes, give details	
Give details of any operations	
Medical conditions a) b) c) d)	
e of Examination (dd-mmm-yy)D/MMM/YY Signature Medical Examiner	
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# MEDICAL EXAMINATIONS FORM

CAYMAN ISLANDS IMMIGRATION DEPARTMENT GUIDELINES TO MEDICAL PRACTITIONERS

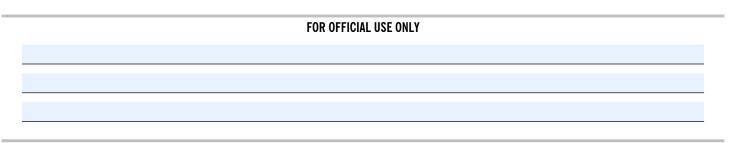
**IMMIGRATION** CAYMANISLANDS

# PART 3 - XRAY AND LABORATORY INVESTIGATIONS (to be completed by Medical Examiner

(a) Hospital Xray	No	Date D/MMM/YY	Result	
(b) Urine: Date	D/MMM/YY	Albumin	Sugar	
(c) Blood Tests (a	attach laboratory reports)			
TESTS	DATE	RESULT		
VDRL	D/MMM/YY			
HIV SCREEN	D/MMM/YY			

## (d) Other tests (depending on history and disease prevalence in the country of origin)

TESTS	DATE	RESULT		
	D/M	MM/YY		
	D/M	IMM/YY		
	D/M	MM/YY		
Name and address of Medical Examiner				
Qualifications	Medical Registration Number			
Address of Registering body				
Date of Examination (dd-mmm-yy) D/AMM/YY Signature Medical Examiner				





# PHOTOGRAPH TEMPLATE Applicants Only

Surname (Last Names)	Given Names (First Names)	Maiden Name (if applicable)			
File Number (if known)	(Also known as "Work Reference Number")	Application Date	D/MMM/YY	Date of Birth	D/MMM/YY

For a work permit grant, work permit renewal, permanent residency or status - provide Full Face Photo.

# Maximum Size Minimum Size

# **Applicant Full Face Photo**

# Do Not Use Staples!

# Photographs may be taped or glued to the picture diagrams.

## Instructions:

- For Work Permit Grant, Work Permit Renewal, Permanent Residency and Cayman Status applications, provide Full Face Photo (1 photo).
- Print Last Name, First Name(s), and Date of Birth on the back of photograph.
- The photograph must:
- be a "passport type" photograph
- be in colour
- be taken within the past 12 months
- show full face (shoulders and above)
- have no head covering
- have a plain white background
- be between 45mm by 35mm (1.77 inches by 1.38 inches) and 63mm by 50mm (2.5 inches by 2 inches), see diagram below
- be unmounted
- be printed on normal photographic paper
- if digital, have resolution of at least 800 dpi (dots per inch)
- Blurred photographs will not be accepted.
- Stick-on labels will not be accepted.

PC001



# CHIEF IMMIGRATION OFFICER OR CAYMAN STATUS & PERMANENT RESIDENCY BOARD Application to reside permanently in the Cayman Islands (8+ years) Section 30

This list is a summary of general requirements for all applicants.

The CIO and Cayman Status & Permanent Residency Board reserve the right to request additional information or documentation as it deems necessary. You are encouraged to use the <u>Points System Ready Reckoner</u> to model your Permanent Residency application.

# Please see the online Guidance Notes for detailed instructions

	Cover Letter
	A letter should be addressed to the "CIO/Secretary, CS&PR" clearly stating your reason(s) for becoming a Permanent Resident. The letter must include the occupation(s) in which you wish to be employed (if you wish to be employed in multiple occupations, clearly state your primary occupation), examples of your involvement in and contribution to the local community, and provide any other information that you consider supports your application.
	Application Form
_	One duly completed original application form
	Fees Due upon submission of the application: Application fee (CI\$1,000) + issue fee + first year's annual fee for occupation attracting work permit fee + dependent(s) fee.
	Applicant's Birth Certificate
	Certified copy of Applicant's birth certificate (accompanied by English translation as necessary*) Proof of Contribution to Community (if applicable)
	You must provide proof of Community Service which must be evidenced by way of a letter from the head of the organisation or an executive member of the organisation board on <i>their letterhead</i> , or from the Caymanian being mentored, confirming:
	<ul> <li>(a) the nature of participation or contribution (financial, physical, personal or other - if other, letter to describe participation/contribution),</li> </ul>
	(b) time period covered (i.e., the number of weeks, months, or years) during which such participation/contribution occurred
	(c) actual participation time (i.e., number of hours per year) (d) monetary amount or donation.
	In the case of sponsorship of a Caymanian - the letter should be accompanied by a certified copy of the Caymanian's passport ID page or other valid form of identification together with proof that he/she is a Caymanian together with proof of enrolment and course details from the tertiary institution during the relevant period along with your receipt of payments.
	Points are awarded based on thresholds defined in the Regulations and in the R-30 Guidance Notes. Original Medical Questionnaire
	Medical Exam no older than three year; laboratory blood work no older than 6 months Applicant (and spouse if applicable). See online Guidance Note for more information.
	Photograph
	1 full face passport photo with name and date of birth on back
	Provide photos for Applicant, and accompanying dependants, if any, including spouse.
	Proof of Identity - Nationality/Passport
	Certified copy of passport photo and information page for Applicant, and accompanying dependants, if any, including spouse
	If you possess multiple Nationalities and multiple passports, provide the passport of which you consider your primary Nationality.
	Evidence of Marital Status
	Certified copies of marriage and/or death certificate & divorce decree(s) where applicable if Applicant and/or spouse was married before
	Police Clearance Required for Applicant, and dependants if any and if applicable. Police Clearances are only valid for 6 months.



## □ Dependants Birth Certificates

Certified copy of spouse and any accompanying dependant's birth certificates.

## □ Dependant Children

Certified copies of birth certificates or adoption orders in respect of any dependant children under the age of eighteen.
Dependant Information Form (R15)

To be fully completed and submitted together with copies of all necessary documents requested (e.g., lease agreement, utility bills)

## □ Caymanian Connection

Certified copy of Relation's birth certificate showing relation to Applicant and proof that such person is Caymanian. See online Guidance Notes for definition of "Caymanian".

## □ Resume

Provide your most current Resume or CV.

# **Education / Professional Qualifications**

If you have multiple Occupations, provide the highest academic degree(s), licence(s) and/or professional qualification(s) which pertain to your primary Occupation. If you have multiple academic degrees, licences and/or professional qualifications, provide certified copies of all relevant documentation. See online Guidance Notes for additional information.

# □ Exemption Letter (if applicable)

Cuban nationals who were issued the relevant exemption by the Governor must provide a certified copy of same.

# Additional Requirements for Male Applicants Wishing to Add Dependants

# □ Proof of Legal Custody

Male Applicants wishing to add their child as dependant and who were **not** married to the birth mother must submit a Court Order from country of origin of the child granting legal custody. Male Applicants who were married to birth mother at the time of child's birth must also submit proof of legal custody together with a certified copy of marriage certificate and subsequent divorce decree from mother, and/or copy of death certificate, if applicable. A letter signed, or notarised and signed, by the birth mother giving permission for the child to reside with the father, may be included in the application, but is not acceptable proof of legal custody.

# □ Affidavit/Letter of Support

If your Caymanian Connection is your child and Applicant is a male, then a letter of support or affidavit must be submitted from the Caymanian mother advising of regular emotional and financial support of child by Applicant. If such letter cannot be obtained from child's mother then Applicant must provide proof of regular financial support of child. Affidavit to be completed and signed by Caymanian parent in the presence of a JP or Notary Public. Proof of identity, e.g., copy of passport ID page, must accompany either letter or affidavit. In either case, contact details of mother must be provided.

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Male Applicants who were not married to the birth mother at the time of the child's birth must conduct a DNA test and submit the original results with the application. DNA tests will be accepted from the Cayman Islands, the USA and the United Kingdom. Permission must be obtained from the Board prior to testing in any other jurisdiction.

# □ Marriage Certificate

Male Applicants who were married to the birth mother at the time of the child's birth must provide a certified copy of the marriage certificate together with proof the mother is Caymanian.

## Financial Information

# □ Bank References

You must submit a reference letter from your Bank(s) or Financial Institution(s) showing the current balances of all of your local accounts. It is a goal of the Regulations for you to document the annual average balance for a minimum of 5 years. If you are not able to provide this information, the Regulations provides an alternative computation. See Guidance Notes for more information.



# **Financial Information (continued)**

# □ Employment Letter

A letter from your employer is required. This letter, on company letterhead, will state how long you have been employed, your primary occupation, and your weekly, monthly, or annual salary. The letter must also state your Income from Employment (including basic salary, bonus, commission, allowances, etc.), for the most recent 12 months, the most recently completed calendar year, and the most recently completed past 5 calendar years. If you have not worked with your current employer for the past 5 years, you must secure additional employment letters to evidence the 5 year total.

If your application includes an accompanying spouse, and if your spouse is employed, your spouse's employer must provide the same information as stated above.

If you have more than one employer, supply a letter from each employer.

If not employed, state this in your cover letter.

# □ Evidence of Property(s) Ownership

Provide date stamped copy of Transfer of Land and Register of Land (not dated older than 3 months of date of submission of application). Provide a Facility or commitment letter from your Bank, Lender, or Lending Institution setting out the details, terms and conditions, loan amount, payment schedule, etc., in respect of any mortgaged property being declared on your application. In the event the property is mortgage-free provide proof of same and source of funds.

Notes:

- 1-Contracts, Purchase Agreements, Promissory Notes, etc., between a buyer and seller are not acceptable and will not be taken into account as evidence of property ownership.
- 2-Where an investment is owned jointly between spouses, points will be awarded based on the full investment amount rather than on the percentage of ownership of each spouse. The combined income of both spouses will also be used in the calculation.
- 3-Where an investment is owned by an applicant and another party who is not his spouse, points will be awarded only for the percentage of the investment held in the Applicant's name.
- 4-Where spouses apply individually for the grant of permanent residence and they receive points based on the full investment amount (rather than the percentage held in their name) and permanent residence is granted, each spouse will be required to maintain the full value of the investment.

# Proof of Local Investment(s)

- a) Proof of shareholding(s): Provide copy of Register of Members (Shareholders) and copy of your share certificate(s) (if any).
- b) Proof of investment of/in shares, e.g., copy of signed relevant shareholders agreement(s) and stating your financial investment contribution to the business. Provide a copy of your cancelled cheque or bank statement (either your bank debiting or the company bank account crediting) evidencing your payment of such investment, unaudited financial statement, statement of assets, etc.

c) Certificate of Incorporation and/or Trade & Business Licence and information on nature of business.

# Income and Salary Notes

- a-Income includes salary, commissions, gratuities, investment income and any other form of demonstrated income to the extent that proof off such income can be shown.
- b-12 Month Income is the documented income for the 12 months prior to making the application.
- c-Annual Income from Employment includes all employment related monetary income earned annually by the applicant and includes basic salary, bonus, commission, allowances, etc., to the extent that documentary evidence is produced to show income.
- d-Annual Income is the documented income for the most recent completed calendar year.

e-Income and Income from Employment must be documented.

- f-In assessing an Applicant's gross annual income from employment, the gross annual income of employment of his spouse will only be taken into account if there is at least one dependent child.
- \* All certificates and documents (e.g., birth, marriage, death, divorce, police clearance) which are in a foreign language must be accompanied with an English translation from an approved translator.