

# MOVING EXPENSES WORKSHEET

Name: \_\_\_\_\_  
 Previous Address: \_\_\_\_\_  
 New Address: \_\_\_\_\_

**Calculation of Distance in Kilometres:**

Distance in KMs between your **old** home and your **new** place of work or educational institution:   
 Distance in KMs between your **new** home and your **new** place of work or educational institution:

**Details of Move:**

Date of Move: 

<i>Year</i>	<i>Month</i>	<i>Day</i>

  
 Start date of new job, business or educational studies

The main reason of the move, was to:  Be employed or carry on a business  
 Study Full Time

**Information about your employer, business or educational institution after the move**

\_\_\_\_\_  
*Name*  
 \_\_\_\_\_  
*Complete Address including Postal Code*

**Moving Expenses**

Transportation and storage costs for household effects \$ 1  
 Name of mover, if applicable \_\_\_\_\_

**Travel expenses from old residence to new residence**

Travel expenses (other than accommodations and meals: \$ 2  
 Number of household members in move \_\_\_\_\_  
 Method of Travel: \_\_\_\_\_  
 Number of Kilometres: \_\_\_\_\_  
 Accommodation costs \$ 3  
 Number of nights \_\_\_\_\_  
 Meal costs (maximum \$51.00 per day per person \$ 4  
 Number of days: \_\_\_\_\_

**Temporary living expenses near new or old residence (Maximum 15 Days)**

Accommodation costs \$ 5  
 Number of nights \_\_\_\_\_  
 Meal costs \$ 6  
 Number of days: \_\_\_\_\_

**Cost of cancelling the lease for your old residence**

\$  7

**Incidental Costs**

Cost of changing address on legal documents

\$  8

Utility disconnections

\$  8

Utility connections

\$  8

**Cost to maintain your old residence when vacant**

Interest on mortgage

\$  9

Property Taxes

\$  9

Insurance Premiums

\$  9

Utilities

\$  9

Other

\$  9

**Cost of selling Old Residence**

Selling price

\$ \_\_\_\_\_

Real estate commission

\$  10

Legal or notarial fees

\$  11

Advertising

\$  12

Other selling costs (Specify)

\$  13

**Cost of purchasing new residence**

Purchase Price

\$ \_\_\_\_\_

Legal or notarial fees

\$  14

Taxes paid for the registration or transfer of title (do not include HST)

\$  15

**Other**

---

---

---

Meal Costs can be calculated at \$17.00 per meal to a maximum of \$51.00 per day, per person, without receipts (although accommodation receipts may be requested). If claiming detailed meal costs (reasonable), please keep all receipts.



In Ontario, the rate for vehicle travel is \$0.55 per km for which receipts are not necessary. If claiming detailed travel costs, please keep all receipts.

**X** \_\_\_\_\_  
The above information is correct and supporting documentation is available for review

**X** \_\_\_\_\_  
Date