

REQUEST FOR QUOTATION

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Date : **July 2, 2012**

Project Title : **Rental of a High Definition Video Conference System**

ITB No. : **06-28-2012**

Approved Budget : **Four Hundred Forty Six Thousand Pesos (PhP 446,000.00), VAT - Exclusive, Zero Rated Transaction Quotations should not exceed the Approved Budget of the Contract (ABC)**

Deadline for submission of Quotation : **July 9, 2012 / 2:00 p.m. (SEALED QUOTATION)**
BSU Room, 2nd Floor, Procurement Department, PAGCOR House, #1330 Roxas Boulevard, Ermita, Manila

Opening of Quotation : **July 9, 2012 / 2:00 p.m. onwards**
Please address the envelope containing the accomplished RFQ form and required documents at BSU Room, Rm. 205, 2nd Floor, PAGCOR House, #1330 Roxas Boulevard, Ermita, Manila

Sir / Madame:

In accordance with the Technical Specifications, Scope of Work, Schedule of Requirements, Schedule of Payment and Additional Requirements for the aforementioned project stated herewith, kindly fill up and submit your lowest quotation on the item/s / services stated below.

For any inquiries or clarification please feel free to contact the BAC Secretariat Unit at telephone number 521-1542 local 233 and look for Ms. Jez A. Cristobal.

Thank you.

(SGD)
MA. REINA G. CARREON
Officer-In-Charge, Procurement Department

Dear Ms. Carreon:

In accordance with your request, the following is our quotation for your requirement:

Technical Specifications		
Quantity	Rental of High Definition Video Conference System inclusive of the following:	Offered Technical Quotation
		Please fill up each column with either: "Comply" or "Not Comply"
<i>FOR THE HOST VENUE</i>		
2 units	3CCD Camera with Tripod	
1 unit	Video Mixer and Video Switcher	
1 unit	Audio Mixer	
2 units	4K ANSI Multimedia Projector	
1 unit	Video Recording Device	
2 units	10 x 10 Projection Screen	
	Description of Eighteen (18) High Definition Endpoint Codecs with Mic & Camera	
	Interoperability Standard for IP, ISDN H.323 (Multisite support enabled) H.320 (ISDN Support provision) SIP	
	Video Standards H.261 H.263 H.264	
	Frame Rates Minimum thirty (30) frames per second	
	Video Inputs Integrated main camera Easy integration with video mixer (s-video I/O interfaces) Document camera support (s-video interface)	
	Video output For Primary Display: Multimedia Projector/LCD TV For Secondary Display: Multimedia Projector/LCD TV	
	Video Format PAL, NTSC Graphics: VGA, SVGA, XGA, SXGA	

	Integrated Main Camera High definition camera with pan/tilt/zoom 7x optical zoom or better	
	Audio Protocols G.711, G722.1, G.722, G.728	
	Audio Input One (1) Microphone Easy integration with audio mixer (RCA I/O interfaces)	
	Audio Output Primary audio output Secondary audio output	
	Digital Tabletop Microphone Array Sensitive voice pick with acoustic echo cancellers Mic mute capability	
	Network Interface Support Ethernet port:10/100 Mbps for communications link Port for content sharing	
	Security Secure password authentication Administrative password Encryption supporting AES or any other One Hundred Twenty-Eight (128) bit standard encryption algorithm over IP SNMP security alerts	
	IP Quality of Service Packet Loss Recovery and Jitter Control IP DiffServ IP Precedence	
	Multipoint Control Unit (MCU) Multipoint Conferencing Solution that can support twenty (20) simultaneous high definition conference	
	Interoperability Standard for IP, ISDN H.323 (Multisite support enabled) H.320 (ISDN Support provision) SIP	
	Video Standards H.261 H.263 H.264	
	Interoperability Standard for IP, ISDN H.323 (Multisite support enabled) H.320 (ISDN Support provision) SIP	
	Video Resolution 4CIF CIF QCIF SD 720p 30/60 fps	

	IP Quality of Service IP Packet Loss Recovery and Jitter Control IP DiffServ IP Precedence	
	Security AES Encryption	
	Interoperability The offered system must be able to connect to our existing codec	
	Offered system must have message overlay capability.	
	Offered system must be accommodate at least two (2) separate networks, i.e., Private and Public (IPVPN & IDS/DSL)	
	Offered system must be capable of allowing additional participant to take part in video conference using video conferencing software installed in a computer. This software should have no license requirement which can be installed to any authorized endpoints such as laptops or pc.	

Scope of Work	Please fill up each column with either: "Comply" or "Not Comply"
Carry out pre-installation activities, supply and delivery of Video Conference equipment including endpoint codecs, Multipoint Control Unit (MCU), Software, Recording Server, Network Address Translation (NAT) & Firewall Traversal, Lighting Solution and Integration with Audio and Video Equipment.	
Install, test configure and commission the system along with the collaborative tools/equipment at the sites at least one day before the event so as to make fully functional integrated video conference operational for the following locations.	
Provide, as a part of the project, proper guidance about the infrastructure (like lighting arrangement, audio system, power supply, network points including audio and video mixer integration required to prepare the sites).	

To have at least one (1) qualified and experienced technical support personnel per site that will provide assistance to PAGCOR staff on Video Conferencing System, which will cover installation, implementation, administration and usage during the duration of the entire event.	
Provide security and Network Address Translation (NAT) / Firewall Solution.	
Provide phone patch device that can be integrated in the video conference system as audio backup for communications link. Provide diagram for the set up.	
Provide recording device for video content recording at the command center (PAGCOR CORPORATE OFFICE) during the entire duration of the event.	

Schedule of Requirements	
Delivery Schedule Ingress: July 23, 2012 Actual Delivery Date: July 24, 2012 Egress: Immediately after the event Date of Event: July 24, 2012 (Tuesday) Host Venue: Casino Filipino Angeles Address: Mc Arthur Highway, Balibago, Angeles City	Please fill up each column with either: "Comply" or "Not Comply"
<u>Complete Address of the project / Delivery Site:</u>	Please fill up each column with either: "Comply" or "Not Comply"
1. PAGCOR HOUSE 1330 Roxas Boulevard, Ermita , Manila	
2. AIRPORT CASINO FILIPINO PIRC Bldg. Ninoy Aquino Ave., Sto. Nino, Paranaque City	
3. CF PAVILION Manila Pavilion Hotel, United Nations Ave., Ermita, Manila	
4. CF HERITAGE Heritage Hotel, EDSA Cor. Roxas Blvd., Pasay City	
5. CF HYATT Hyatt Hotel & Casino Manila, A. Mabini cor. Pedro Gil Sts., Malate, Manila	
6. CF ANGELES Mc Arthur Highway, Balibago, Angeles City (Host Venue)	

7.	CF OLONGAPO 30 Magsaysay Ave., Olongapo City, Zambales	
8.	CF TAGAYTAY E. Aguinaldo Highway, Tagaytay City	
9.	CF CEBU Waterfront Cebu City Hotel, Salinas Drive, Lahug, Cebu City	
10.	CF DAVAO Grand Regal Hotel, Davao Km 7, Lanang, Davao City	
11.	CF BACOLOD Golden Fields Commercial Complex, Singkang, Bacolod City, Negros Occidental	
12.	CF MIMOSA 2059 Mimosa Leisure Estate, Clarkfield, Pampanga	
13.	CF MACTAN Waterfront Airport Hotel, #1 Airport Road, Lapu-Lapu City	
14.	RONQUILLO ARCADE Ronquillo Street and Avenida Street, Manila	
15.	CITY STATE ARCADE 1315 A.Mabini Street, Ermita, Manila	
16.	L' FISHER ARCADE 14 TH Lacson Street, Bacolod City, Negros Occidental	
17.	PARKMALL ARCADE Ouano Avenue, Mandaue Reclamation Area, Mandaue City, Cebu	
18.	CROWN REGENCY ARCADE Maximo Patalinghug Jr. Avenue, Lapu-Lapu City 6015 Cebu	

Financial Offer/ Quotation	Please State Amount in Word and in Figures
UNIT COST, VAT Exclusive, Zero Rated Transaction	Php _____
GRAND TOTAL COST, VAT Exclusive, Zero-Rated Transaction	Php _____

VALIDITY OF OFFER: Ninety (90) Calendar Days from the Date of Receipt and Opening of Quotations

ADDITIONAL REQUIREMENTS:

Upon submission of the quotation, kindly include the following documents:

1. Valid PAGCOR's Certificate of Registration (for PAGCOR registered service providers);

Or (for non-registered service providers)]

Registration certificate from Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or CDA for cooperatives; and

Valid Mayor's Permit issued by the city or municipality where the principal place of business of the bidder is located

Note: The non-registered winning bidder must be able to submit the PAGCOR's Certificate of Registration within seven (7) calendar days upon receipt of the BAC notice of the Lowest Calculated Responsive Quotation

2. A list of all prospective bidders completed contracts which are similar in nature and complexity to the contract to be bid in the last one (1) year or more. The statement shall include the following:
 - (i) Names, email address and phone numbers of contract proponents;
 - (ii) contract amounts;
 - (iii) contract period with specific dates of start and completion;
3. Valid BIR Tax Clearance Certificate pursuant to Executive Order No. 398, Revenue Regulation No. 03-2005 and Revenue Memorandum Circular No. 16-2005;
4. Latest Income and Business Tax Returns either manually or electronically filed and paid through the Electronic Filing Payment System (EFPS);
5. Valid Philippine Government Electronic Procurement System (PhilGEPS) Registration Certificate; and
6. Certificate of a Tier 2 partnership of the proposed solution.

NOTES:

1. Bidders shall provide correct and accurate information required in this form.
2. Bids submitted exceeding the Approved Budget for the Contract shall be rejected.
3. The prices quoted are to be paid in Philippine Currency VAT-Exclusive, Zero-Rated transaction.
4. All prices quoted are INCLUSIVE of all applicable duties, government permits, fees, and other charges relative to the acquisition and delivery of items to PAGCOR, but VAT-Exclusive, Zero-Rated Transaction.
5. For the purpose of bid standardization, this RFQ Form will prevail over all kinds and forms of quotation. In case of price discrepancy over the amounts in words and in figures, the amount in words will prevail.
6. Award of contract shall be made to the lowest calculated offer which complies with the minimum technical specifications and other terms and conditions stated herein.
7. Any interlineations, erasures or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.
8. PAGCOR shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications one (1) day prior to the actual rental of the equipment.
9. The supplier agrees to pay a penalty of one-tenth of one percent (1/10 of 1%) of the unperformed portion for each day of delay, including non-working days (i.e. Saturday and Sunday), legal holidays or special non-working holidays. PAGCOR shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
10. Bidders shall provide One (1) Video Conferencing Engineer per site.
11. PAGCOR shall shoulder the accommodation and transportation of all the Engineers to be deployed in all PAGCOR sites.

12. Other terms and conditions are stated in the Annex A of the Purchase Order Form.

BIDDER'S COMMITMENT:

We hereby agree and bind ourselves to the terms and conditions herein specified, to the manner of bidding and evaluation set up by the Bids and Awards Committee, to the provisions of the attached Annex A of the Purchase Order form and to the rules and regulations of the Government and PAGCOR.

We understand that PAGCOR is not bound to accept the lowest or any quotation it may receive.

Very truly yours,

Signature over Printed Name / Date
TIN: _____

Position

Company Represented
TIN: _____

Address / Tel. No. / Fax No.