



# Wichita Falls Association of REALTORS® MLS

Change Form

MLS# \_\_\_\_\_

Property Address \_\_\_\_\_

## STATUS CHANGE (SEE NOTE)

- |   |   |
|---|---|
| <input type="checkbox"/> ACT – Active                           | <input type="checkbox"/> EXP – Expired                      |
| <input type="checkbox"/> BOM – Back On Market                   | <input type="checkbox"/> WR – Withdrawn Released            |
| <input type="checkbox"/> ACG – Active w/Contingency Contract    | <input type="checkbox"/> WNR – Withdrawn Not Released       |
| <input type="checkbox"/> (contingent on sale of other property) | <input type="checkbox"/> WT – Withdrawn Temporarily         |
| <input type="checkbox"/> OPT – Active w/Option Contract         | <input type="checkbox"/> WL – Withdrawn No Longer for Lease |
| <input type="checkbox"/> Option Expires ____ / ____ / ____      |   |

## PRICE CHANGE (SEE NOTE)

\$ \_\_\_\_\_

## EXTEND EXPIRATION DATE (SEE NOTE)

\_\_\_\_ / \_\_\_\_ / \_\_\_\_

## PENDING (UNDER CONTRACT) STATUS

- ☐ PIO – Pending by In-Office Agent  
☐ PCO – Pending by Other Office  
☐ PNM – Pending by Non-Member

Contract Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Proposed Closing Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_

## SOLD (CLOSED) STATUS (MUST BE COMPLETED IN FULL)

- ☐ SIO – Sold by In-Office Agent  
☐ SCO – Sold by Other Office  
☐ SNM – Sold by Non-Member  
☐ RNTD – Leased/Rented – *Do Not Report as SOLD!*

How Sold (Select **ONE** Only)

- |  |  |                                     |
|--|--|-------------------------------------|
| <input type="checkbox"/> FHA           | <input type="checkbox"/> VA                | <input type="checkbox"/> Assumption |
| <input type="checkbox"/> Cash          | <input type="checkbox"/> Contract for Deed | <input type="checkbox"/> FmHA       |
| <input type="checkbox"/> Wraparound    | <input type="checkbox"/> Other             | <input type="checkbox"/> Leased     |
| <input type="checkbox"/> Owner Finance | <input type="checkbox"/> Conventional      |                                     |

Contract Date \_\_\_\_\_

Closing Date \_\_\_\_\_

Selling Price \$ \_\_\_\_\_

Selling Office \_\_\_\_\_

Selling Agent #1 \_\_\_\_\_

Selling Agent #2 \_\_\_\_\_

Amt. Financed \$ \_\_\_\_\_

Seller's Points \_\_\_\_\_

Interest Rate \_\_\_\_\_

Sale Closed At \_\_\_\_\_

Seller Concessions / Leasing Notes \_\_\_\_\_

## OTHER CHANGES (REMARKS, ROOM SIZES, INCENTIVES, ETC.) DETAIL BELOW OR ATTACH NEW DATA SHEET:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**NOTE: ALL CHANGES ARE REQUIRED TO BE REPORTED TO THE MLS BY 5:00 PM NEXT BUSINESS DAY AFTER THE CHANGE OCCURS. THIS IS INTENDED TO BE A LEGALLY BINDING CHANGE TO THE ORIGINAL LISTING AGREEMENT BETWEEN THE SIGNED PARTIES.**

Date \_\_\_\_\_

Agent's Signature \_\_\_\_\_

Seller's Signature \_\_\_\_\_

Principal Broker's Signature \_\_\_\_\_

Seller's Signature \_\_\_\_\_

Listing Office \_\_\_\_\_