



FINANCIAL AID APPEAL FOR UNSATISFACTORY ACADEMIC PROGRESS

___ GEORGETOWN CAMPUS ___ DOVER CAMPUS ___ STANTON and WILMINGTON CAMPUSES

Student's Name

Student ID Number

I am making a Financial Aid Appeal to have my federal/state financial aid reinstated for the

Fall 20__ Spring 20__ Summer 20__ Semester.

Federal regulations require financial aid recipients to maintain Satisfactory Academic Progress in accordance with Delaware Technical Community College's Financial Aid Satisfactory Academic Progress ("FASAP") Policy. FASAP includes Cumulative Grade Point Average, Completion Rate, and Maximum Credits Allowed requirements that a student must meet in order to be eligible for federal/state financial aid. For more information regarding the College's FASAP Policy, please review the College's Student Handbook or visit <http://www.dtcc.edu>

A student who does not meet FASAP requirements after a semester on Financial Aid Warning status, or a student who exceeds Maximum Credits Allowed for the first time, is ineligible to receive further federal/state financial aid. However, a student may appeal to have his or her eligibility to receive federal/state financial aid reinstated by completing this Financial Aid Appeal. The Financial Aid Office will notify the student of the outcome of the Financial Aid Appeal as soon as possible. If the Financial Aid Appeal is granted, then the student is required to submit a Financial Aid Appeal for each semester in which the student is enrolled and seeking federal/state financial aid.

A Financial Aid Appeal requires the completion of the following steps:

1. Review the College's FASAP Policy as contained in the College's Student Handbook or visit <http://www.dtcc.edu/>
2. Meet with your Academic Advisor to develop an Academic Plan. **Failure to attach a copy of the Academic Plan signed by your Academic Advisor to this Financial Aid Appeal will result in the denial of your Appeal.**
3. Please check all of the following applicable reasons why you are not eligible for state/federal financial aid:
 - Cumulative Grade Point Average is below the College's FASAP requirements.
 - Completion Rate is less than the College's FASAP requirements.
 - Exceeded the College's FASAP requirements for Maximum Credits Allowed.
4. Please check all of the following applicable reasons why you did not meet the FASAP and are thus appealing your ineligibility to receive further federal/state financial aid:
 - A member of my immediate family died.
 - I, or an immediate family member, had a medical condition, injury, or illness.
 - I, or an immediate family member, had a change or loss of employment.
 - Other circumstances.

You must provide documentation attached to this Financial Appeal for the box(es) you have selected in Step 4. In addition, you must explain how those circumstances you have selected impacted your FASAP. All answers must be as specific as possible. You may type or print your answer on the next page or on a separate document that must be attached to this Financial Aid Appeal. Failure to provide a specific explanation or failure to provide adequate documentation will result in a denial of this Financial Aid Appeal.

Academic Plan for Satisfactory Academic Progress

Name: _____ Student ID Number: _____ Major: _____

This Academic Plan is required beginning the _____ semester for the following satisfactory academic progress issue(s):

<input type="checkbox"/> Cumulative GPA Current Cumulative GPA: _____ Students at the College must meet the minimum cumulative GPA requirement based on the number of credits attempted. Official withdrawal grades are not calculated in the cumulative GPA. (<i>www.dtcc.edu/catalog</i>)	<input type="checkbox"/> Percent of Completion Current Completion Rate: _____% Students at the College must successfully complete, on a cumulative basis, 67% of all credits attempted. All non-completion grades ("W," "U," "R," "F," "S," and "I") are used in the calculation of completion rates.	<input type="checkbox"/> Maximum Credits Allowed (MCA) Current Hours Attempted: _____ Students at the College are restricted to a maximum number of credits for which they can receive financial aid. The maximum credit allowance is 150% of the published length of the eligible educational program in which the student is currently enrolled.								
Requirements of Academic Plan for Cumulative GPA <input checked="" type="checkbox"/> Earn a minimum 2.0 GPA for the semester with no U, R, or F grades	Requirements of Academic Plan for Percent of Completion <input checked="" type="checkbox"/> Earn a minimum 2.0 GPA with no U, W, R, or F grades	Requirements of Academic Plan for Maximum Credits Allowed <input checked="" type="checkbox"/> Successfully complete 100% of remaining courses (as listed on the course plan) with no U, W, R, or F grades								
ACADEMIC ADVISOR MUST COMPLETE THIS SECTION:		ACADEMIC ADVISOR MUST COMPLETE THIS SECTION:								
Recommended Courses Current Academic Standing (please circle): <i>Satisfactory/ Warning (max 13)*/ Probation(max 9)*/ Continuing Probation(max 0)*</i> <table style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><u>Subject</u></th> <th style="text-align: left;"><u>Course</u></th> <th style="text-align: left;"><u>Title</u></th> <th style="text-align: left;"><u>Credits</u></th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table> Recommended # of credits: _____ Dean of Instruction's Signature*: (<i>Required each semester student requests to exceed maximum credit load</i>) _____ Date: _____ If approval to exceed maximum credit load is granted by advisor and Dean of Instruction, signed form must be submitted to the Office of the Registrar.		<u>Subject</u>	<u>Course</u>	<u>Title</u>	<u>Credits</u>					Total # of credits required for this major: _____ Remaining # of credits required for major: _____ (<i>including credits to be taken this semester</i>) Course plan: Attach a sequence sheet/degree audit that clearly indicates remaining classes required for the major
<u>Subject</u>	<u>Course</u>	<u>Title</u>	<u>Credits</u>							
Recommended Resources and Strategies: <input type="checkbox"/> Meet with Academic Advisor/Academic Counselor by: _____ <input type="checkbox"/> Tutoring <input type="checkbox"/> Other: _____ <input type="checkbox"/> Student Success Courses/Workshops: _____ <input type="checkbox"/> Study Groups										

I have read and understand the above terms and conditions of this academic plan and acknowledge that my advisor has discussed the resources and strategies to help me meet these conditions. I recognize that I am solely responsible for meeting all of the requirements of the academic plan and that I will be ineligible for financial aid should I be unable to achieve all of these requirements. This academic plan is in place as long as I am meeting the requirements of the plan, and it shall be reviewed at the end of each semester until I meet satisfactory academic progress. In addition, I acknowledge that any additional credits or alternate classes I choose to take that are not included in this academic plan are ineligible for financial aid. Therefore, all such classes and credits shall be taken at my own expense, and I understand that I remain responsible for meeting all of the conditions of this academic plan to be considered for future financial aid eligibility.

Student's Signature: _____ Date: _____

Advisor's Signature: _____ Print Name: _____ Date: _____