

Ephrata Area School District
Ephrata Middle School
Parent/Teacher Conferences

Dear Parents/Guardians,

October 20th, 2010

Parent/Teacher conferences will be held November 23rd (evening), November 24th (morning), and November 29th (all day). Each conference will last approximately 15 minutes. Conferences will provide you information on your child's academic and social progress, test scores, and any items that you and the teacher(s) would like to discuss.

Please fill out the form below by checking the blocks of time you are available for a conference. The teachers will work to coordinate conferences for families with more than one child whenever possible. There are a limited number of evening conferences available, so if you are able to attend during the day, please make that choice. If you have no preference for day OR time, please check that space. A confirmation sheet of your time will be sent home on or before November 10th. We look forward to meeting with you during conferences.

There will be no school for all students on November 24th and 29th.

I am available for a conference at the following times:

Tues. Nov. 23rd

- I am available 3:40-6:00
 I am available 6:00-8:00
 I am available any time

Mon. Nov. 29th

- I am available 8:00-11:00
 I am available 11:00-2:00
 I am available 2:00-3:30
 I am available any time

Wed. Nov. 24th

- I am available 8:00-10:00
 I am available 10:00-11:30
 I am available any time

I am available at any time conferences are scheduled over the 3 days.

I do not wish to schedule a conference at this time.

Do you need an interpreter available for your conference? yes no

If so, please list the language _____

Child's Name: _____

Parent/Guardian Name: _____

Please return this form to your homeroom teacher by November 5th.