



Form 1195 *Identity declaration* is to be completed and provided to the Department of Immigration and Citizenship (the department):

- for each additional child when there are more than 5 children included on a citizenship application, or
- if you have applied for citizenship online. A separate form 1195 must be provided for each person included in the online application.

Important – Please read this information carefully before you complete this form. Once you have completed this form we strongly advise that you keep a copy for your records.

### Integrity of application

The department is committed to maintaining the integrity of the visa and citizenship programs. Please be aware that if you provide us with fraudulent documents or claims, this may result in processing delays and possibly your application being refused.

### Identity declaration

**Note:** Applications for Australian citizenship cannot be approved where a person's identity is not able to be verified.

The identity declaration must be completed and signed by an Australian citizen who:

- has known you for at least one year and belongs to a profession on the list on pages 1 and 2, **and**
- is not related to you by birth, marriage or de facto partnership, **and**
- is easy to contact by telephone during normal working hours.

The person who signs the declaration must also write on the back of your photograph the words: *This is a true photograph of (your full name)* and sign the back of the photograph using the same signature as on the declaration.

The photograph should be carefully attached to the front of the application form without obscuring the image, or you can place the photograph in a plastic sleeve or envelope and staple it to the form.

The photograph must be:

- no more than 6 months old
- a full-face view of your head and shoulders (untinted prescription glasses can be worn – a photograph that shows facial features only is acceptable if you wear a head covering for religious reasons)
- of good quality, in colour, against a plain, light coloured background (laser copies are not acceptable).

**Note:** If you are outside Australia when applying you can have the identity declaration completed by a citizen of your country of residence who has known you for at least one year and belongs to a profession on the list on pages 1 and 2.

For children under 6 years of age the photograph may be endorsed and the declaration made by an Australian citizen who has known the applicant for less than 12 months and belongs to one of the professions or occupations listed on pages 1 and 2.

If the child is overseas the photograph may be endorsed by a citizen of the child's country of residence who belongs to one of the professions or occupations listed on pages 1 and 2.

### People from the following list of professions and occupations can complete the identity declaration

1. Australian Consular Officer or Australian Diplomatic Officer (within the meaning of the *Consular Fees Act 1955*)
2. Bailiff
3. Bank officer with 5 or more years of continuous service
4. Building society officer with 5 or more years of continuous service
5. Chiropractor (licensed or registered)
6. Clerk of court
7. Commissioner for Affidavits
8. Commissioner for Declarations
9. Credit union officer with 5 or more years of continuous service
10. Dentist (licensed or registered)
11. Fellow of the National Tax Accountant's Association
12. Finance company officer with 5 or more years of continuous service
13. Judge of a court
14. Justice of the peace
15. Legal practitioner (licensed or registered)
16. Magistrate
17. Marriage celebrant licensed or registered under Subdivision C of Division 1 of Part IV of the *Marriage Act 1961*
18. Master of a court
19. Medical practitioner (licensed or registered)
20. Member of Chartered Secretaries Australia
21. Member of Engineers Australia, other than at the grade of student
22. Member of the Association of Taxation and Management Accountants
23. Member of the Australian Defence Force with 5 or more years of continuous service
24. Member of the Institute of Chartered Accountants in Australia, the Australian Society of Certified Practising Accountants or the National Institute of Accountants
25. Member of the Parliament of the Commonwealth, a state, a territory Legislature, or a local government authority of a state or territory
26. Minister of religion licensed or registered under Subdivision A of Division 1 of Part IV of the *Marriage Act 1961*
27. Nurse (licensed or registered)
28. Optometrist (licensed or registered)
29. Permanent employee of Commonwealth, state or local government authority with at least 5 or more years of continuous service
30. Permanent employee of the Australian Postal Corporation with 5 or more years of continuous service

31. Pharmacist (licensed or registered)
32. Physiotherapist (licensed or registered)
33. Police officer
34. Psychologist (licensed or registered)
35. Registrar, or Deputy Registrar, of a court
36. Sheriff
37. Teacher employed on a full-time basis at a school or tertiary education institution
38. Veterinary surgeon (licensed or registered).

## About the information you give

The department is authorised to collect personal information and personal identifiers for the purposes of administering the *Australian Citizenship Act 2007* (the Act) and the Australian Citizenship Regulations 2007.

Under the *Privacy Act 1988 (Cth)* (the Privacy Act), the department may disclose your personal information in various circumstances, including where such disclosure is consistent with the department's disclosure practices of which you are reasonably likely to have been aware.

It is the department's practice to disclose your personal information other than personal identifiers to other Commonwealth (and in some circumstances, state and territory) Government agencies to confirm your identity and for other purposes connected with the Act, or to verify with the issuing agency, the authenticity of a document you have presented to the department, or in some cases to assist other agencies to administer their legislation.

Agencies to which the department may disclose your personal information other than personal identifiers include but are not restricted to:

- Australian Electoral Commission for the purpose of administering the Commonwealth *Electoral Act 1918*
- Department of Foreign Affairs and Trade (DFAT) for the purpose of administering the *Australian Passport Act 2005*
- Centrelink for the purpose of administering the *Social Security (Administration) Act 1999* and *Family Assistance (Administration) Act 1999*
- Medicare and Centrelink for the purpose of administering the citizenship test
- Commonwealth, state and territory police and other agencies to help assess character requirements for citizenship
- Local government councils and other organisations for the purpose of conducting and hosting citizenship ceremonies
- Federal, state and territory Members of Parliament and local government councillors for the purpose of formally welcoming new citizens into the Australian community.

Personal identifiers collected under the Act are photographs and signatures. The department and DFAT have signed an arrangement in accordance with the Act that permits disclosure of your personal identifiers for the purposes of administering the *Australian Passport Act 2005*. When your application for Australian citizenship is approved, your photograph, client number, name, date of birth and gender will be provided to DFAT.

The Act permits disclosure of your personal identifiers in the following circumstances:

- for the purposes of the Act or its regulations, or of the *Migration Act 1958* or the Migration Regulations 1994, or
- for the purpose of administering or managing the storage of identifying information, or
- for the purpose of making the identifying information in question available to you, or
- to an agency of the Commonwealth, a state or a territory in order to verify that you are an Australian citizen, or
- under an arrangement entered into with an agency of the Commonwealth, or with a state or territory or an agency of a state or territory, for the exchange of identifying information, or
- when reasonably necessary for the enforcement of the criminal law of the Commonwealth, a state or a territory, or
- when required by an Australian law, or
- for the purpose of a proceeding before a court or tribunal relating to you, or
- for the purpose of an investigation by the Privacy Commissioner or the Ombudsman relating to action taken by the department, or
- if the disclosure takes place with your written consent.

Your personal identifiers can also be disclosed if a person believes on reasonable grounds, that the disclosure is necessary to prevent or lessen a serious and imminent threat to the life or health of you or of any other person.

## **Privacy Act 1988 and Freedom of Information Act 1982**

You have a right to make a complaint to the Privacy Commissioner about the handling of your personal information and personal identifiers.

The *Freedom of Information Act 1982* (FOI Act) gives you the right to access certain information and documents in the possession of the Government of the Commonwealth and its agencies. You have a right under the FOI Act to seek access to information or documents about you. You can request the department to amend records containing your personal information that is incomplete, incorrect, out of date or misleading.

The department's collection, access, storage, use and disclosure of your personal information and personal identifiers is governed by the Privacy Act and the 11 Information Privacy Principles. For more detailed information you should read information form 993i *Safeguarding your personal information* and form 1243i *Your personal identifying information*, which are available from the department's website [www.immi.gov.au/allforms/](http://www.immi.gov.au/allforms/) or from any office of the department.

Department of Immigration and Citizenship  
contact details

**Australian Capital Territory**

GPO Box 717  
CANBERRA ACT 2601

**New South Wales**

GPO Box 9984  
SYDNEY NSW 2001

**Northern Territory**

GPO Box 864  
DARWIN NT 0801

**Queensland**

**Queensland state office**

GPO Box 9984  
BRISBANE QLD 4001

**Cairns office**

PO Box 1269  
CAIRNS QLD 4870

**Thursday Island Office**

PO Box 299  
THURSDAY ISLAND QLD 4875

**South Australia**

GPO Box 2399  
ADELAIDE SA 5001

**Tasmania**

GPO Box 794  
HOBART TAS 7001

**Victoria**

GPO Box 241  
MELBOURNE VIC 3001

**Western Australia**

Locked Bag 7  
NORTHBRIDGE WA 6865

*Home page*

**[www.citizenship.gov.au](http://www.citizenship.gov.au)**

*Citizenship  
Information Line*

Telephone **131 880** during business hours  
in Australia to speak to an operator (recorded  
information available outside these hours).  
If you are outside Australia, please contact  
your nearest Australian mission.

*Please keep these information pages for your reference*





Please use a pen, and write neatly in English using BLOCK LETTERS.

## Applicant details

1 Family name

Given names

Date of birth

Current residential address

**Note:** You must tell the department if your address changes after you lodge this form.

<input type="text"/>
<input type="text"/>
<input type="text" value="POSTCODE"/>

Current postal address

(If the same as your residential address, write 'AS ABOVE')

**Note:** You must tell the department if your address changes after you lodge this form.

<input type="text"/>
<input type="text"/>
<input type="text" value="POSTCODE"/>

Telephone numbers

Work

Home

Mobile/cell

Transaction Reference Number (the number that you were given when you lodged your online application)

## Identity declaration

2 I declare that I have known (full name of the applicant)

Family name

Given names

for  year(s) and vouch for his/her identity.

I have endorsed the back of his/her photograph.

**Signature  
of person  
making this  
declaration**



Date

### PHOTOGRAPH

You must attach the endorsed photograph of the applicant to this page.

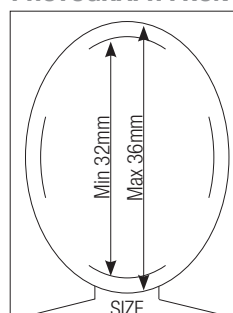
The photograph must be attached without obscuring the image, or can be placed in a plastic sleeve and stapled to this page.

### The photograph IS NOT TO BE SIGNED BY THE APPLICANT

The person who has completed the *Identity declaration* should also endorse the photograph.

### Example of photograph requirements

#### PHOTOGRAPH FRONT



#### PHOTOGRAPH BACK

"This is a true  
photograph of"

JOHN CITIZEN  
(full name of applicant)

*P.Smith*  
(signature)

## Details of the person who is making the identity declaration

3 Family name

Given names

Address (home or business)

<input type="text"/>
<input type="text"/>
<input type="text" value="POSTCODE"/>

Telephone numbers

Work

Home

Mobile/cell

Profession or occupation group number from pages 1 or 2

# Declaration by applicant


**WARNING: It is an offence under section 50 of the *Australian Citizenship Act 2007* to deliberately make, or cause to make, a false or misleading statement, or conceal circumstances in relation to an application.**

4 Please read the following carefully before signing.

Complete this declaration if you are the main applicant and are aged 16 years or over.

- I declare that the information I have supplied in this form is complete, truthful and correct in every detail.
- I authorise the Department of Immigration and Citizenship to make any enquiries necessary and to disclose relevant information necessary to determine eligibility for Australian citizenship. (See About the information you give on page 2)
- I understand that the Department of Immigration and Citizenship may disclose personal information and personal identifiers to other agencies as outlined in this form. (See About the information you give on page 2)

Signature of applicant



Date

DAY

MONTH

YEAR

The responsible parent is to complete the following declaration if the applicant is under 16 years of age.

- I declare that I am the responsible parent of the applicant.
- I declare that the information I have supplied in this form is complete, truthful and correct in every detail.
- I authorise the Department of Immigration and Citizenship to make any enquiries necessary and to disclose relevant information necessary to determine the eligibility of the applicant for Australian citizenship. (See About the information you give on page 2)
- I understand the Department of Immigration and Citizenship may disclose personal information and personal identifiers to other agencies as outlined in this form. (See About the information you give on page 2)

Signature of responsible parent



Date

DAY

MONTH

YEAR

Full name of responsible parent

Telephone numbers

	COUNTRY CODE	AREA CODE	NUMBER
Work	( )	( )	
Home	( )	( )	
Mobile/cell			

We strongly advise that you keep a copy of your application and all attachments for your records.