

1 **STATE OF WEST VIRGINIA, COUNTY OF MARSHALL, CITY OF MOUNDSVILLE,**
2 **FEBRUARY 3, 2015**

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4 The Council of the City of Moundsville met in regular session in the Council Chambers on February 3,
5 2015 at 7:00 p.m.

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7 Meeting was called to order by Mayor David Wood.

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9 Invocation was given by Councilperson K Mark Simms.

10
11 Acting City Clerk Ankrom called the roll and the following councilpersons were in attendance: DeWitt,
12 David Haynes, Paul Haynes, Hendershot, Saunders, Simms, and Mayor Wood. Also present: City
13 Manager Hess, Police Chief Mitchell, Assistant Fire Chief Walker, CPA Kathryn Goddard, and
14 Attorney Thomas White. Absent was City Clerk Hewitt and Public Works Director Richmond.

15
16 **MINUTES:**

17 **Regular Council Meeting of January 20, 2015**

18 Councilman Paul Haynes made a motion to accept the minutes of the regular Council meeting of
19 January 20, 2015, which was seconded by Councilman Simms; and motion carried unanimously.

20
21 **GENERAL PUBLIC HEARING:**

22
23 **Dr David Hess, Kevin Britt, & Rich Wilson – Reynolds Rapid Care Center**

24 Kevin Britt, Chief Operating Officer at Reynolds Memorial Hospital, and Rich Wilson, Director of
25 Facilities, were in attendance and apologized that Dr David Hess was kept away by a patient
26 emergency. They explained that Reynolds Rapid Care Center will be opening in the former pet store at
27 the plaza across from WalMart in Moundsville. Mr. Britt stated that the “retail medicine” trend will
28 continue to expand in the future, mostly due to the “millennial generation,” who don't seem to connect
29 with a primary care doctor as older generations have; and, in this area, the influx of non-resident
30 workers push the demand for urgent care facilities. Work will begin March 1, with plans to have the
31 facility open by July 4, 2015. The facility will be open every day, during limited hours, with the
32 capability to do x-rays and lab work, and it will be staffed with local nurses and doctors.

33
34 **Presentation of Mayor Plaque to Vice Mayor Eugene Saunders**

35 Mayor Wood noted that Vice Mayor Saunders was not honored at the previously-held Mayors
36 reception, as he was still the active Mayor at that time. Therefore, Mayor Wood presented a certificate
37 and plaque to recognize and thank Vice Mayor Saunders for his diligent service to the city of
38 Moundsville.

39
40 * Carolyn Duffy of 5 Brockuner Street notified Council that heaters in the women's locker room at 4
41 Seasons Pool are not working properly, and gaps in the windows allow cold air inside the pool area.
42 She commented that several people have stopped using the facility and do not plan to return. Manager
43 Hess confirmed that the heating system is being addressed. It was noted that recommendations were
44 made to keep the pool water between 82 and 84 degrees.

45
46 * H Carl Boso Jr of 305 10th Street asked to be considered for an exemption, from the Vacant Building
47 Registration Fee, for his properties on Fostoria and Poplar Avenues. He was informed to see the City
48 Manager for the exemption. Mr. Boso also asked about permits needed for ATVs shoveling just on the
49 sidewalk, which is required.

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OLD BUSINESS:

Other Items to be Discussed by Council

Councilwoman DeWitt commented that the ATV ordinance needs updated on the City website. Attorney White noted that Walter H Drane codifies ordinances annually, therefore updates will be done after codification. Discussion was held on whether insurance coverage is required for ATVs. Attorney White will have to check the ordinance; but Chief Mitchell commented that citations have been issued for ATVs, operating on city streets, with no proof of insurance.

Councilwoman DeWitt discussed the boat docks with Delegate Ferro and Senator Kessler, who promised to push for progress.

NEW BUSINESS:

Discussion of Applying for Grant to Brownfields Abandoned & Dilapidated Building Funds and Letter of Support

Rick Healy of BelOMar reviewed the process for applying for the Brownfields Abandoned & Dilapidated (BAD) Technical Assistance Grant. Mr. Healy feels that Moundsville is a great candidate for the grant, and BelOMar is eager to work with City officials throughout the process. The grant is competitive, awarded based on a scoring process, and does not include monetary funds but is a services grant valued at up to \$10,000.00.

One of the main principles of the program is to re-introduce a dilapidated property into the local market. “Stakeholders” from various facets of the community, along with City officials, are needed to work throughout the process to identify and prioritize dilapidated properties. The team members will be trained on issues and opportunities pertaining to redevelopment; how to identify and survey buildings to develop a bad building inventory and create a redevelopment plan; and how to research absentee owners and approach them.

Grant applications are due by February 13, 2015. Mayor Wood prepared a draft application, which was forwarded to the Brownfields Assistance Program for comments; and BelOMar is working on a final draft of the grant application. Grants will be awarded on February 27, 2015, and eight cities in West Virginia will be chosen. Mr. Healy reviewed a timeline of events that will take place between now and next spring, should the City receive the grant.

Councilman Simms asked about having the Municipal Building Commission involved, which Council agreed would be acceptable.

Mr. Healy briefly explained the “land banking” process, which BelOMar has been working on with Belmont County officials.

Councilman Hendershot made the motion to move forward with applying for the Brownfields Abandoned & Dilapidated (BAD) Technical Assistance Grant and providing a letter of support. Councilman Simms seconded the motion, which carried unanimously.

Mayor Wood read the resolution by title only:

Recommendation by the Moundsville Planning Commission Approving a Zone Change at 1014 Thompson Avenue from Residential Multi-Family (R-M) to Combined Central Business & Highway Commerical (C-C-C-H)

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2 Councilman Simms made the motion to direct the City Attorney to draft an ordinance for the zone
3 change at 1014 Thompson Avenue. Motion was seconded by Councilman Paul Haynes. Planning
4 Commission Chairman John Icard, who was in attendance, confirmed the Commission's continued
5 work, with the WVU College of Law Land Use & Sustainable Development Law Clinic, on updating
6 the City's Zoning Code. Mr. Icard explained that the owner of 1014 Thompson Avenue intends to build
7 a storage shed on the property. Motion carried unanimously.
8

9 **Other Items to be Discussed by Council**

10 Councilman David Haynes informed that Tom Ferris has resigned from the Moundsville Water Board.
11 Mr. Ferris' term expires in July, and the City Manager will advertise the vacancy.
12

13 Councilwoman DeWitt provided copies of a brochure to be handed out at the 2015 Home & Business
14 Expo. She would appreciate any comments or changes, and has a sign-up sheet for workers.
15

16 **MANAGER ITEMS:**

17 **Appointment to the Historic Landmark Commission**

18 Manager Hess explained that Deanna McDowell moved out of the area and, therefore, resigned from
19 the Historic Landmark Commission. Manager Hess is appointing Jim Cochran to the seat, as he was
20 the only person to submit a letter of interest.
21

22 **Re-Appointment to the Moundsville Planning Commission**

23 Manager Hess received notification from Denny Kidd that he wished to remain on the Moundsville
24 Planning Commission. Mr. Kidd will serve a three-year term.
25

26 Manager Hess also received a letter from William McConnell, expressing his desire to remain on the
27 Moundsville Planning Commission.
28

29 **Other Items to be Discussed by Manager**

30 Manager Hess explained that Building Inspector Richmond attended a meeting about the Jefferson
31 Avenue bridge extension work, which will begin in March 2015 and continue through June 2016.
32

33 Attorney White asked for time to present legal ads:

- 34 Sealed Quotes for an Aerial Display Presentation of Fireworks
- 35 1109 Purdy Avenue Zone Change
- 36 Alley Abandonment between Purdy & Lockwood Avenues and Route 2 & 11th Street
- 37 1109 Purdy Avenue Zone Change
- 38 Civil Action 14-M25C-00465

39 Councilman Simms made the motion to receive and file the legal ads. Councilwoman DeWitt
40 seconded the motion, which carried unanimously.
41

42 **MAYOR ITEMS:**

43 ☉ Mayor Wood provided a summary of information discussed at the recent WV Municipal League
44 Conference in Charleston, as well as funding requests presented to our local legislators. Discussion
45 was held on the prospective Home Rule Program extension. Council believes Moundsville will
46 have favor, since we were at the top of the list of cities rejected in the last expansion. If the
47 extension passes in the legislature, applications would have to be turned in by July 1. Mayor Wood
48 has the plaque, check, and certificate for Moundsville's essay contest winner, who was unable to
49 attend the conference.

- 1
2 ⑩ Mayor Wood reminded members about the Mayors' meeting in Benwood tomorrow at noon.
3
4 ⑩ Mayor Wood wants to discuss Council's 2015 goals at next week's Policy Committee meeting.
5
6 ⑩ Mayor Wood prompted discussion on the prospective changes to the Hotel/Motel Tax regulations,
7 which would affect the amount of funds given to Tourism and/or Visitors Bureaus.
8
9 ⑩ Mayor Wood commended Vice Mayor Saunders for receiving a Community Assistance Award from
10 Wheeling Jesuit University.
11

12 **COMMITTEE REPORTS:**

13 **Discussion and Approval of Recommendations by the Finance Committee.**

14 The Finance Committee will meet February 10, 2015 at 5:00 PM.
15

16 **Discussion and Approval of Recommendations by the Policy Committee.**

17 The Policy Committee will meet immediately following the Finance Committee.
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19 **Discussion and Approval of Recommendations by the Traffic Committee.**

20 The Traffic Committee will meet immediately following the Policy Committee.
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22 **COUNCIL ITEMS:**
23

24 * **Hendershot** – Commented that Tom Ferris was great to work with and would like to recognize his
25 service to the Moundsville Water Board; however, it is believed that Mr. Ferris has already been moved
26 to Charleston.
27

28 * Asked whether the 2015-2016 Proposed Budget will be available at next week's Finance meeting,
29 which CPA Goddard confirmed.
30

31 * Is glad to finally see the Jefferson Avenue bridge work moving forward!
32

33 * Praised his wife, Bonnie, with whom he is celebrating their 42nd Wedding Anniversary!
34

35 * **Saunders** – Has received complaints about the Park View lights and roof, which he will address with
36 Recreation Director Baker.
37

38 * Also will discuss with Recreation Director Baker when to install the new skate park equipment.
39

40 * Reminded everyone about the Daddy/Daughter Dance to be held this Saturday.
41

42 * Commented that he and his wife, Ellen, will celebrate their 49th Wedding Anniversary next Saturday!
43

44 * **Simms** – Nothing to discuss at this time.
45

46 * **David Haynes** – Asked if the 11th Street signs have been installed, to which Manager Hess replied
47 the work order has been done; but the curb cut can't be done until better weather.
48

49 * Commended all of the City Departments, which are doing a great job!

