## **VENUE AND SAFETY INFORMATION FOR SCHOOL EXCURSIONS**

	Alica Springs VIIA						
Venue name	Alice Springs YHA						
Location	Corner Parsons Street & Leichardt Terrace, Alice Springs, NT, 0870						
Phone number	08 8952 8855	Fax numb	er	08 8952 4144			
Web address	www.yha.com.au						
Insurance	Does the venue have public liability cover? Yes ⊠ No □						
Activity/program Please list	Recommended age group/fitness level/ prerequisite skills	Staff accreditation/ competence for this activity/program	Potential risks List hazards/risks related to each activity/program and the venue	Control Strategies Outline strategies for ensuring visitor safety for this potential risk			
N/A	N/A	N/A	N/A	N/A			

Please note that the information provided above was current as at <insert date>. It has been provided by the venue to assist teachers in their risk management planning for excursions. If further information is required please contact the venue. If this information changes, the venue will advise the Department of Education and provide an update.

Equipment List any equipment, including personal protective equipment, to be provided for use during the activities/programs.							
		Is all equipment at the venue maintained appropriate standards?	in accordance with the OHS Regulation and Yes  No				
Other requirements							
Where relevant, list other requirements such as clothing, footwear and sun screen, that participants are required to bring. Indicate if any items are provided by the venue							
Supervision/services List services provided by venue staff including briefings, guided tours, supervision of activities etc							
	Are access to and egress from the premises s	safe and without risk to health?	Yes ⊠ No □				
Access	Is the venue wheelchair accessible? Are disabled toilets available?	Yes ⊠ No □ Yes ⊠ No □					
Emergencies	Are emergency procedures in place in the ver Are staff trained to deal with emergency situation	Yes ⊠ No □ Yes ⊠ No □					
Construction/ Maintenance/	Are licensed personnel used for all construction		<u> </u>				
Repair	and repair work?	Yes ⊠ No □					

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First Aid	Are first aid kits available for each activity? Is there a trained first aid officer at the venue? Is a first aid room available?	Yes ⊠ No □ Yes ⊠ No □ Yes □ No ⊠
Child-related employment	Are employees of your organisation engaged in child-related employment as defined by a 1998 and the Child Protection (Prohibited Employment) Act 1998?  If yes, which Approved Screening Agency in NSW has registered your organisation as a screening?	Yes ☐ No ☒
	If your organisation is registered with an Approved Screening Agency in NSW, have all p screening?  Have all paid and unpaid child-related employees, completed a Prohibited Employment If unsure about the status of your organisation or these legislative requirements, contact the NSW Department of Education and Training on (02) 9836 9200.	Yes ⊠ No □ Declaration? Yes □ No ⊠

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